

Policy: **Military Service Refund & Credit**

Policy Number: **A-14**

Responsible for Policy: Admissions, Student Records, Financial Aid & Student Accounts

Most recent approval date: Spring 2015

Policy Statement

Finger Lakes Community College will review tuition refund and/or tuition credit requests from deployed military in accordance with SUNY policy and New York State and federal law. Academic credit for service schools attended and military experience may be awarded.

Reason for Policy

This policy sets forth procedures for tuition refunds and tuition credit for veterans and service members in completing both their military obligations and academic goals in compliance with SUNY policy and New York State and federal law.

Applicability of the Policy

All College employees in Academic and Student Affairs and Enrollment Management should be familiar with this policy.

Definitions

Military Service- duty in the Army, Navy, Marine Corps, Air Force, Coast Guard, a state militia, National Guard, or in an Army, Navy or Air Force Reserve unit.

Active Duty- full-time duty in the active military service of the United States; includes full-time training duty, annual training duty, and attendance, while in the active military service, at a school designated as a service school by law or by the Secretary of the military department concerned.

Related Documents

- 10 U.S.C. Section 101 (General Military Law)
NYS Education Law Article 8
- NYS Education Law Section 6304(1)(a)(i) (Financing of Community Colleges)
- NY Education Department Regulations, 8 NYCRR Part 602 (College Finance & Business Operations)
- NYS Military Law Article I
- State University of New York Community College Full Opportunity Plan
- FLCC Course Catalog

Review dates/action taken:

- May 2010: original approval date
- Fall 2012: no revisions
- Spring 2015: no revisions

Procedures

Full Opportunity Acceptance Program

Student veterans may receive college credit for service schools attended, military experience, DANTES, College Level Examination Program (CLEP), or College Proficiency Exams, according to the recommendation of the American Council on Education and subject to departmental approval.

Tuition Benefits

Current service members and veterans may request additional information pertaining to veterans' benefits, including Vocational Rehabilitation funds, Persian Gulf awards, New York State veterans' grants, and G.I. Bill funds, at the Financial Aid Office. Children, spouses and survivors of veterans may also be entitled to benefits under certain conditions and may seek further information by contacting the Veterans Administration. The award of the aforementioned benefits shall be subject to the terms and conditions of the applicable program.

The College also offers a Veterans' Tuition Deferral Plan to assist first-time enrolled veterans who have submitted proof of eligibility for benefits. The Veterans' Tuition Deferral Plan provides the veteran with a five-week maximum deferral of payments.

Refund for Deployment

The College will consider a request for a refund of tuition and fees upon petition to the Bursar based on deployment. The refund policy applies only to those courses currently in progress.

Enlistment While Enrolled

Enlistment in a branch of the armed services during a semester in progress does not entitle students to the benefit of this policy unless the student receives an order of active duty.

Documentation

The College will require written documentation of a student's status as a member of the armed forces and his/her status as active duty.

Forms/Online Processes

- Veterans' Vocational Rehabilitation Tuition Deferral
- Veterans' Deferral Chapter 33
- Veterans' Promissory Notes
- Refund Petition

Appendix

- None

Review dates/action taken:

- May 2010: original effective date
- Fall 2012: no revisions
- Spring 2015: no revisions