

## Debt Deferral Program (DDP) Checklist

The Debt Deferral Program (DDP) is a program that offers students with past debts to the college the opportunity to continue to enroll at the college and complete their FLCC degree. This checklist outlines the necessary steps to enroll in DDP at FLCC. Meetings with the various offices can be done in-person, virtually, or over the telephone.

### One Stop Center | Room 1045 | 585.785.1000 | [onestop@flcc.edu](mailto:onestop@flcc.edu)

Meet with a One Stop Specialist in the One Stop Center to discuss basics of the program and requirements outlined in this checklist.

### Re-Matriculation Process | [www.flcc.edu/apply](http://www.flcc.edu/apply)

To enroll in DDP, you must be matriculated into a degree or certificate program at the college. If necessary, complete the appropriate Admissions form to return to FLCC (One Stop Specialist will identify appropriate process to follow for your situation):

- If you have been enrolled in the college as a matriculated student for at least one (1) class in the past three (3) semesters, you do not need to complete an application for re-admission to the college. You can move onto the next checklist item.
- If you last attended FLCC more than six years ago you will complete the new student admission application | [www.flcc.edu/apply](http://www.flcc.edu/apply)
- Update your enrollment (if you applied to FLCC within the past two years but did not attend) | [www.flcc.edu/apply](http://www.flcc.edu/apply)
- If you have attended FLCC within the last six years, you will use the Re-matriculation form to be readmitted to the college | <https://www.flcc.edu/apply/formerstudents.cfm>

### Complete Federal & State Financial Aid Application

Complete the Free Application for Federal Student Aid (FAFSA) and the NYS Student Aid Payment Application for NYS Tuition Assistance Program (TAP).

FAFSA: <https://studentaid.gov/>

NYS Aid application link appears on the FAFSA submission confirmation page but can also be found at <https://www.tap.hesc.ny.gov/totw/>

### Enroll in the Required Payment Plan through Student Accounts | Room 1070 | 585.785.1405 | [studentaccounts@flcc.edu](mailto:studentaccounts@flcc.edu)

Once the payment plan is set up, Student Accounts will clear you to register for classes.

### Academic Advising and Registration

**Academic Advising, Career & Transfer Services** | Room 1115 | 585.785.1268 | [aacts@flcc.edu](mailto:aacts@flcc.edu)

Meet with an academic advisor in Academic Advisement, Career & Transfer Services Office (AActs) to go over an academic plan (program choice, schedules, and transfer/career goals) and register for classes.

**EOP Students** | Room 3547 | 585.785.1637 | [J.Nicole.Siegwarth@flcc.edu](mailto:J.Nicole.Siegwarth@flcc.edu)

EOP Students are to meet with Nicole Siegwarth for academic advising and to discuss your academic planning.

#### **Campus Centers**

If you plan to take your courses at a Campus Center you can also meet with an advisor at the respective location.

*Campus Center Contacts:*

- Geneva Campus Center, Leigh Pitifer | 315.789.6701 | [geneva@flcc.edu](mailto:geneva@flcc.edu)
- Newark Campus Center, Deborah Corsner | 315.331.9098 | [newark@flcc.edu](mailto:newark@flcc.edu)
- Victor Campus Center, Donald Emirbayer | 585.742.6337 | [victor@flcc.edu](mailto:victor@flcc.edu)