

Policy: **Admission Guidelines for Students with Disciplinary Dismissal or Suspensions from another Institution**

Responsible for Policy: Enrollment Management/Academic & Student Affairs

Policy Number: _____

Most recent approval date: 1/2/2019

Policy Statement

Finger Lakes Community College will not deny the opportunity for admission, registration, or continuing study solely because of an individual's disciplinary dismissal or suspension from another institution. The College, however, reserves the right to deny the opportunity to study when such study would involve unreasonable risk to property or to the safety and welfare of specific individuals or to the general public. Disciplinary dismissal/suspension individuals shall be eligible for both matriculated and non-matriculated credit, and non-credit courses and programs.

Finger Lakes Community College adheres to the State University of New York's policy on the establishment of an Admission Review Board to review disciplinary dismissal/suspension information disclosed on a prospective student's application for admission. This SUNY policy states, "The State University of New York (University) policy requires applicants for admission as undergraduates and graduate students to report if they have been dismissed from an institution of higher education for disciplinary reasons. Applications from such candidates must be reviewed by a campus committee."

The Admissions Review Board shall be comprised of the Director of Community Standards & Counseling, Director of Admissions, Campus Safety Officer, and a Student Services Counselor. The Board will have access to and consider all available information, as well as the individual's past record at FLCC, if appropriate. This Board has been appointed to review relevant information around disciplinary dismissals/suspensions from other institutions.

Failure to disclose disciplinary dismissal on the Admissions Application Form may result in dismissal from the College.

Reason for Policy

This policy has been implemented in compliance with the FLCC Student Code of Conduct and the SUNY policy: Admission of Persons with Prior Disciplinary Dismissals or Suspensions.

Applicability of the Policy

All Admissions, Community Standards & Counseling, and Student Records staff should be familiar with this policy.

Definitions

Disciplinary Dismissal/Suspension – An individual who has been administratively separated from another post-secondary institution, either permanently or temporarily, for disciplinary (non-academic) reasons.

Related Documents

- FLCC Student Code of Conduct

Review date/action taken (requires Board of Trustees approval):

- January 2, 2019: original approval date

Admissions Guidelines for Students with Disciplinary Dismissal or Suspensions

WHEREAS, the Finger Lakes Community College Community reviews policies and procedures on a regular basis to ensure compliance with NYS, SUNY and Federal mandates; and

WHEREAS, in January 2018 SUNY required Colleges to remove the question about felony convictions from the application; and

WHEREAS, the current policy and procedures covered felony convictions, disciplinarily dismissal or suspensions from other institutions; and

WHEREAS, the new policy speaks only to the questions of disciplinary dismissals or suspensions from other institutions at the time of application; and

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees hereby approves the adoption of the Admissions Guidelines for Students with Disciplinary Dismissal or Suspensions.

Approved by the FLCC Board of Trustees at the meeting on January 2, 2019

Date

Geoffrey Astles, Board Chair

Barbara R. Hamlin, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on January 2, 2019, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 2rd day of January, 2019.

Janet Carabell, Assistant Secretary of the Board