

**Academic Continuity and the Health and Safety of Students, Faculty and Staff for Fall Departure Only 2020 Plan: Finger Lakes Community College**

<b>Required Submissions to SUNY</b>	Please note the outline alpha-numeric sequence follows the SUNY 11 03 20 ReOpening Guidance with the Chancellor’s October 26, 2020 SUNY Mandatory Testing for Fall 2020 Semester Closing Guidance
	Per email request, this is the submission for Fall Departure Plan only
<b>1. Testing and Monitoring</b>	
<b>A. Departing Campus in Fall</b>	
	<p>FLCC submitted the Winter and Spring plan to SUNY System Administration before 11.5.2020 and has submitted this edited version of <b>Fall Only</b> per email request.</p> <p>Referencing the Chancellor’s October 26, 2020 SUNY Mandatory Testing for Fall 2020 Semester Closing Guidance:</p> <p><b>Mandatory Testing of Students.</b></p> <ul style="list-style-type: none"> <li>• <b>Before Thanksgiving Break</b> All students taking at least one class on campus, utilizing services on campus (e.g. library, gym, dining), or working on campus within 10 days before Thanksgiving break must receive a COVID-19 test within 10-days prior to the campus closing on-campus instruction and services for Thanksgiving break. For the purposes of this section, an antibody test would not suffice. See attached Fall Testing Schedule.</li>   <li>• <b>Upon Return from Thanksgiving Break</b> <i>NOTE: Following Thanksgiving break FLCC has limited face to face instruction to 26 credit courses/442 students; 15 Adult Basic Education (ABE) courses/33 students and 7 workforce courses/79 students (most workforce courses are mini 2-day courses)</i></li>   <li>FLCC’s testing schedule includes testing students who reside on campus, have been on campus for in-person instruction or to use campus facilities after the Thanksgiving break during the Fall 2020 semester during the first week after Thanksgiving Break. See attached Fall Testing Schedule.</li>   <li>• <b>Before the End of the Semester</b> FLCC’s testing schedule includes testing students who reside on campus, have been on campus for in-person instruction or to use campus facilities during the 2 weeks before the end of the Fall 2020 semester during the 2 weeks before the end of the semester. See attached Fall Testing Schedule.</li>   <li>• <b>Failure to Test</b> Should a student fail to test, SUNY Uniform Sanctions will apply.</li> </ul> <p><b>Exceptions.</b> The following students may be exempted from the mandatory testing:</p> <ol style="list-style-type: none"> <li>a. Non-residential students not taking any classes on campus nor utilizing any in-person campus services (e.g. library, gym, dining)—i.e. fully remote students.</li> </ol>

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	<p>b. Students providing documentation to the campus of a COVID-19 diagnostic result within the 10-day period.  c. Students providing documentation to the campus of a previous positive COVID-19 diagnostic result.</p> <p><b>Testing of Faculty and Staff.</b> We strongly recommend faculty and staff get a test during the same period. See attached Fall Testing Schedule.</p> <p><b>Continuation of Comprehensive Testing.</b> Because FLCC already has in place a more frequent and comprehensive testing program – weekly pooled saliva testing for all residents and face-to-face practicing athletes – then that extant SUNY approved testing schedule will remain. See attached Fall Testing Schedule.</p> <p><b>Scheduling Options to Consider.</b> To the extent possible, and to limit potential exposure, FLCC will schedule a test as close to the student’s departure date, which incorporates the time necessary to receive a test result. FLCC will consider allowing residential students to leave campus as soon as they receive a negative test in consultation with their local health department.</p> <p><b>Emphasis of Safety Protocols.</b> FLCC will reinforce to students that they should limit contact, wear masks, and practice social distancing upon taking their COVID-19 test and departure in order to avoid any potential exposure, and explicitly encourage them to continue to practice such precautionary measures even when they have departed from campus in the time between semesters.</p> <p>If a student tests positive during the 2 weeks before the end of the semester, isolation plans are as follows:</p> <ul style="list-style-type: none"> <li>• Students who test positive and wish to isolate at home will be evaluated on a case by case basis by the county health department.</li> <li>• Stay at The Suites and be moved to a Q/I space in the building until the isolation timeline has been fulfilled and resident has met pre-established clinical and/or testing criteria for release from isolation.</li> <li>• Off campus students will follow the requirements of their local county health department related to isolation, and timing of travel and/or returning to campus.</li> </ul> <p>This document has been reviewed by Ontario County Public Health on October 21, 2020 and reviewed with changes on November 10, 2020.</p>
<p><b>B. Students Remaining on Campus</b></p>	
	<ul style="list-style-type: none"> <li>• FLCC will implement a process to allow students to request permission to remain on campus after the fall semester ends and/or during the winter term.</li> <li>• FLCC will develop a plan for those students who are pre-approved to so remain.</li> <li>• This plan will include daily monitoring and COVID-19 testing and any necessary isolation and quarantine protocols, including confirmation that students have access to meals and/or meal preparation facilities.</li> <li>• FLCC will ensure services are available with a special focus on monitoring the student’s mental and physical well-being while residing on campus by working with clubs and organizations focused on these topics (e.g. Active Minds)</li> <li>• Furthermore, these students will sign an acknowledgement of the rules that will govern their stay, whether it is an addendum to the housing license or another stand-alone document.</li> </ul>

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<b>Mode of Instruction</b>	
<b>C. Remote Instruction</b>	
FLCC will work together with campus governance processes and in collaboration with its faculty and support staff to ensure that remote instruction meets or exceeds expectations of regular and substantive interaction.	
ii. Regular interaction	FLCC will ensure that there is opportunity for substantive interactions with our students on a predictable and regular basis commensurate with both the length of time, and the amount of content, in the course or competence, will monitor the student's academic engagement, and success, and will make clear that the instructor(s) are responsible for promptly and proactively engaging in substantive interaction with the student when needed on the basis of monitoring or upon request by the student. Instructors are required to have 3 hours per week of live office hours and 3 more hours per week of quick response office hours (10 minutes to respond to any question posed by students).
iii. International Students	<ol style="list-style-type: none"> <li>1. FLCC will make all reasonable efforts to accommodate the needs of international students completing coursework from other time zones, e.g. – opportunities for asynchronous instruction, interactions scheduled in a way that takes into account the time zones of the students enrolled in the section, and other such flexibilities.</li> <li>2. Instructors also communicate with students via Starfish progress surveys which occur three times per semester.</li> <li>3. In Fall 2020 FLCC started a mid-term grade pilot project which ensures that students truly understand their academic progress in their courses. This pilot project works by utilizing the Blackboard Gradebook, passing information to Starfish, and then having our Professional Academic Advisors reach out to students who had mid-term grades below a 70%.</li> </ol>
iv. Substantive interaction	<p>FLCC will engage students in teaching, learning and assessment, consistent with the content under discussion, while also including at least two(2) of the following:</p> <ol style="list-style-type: none"> <li>a. Direct instruction,</li> <li>b. Assessment and/or feedback on a student's coursework,</li> <li>c. Information and/or responding to questions about the content of a course or competency,</li> <li>d. Facilitation of group discussion regarding the content of a course or competency, or</li> <li>e. Other instructional activities approved by FLCC's institutional or program accrediting agency.</li> </ol>
v. Disabilities and accommodations	<ul style="list-style-type: none"> <li>• FLCC will continue to work with faculty to equip them with the knowledge and skill to support remote learning of students with disabilities.</li> <li>• FLCC will remind faculty members that the standard process for requesting academic accommodation will continue to apply, no matter the mode of instruction.</li> <li>• FLCC has immediate captioning available in VoiceThread and utilizes Rev.com for overnight transcription and captioning services.</li> </ul>
vi and vii. SUNY instructional support	FLCC will utilize instructional support provided by SUNY at <a href="https://online.suny.edu/covid19/">https://online.suny.edu/covid19/</a> as necessary. FLCC also utilizes the <a href="#">SUNY Online Helpdesk</a> to ensure that students and faculty have the support they need in the online environment. FLCC also utilizes the SUNY Online Application Services team to ensure that our systems are stable, updated as needed, and that we have the appropriate teaching tools installed.
<b>4. On-Campus Activities</b>	
<b>A. State and Local Guidance</b>	

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	All in-person activities shall continue to follow the mandatory NYS DOH guidance for social distancing as well as the strictures of the approved reopening plan.
	To the extent possible, activities will be held outdoors or in a well-ventilated locations.
	FLCC understands that System Administration will work with campuses as State guidance changes or develops.
<b>B. Face Coverings (Masks)</b>	
	<ul style="list-style-type: none"> <li>• Face coverings (masks) must be worn by all members of the campus community on campus at all times, including in classrooms, conference rooms and other spaces, even when six-foot social distancing exists.</li> <li>• Exceptions to mask wearing include when students are (1) in their private residential or personal space, (2) eating meals on-campus while seated and social distancing is appropriately enforced, or (3) by themselves.</li> <li>• Faculty and staff are likewise exempt when alone in their office or other space.</li> <li>• Any request for a medical, religious, or other accommodation to this policy should be reviewed on an individual basis in accordance with relevant laws and campus procedures.</li> </ul>
<b>D. Mental Health</b>	
	<p>FLCC will continue to strive to do the following to increase the support for mental health services among our campus community:</p> <ul style="list-style-type: none"> <li>i. Promotion of ThrivingCampus to students via email and Blackboard posts</li> <li>ii. Promotion of <i>Mental Health in the Changing Higher Education Landscape to employees via a Presidential newsletter and our internal intranet announcement site.</i></li> <li>iii. Promote on-campus and community-based mental health treatment and resources via email, and Blackboard announcements</li> <li>iv. Continue to highlight peer-to-peer support strategies.</li> <li>v. Advertise the availability of crisis services, including Crisis Text Line. Members of the SUNY community can access the confidential text line 24/7 by texting Got5U to 741-741 for help. Additionally, we will promote the Middle Earth Hotline and the working with residential staff, implement the QPR training for student-staff.</li> <li>vi. Publicize the availability of free online QPR suicide prevention training for students, faculty and staff.</li> </ul>
<b>5. Reporting</b>	
<b>A. Daily Dashboard</b>	
	<ul style="list-style-type: none"> <li>• FLCC will report daily COVID-related information to the SUNY COVID-19 Tracker in accordance with the guidelines set forth by SUNY.</li> <li>• FLCC has voluntarily maintained our own dashboard consistent with the SUNY COVID-19 Tracker at all times.</li> <li>• FLCC understands that if we do not keep our dashboard in sync with the SUNY COVID-19 Tracker, FLCC’s dashboard will be retired.</li> <li>• FLCC understands that we may provide more information on our individual dashboard than what is currently required in the SUNY dashboard, in accordance with applicable privacy and confidentiality laws, but our core numbers will be consistent with the CUNY COVID-19 Tracker.</li> </ul>

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		MANDATORY																										ALL Locations							
		The Suites	CSEA (N=70 @ 1/3 per wk)	PROF	FACULTY	ADJUNCTS	MC	12E After Thanksgiving (N=146) (11 Suites)* 13qt	Athletics: Logging	Athletics: Cross Country	Athletics: Baseball (N=60)	Athletics: Softball (N=16)	Athletics: Volleyball (N=17)	Athletics: Mens Soccer (N=20)	Athletics: Womens Soccer (N=35)	Athletics: Mens Lac (N=17)	Athletics: Womens Lac (N=13)	Athletics: Mens Bball	Athletics: Womens Bball	Nursing		Victor		Newark		Geneva		Cdga	Viti	All Locations					
		TOTAL INVITES																		Nursing 100	Nursing 202 (N=79)	AIF2F	ARC 105 (N=14)	AIF2F (After Thanksgiving N=6)	ASL 101 (N=18)	Mat057 (N=7)	AIF2F	Bla 171	EMT (N=66)	Gen Student (N=25)	AIF2F (After Thanksgiving N=6)	Students using Services			
		Beginning 10/19/2020 - Monday 1:30-6PM, Tuesday 8:30-10:30AM																																	
11/16/2020 8AM-5:30PM	Monday	X	X	X	V	V	V		All in-season practicing athletes	X	X											X													
11/17/2020 8AM-5:30PM	Tuesday	X	X	X	V	V	V		All in-season practicing athletes	X	X	8AM-10:30AM		8AM-1PM								X	2-3:30PM												
11/18/2020 8AM-5:30PM	Wednesday		X	X	V	V	V		All in-season practicing athletes	X	X	12PM-5PM					11:30AM-7PM					X													
11/19/2020 8AM-2PM	Thursday		X	X	V	V	V		All in-season practicing athletes	X	X	If needed					11:30AM-7PM					X													
11/20/2020 10AM-12PM	Friday		X	X	V	V	V		All in-season practicing athletes	X	X											X													
<b>Week of 11/23- 11/27</b>	<b>223</b>	<b>166</b>	<b>22</b>																	<b>35</b>															
11/23/2020 12-4pm	Monday	X	X	X	V	V	V																												
11/24/2020 8-10:30AM	Tuesday	X	X	X	V	V	V																												

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		MANDATORY														Nursing		Victor		Newark			Geneva		Cdga	Viti	ALL Locations										
		The Suites	CSEA (N=70 @ 1/3 per wk)	PROF	FACULTY	ADJUNCTS	MC	F2F After Thanksgiving (N=148 (-11 Suave) - 13d)	Athletics: Logging	Athletics: Cross Country	Athletics: Baseball (N=40)	Athletics: Softball (N=16)	Athletics: Volleyball (N=17)	Athletics: Mens Soccer (N=20)	Athletics: Womens Soccer (N=35)	Athletics: Mens Lac (N=17)	Athletics: Womens Lac (N=15)	Athletics: Mens Ball	Athletics: Womens Ball	Nursing 100	Nursing 202 (N=79)	All F2F	ARC 105 (N=14)	All F2F (After Thanksgiving (N=6))	ASL 101 (N=18)	Mar007 (N=7)	All F2F	Bio 171	EMT (N=66)	Gen Student (N=25)	All F2F (After Thanksgiving (N=6))	Students using Services					
		TOTAL INVITES	463	166	22				134	All in-season practicing athletes										X	79	32															
		Beginning 10/19/2020 - Monday 1:30-6PM, Tuesday 8:30-10:30AM																																			
Week of 11/30- 12/4		463	166	22					134	All in-season practicing athletes										X	79	32															
11/30/2020 8AM-5:30PM	Monday	X	X	X	V	V	V	X	All in-season practicing athletes	X	X													X													
12/1/2020 8AM-5:30PM	Tuesday	X	X	X	V	V	V	X	All in-season practicing athletes	X	X	8AM-11AM													X												
12/2/2020 12-5PM	Wednesday		X	X	V	V	V	X	All in-season practicing athletes	X	X	8AM-1PM													X												
12/3/2020 7:30AM-12PM	Thursday		X	X	V	V	V	X	All in-season practicing athletes	X	X														X												
Week of 12/7- 12/11		463	166	22					134	All in-season practicing athletes										X	79	32															
12/7/2020 8AM-5:30PM	Monday	X	X	X	V	V	V	X	All in-season practicing athletes	X	X														X												
12/8/2020 8AM-5:30PM	Tuesday	X	X	X	V	V	V	X	All in-season practicing athletes	X	X	8AM-11AM														X											
12/9/2020 12-5PM	Wednesday		X	X	V	V	V	X	All in-season practicing athletes	X	X	8AM-1PM														X											
12/10/2020 7:30AM-12PM	Thursday		X	X	V	V	V	X	All in-season practicing athletes	X	X															X											
Week of 12/14- 12/18		463	166	22					134	All in-season practicing athletes										X	79	32															
12/14/2020 8AM-5:30PM	Monday	X	X	X	V	V	V	X	All in-season practicing athletes	X	X															X											
12/15/2020 8AM-5:30PM	Tuesday	X	X	X	V	V	V	X	All in-season practicing athletes	X	X	8AM-11AM															X										
12/16/2020 12-5PM	Wednesday		X	X	V	V	V	X	All in-season practicing athletes	X	X	8AM-1PM															X										
12/17/2020 7:30AM-12PM	Thursday		X	X	V	V	V	X	All in-season practicing athletes	X	X																X										