



Return to Finish (RTF) Program Checklist

The Return to Finish Program (RTF) is offered by Finger Lakes Community College (FLCC) to allow students with debts from Summer 2017 or earlier to return to the college to complete their degree. This checklist outlines the necessary steps to enroll at FLCC as part of the RTF Program. Meetings with the various offices can be done in-person, virtually, or over the telephone.

One Stop Center | Room 1045 | 585.785.1000 | onestop@flcc.edu

Meet with a One Stop Specialist in the One Stop Center to discuss basics of the program and requirements outlined in this checklist.

Admission Process | www.flcc.edu/apply

Complete the appropriate Admissions form to return to FLCC (One Stop Specialist will identify appropriate process to follow for your situation):

- If you last attended FLCC more than six years ago you will complete the new student admission application | www.flcc.edu/apply
- Update your enrollment (if you applied to FLCC within the past two years but did not attend) | www.flcc.edu/apply
- If you have attended FLCC within the last six years, you will use the Re-matriculation form to be readmitted to the college | <https://www.flcc.edu/apply/formerstudents.cfm>

Complete Federal & State Financial Aid Application

Complete the Free Application for Federal Student Aid (FAFSA) and the NYS Student Aid Payment Application for NYS Tuition Assistance Program (TAP).

FAFSA: <https://studentaid.gov/>

NYS Aid application link appears on the FAFSA submission confirmation page but can also be found at <https://www.tap.hesc.ny.gov/totw/>

Financial Aid Office | Room 1145 | 585.785.1276 | aid@flcc.edu

Please contact the Financial Aid Office to discuss your remaining financial aid eligibility. The Financial Aid Office can be reached via email at aid@flcc.edu or by telephone at 585-785-1276.

Meet with Student Accounts to Finalize the RTF Contract | Room 1070 | 585.785.1405 | studentaccounts@flcc.edu

Once your financial aid applications have been processed and you have received a **Financial Aid Plan** from the college, your next step is to meet with a representative in the Student Accounts office to discuss any questions you may have and finalize the RTF contract.

Academic Advising and Registration

Academic Advising, Career & Transfer Services | Room 1115 | 585.785.1268 | aacts@flcc.edu

Meet with an academic advisor in Academic Advisement, Career & Transfer Services Office (AActs) to go over an academic plan (program choice, schedules, and transfer/career goals) and register for classes.

EOP Students | Room 3547 | 585.785.1637 | J.Nicole.Siegwarth@flcc.edu

EOP Students are to meet with Nicole Siegwarth for academic advising and to discuss your academic planning.

Campus Centers

If you plan to take your courses at a Campus Center you can also meet with an advisor at the respective location.

Campus Center Contacts:

- Geneva Campus Center, Leigh Pitifer | 315.789.6701 | geneva@flcc.edu
- Newark Campus Center, Deborah Corsner | 315.331.9098 | newark@flcc.edu
- Victor Campus Center, Donald Emirbayer | 585.742.6337 | victor@flcc.edu