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General Information

Overview of the College

Finger Lakes Community College provides a high-quality educational experience that serves as a basis for lifelong learning. Affordable tuition, grants, loans, and scholarships are available to provide open access to higher education. Through its transfer and career programs, the College provides a solid education that prepares students to be successful in meeting their academic and career goals. Transfer programs parallel the first two years of a four-year college or university, thus acting as a stepping stone for those who plan to pursue advanced study and training. Career programs help students achieve their goal of specialized education that will lead to satisfying jobs in a wide range of fields.

Finger Lakes Community College is proud of the many exceptional co-curricular opportunities available to students outside of the classroom. A wide variety of clubs brings students together who share mutual interests. Many extracurricular activities and events are planned through the Student Corporation to enhance and expand students’ social growth and awareness. Athletic events, theatre productions, and visiting lecturers and artists create a well-rounded, positive cultural environment.

College History and Uniqueness

Finger Lakes Community College was established in 1965 as a unit of the State University of New York, under the sponsorship of Ontario County. It was created as a two-year, co-educational institution of higher learning serving the citizens of the county, region, and state.

The College opened in September 1967 offering specialized, non-credit courses under the Division of Continuing Education. The first full-time freshman class entered in January 1968. At that time, enrollment totaled 85 full-time and 125 part-time students. There were seven full-time faculty members.

Today, nearly 6,400 full- and part-time students are enrolled. The College now employs approximately 320 full-time and 355 part-time faculty and staff.

Finger Lakes Community College provides an opportunity for students and faculty to work together to accomplish educational goals. Each student is seen as an individual, with diverse needs and unique strengths.

Finger Lakes Community College takes pride in being large enough to offer a wide range of programs and services, while retaining it small-college, personal feel. The smaller-sized classes allow for close interaction between student and professor which, in turn, leads to a challenging, exciting, and rewarding teaching/learning environment. The highest priorities for the College's faculty members are teaching, advising, and guiding students toward achieving their educational goals.

Mission and Vision Statements

Mission and Vision Statements approved by resolution #06-14 of the Finger Lakes Community College Board of Trustees, January 8, 2014.

Mission Statement

Finger Lakes Community College serves as a dynamic learning resource, empowering our students to succeed and fueling the cultural and economic vitality of the region.

Vision

Finger Lakes Community College will build innovative programs to meet evolving educational needs, drawing on partnerships in the community and beyond. FLCC will offer an educational environment that is intentionally designed to engage our students as learners and propel them to completion.

Values

Finger Lakes Community College values its rich history of developing and providing high-quality programs and services for the benefit of our students and community. From the historic Canandaigua storefronts to the natural beauty surrounding the four campus locations and two field stations, we continue to value development of the individual, innovation, creativity, the arts and our environment.
FLCC Strategic Plan: 2014-2018

The FLCC Strategic Plan: 2014-2018 approved by resolution #06-14 of the Finger Lakes Community College Board of Trustees, January 8, 2014.

Academic Goal: Graduate Proficiency in Written Communication
Graduates will demonstrate proficiency in written communication.

Operational Goals
Operational Goal One: Financial Strength
The College will strengthen its financial position by improving the efficiency of its operations, identifying new sources of revenue and increasing philanthropic support, thereby enabling investments in innovative programs and college-wide improvements.

Operational Goal Two: Institutional Effectiveness
The College will develop and implement systems and processes that lead to continuous improvement in support of the College’s strategic plan.

Strategic Goals
Strategic Goal One: Student Completion
The College will contribute to sustainable futures for our students and the cultural and economic vitality of the region by increasing the number of certificates, degrees or other credentials our students complete.

Strategic Goal Two: Regional Education Leadership
The College will provide regional educational leadership by partnering with service area school districts to strengthen the educational pipeline. The College will align non-credit and credit programs in support of regional workforce needs.

FLCC Learning Outcomes (Competencies)
Finger Lakes Community College is committed to a comprehensive General Education program, based on long-standing institutional convictions. The College has developed ten Learning Outcomes which Finger Lakes Community College graduates should demonstrate. The FLCC Learning Outcomes comprise the framework for the A.A., A.S., and A.A.S. degree programs and shape the outcomes of each program. The unique combination of FLCC Liberal Arts courses, SUNY General Education offerings, and program specific courses that comprise a given degree, offer a variety of opportunities for students to be exposed to and achieve the FLCC Learning Outcomes. The process of implementing and assessing the FLCC Learning Outcomes is seen as ongoing and leading to the continuous improvement of teaching and learning through feedback and interaction between faculty and students.

Writing
Students will:
- produce coherent texts within common college-level written forms.
- demonstrate the ability to revise and improve such texts.

Oral Communication
Students will:
- orally communicate for a defined purpose within the specific context of a communication episode.

Mathematics
Students will demonstrate the ability to:
- interpret and draw inferences from mathematical models such as formulas, graphs, tables, and schematics.
- represent mathematical information symbolically, visually, numerically, and verbally.
- employ quantitative methods such as, arithmetic, algebra, geometry, or statistics to solve problems.
- and/or
- apply principles of mathematics to solve problems in the program.

Computer Literacy
Students will:
- use applications to create a product or solve problems.

Critical Thinking
1. Reasoning
Students will:
- identify, analyze, and evaluate arguments as they occur in their own or others’ works.
- demonstrate well reasoned arguments.
- and/or

2. Problem Solving
Students will:
- demonstrate a pattern of comprehensive exploration of issues, ideas, artifacts, data and/or events before accepting or formulating an argument, opinion, conclusion, or plan of action.
- apply prior knowledge to new situations.

Citizenship
Students will:
- recognize the knowledge, skills, and values that will contribute to involvement in one’s community.
Global Concerns
Students will:
• identify the knowledge and skills necessary to live interdependently in a diverse, sustainable global community.

Information Resources
Students will:
• demonstrate the ability to identify, locate, evaluate, use, and share information from relevant resources for a given problem.

Reading
Students will:
• demonstrate the ability to comprehend, interpret, analyze, and evaluate college-level materials.

Ethics and Values
Students will:
• apply academic and professional ethics and values.

How the Learning Outcomes may be achieved:
• Writing: ENG 101, ENG 102, ENG 103, and/or specified courses in the Program
• Oral Communication: COM 110, COM 115, and/or specified courses in the Program
• Mathematics: Any Mathematics offering, and/or specified courses in the Program
• Computer Literacy: CSC 100, or one of the following options:
  • Option 1: CSC 134, CSC 135, CSC 136, or
  • Option 2: CSC 134, CSC 135, CSC 139, or
  • Option 3: CSC 105, and/or specified courses in the Program
• Critical Thinking: All Natural, Physical, and Social Science Courses; All Math Courses; Specified courses in the Program
• Citizenship: Specified courses in the Program
• Global Concerns: Specified courses in the Program
• Information Resources: Specified courses in the Program
• Reading: Specified courses in the Program
• Ethics and Values: Specified courses in the Program

Graduate Statistics
The College surveys recent graduates to determine the subsequent education and employment success of alumni, together with their opinions about the contribution of their Finger Lakes Community College education to this success.

Responses from the most recent survey of graduates (2012) indicates that 96 percent of graduates with transfer degrees (A.A. and A.S. degrees) continued their education or are employed after completing study at the College. Sixty-five percent of graduates were attending college and 31 percent were employed.

Results from the same survey indicate that 66 percent of graduates with career degrees (A.A.S. degrees) are employed after graduation. Another 27 percent have continued their education.

Fifty-two percent of Finger Lakes Community College graduates who continue their education attend SUNY four-year colleges or universities.

Degrees and Certificates Awarded
Finger Lakes Community College is authorized by the Board of Regents of the University of the State of New York to grant the following degrees and certificates:

Associate in Arts
• Liberal Arts and Sciences
• Childhood Education (Teacher Education Transfer)

Associate in Science
• Liberal Arts and Sciences
• Biotechnology
• Business – Business Administration
• Communications
• Computer Science
• Engineering Science
• Environmental Studies
• Fine Arts
• Human Services
• Information Systems
• Music
• Music Recording Technology
• New Media
• Physical Education Studies
• Sports Studies
• Tourism Studies

Associate in Applied Science
• Architectural Technology and Building Sciences
• Business – Accounting
• Business – Business Administration
• Business – Office Technologies – Administrative Assistant
• Chemical Dependency Counseling
• Criminal Justice
• Culinary Arts
• e-Commerce
• Emergency Medical Technician – Paramedic
• Fish and Wildlife Technology
• Game Programming and Design
• Graphic Design
• Horticulture
• Hotel and Resort Management
• Information Technology
• Instrumentation and Control Technologies
• Marketing
• Mechanical Technology
• Natural Resources Conservation
• Natural Resource Conservation: Law Enforcement
• Nursing (Leading to R.N. licensure)
• Paralegal
• Therapeutic Massage/Integrated Health Care
• Tourism Management
• Viticulture and Wine Technology

Certificates
• Applied Computer Applications
• Criminal Justice
• Culinary Arts
• Emergency Medical Technician – Paramedic
• Horticulture
• Paralegal
• Natural Resources Conservation
• Office Technology
• Taxidermy
• Teaching Assistant
• Wildland Fire Suppression
Admission Policy

Finger Lakes Community College complies with the Full Opportunity Plan of the State University of New York. Admission to Finger Lakes Community College is open to any person whose academic potential, record, and/or qualifications demonstrate that the student may successfully pursue one of the programs of study offered by the College. Finger Lakes Community College does not discriminate on the basis of race, color, creed, religion, national origin, sex, age, personal affiliations, disabilities, marital or veteran status in its admission policies.

The Admissions Office can be reached by calling 585.785.1279 or emailing admissions@flcc.edu. We recommend that students considering Finger Lakes Community College visit the campus and attend an Admissions Information Meeting to gain a firsthand perspective of the College.

Requirements for Admission

The following is required of applicants who wish to become candidates for a degree at Finger Lakes Community College:

1. Submission of a complete Finger Lakes Community College Application for Admission. A Finger Lakes Community College application form is preferred; however, the State University of New York College Application form is also accepted. An application fee may be charged.

2. Students are required to adhere to the College's Immunization Policy. Students in selected programs and student athletes may be required to submit additional health and immunization documentation.

3. Applicants who have not earned a high school diploma or GED/TASC may be eligible for the 24-credit hour program and must complete testing in reading, writing, and arithmetic. Those who take these tests must be 18 years old or one year past his/her high school graduation year and must achieve minimum scores on each test as required by Federal guidelines in order to gain admission. A non-high school graduate under the age of 18 may not apply for matriculation status. Students who wish to be considered as an exception to this policy should contact the Admissions Office. Additional requirements and information can be found in the catalog section addressing the 24 credit hour program.

4. Students lacking prerequisites for entry into their program of interest may be advised to take courses designed to prepare them for course work in their chosen major.

5. Admission to the Nursing Program and Therapeutic Massage/Integrated Health Care Program is competitive. Students qualify for a review of their application upon completion of the following prerequisites:
   - Submission of an official high school transcript showing graduation from an accredited high school or receipt of a high school equivalency diploma.
   - One unit of high school biology (Regents recommended) or one semester of college biology.
   - High school students must have obtained a minimum overall GPA of 2.5 for Nursing and 2.0 for Therapeutic Massage.
   - Transfer students are required to submit official college transcripts from all institutions previously attended. A minimum GPA of 2.5 is required for Nursing and a 2.0 for Therapeutic Massage. All major course requirements must be C or above.
   - Any student required to take Basic Skills tests for English placement must place into ENG 101 to finalize acceptance into the Nursing program.
   - Students who have completed major course requirements with grades below C must repeat the course and obtain a grade of C or better prior to consideration for admission.
   - One unit of high school algebra or its college equivalent. This requirement is not satisfied for students who have completed a high school equivalency program (GED or TASC).
   - One unit of high school chemistry (lab included) or the college equivalent to this course (nursing applicants only). Students without chemistry may be admitted provisionally to the Nursing Program; however, they must successfully complete PHY 101 Introduction to Physics or its equivalent prior to starting professional nursing course work.

While students may qualify for review upon completion of the above prerequisites, applicants with the strongest academic credentials will have the greatest chance of admission. Additional information about selection criteria can be obtained from the Admissions Office. For consideration, students must have a complete application on file in the Admissions Office by February 1 of the year in which admission to the Nursing Program or the Therapeutic Massage/Integrated Health Care Program is being sought.

6. The deadline for students to matriculate into the College for the fall semester is November 1. The deadline for the spring semester is March 1.

7. Home-Schooled Applicants: Finger Lakes Community College adheres to the State University of New York (SUNY) policy for the Admission of Home Schooled Students. Under New York State law, an institution of higher education may admit as matriculated students only persons who have a high school diploma or its recognized equivalent. Because of this requirement, the State University of New York has established a specific policy regarding the requirements for degree conferral and enrollment of home-schooled students.

In order to complete their application for admission and be reviewed for acceptance into the college (SUNY and FLCC policy), homeschooled applicants must provide documentation of their home-schooled education in one of the following ways:

   a) Submit certification of a high school equivalent home instruction program provided by the superintendent of the school district in which the student resides. A form for the collection of this required information from the superintendent will be mailed to the home-schooled applicant by the FLCC Admissions Office.
   b) Submit a copy of GED or TASC test score results, showing successful completion.
   c) Submit a transcript demonstrating successful completion of five prescribed Regents Comprehensive Examinations.

In addition, FLCC admissions policy for all applicants requires that they provide an official transcript of their successfully completed high school course work to the Admissions Office. Home-schooled applicants must provide a home-school transcript of work successfully completed at the high school grade levels of 9-12.

The New York State Department of Education does not recognize a high school program of correspondence study completed by a New York resident. Therefore based on this policy, Finger Lakes Community College cannot accept completion of correspondence school (online) study as the equivalent of a high school diploma.
Procedures for Admission

1. Applicants must complete an online Finger Lakes Community College application form and request that official high school (or equivalent) and college transcripts be mailed to the Admissions Office.
   - Current high school students applying for admission upon graduation should download the high school counselor form from the online application and forward it to their high school guidance counselor for completion. The high school counselor is responsible for completing the form and returning it with the student's high school transcript to the Admissions Office. The applicant is responsible for forwarding a final, official high school transcript to the Admissions Office once his/her graduation has been recorded.
   - High school graduates must include an official high school transcript from an accredited high school with their application. Applicants who have submitted official transcripts showing completion of an associate or bachelors degree from an accredited college or university are not required to submit high school transcripts or a High School Equivalency Diploma.
   - Applicants who have not earned a high school diploma, as well as those who have completed an Individualized Education Program (IEP) Diploma, should contact the One Stop Center for further information regarding the admissions process. Additional information regarding non high school graduates can also be found in the catalog sections addressing the “Basic Skills Testing and Placement” and “Requirements for Admission.”

2. The results of standardized tests such as the American College Test or the Scholastic Application Test may be submitted but are not required for admission as such test results are not criteria for admission.

3. All applicants are encouraged to schedule a campus visit before or after formal acceptance to the College. General information about the College, programs, financial aid, registration, etc., will be discussed, and prospective students’ questions will be answered. Campus tours are also available.

4. The College does not provide special academic programs for students with learning and physical disabilities. It does, however, provide support services to assist students with learning and physical disabilities in regular classes. Applicants are encouraged to notify the Admissions Office of their classification early in the application process. The College will be able to give the student appropriate information to assist in their decision of whether or not Finger Lakes Community College has the services necessary to meet the individual’s needs. A copy of the fact sheet Procedures for Services to Students with Disabilities is available upon request from the Admissions Office, Student Health Services, or Developmental Studies Department.

5. With the formal acceptance to the College, applicants will receive a letter of acceptance with enrollment instructions.

Admission Status

All applicants will be notified of their admission status in writing by the Admissions Office. Admission may be conditional, pending the successful completion of any specific academic degree program prerequisites as indicated in this catalog. The Admission Committee will forward letters of acceptance to persons applying for both the fall and spring semesters. Nursing and Therapeutic Massage applicants are notified by the end of March.

Felony Conviction/Disciplinary Dismissal

The College complies with the State University of New York Admissions Policy for Ex-Offenders. Applicants who have been convicted of a felony, or suspended or dismissed from a college or university for disciplinary reasons, must participate in an admissions review process which includes completion of a supplemental Admissions Review Form and, in most cases, an interview with the Admissions Review Board. This policy also applies to former students, current students, and applicants who have requested that the Admissions Office reactivate their matriculated status from a previous semester. Failure to disclose a felony conviction and/ or disciplinary dismissal on the Admissions Application Form or any other paperwork/process which requests this information may result in expulsion from the College.

Transfer Students

Transfer students who have acquired college credit from other institution(s), must submit official college transcript(s) to the Admissions Office at the time of application to be considered for transfer credit. Upon acceptance, a transfer credit evaluation will be completed by the Student Records Office and an email notification of credits awarded will be sent. The transfer credit evaluation will be available on WebAdvisor.

To have a course accepted for transfer at FLCC, the course content, learning outcomes, and length/time of instruction of the course will be the primary determining factors to its transferability. Credits earned at an institution accredited by one of the six regional accrediting agencies (e.g. Middle States Association) or by the New York State Board of Regents, or approved by The American Council on Education (ACE) more readily transfer than others. FLCC does not determine transferability exclusively on the basis of the sending institution's accreditation.

The sending institution must be accredited by an agency the USDE recognizes and, if the institution is not accredited by one of the above regional or state agencies, a complete course syllabus may be required to determine transferability. Only coursework completed with a grade of “C-“ and higher will be considered for transfer, and the coursework must meet degree requirements within the student’s chosen degree program. Grades from previous colleges do not apply to a student’s FLCC grade point average. Transfer credit appears on the FLCC transcript and degree evaluation with a grade of “T” and carries earned credit hours only.

Credits may be accepted for transfer from non-accredited colleges and universities; evaluation for transfer credit will be made on a course-by-course basis.

Training that has been evaluated by the American Council on Education (ACE) may be transferred as college credit based on ACE recommendations.

Individuals who have served in the military should submit an AARTS,
SMART, CLAF, or Joint Services transcript to the Admissions Office; DD214 forms will be evaluated for physical education credit. Military transfer credit is awarded based on American Council on Education (ACE) recommendations and applicability to degree program.

Credits earned at a college or university outside of the United States must be evaluated by a professional credential evaluation agency. These agencies provide a professional course by course evaluation of college and university credits. Charges for this service may vary. Agencies providing this service include Educational Credential Evaluators and World Education Services.

Credits Earned by Examination
Students may transfer college credits to FLCC that were earned through College Level Examination Program (CLEP) Subject or General Exams, Dantes Subject Standardized Tests (DSST), Excelsior College Exams (formerly Regents College Examinations), Departmental Challenge Examinations, and high school Advance Placement (AP). A maximum of 32 credit hours may be granted to a matriculated student through any combination of the above.

Students who have earned college credit through one of the examination methods above (except departmental exams) must submit an official examination grade report to the Admissions Office when applying for admission. Questions about the applicability of credit for a specific exam to a degree program should be directed to the Student Records Office.

FLCC utilizes the ACE (American Council on Education) recommendations for minimum score, number, and type of credits awarded, for these examination programs. See the FLCC website (www.flcc.edu/offices/admissions/transfer.cfm) for information regarding how specific examinations will transfer to FLCC.

Departmental Challenge exams may be offered for college credit at the discretion of the individual department for any course that is not represented in the other approved examination programs. The exact nature of the examination is the responsibility of the academic department. Students interested in taking a departmental examination should consult with the respective department chairperson.

International Baccalaureate
Students who have completed high-level International Baccalaureate (IB) courses while in high school with a minimum score of four may be eligible to receive transfer credit for their IB coursework.

SUNY Transfer Appeal Process
Students who do not agree with the college's decision regarding transfer credit awarded at FLCC that was earned at a prior SUNY institution may submit an appeal to the Provost's Office (B110/585.785.1209). Students requesting an appeal must provide reasonable material to support their case, such as the course description or syllabus. If an agreement cannot be reached, an appeal may be made to the SUNY system provost at www.suny.edu/provost.academic_affairs/studenttransferappeal.cfm.

Residency Requirements
In order to be eligible to receive an associate's degree from Finger Lakes Community College, transfer students must complete a minimum of 32 credit hours with FLCC. Students must also complete a minimum of 50% of the credit hours required in the intended discipline(s) of study at Finger Lakes Community College (e.g.: computer science, criminal justice, Horticulture, tourism management).

To receive a certificate a student must complete a minimum of 50% of the credits required at Finger Lakes Community College.

Petition for waiver may be submitted by the department offering the discipline(s), on behalf of the student, to the Associate Vice President.

International Student Admissions
International students applying to the College must complete an International Student Admissions application packet to be considered for admissions. Applications must also submit an official TOEFL test score report and official transcripts. Official transcripts or diplomas that are not in English must be accompanied by an exactly worded and certified translation. Completed international student applications must be received in the Admissions Office by December 1 to be considered for the spring semester and by June 1 for the fall semester. The minimum TOEFL score necessary to be considered for admissions at Finger Lakes Community College is 450 on the paper-based examination or 133 on the computer-based examination.

Admission for Full-Time Students
To become a full-time student (12 or more credit hours) at Finger Lakes Community College, application for admission must be made to the College. To apply to the College, go to www.flcc.edu/apply to access our online application form and instructions about supplemental documents needed.

Admission for Part-Time Students
To become a part-time student at Finger Lakes Community College, contact the One Stop Center regarding application procedures. Students enrolling in one or two courses do not need to immediately file a formal application for admission unless they are interested in receiving financial aid and/or being accepted into a specific degree program.

Part-time students interested in going beyond a few courses and/or who are seeking a degree should apply for admission to the College. It is strongly recommended that no more than 12 credit hours of college course work be completed before seeking formal acceptance to the College. The online application for admission to Finger Lakes Community College may be obtained at www.flcc.edu/apply.

Admission for Second Associate Degree Program
Current and formerly enrolled students interested in obtaining a second degree should go to www.flcc.edu/apply to complete the re-matriculation form (if attending within the last 6 years) or the online application for admission (if you have been away from FLCC for more than 6 years). There must be a 15 credit hour difference in the requirements of the two degrees for approval of the second degree to be granted.
Basic Skills Testing and Placement

Finger Lakes Community College matriculated students and non-matriculated students who are enrolling in a course with a prerequisite are required to demonstrate their level of basic skills proficiency in reading, writing and mathematics prior to registering. Students demonstrate proficiency by taking the appropriate FLCC administered test(s). Based upon their test results, students will be placed into one or more courses in reading, writing or mathematics.

Finger Lakes Community College students entering music and music recording technology degree programs are required to demonstrate their level of proficiency by taking the FLCC administered music theory test.

Accommodations for the Basic Skills Assessment Tests
If a student has a disability and wishes to utilize testing accommodations, the student should contact the Coordinator of Services to Students with a Learning Disability at 585.785.1390 or the Coordinator of Services to Students with Disabilities at 585.785.1441. More information is available on the College’s website at www.flcc.edu/disabilityservices.

Placement Guidelines

English

All students who are pursuing a degree or seeking to enroll in a course with a prerequisite are required to take the placement tests unless they meet one of the exemption criteria listed through Web Advisor.

Basic skills testing will determine which of the following three English sequences students will pursue:

a) DST 092 Foundational Reading*  
   AND/OR  
   DST 095 Foundational Writing*  
   ENG 101 Composition I  
   ENG 103 Composition II  
   AND/OR**  
   ENG 102 Introduction to Literature

b) ENG 101 Composition I  
   ENG 103 Composition II  
   AND/OR**  
   ENG 102 Introduction to Literature

c) ENG 101 Composition I Honors  
   ENG 103 Composition II Honors

* DST Courses do not earn ENG credit.

** Students should consult specific degree/program requirements to determine which ENG course(s) they are required to take following ENG 101 Composition I.

Mathematics

Mat 121, MAT 145, MAT 152, and MAT 271 require math placement testing. Student scores on the Elementary Algebra test and/or the College Level Math test will determine placement in the appropriate Math Level:

Level 0 DST 042* Fundamentals of Math & Algebra Skills  
Level 1 DST 043* Intermediate Algebra  
Level 2 MAT 145 College Algebra***  
Level 3 MAT 152 Pre-Calculus***  
Level 4 MAT 271 Calculus***  
Level 1 or Higher MAT 121 Statistics I**

* DST Courses do not earn MAT credit and should only be taken by students whose majors require MAT 121, MAT 145, MAT 152, or MAT 271 or other courses what have the DST course as a pre-requisite.

** MAT 121 Statistics is suitable for students in programs that require this course and students whose programs do not specify a particular MAT course.

*** MAT 145 College Algebra, MAT 152 Pre-Calculus, and MAT 271 Calculus I earn MAT credit, and should only be taken by students whose programs require them.

MAT 101 College Mathematics and MAT 110 Business Mathematics do not have pre-requisites, and do not require the Math placement test. These courses meet minimum requirements for Associates degrees that do not specify particular MAT courses. These courses do not prepare a student for future study in any area of Mathematics. Students are advised to check requirements at 4-year institutions to which they may transfer. These courses carry SUNY Gen Ed credit and are suitable for many students who do not wish to pursue further mathematics or science courses.

MAT 180 Mathematics for Elementary School Teachers I does not require Math placement. While this course does earn a student MAT credit, it should only be taken by students pursuing programs requiring or recommending this course.

Music

Music and Music Recording students who score below a specific cut-off point on the music theory test will be required to enroll in coursework that provides a foundation of music knowledge. Such students will require five semesters to complete their degree.

In addition...

Students whose scores on the basic skills tests suggest the need for additional academic support will be recommended to complete course work designed to increase academic success. Courses that may be recommended include GST 116 College Study Strategies, and GST 101 First Year Student Seminar. Full-time students should enroll in these courses during their first semester of attendance. Part-time students should enroll in the courses within their first two semesters of attendance.

24 Credit Hour Program

The 24 Credit Hour program is designed for prospective students who do not possess an earned high school diploma or GED. The program enables prospective students to matriculate at FLCC and pursue completion of GED and associates degree requirements simultaneously.

24 Credit Hour Program tests are offered during regular College business hours. Students must first apply to Finger Lakes Community College and create a WebAdvisor account. A testing appointment can be scheduled by contacting the Placement Testing Office at 585.785.1761.

If a prospective student has a physical and/or specific learning disability and requires special accommodations, the student should contact the Coordinator of Services to Students with a Learning Disability at 585.785.1390 or the Coordinator of Services to Students with Disabilities at 585.785.1441.
Immunization Requirements for College Students

**Measles, Mumps, Rubella**
Finger Lakes Community College policy requires students attending the College to show proof of immunity* against measles, mumps and rubella.

*Persons born before January 1, 1957 are exempt.

Law will not permit continued attendance by individuals failing to present the required proof by the 30th day of the semester. **Students who have not submitted proof of immunity by the 30th day will be administratively withdrawn from classes.**

Students who have been administratively withdrawn for lack of compliance with the N.Y.S. Immunization Law and are seeking to be reinstated must contact Student Health Services.

Noncompliance can jeopardize course completion, future registrations, and financial aid eligibility. Students administratively withdrawn from classes, due to their failure to comply with the law, will not be granted refunds of tuition or fees. (Please refer to the section on Tuition and Fees for further information concerning financial obligations.)

In the event that an outbreak of one of the illnesses noted above occurs, access to College facilities will be restricted only to those having proof of immunity.

Persons requiring additional information or having questions relative to health or religious matters, should direct their inquiries to Student Health Services or call 585.785.1297.

**Meningitis Response Requirements**
All students enrolled in courses at FLCC must also (except students in the FLCC: Gemini Program) receive information on meningococcal meningitis disease and vaccine availability. The student or parent of a minor child must sign and return to Student Health Services a form indicating that they have received the meningitis information, and have either (1) had the vaccine, or (2) decline to receive the vaccine. The meningitis response form and information can be obtained from: [http://www.flcc.edu/pdf/meningitis_form_factsheet.pdf](http://www.flcc.edu/pdf/meningitis_form_factsheet.pdf). This form can also be completed through your WebAdvisor account; it is accessible under "Registration".

In the event that an outbreak of one of the illnesses noted above occurs, access to College facilities will be restricted only to those having proof of immunity.

Students who have been administratively withdrawn for lack of compliance with the N.Y.S. Immunization Law and are seeking to be reinstated must contact Student Health Services.

Noncompliance can jeopardize course completion, future registrations, and financial aid eligibility. Students administratively withdrawn from classes, due to their failure to comply with the law, will not be granted refunds of tuition or fees. (Please refer to the section on Tuition and Fees for further information concerning financial obligations.)

**Proof of Immunity**
- **Measles** – (two doses of live measles vaccine given 1968 or after [the first dose must have been given on or after 12 months of age. The second dose must have been given on or after 15 months of age], or physician-documented history of disease, or serologic evidence of immunity).  
- **Rubella** – (one dose of live rubella vaccine received on or after the first birthday, or serologic evidence of immunity).  
- **Mumps** – (one dose of live mumps vaccine on or after the first birthday, or a physician-documented history of the disease, or serologic evidence of immunity).

College Courses for High School Students

**FLCC: Gemini – Concurrent Enrollment Program**
Finger Lakes Community College and area high schools partner to provide eligible high school students with the opportunity to receive college credit. Qualified high school teachers are approved by Finger Lakes Community College and deliver the college course in their school.

Courses are tuition-free to students with a $5 per credit hour student fee. Students who are eligible for free and reduced meals will have the student fee waived.

FLCC: Gemini is a viable option to provide students with course variety, alleviate the high stakes testing associated with AP and IB courses, and provide the academic edge needed for acceptance into highly selective colleges.

The FLCC: Gemini program is accredited by the National Alliance of Concurrent Enrollment Partnerships (NACEP), a nationwide organization with an established set of programmatic standards indicative of quality concurrent enrollment programs.

**Early College Scholars**
FLCC recognizes young students may want to get a head start on their college career by completing courses on our campus. Students may enroll in coursework at FLCC through the Early College Scholars program and, if eligible, apply for a scholarship to help off-set the cost of tuition.

**Participation**
Students may participate in the Early College Scholars program to achieve different educational goals:

1. FLCC may offer course sections dedicated to home school students. These course sections allow students to get acclimated to a campus setting by participating in courses with their academic peers. Home school students are also welcome to participate in other non-dedicated course sections.

2. High school students may participate in the program to supplement their high school programming or, based on an agreement with the school district, satisfy high school graduation requirements.

3. High school students may also be part of a coordinated time-shortened degree program where students are participating in FLCC courses in the high school in addition to on-campus courses.

**Scholarship Availability and Student Eligibility**
Early College Scholars may apply for scholarship funding to off-set the tuition expenses. The scholarship award is based on FLCC’s part-time tuition rate for the academic year. The scholarship funds up to 50% of the student’s tuition for up to 7 credits each semester at any FLCC campus.
To be eligible for the scholarship applicants must:
- Be 18 years of age or under and enrolled in an approved secondary curriculum (home school or high school)
- Reside in New York State for one year
- Maintain an overall 2.5 FLCC GPA
- Satisfy FLCC course prerequisites and placement testing requirements

Students Under the Age of 16
Requests from individuals under the age of 16 to enroll in coursework at Finger Lakes Community College will be reviewed on a case-by-case basis by the Office of Concurrent Enrollment. Permission will be granted based on the student's academic and emotional preparedness for college-level work, completion of course prerequisites, and age appropriateness of course material. If permission is granted, the student would be permitted to enroll as a non-matriculated student only (i.e. non-degree seeking student).

High school students enrolled in programs involving special articulation agreements between FLCC and area high schools as well as the FLCC Home School Initiative are exempt from this policy.

Individuals under the age of 16 wishing to enroll for a course as a non-matriculated student should contact the Office of Concurrent Enrollment at 585.785.1669 for further details.

Procedures for Admission of Students Under the Age of 16
Requests from individuals under the age of 16 to enroll in coursework at FLCC will be reviewed on a case-by-case basis by the Office of Concurrent Enrollment. Permission will be granted based on the student's academic preparedness for college-level work, completion of course prerequisites, and age appropriateness of course material. New students must meet with a staff member from the Office of Concurrent Enrollment to discuss student's educational goals and course selection.

High school students enrolled in programs involving special articulation agreements between FLCC and area high schools are exempt from this policy.

Students under the age of 16 are permitted to register for a maximum of 7 credits per semester. If permission is granted, the student would be permitted to enroll as a non-matriculated student only (i.e. non-degree seeking student).

A prospective student must submit the following documentation to the Office of Concurrent Enrollment:
- A high school or home school transcript.
- A written statement from the student explaining his/her academic aspirations and ability to perform college-level work (500 words or less). Include a list of the specific course(s) the student wants to register for.

If the student has a learning or physical disability, appropriate documentation as outlined in Procedures for Services to Students with Disabilities guide should accompany any requests. The above mentioned guide can be obtained online or in the Admissions Office.

After the interview and the completion of all required placement testing, the student will receive notification of the decision within 5 working days. If approved, the student will be responsible for submitting all required paperwork to the Office of Concurrent Enrollment (i.e. registration form, payment of tuition and fees, certificate of residency form, and proof of immunization, if applicable.)

Decisions may be appealed to the Vice President for Academic & Student Affairs with a final decision rendered within 15 working days of the appeal.

Continued participation or subsequent enrollment will be evaluated on a semester basis based upon academic performance.

UNITED STATES AIR FORCE ROTC

Through the Rochester Area Colleges consortium, full-time Finger Lakes Community College students are eligible to participate in the Air Force ROTC program and compete for scholarships. Students attend Air Force ROTC classes at Rochester Institute of Technology while enrolled at FLCC. Students awarded AFROTC scholarships are entitled to additional benefits including non-taxable monthly stipends and money for books. Students also have the opportunity to participate in Professional Development Training around the world during the summer months. Successful graduates are guaranteed at least four years of active duty leadership experience as Air Force officers. Contact information for details on classes and scholarship opportunities is provided below:

Air Force ROTC – Rochester Institute of Technology, Rochester, NY
Telephone: 585.475.5197
website: https://www.rit.edu/afrotc/

Credit by Examination, Contract Study, and Prior Learning Experiences

Finger Lakes Community College students come from diverse backgrounds and bring unique skills and knowledge to the College. There are a number of ways in which students may have acquired college level learning. These may include advanced placement high school courses, pursuit of personal interests, travel, service in the armed forces, reading and independent study, professional development, or work experience. When this knowledge parallels college course work, taking examinations is a way to prove that college level learning has taken place in order to receive credit toward a degree. A number of programs exist that design and administer examinations in college subject areas:

- Advanced Placement (AP)
- DANTES Subject Standardized Tests (DSST)
- Excelsior College Examinations
- College Level Examination Program (CLEP)
- Departmental Challenge Examinations
- International Baccalaureate

A maximum of 32 credit hours may be granted toward an FLCC degree through any combination of the above. Examination credit (except for Departmental Challenge Exams) is not included in the minimum of 32 credits which must be taken at FLCC in order to earn an FLCC degree and is not used in calculating a student's grade point average. Students who have participated in these examination programs (except Departmental Challenge Exams) must have an official examination grade report sent to the Student Records Office for evaluation. Finger Lakes Community College utilizes the ACE (American Council on Education)
recommendations for minimum scores, and number and type of credits awarded, for these examination programs.

**Advanced Placement (AP)**
The Advanced Placement Program, sponsored by the College Board, offers secondary students an opportunity to study one or more college-level courses and, depending on examination results, to receive advanced placement and/or college credit. A grade of three (3) or higher will qualify for credit.

**International Baccalaureate (IB) Diploma Program**
FLCC will consider transfer credit for those students who have completed HL (Higher Level) courses and earned a grade of 4 or higher on a particular final exam. Transfer credit evaluations will be done on a course-by-course basis by the Student Records Office in consultation with Academic Department Chairpersons.

In order to be eligible to receive a degree from Finger Lakes Community College, transfer students must complete a minimum of 32 credit hours and a minimum of 50% of the credit hours required in the intended discipline(s) of study at FLCC.

**DANTES Subject Standardized Tests (DSST)**
DSST (DANTES Subject Standardized Tests) exams are given in liberal arts, business, and technology subjects. Information and study guides are available on the web at www.getcollegecredit.com.

**Excelsior College Examinations**
Excelsior College Examinations are offered in liberal arts, business, and nursing subjects. Registration is done directly with Excelsior College in Albany - www.excelsior.edu. Exams are scheduled and administered at a nearby Prometric Testing Center.

**College Level Examination Program (CLEP)**
CLEP (College Level Examination Program) exams are offered in liberal arts and business areas. Registration is with the test center. Visit www.collegeboard.com/clep for more information and a list of test centers.

**Earning Credit for Life Experience through Portfolio Assessment**
Finger Lakes Community College acknowledges that learning does take place beyond the classroom and in other venues. Credit for life experience can be defined as the awarding of credit for learning that is acquired outside of the classroom/college environment. Therefore, students are invited to demonstrate that the course requirements, as outlined in the syllabus, have been fulfilled through their life experience. Students will provide substantive evidence that course learning outcomes have been achieved by completing a portfolio.

Students must be matriculated, in good academic standing, have a cumulative GPA of at least 2.0; and must have accumulated 12 college credit hours before receiving credit for life experience. In addition, students will be responsible for tuition of 50% of the in-state tuition rate per credit hour. See the Student Records Office for a list of courses approved for portfolio assessment.

**Departmental Challenge Examinations**
Departmental challenge examinations may be offered for college credit at the discretion of the individual department for any course that is not represented in the above examination programs. The exact nature of the examination is the responsibility of the department.

The student should consult with the respective department chairperson who will verify the applicant's qualifications to take the departmental examination.

The student must receive a grade “C” or higher to receive credit. Each individual department will determine the level of proficiency it will accept. The candidate may not repeat examinations which have been failed. Credits will be recorded on the student's permanent record with the notation, "Credit-by-exam."

The cost of the examination will be a fee which will be equal to the cost of one credit hour of tuition regardless of the amount of credit involved. However, an additional fee will be charged in cases where there is a written examination plus a practical application. The cost of the examination cannot be included in the student's regular credit load; this is an additional fee.

**Contract Study at Finger Lakes Community College**

**Independent Study**
Independent Study is designed to enable a student to conduct a special research project under the guidance of a faculty member. It is not intended to be a substitute for a regular course offering.

Proposals must clearly state the nature of the project, the frequency with which instructor and student meet, behavioral objectives, anticipated learning outcomes, and the method by which the student will be evaluated.

No student may pursue more than a total of six (6) credit hours under Independent Study while earning any associate degree. All proposals must conform to the rules of standard written English.

Any exception to the above-stated requirements may be granted only through permission of the Associate Vice President for Instruction and Assessment. Students registering for Independent Study are cautioned to await approval of the Associate Vice President before commencing any of the actual course work.

The student eligibility requirements for an Independent Study project are:

1. The Independent Study credit hours must be included in the regular semester load.
2. The grade issued for Independent Study will be in accord with the College's grading system and will be assigned credit hours and quality points.

The student shall obtain a Contract Study form from the One Stop Center and then shall obtain approval from the following before registering for Contract Study:

- faculty member, academic advisor, department chairperson, and
- Associate Vice President for Instruction and Assessment.

There are additional fees associated with independent study for full-time students.

**Tutorial Instruction**
Finger Lakes Community College does not normally provide instruction for credit on a one-to-one basis for regularly scheduled courses. In exceptional instances, such as the student who is unable to fulfill graduation requirements through regular classroom instruction, the Associate Vice President for Instruction and Assessment may allow a student to register for a course on a tutorial basis. In the case of tutorial instruction, credits will be recorded in the student's permanent record by actual course number and name.

There are additional fees associated with tutorial instruction for full-time students.
Articulation Agreements
Articulation agreements have been approved between Finger Lakes Community College and the organizations noted below to permit individuals who have completed appropriate training programs to receive partial credit towards Finger Lakes Community College degree program requirements. For further information, contact the Admissions Office at 585.785.1279.

- Finger Lakes Law Enforcement Association
  - A.A.S. Criminal Justice

- Marion S. Whelan School of Practical Nursing
  - A.A.S. Nursing

Guidelines for the Granting of a High School Equivalency Diploma on the Basis of Earned College Credit or by Taking the TASC (Test Assessing Secondary Completion) Examination

Persons without a high school diploma may receive a New York State Equivalency Diploma in two ways:

1. Successfully complete 24 credit hours as a candidate for a college level degree or certificate and maintain a Grade Point Average of 2.0 or better. To obtain a High School Equivalency Diploma, students must take courses in the following areas:
   - 6 credits English Language Arts
   - 3 credits Math
   - 3 credits Natural Science
   - 3 credits Social Science
   - 3 credits Humanities
   - 6 credits Pertaining to FLCC degree

   Students interested in earning a High School Equivalency Diploma by successfully completing 24 hours of college credits should discuss their plans with a member of the Admissions staff. See Procedures for Admission, page 9.

   Once students have earned the prescribed 24 hours of college credit, they should contact Educational Planning and Career Services to request the New York State Education Department form to apply for their High School Equivalency Diploma. Students not planning to send for the TASC must complete the prescribed courses to earn an Associate Degree from Finger Lakes Community College.

2. Enroll in preparation courses for the TASC to receive a High School Equivalency Diploma. The classes diagnose skill areas to be worked on and guide the student through a process to learn the necessary material for the test. These classes are offered at no charge to the student. The TASC itself is given a number of times by the New York State Education Department during the year at area locations.

   To take the test, students must be at least 19 years of age, or 17 or 18 years of age and have been either out of school at least one year, or a member of a high school class which has graduated, or were/are home schooled. For information on when classes start, and for testing dates and locations, contact the Adult Basic Education office by calling 585.785.1431.
Tuition and Fees

Tuition and fees are payable at registration according to the payment schedule released by the College. The tuition figures and fees listed on this page and on the next page may be changed prior to the opening of the College academic year. **The responsibility for payment of tuition and fees rests upon the student.** The student’s course schedule will be cancelled for the appropriate semester if the established due dates for payment are not met.

For additional information, please call the One Stop Center at 585.785.1000. For detailed information regarding course-specific fees, please see the Cost of Attending webpage at www.flcc.edu/costs/index.cfm.

### Full-Time and Part-Time Students

A full-time student is one enrolled for 12 or more credit hours. A part-time student is one enrolled for less than 12 credit hours. A student enrolled for 12 or more credit hours at any time during the Fall or Spring Semester will be charged the full-time student rates.

### Tuition (2014-2015)*

<table>
<thead>
<tr>
<th>Category</th>
<th>Tuition (per semester)</th>
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</thead>
<tbody>
<tr>
<td><strong>For Full-time Students:</strong></td>
<td></td>
</tr>
<tr>
<td>New York State residents with Certificate of Residence (affidavit required)**</td>
<td>$2,011.00</td>
</tr>
<tr>
<td>Out-of-state residents or New York State residents with no Certificate of Residence</td>
<td>$4,022.00</td>
</tr>
<tr>
<td><strong>For Part-time Students (per credit hour):</strong></td>
<td></td>
</tr>
<tr>
<td>View Detailed Tuition/Fee Rates and Refund Policies for Part-time Students at <a href="http://www.flcc.edu/costs/parttime.cfm">http://www.flcc.edu/costs/parttime.cfm</a></td>
<td></td>
</tr>
<tr>
<td>New York State residents with Certificate of Residence (affidavit required)**</td>
<td>$153.00</td>
</tr>
<tr>
<td>Out-of-State residents or New York State residents with no Certificate of Residence</td>
<td>$306.00</td>
</tr>
<tr>
<td>High School Concurrent Enrollment Programs with Certificate of Residence (affidavit required)**</td>
<td>$51.00</td>
</tr>
<tr>
<td>High School Concurrent Enrollment Programs with no Certificate of Residence</td>
<td>$102.00</td>
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### Fees (2014 - 2015)*

<table>
<thead>
<tr>
<th>Category</th>
<th>Fee (per semester)</th>
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</thead>
<tbody>
<tr>
<td><strong>For Full-time Students (per semester, unless noted):</strong></td>
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</tr>
<tr>
<td>Athletic Fee (finances intercollegiate activities)</td>
<td>$40.00</td>
</tr>
<tr>
<td>Auxiliary Services Fee (SUNY I.D.; student insurance; graduation cap/gown)</td>
<td>$25.00</td>
</tr>
<tr>
<td><strong>Student Activities Fee (finances student activities, lectures, concerts, and student publications)</strong></td>
<td>$72.00</td>
</tr>
<tr>
<td><strong>SUNY Learning Network Course (per credit hour)</strong></td>
<td>$15.00</td>
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<tr>
<td><strong>Technology Fee (finances periodic replacements of all student-used desktop computer systems, servers, and other related resources)</strong></td>
<td>$80.00</td>
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<tr>
<td><strong>For Part-time Students (per credit hour, unless noted):</strong></td>
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<tr>
<td>Student Activities Part-Time Fee</td>
<td>$6.00</td>
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<tr>
<td>SUNY Learning Network Course (per credit hour)</td>
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<td>Technology Fee (maximum $80 per semester)</td>
<td>$8.00</td>
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<tr>
<td>High School Concurrent Enrollment Programs Fee (per credit hour)</td>
<td>$5.00</td>
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<tr>
<td><strong>Other Fees</strong></td>
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</tr>
<tr>
<td>Challenge Examinations for Advanced Credit (per course) (affidavit required)**</td>
<td>$153.00</td>
</tr>
<tr>
<td>Course Overload Application Fee-over 18 credit hours for Spring and Fall terms; over 13 credit hours for Summer Session, and over 7 credit hours for Winter Session (per credit)</td>
<td></td>
</tr>
<tr>
<td>With certificate of residence</td>
<td>$153.00</td>
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<tr>
<td>Without certificate of residence</td>
<td>$306.00</td>
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<tr>
<td>Culinary Arts</td>
<td>$200.00</td>
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<tr>
<td>EMT Fee (Critical Care Transport) (per course)</td>
<td>$200.00</td>
</tr>
<tr>
<td>Independent Study Course for students carrying a full-time schedule fee (per credit hour) (affidavit required)**</td>
<td>$77.00</td>
</tr>
<tr>
<td>Independent Study Course for students carrying a part-time schedule tuition (per credit hour) (affidavit required)**</td>
<td>$153.00</td>
</tr>
<tr>
<td>Lab Fees (maximum, per course)</td>
<td>$5.00-$150.00</td>
</tr>
<tr>
<td>Late Payment Fee (per semester)</td>
<td>$25.00</td>
</tr>
<tr>
<td>Liability-Malpractice Insurance (estimated) (per year/applicable to Nursing, Therapeutic Massage, and EMT students)</td>
<td>$15.00</td>
</tr>
<tr>
<td>Returned Check Fee (per occurrence)</td>
<td>$50.00</td>
</tr>
<tr>
<td>Transcript Fee (per transcript)</td>
<td>$5.00</td>
</tr>
<tr>
<td>Wildland Fire Suppression Materials (in addition to the tuition) (one-time fee):</td>
<td>$6.00</td>
</tr>
<tr>
<td>Music Fees (in addition to the tuition for applicable courses):</td>
<td></td>
</tr>
<tr>
<td>Applied Music Fee</td>
<td>$315.00</td>
</tr>
<tr>
<td>Music Recording Technology Student Course Fee</td>
<td>$35.00</td>
</tr>
<tr>
<td>Nursing Assessment Testing &amp; Remediation Fee (pays for a testing and remediation program through Kaplan Testing. It will assist students to achieve success in nursing courses and on the national licensing examination - NCLEX-RN.)</td>
<td>$112.50</td>
</tr>
</tbody>
</table>
Nursing Lab Supplies Fee (in addition to the tuition) $ 45.00
Physical Education Course Fees (in addition to the tuition): $ 35.00
Diploma Replacement Fee (per occurrence) $ 20.00

* Tuition and fees are subject to change without notice and pending approval of the Board of Trustees.
** Any student who has been a resident of New York State for one year or more is eligible to obtain a Certificate of Residence from his/her County Treasurer’s Office.

Methods of Payment

- **Cash**
- **Check or Money Order:** Acceptable if made payable to Finger Lakes Community College. A $50.00 charge will be assessed for all checks issued to the College and not paid upon presentation to the bank.
- **Credit Card/ACH:** The College will accept Discover, VISA, American Express and MasterCard over the counter or on-line. Electronic check payments (ACH) are accepted on-line only. Service charges are applied to all on-line payments.

Deferred Tuition Payment Plan: The College has made arrangements with an external payment plan company to service students in financing a monthly payment plan for tuition and fees. Information regarding this plan may be obtained from the One Stop Center. The payment plan is available for the Fall, Spring and Summer semesters only.

Delinquent Accounts

Students with delinquent accounts with the College may be denied the privilege of pre-registering for the next semester. Also their statement of grades and/or official transcripts will be withheld until their delinquent balance is paid in full at the Student Accounts Office. It is the College’s policy to assign delinquent accounts to a collection agency. Students will be responsible for the outstanding balance, PLUS all late payment fees, collection agency fees in the range of 33.33% to 66.67%, court costs and fees, and attorney costs and fees. Furthermore, the collection agency will notify all credit reporting agencies of the outstanding debt. It is, therefore, important and advantageous to pay account balances in full when they are due.

Sponsorship Deferrals

All Students who expect their semester bill to be paid by a Sponsor must submit a valid written Sponsor Authorization, addressed to FLCC Student Accounts Office that provides the actual sponsored amount and the date a payment will be sent to FLCC-Student Accounts Office. A Sponsorship Agreement Form may be downloaded from: www.flcc.edu/studentaccounts.

Course Drop and Withdrawal Procedures

A student who finds it necessary to withdraw from classes must complete appropriate paperwork. Students withdrawing from all classes must complete a withdrawal form with the Office of Educational Planning and Career Services. The withdrawal form is available at www.flcc.edu/eduplanning. Submit the completed form in person, or via mail or fax 585.394.8304. The effective date of the withdrawal is the date the form is received in the Office of Educational Planning and Career Services.

Students dropping individual courses must submit a completed drop form to the One Stop Center. Online students may drop a course by emailing the One Stop Center at onestop@flcc.edu. The effective date of the course drop is the date of receipt in the One Stop Center. Course withdrawal deadlines can be found at www.flcc.edu/onestop. Call the One Stop Center at 585.785.1000, with questions.

To determine the impact that dropping a course or completing a total withdrawal will have, students are strongly recommended to meet with a staff member in the Office of Educational Planning and Career Services and to contact the One Stop Center prior to finalizing the change. Students who drop classes or withdraw for any reason, including medical reasons, are subject to the Tuition Refund as well as the academic standards detailed on page 39.

Lack of attendance or a verbal notice by a student to an instructor, advisor, or any Finger Lakes Community College staff member does not constitute a formal course drop or withdrawal and will not result in a reduction of tuition and fees.

Tuition Refund

Credit Courses – Fall and Spring Semesters

If tuition has been paid by cash, check or credit card, or financial aid has been accessed from the government to pay the account, you may be entitled to a refund if timely drop slips or withdrawal documentation is submitted to the One Stop Center at 585.785.1000.

The date on which the One Stop Center receives the forms will be used to determine refunds.

A verbal notice by a student to an instructor, advisor, or any FLCC staff member does not constitute a formal course withdrawal or drop.

Lack of attendance does not reduce tuition and fees; therefore, timely withdrawal or drop slips will ensure proper credit to your student account.

To receive a 100% refund of already paid tuition and fees, the completed forms must be received by the One Stop Center as follows:

- For credit courses 15 weeks or more, one business day prior to the official semester start date.
The schedule for tuition refund for credit courses 15 weeks or more is as follows:

- Approved drop/withdrawal one business day prior to semester start date......Tuition and fees 100%
- Approved drop/withdrawal during 1st week of semester..................Tuition only 75%
- Approved drop/withdrawal during 2nd week of semester..................Tuition only 50%
- Approved drop/withdrawal during 3rd week of semester..................Tuition only 25%
- Approved drop/withdrawal after 3rd week (20th day) of semester...............No Refund

For credit courses less than 15 weeks, one business day prior to the official start date of the classes.

The schedule for tuition refund for credit courses less than 15 weeks is as follows:

- The date on which the One Stop Center receives the Course Drop/Withdrawal forms will be used to determine refunds. To receive 100% REFUND of already paid tuition and fees, the completed forms must be received by the One Stop Center one business day prior to the first class meeting date.
- If you drop a class within seven calendar days from the start date of the class, you will be entitled to a 25% refund (of tuition only). There is NO REFUND granted for course drops after the seven calendar days from the start date of the class.

If courses are canceled by the College which changes your status from full- to part-time, the appropriate tuition and fees will be refunded. If a student changes from full to part-time status (11 or less credit hours/semester) after the semester has started, a refund will be issued according to the schedule for tuition refund.

Credit Courses – Winter Session and Summer Semesters

- The date on which the One Stop Center receives the Course Drop/Withdrawal forms will be used to determine refunds. To receive 100% REFUND of already paid tuition and fees, the completed forms must be received by the One Stop Center one business day prior to the first class meeting date.
- If you drop a class within seven calendar days from the start date of the class, you will be entitled to a 25% refund (of tuition only). There is NO REFUND granted for course drops after the seven calendar days from the start date of the class.

Non-Credit Courses

- Refunds will be processed for those students who officially cancel their registration and submit a drop slip to the One Stop Center one business day prior to the start date of classes. Please contact the Division of Professional Studies and Continuing Education (Telephone: 585.785.1660) one business day prior to the class start date if you wish to drop the course.

Disbursement of Title IV Funds and Other Aid

The first receipt of Title IV funds and other aid by the Student Accounts Office (which may include Federal Unsubsidized Stafford Loan, Federal Subsidized Stafford Loan, Federal Parent (Plus) Loans, Federal Pell Grant, Federal SEOG, other Title IV Programs, and any scholarships or aid) will be applied to the student’s account. The student account charges may consist of tuition, fees (http://www.flcc.edu/costs/index.cfm), housing, bookstore, meals, and emergency loans. After the student account is paid in full, any subsequent financial aid will be refunded when the funds are received.

Federal Financial Aid Award Program Participants

Federal regulations (the Higher Education Amendments of 1998, regulation 34 CFR part 668.22) require each school to have a written policy for the refund and repayment of Federal Title IV aid* received by students who withdraw during a term for which Title IV aid payment has been received. These policies are effective only if the student completely terminates enrollment (i.e., cancels his/her registration, withdraws, or is dismissed) or stops attending classes before completing more than 60% of the enrollment period.

Refund Policy

The amount of a refund of tuition and fees for students who withdraw will be calculated as outlined in the College Catalog under “Course Drop and Withdrawal Procedure” and “Tuition Refund – Credit Courses.”

Repayment Of Title IV Funds Policy

1. The amount of Title IV financial aid that a student must repay is determined by using the Federal Formula for Return of Title IV funds as specified in Section 484B of the Higher Education Act. The amount of Federal Title IV financial aid assistance that the student earns is determined on a pro rata basis. Once the student has completed more than 60% of the payment period, all financial aid assistance is considered to be earned.
   • Percent earned = Number of calendar days completed up to the withdrawal date** divided by the total calendar days in the payment period with an allowance for any scheduled breaks that are at least 5 days long.
   • Percent unearned = 100% minus percent earned

2. When a student has received Federal financial aid in excess of earned aid, the school returns the lesser of:
   • Institutional charges multiplied by the unearned percentage, or
   • Title IV Federal financial aid disbursed multiplied by the unearned percentage

the student:
   • returns any remaining unearned aid not covered by the school.
   • repays any loan funds in accordance with the terms of the promissory note. (That is, scheduled payments to the holder of the loan over a period of time.)
   • returns any grant amount the student has to repay (considered a grant overpayment and arrangements must be made with the school or Department of Education to repay the funds).
U.S. Title IV financial aid shall be repaid to the following programs in the following order:
1. Federal Unsubsidized Stafford Loan
2. Federal Subsidized Stafford Loan
3. Federal Parent (PLUS) Loans
4. Federal Pell Grant
5. Federal SEOG
6. Other Title IV Programs

3. The student is billed for funds the College is required to repay. The Student Accounts Office bills the student, and any account that is not paid within 30 days is turned over to a collection agency.

4. The tuition and fees, procedures, and policies listed above supersede those published previously and are subject to change at any time.

* Federal Title IV financial aid includes the Federal Pell Grant, Federal Supplemental Opportunity Grant (SEOG), Federal Stafford Loans (Unsubsidized and Subsidized), Federal Parent PLUS Loans, and other Title IV Programs.

** Withdrawal date is defined as the actual date the student begins the institution’s withdrawal process, the student’s last date of academic-related activity, or the midpoint of the payment period for a student who leaves without notifying the institution.

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**Property Damage**

Although there is no deposit required to cover property damage, students are held responsible for any damages incurred and shall be assessed accordingly.

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**Certificate of Residence**

This document is necessary for each year that a student attends a community college in New York State. A Certificate of Residence must be obtained from the student’s county (or counties) of residence. One must have been a resident of New York State for one full year or more in order to be eligible to obtain this Certificate from their County Treasurer’s Office. The Certificate must be dated no earlier than 60 days prior to the start of classes and no later than 30 days after the start of classes. If the student moves from one county to another during the academic year, before registering for the next semester, a new Certificate of Residence must be obtained which indicates in which counties the student resided for the previous six month period. Some counties require an application form from the College; please check with the One Stop Center.

The One Stop Center will process and notarize Ontario County residents’ certificates. Identification showing the student’s current address and signature on it must be brought to the office. Note: living in Ontario County to attend college does not constitute permanent residency.

Failure to submit an updated form may result in out-of-county/state rates used on an account.

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**Transcripts**

Students may request copies of their permanent record of academic work by completing a transcript request form available at the One Stop Center, on the College website, by making written request to the One Stop Center, or through Web Advisor. Telephone and e-mail requests cannot be accepted. Written requests should include: student’s name as it appears on College records and any name change since leaving the College, date of birth, social security number or Student ID number, dates attended, a current mailing address, name/address transcript is being issued to, and signature. There is no fee for an unofficial transcript. A fee of $5.00 is charged for each official transcript. Transcripts will not be sent for anyone with an outstanding financial obligation to the College.

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**Online Western New York Learning Alliance**

OWL is an alliance of SUNY community colleges which allows students to combine courses among regional partner colleges, working toward an affordable, quality SUNY degree or certificate in any of 30 fully online programs. Working adult students who need the convenience of online courses are able to work with a concierge at their home college to “mix & match” courses which apply to their chosen program, allowing for greater flexibility, maximum course availability, and potentially quicker degree completion.

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**SUNY Cross-Registration Agreement**

Students attending a SUNY four-year institution or community college may be permitted to take courses at other SUNY four-year institutions or community colleges without incurring additional tuition charges. The student must be a matriculated undergraduate and attending full-time at the home institution. The agreement limits the student to six credits of undergraduate cross-registered coursework per fall or spring semester and the cross-registered courses must be applicable toward degree or certificate completion. Cross-registration is only valid during fall and spring semesters. If cross-registering at a community college, the student must provide a certificate of residence to the institution. Students registering through a SUNY Cross-Registration agreement are not charged tuition at the host institution, but may be liable for course related fees.

FLCC Students interested in cross-registering must meet with their academic advisor and select a course that can be used toward degree or certificate completion. Students must complete the SUNY Cross-registration Form and obtain the signatures of their advisor, as well as the Registrar. FLCC students cross-registering for courses at other colleges must stay within overload and probation credit hour limits. After obtaining the appropriate signatures, students may contact the host institution for information regarding cross-registration. At the time of cross-registration, the host institution will sign the form. The original copy of the form, complete with host institution signature, must be submitted by the student to the Student Records Office at Finger Lakes Community College. Credits completed through a Cross-Registration agreement with a C- or above will be posted as transfer credit to
students’ academic records. Please review page two of the SUNY Cross-
Registration form for additional restrictions and instructions.

Students from SUNY four-year institutions and other community
colleges may cross-register for courses at Finger Lakes Community
College on space available basis beginning 15 days prior to the start of
the term. Students must contact their home institution for pertinent
guidelines and to obtain a SUNY Cross-registration Form. A SUNY
Cross-registration Form, complete with the designated home school
officials’ signatures, must be presented at the time of cross-registration.
Visiting students are responsible for all course related fees, and must
submit a valid Certificate of Residence at the time of registration. Please
review page two of the SUNY Cross-Registration form for additional
restrictions and instructions.

RAC Cross Registration/Inter-Institutional Registration
Full-time matriculated students at Finger Lakes Community College are
entitled to register without additional tuition in courses offered by any
member of the Rochester Area Colleges, Inc. (RAC) on a space-available
basis. Member colleges include: Alfred University, Colgate-Rochester/
Bexley/Crozier, SUNY College of Technology at Alfred, Empire State
College, Keuka, Monroe Community College, Nazareth College, Roberts
Wesleyan, Rochester Institute of Technology, St. John Fisher, SUNY
Geneseo, and the University of Rochester.

The following limitations apply to the cross registration:
1. Students must be enrolled at their home school for 12 or more
   credits.
2. The course is not being offered at at their home school during the
   semester, and it is applicable to the student’s degree program. All
   necessary prerequisites for the course must be met.
3. The course must be taken in the Spring or Fall Semester. The cross
   registration policy does not apply to Winter Session or Summer
   courses.
4. The student must receive approval from the Registrar, as indicated
   on the form.
5. Permission must be received from the College where the course
   is offered. The student is responsible for any fees assessed by the
   College where the course is being taken.

Cross registration forms are available at the One Stop Center.

Any full-time visiting student from participating Rochester Area
Colleges, who has approval from their home school to register for Finger
Lakes Community College courses, will have the tuition waived. Fees in
addition to tuition are not waived for any student.

Overload Policy
Finger Lakes Community College students may register for a maximum
of 18 credit hours during the fall/spring semester. Summer session
students may register for a maximum of 13 credits with no more than
six (6) credit hours taken in one session. Winter Session students may
register for a maximum of 7 credits. A student who is not on academic
probation or who has not been academically dismissed may complete
an overload petition to register for credit hours that exceed the limits
noted above. Petition forms are available in the One Stop Center. The
form should be completed and signed by the student and approved by
the student’s advisor and the Associate Vice President of Instruction
and Assessment. Upon approval, the petition form is then submitted
to the Student Accounts Office with the overload application fee (see
“Tuition and Fees” section). The One Stop Center will be notified and the
course(s) will be added to the student’s schedule. Overload petitions will
not be granted to first-time college students except under extenuating
circumstances.

Course Audit
The privilege of auditing a credit course at Finger Lakes Community
College is open to both full- and part-time students. There is no audit
provision for non-credit courses.

Part- and full-time students wishing to audit a course must register for
the course and pay regular tuition and fees for the course. Permission
to audit must be obtained from the instructor of the course. Approval
to audit a course must be presented to the One Stop Center by the end
of the drop/add period (third week of semester). Please see the Grading
System for explanation of the AU grade.

Senior Citizens
New York State legislation states that community colleges “may permit
persons who have reached 60 years of age or over to audit courses given
therein without tuition, examination, grading or credit therefore upon a
space available basis.”

Finger Lakes Community College welcomes senior citizens on a space
available basis as determined at the close of normal registration. This
auditing privilege is restricted to courses that are offered for college
credit. Course materials or supplies needed for class, not covered by
normal tuition, will be the responsibility of the student.

Courses must have the required minimum of paying registrants
(exclusive of senior citizen audits) in determining whether course
registrations meet the College’s minimum enrollment requirement.

Contact the One Stop Center for senior citizen audit registration
procedures.
Financial Aid

The goal of the Financial Aid Office of Finger Lakes Community College is to promote equal access to education by awarding and assisting students in the location of necessary funds to meet educational expenses based on the student’s long-term educational objectives and complete financial situation.

A detailed explanation of the available financial aid programs is accessible online at www.flcc.edu/aid.

How to Apply

Students wishing to be considered for financial assistance should file a Free Application for Federal Student Aid (FAFSA), and a NYS Tuition Assistance Program (TAP) application. The FAFSA should be completed as soon after January 1 as possible. Go to www.flcc.edu/aid/apply.cfm to apply for financial aid.

Financial aid is awarded on a first come, first served basis. The recommended filing deadline is March 15th for the Fall Semester and November 1st for the Spring Semester.

Financial Assistance Available to Students

Scholarships
There are scholarships administered through the Finger Lakes Community College Foundation, Inc. For a complete listing of these scholarships, please see pages 23-24.

Students may also wish to check with the Financial Aid Office for a listing of various outside scholarships offered, eligibility requirements, and deadline dates for filing.

Grants: No Obligation to Repay
1. New York State Tuition Assistance Program (TAP) – file FAfSA and TAP, (NYS Regents Child of Veteran Scholarship, and Child of Deceased Police Officer-Firefighter Award must file special application).
2. Federal Pell Grant – file FAFSA
3. Federal Supplemental Educational Opportunity Grant (SEOG) – file FAFSA
4. Educational Opportunity Grant (EOP) – file FAFSA
5. Veterans’ Benefits
6. Vocational Rehabilitation Funds
7. New York State Aid for Part-time Study (APTS) – file APTS application
8. New York State Part-Time TAP – file FAfSA and TAP

Loans: Repayment begins six months after a student drops below 6 credit hours, graduates, or stops attending.
1. Federal Direct Stafford Loan – file FAFSA, Master Promissory Note and Entrance Interview.
2. Federal Direct PLUS Loan – file FAFSA, Master Promissory Note, and PLUS Supplemental Form.

Terms and Expected Schedules for Repayment
The student must comply with terms stated in the Promissory Note. Federal Stafford Loan repayment schedules are established by the servicer. The student should contact the U.S. Department of Education or its servicer for further details.

Work: Part-time Employment on Campus
1. Federal Work Study – file FAFSA
2. Student Aid Positions – apply to individual departments
3. Tutor Positions – apply to Division of Developmental Studies

General conditions and terms applicable to the Federal Work Study Program are outlined at www.flcc.edu/jobs/workstudy.cfm

Eligibility Requirements
1. Student must be a citizen of the United States or an eligible non-citizen.
2. Student must be matriculated in an approved program.
3. Student must be a New York State resident (EOP, APTS, Part-Time TAP and TAP only).
4. Student must maintain good academic standing.
5. Student may not be in default on a previous loan, or owe a repayment on an over-award.

Payments of Awards

All financial aid, except Federal Work Study, may be used to credit the student’s tuition bill. The amount of aid in excess of that bill will be disbursed to the student during each semester that he/she is enrolled. Disbursements normally begin six weeks into the semester.
Estimated 2014–2015 Cost of Attendance for Full-Time Students

(Indirect costs will vary depending on the individual student’s wants and needs)

COMMUTER (lives at home)
Direct Costs
  Tuition and Fees $ *4,456
  Books and Supplies $ 900
Indirect Costs
  Transportation $ 1,566
  Home Maintenance $ **1,800
  Personal $ 900
TOTAL $ 9,622

STUDENTS LIVING IN THE SUITES AT LAKER LANDING
Direct Costs
  Tuition and Fees $ *4,456
  Books and Supplies $ 900
Indirect Costs
  Transportation $ 900
  Rent and Food $ 9,131
  Personal $ 1,296
TOTAL $ 16,683

STUDENTS LIVING OFF-CAMPUS
Direct Costs
  Tuition and Fees $ *4,456
  Books and Supplies $ 900
Indirect Costs
  Transportation $ 1,800
  Rent and Food $ 8,275
  Personal $ 1,350
TOTAL $ 16,781

* Tuition and fees reflect estimated 2014-2015 costs and are subject to increase at any time by the Board of Trustees.
** Consideration is given for expenses incurred by parents for maintenance costs for students living at home.

NOTE: For information on academic standards required for financial aid, see page 42.

Part-Time Students
The cost of attendance for a student who enrolls part-time will be prorated using the full-time scale. Part-time tuition and fees are listed on page 16.

Veterans’ Benefits
Veterans should be aware that the Veterans’ Administration provides assistance for eligible veterans seeking further education. Additional information on Veterans’ Benefits may be obtained by contacting either the Veterans’ Service Agency Advisor or the Financial Aid Office at the College.
Finger Lakes Community College Foundation, Inc.

The Finger Lakes Community College Foundation is a not-for-profit corporation established to seek private support for the College’s mission. Given the growing constraints placed upon public funding, private giving is increasingly important to public higher education. Private contributions help maintain the standard of excellence at Finger Lakes Community College.

The Finger Lakes Community College Foundation assists the College with faculty development, special projects, equipment purchases, and scholarships. Many named scholarships have been established by individuals, businesses, or community organizations to honor the memory of individuals who were connected with the College and its mission.

The Finger Lakes Community College Scholarship Program

The Finger Lakes Community College Foundation Scholarship Program has two goals:

- to assist incoming students who have demonstrated academic excellence in high school, or who are returning to college as non-traditional age adult students, and
- to assist returning students who have demonstrated the ability to achieve success at Finger Lakes Community College.

Scholarships range from $250 per year to full tuition.

Scholarships for New Students (Traditional/Non-Traditional)

General Interest Scholarships
- Alton B. Corbit Memorial Scholarship
- FLCC Alumni Association Scholarship
- FLCC Alumni Association Excellence Scholarship
- FLCC Board of Trustees Scholarship
- FLCC Honors Studies Scholarship for First Year Learners
- FLCC President’s Scholarship
- Garlock Sealing Technologies, Inc. Scholarship
- The Michaels Family Memorial Scholarship
- New York Firefighters Foundation Scholarship
- Kenneth A. Poormon ’97 Memorial Scholarship
- POW/MIA Award
- SUNY Empire State Diversity Scholarship

Adult Student Scholarships
- Charlotte Cowie Memorial Scholarship
- FLCC Alumni Association Excellence Scholarship
- Finger Lakes Development Center for Business

Business Scholarships
- Joanne Glover Memorial Scholarship

Conservation Scholarships
- Constellation Brands Viticultural Scholarship
- New York State Conservation Law Officers Association Scholarship
- Amy Steverson Memorial Scholarship
- Ridgefield Viticulture Scholarship
- First in Family Scholarship
- The Max and Marian Farash Charitable Foundation

Hotel and Resort Management Scholarship
- AVI Fresh, Inc. Hospitality Scholarship

Human Services Scholarship
- Bowen Family Scholarship

Music and Music Recording Technology
- Aldo F. and Anne J. Fioravanti Scholarship

Nursing Scholarship
- Frances F. MacLeod Freshman Nursing Scholarship
- Mary E. Moynihan Memorial Scholarship
- Thompson Health Nursing Scholarship

Science/Technology
- Elizabeth May Davis Bliss Memorial Scholarship

Scholarships and Awards for Finger Lakes Community College Returning Students (Traditional/Non-traditional)

General Interest Scholarships
- Jack L. Bricker Memorial Scholarship
- Dr. Ina Sue Brown Memorial Scholarship
- Donald and Jean Burgan Memorial Scholarship
- Dr. Rebecca Burgess Memorial Scholarship
- John and Peggy Champagne Scholarship
- CCFL Storefront Pioneers Scholarship
- Ed and Gerry Cuony Scholarship
- FLCC Alumni Association Scholarships
- FLCC Alumni Association Excellence Scholarship
- FLCC Board of Trustees Scholarship
- Garlock Sealing Technologies, Inc. Scholarship
- Geneva Campus Center Scholarship
- Kiwanis Club/Canandaigua Classic Scholarship in Memory of Denett Pimkowski
- Ann Hamilton Reading and Writing Awards
- Brian Kolb Leadership Award
- Charlotte Munson Memorial Scholarship
- S and S Memorial Scholarship
- Sharon Nedrow Adult Basic Education Scholarship
- Laura McNamara Tyler ’96 Memorial Scholarship
- POW/MIA Award

Business Scholarships
- Canandaigua Rotary/Martin Schneider Scholarship
- Mark Prockton Memorial Scholarship
- Carol Scharette Memorial Scholarship

Communications Scholarship
- Brooke Makowiec Memorial Award

Conservation/Horticulture Scholarships
- Broccoli Tree and Lawncare Horticulture Scholarship
- Robert L. (Rodge) Case Scholarship
- Constellation Brands Viticultural Scholarship
- Arthur Hall Environmental Stewardship Scholarship
- FLCC Conservation Faculty Scholarship
- Francis Finnick Conservation Scholarship
- Fraley Family Award
- FLCC Horticulture Faculty Scholarship
• IPM and Plant Health Scholarship
• Ontario County Master Gardeners Scholarship
• Alice C. Southgate Home Bureau Scholarship

Criminal Justice Scholarships
• Becker/Strong Memorial Scholarship (sponsored by Ontario County Deputy Sheriff’s Benevolent Association)
• Anthony L. Cecere Memorial Scholarship
• New York State Sheriffs Association Scholarship

Hotel and Resort Management Scholarship
• AVI Fresh, Inc. Hospitality Scholarship

Human Services Scholarships
• Alice C. Southgate Home Bureau Scholarship
• Elizabeth Bay Memorial Scholarship

Mathematics and Computing Sciences Scholarships
• Brenda S. (Bockman) Beck Memorial Scholarship
• FLCC Mathematics Department Award in Memory of Sherman Hunt

Music and Music Recording Technology
• Aldo F. and Anne J. Fioravanti Scholarship

Nursing Scholarships
• Mary Capozzi Integrated Health Care Scholarship
• Mr. and Mrs. Elwood A. (Emma) Garner Memorial Scholarship
• Frances F. MacLeod Memorial Scholarship
• Jane Milne Mills Memorial Scholarship
• Nursing Alumni Legacy Scholarship
• Alice C. Southgate Home Bureau Scholarship
• Arianne VanTienhoven Award

Science/Technology Scholarships
• FLCC Science/Technology Faculty Scholarship
• G.W. Lisk Excellence Scholarship
• Murray F. Gardner Memorial Scholarship
• Ed Morrell Biology/Biotechnology Scholarship
• Bill Parham Memorial Scholarship
• Eugene B. Risser Technology Scholarship

Therapeutic Massage Scholarships
• Mary Capozzi Integrated Health Care Scholarship
• Massage Therapy Scholarship
• Melissa Young (Hawk Child Wandering) Massage Scholarship

Tourism Scholarship
• A Finger Lakes Visitors Connection, Ontario County, NY Scholarship

Visual and Performing Arts Scholarships
• Dr. Henry Buxbaum Fine Arts Prize
• Dr. Charles J. Meder Scholarship for the Arts
• John M. Meuser Memorial Scholarship
• Dr. A. John Walker Music Awards
• Professor Wayne Williams Award in Honor of his Parents Ashley and Pauline Williams
• Dr. A. John Walker Music Awards
• T. F. Insalaco Award for Excellence in Painting

Graduating Student Awards
• Computing Sciences Scholarship
• Patricia Nettnin Memorial Scholarship

Education Scholarship
• Delta Kappa Gamma Society International Scholarship

Nursing Scholarship
• Nursing Alumni Legacy Scholarship
Statements of General Policies and Procedures

Cultural Diversity

Finger Lakes Community College is committed to cultural diversity in its student body and staff. It also seeks to have an environment that promotes and supports differences of opinions and views. To this end, the curriculum and co-curricular activities are encouraged to reflect a variety of perspectives that foster cultural diversity.

Equal Opportunity/ Affirmative Action

Finger Lakes Community College prohibits and will not tolerate discrimination or harassment on the basis of race, religion, color, national origin, sex, age, sexual orientation, disabilities, genetic information, marital or veteran status or any other characteristic protected by law in its educational programs, admissions, activities, or employment policies.

Retaliation is prohibited against any person who files a charge of discrimination.

The College, in its continuing effort to seek equity in education and employment, and in support of Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and federal and state anti-discrimination legislation, provides a grievance procedure for the prompt and equitable investigation and resolution of allegations of discrimination or harassment on the basis of race, color, national origin, religion, age, sex, disability, marital status, sexual orientation, genetic information, veteran status or any other characteristic protected by law. Information and a copy of the Equal Opportunity/Affirmative Action Grievance Procedures may be obtained from the Human Resources Officer at the College.

Inquiries regarding compliance with Title IX, Section 504, and the ADA may be directed to:

Title IX/Affirmative Action
Human Resources Director
Finger Lakes Community College
3325 Marvin Sands Drive
Canandaigua, NY 14424
585.785.1451

Section 504 Coordinator
Human Resources Director
Finger Lakes Community College
3325 Marvin Sands Drive
Canandaigua, NY 14424
585.785.1451

ADA Coordinators
Human Resources Director
Finger Lakes Community College
3325 Marvin Sands Drive
Canandaigua, NY 14424
585.785.1451

Or any inquiries may be directed to:
Director, Office of Civil Rights
Department of Education
Washington, DC 20201
202.453.6100 or ocr@ed.gov

Religious Beliefs

1. No person shall be expelled from or be refused admission as a student to an institution of higher education for the reason that he or she is unable, because of his or her religious beliefs, to attend classes or to participate in any examination, study or work requirements on a particular day or days.

2. Any student in an institution of higher education who is unable, because of his or her religious beliefs, to attend classes on a particular day or days shall, because of such absence on the particular day or days, be excused from any examination or any study or work requirements. Students should provide this information to their faculty during the first week of the term.

3. It shall be the responsibility of the faculty and of the administrative officials of each institution of higher education to make available to each student who is absent from school, because of his or her religious beliefs, an equivalent opportunity to make up any examination, study, or work requirements which he or she may have missed because of such absence on any particular day or days. No fees of any kind shall be charged by the institution for making available to the said student such equivalent opportunity.

4. If classes, examinations, study, or work requirements are held on Friday after four o’clock post meridian or on Saturday, similar or makeup classes, examinations, study, or work requirements shall be made available on other days, where it is possible and practicable to do so. No special fees shall be charged to the student for these classes, examinations, study, or work requirements held on other days.

5. In effectuating the provisions of this section, it shall be the duty of the faculty and of the administrative officials of each institution of higher education to exercise the fullest measure of good faith. No adverse or prejudicial effects shall result to any student, because of availing himself or herself of the provisions of this section.

6. Any student, who is aggrieved by the alleged failure of any faculty or administration officials to comply in good faith with the provisions of this section, shall be entitled to maintain an action or proceeding in the Supreme Court of the county in which such institution of higher education is located for the enforcement of his or her rights under this section.

6a) A copy of this section shall be published by each institution of higher education in the catalog of such institution containing the listings of available courses.

7. As used in this section, the term “institution of higher education” shall mean schools under the control of the Board of Trustees of the State University of New York or the Board of Higher Education of the City of New York or any community college.
Sexual Harassment Policy

The Federal Equal Employment Opportunity Commission has defined sexual harassment as: “Unwelcome sexual advances, requests for sexual favors, sexual violence, and other verbal, electronic or physical conduct of a sexual nature, when

1. “submission to such conduct is made either explicitly or implicitly as a term or condition of an individual’s employment” (the College interprets this statement to include a student’s participation in academic courses, programs, or activities);

2. “submission or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual” (the College interprets this statement to include educational decisions affecting a student); and

3. “such conduct has the purpose or effect of unreasonably interfering with an individual’s work performance or creating an intimidating, hostile or offensive working environment” (the College interprets this statement to include a student’s educational experience or learning environment).

Sexual harassment also includes sexual violence, which is defined as “physical sexual acts perpetrated against a person’s will or where a person is incapable of giving consent due to the victim’s use of drugs or alcohol. An individual may also be unable to give consent due to an intellectual or other disability.”

Finger Lakes Community College’s policies are consistent with Federal, State, and SUNY’s policies that ensure fair treatment to all individuals, and protection from sexual harassment is afforded to students as well as employees.

Sexual harassment is a violation of both the federal law under Section 703 of the Civil Rights Act of 1964 and Title IX Education Amendments of 1972 and the state law under the New York State Human Rights Act.

Retaliation against an individual for reporting sexual harassment or for participating in an investigation is prohibited by the College policy and state and federal law. Any act of retaliation will subject offender to sanctions independent of the sexual harassment allegation.

It is a violation of this policy for any person to knowingly make false accusations of sexual harassment. Failure to prove a claim of sexual harassment is not equivalent to a false allegation. Sanctions may be imposed for making false accusations of sexual harassment.

Inquiries regarding compliance with Title IX may be directed to:
- Human Resources Director, Grace Loomis or Director of Community Standards, Andrew Baker
- Finger Lakes Community College
- 3325 Marvin Sands Drive
- Canandaigua, NY 14424
- 585.785.1451 or 585.785.1211

OR

Director of Office of Civil Rights
Department of Education
Washington, DC 20201
202.453.6100 orocr@ed.gov

Family Educational Rights and Privacy Act (FERPA)

Pursuant to the requirements of the Family Education Rights and Privacy Act (FERPA) of 1974, Finger Lakes Community College has adopted a policy which ensures that students will have the right to inspect and review certain education records maintained under their names and to obtain copies of those records. Further, Finger Lakes Community College will not disclose personally identifiable information from the education records of a student without the prior written consent of the student except as permitted by the Act and specified in the College’s statement of policy.

The College reserves the right to release Directory Information without prior written consent, unless the College has been informed in writing by the student during the annual notification period that all or part of the student’s Directory Information may not be released. Directory Information includes: Name, Address, Telephone Number, college-assigned email address; Photograph or Likeness; Date and Place of Birth; Major Field of Study; Participation in Officially Recognized Activities and Sports, Weight and Height of Members of Athletic Teams; Dates of Attendance at FLCC; Degrees, Certificates and Awards Received; Eligibility for Honor Societies; most recent previous educational agency or institution attended by the student. Students have the right to restrict disclosure/release of directory information to third-parties. While students are attending Finger Lakes Community College they must file the notification to withhold Directory Information annually during the Fall Semester. Forms for this purpose are available from the One Stop.

Students have the right to file complaints concerning alleged failure on the part of Finger Lakes Community College to comply with the requirements of the Act by writing to:
- Family Educational Rights and Privacy Office
- Department of Education
- 330 Independence Avenue, S.W.
- Washington, DC 20201

Drug-Free Workplace/
Drug-Free Campus Policy

Finger Lakes Community College is committed to the maintenance of a drug free work environment. As an educational institution, the College endeavors to promote healthy lifestyles for its staff and students and has established policies concerning alcohol and tobacco use on its premises. In keeping with this goal, a Campus Community Coalition was established to address issues of substance use through a strategic wellness plan. The College clearly does not condone the unlawful use, possession, distribution, or manufacture of controlled substances or the abuse of alcohol on its premises.

This policy, as outlined in the Student Handbook, describes the philosophy of Finger Lakes Community College and the program elements the College will use to meet our commitment.

Students may obtain a copy of the Student Handbook from a variety of sources, including the Student Life Office, and at the FLCC Geneva Campus Center and Wayne County Campus Center.
Smoking Policy

Finger Lakes Community College maintains a smoke-free environment. No person shall carry a lighted cigar, cigarette, pipe, or any other form of smoking object or vaporizing device, including electronic cigarettes/chewing tobacco, or engage in active/passive tobacco use in any College building, College vehicle, off-campus College facility or within a distance of at least 30 feet from College buildings. FLCC has established exterior entrances as “Smoke Free Zones.” The zones are marked with no smoking signs and blue striping across the sidewalks.

Children on Campus

The College is an educational enterprise that is focused on adults and generally does not have an environment that is conducive to the presence of children. Students or prospective students should make appropriate child care arrangements for their children when conducting business at a Finger Lakes Community College site. Bringing children to registrations or classes is strongly discouraged.

The following guidelines apply when it is necessary for children to accompany their parents to the College premises:

1. Children on campus are to remain in the direct supervision of a parent/guardian. Any unsupervised children may be detained by a College representative. In that event, the child’s parent/guardian will be contacted immediately, and the Office of Campus Safety shall be notified.

2. Children shall not be allowed to disrupt the learning environment. The parent/guardian and child may be asked to leave the classroom or service office at the discretion of the faculty or staff member.

3. The College may interpret a child’s disruptive behavior as the parent/guardian student’s violation of the Student Code of Conduct.

The College recognizes that many of our students do have child care needs. In order to assist students in providing appropriate care for their children while coming to the College, a Child Care Center has been established at the main campus. For those students who are unable to utilize the Center, and for students at the Geneva Campus Center or the Wayne County Campus Center, the College provides referral information on other child care centers.

Student Code of Conduct Policy and Grievance Procedures

As explained in its Mission Statement, Finger Lakes Community College – a public, open-access institution – is a supportive, learning-centered environment that empowers our students, provides enriching life experiences, and enhances the quality of life throughout our community.

The Student Code of Conduct Policy at FLCC is intended to foster and protect the free and open exchange of ideas. This Code applies to students and student organizations of Finger Lakes Community College. Students are subject to this Code of Conduct during academic terms for which they are enrolled, during breaks between terms, during College holidays and vacations, and during periods of suspension. The Code of Conduct enumerates the rights and responsibilities of students, behaviors prohibited on and/or off campus, possible sanctions, and the procedures adopted by the college for addressing student conduct.

The Code embraces several important values: the rights of free speech and peaceable assembly; the freedom of inquiry and the right to make constructive criticism; the central importance of honesty to this community; and the desire that all students participate on campus in an environment that respects differences of culture, gender, religion, race, or ability.

Students who have questions about the Student Code of Conduct Policy should contact the Director of Community Standards at 585.785.1211. The Student Code of Conduct Policy may also be viewed at www.flcc.edu/offices/judicial/index.cfm.

Grievance Procedures

Finger Lakes Community College has adopted an internal grievance procedure providing for prompt and equitable resolution of academic complaints, discrimination complaints, and/or sexual misconduct complaints. All other complaints and disputes, other than those otherwise specified, should be presented to the Associate Vice President of Student Affairs within ten (10) College working days following the occurrence. Students who have questions about the Grievance Procedures should contact the Director of Community Standards at 585.785.1264. The Grievance Procedures may be viewed at www.flcc.edu/offices/judicial/index.cfm.

College Closing/ Cancellation of Classes

In the event of severe and hazardous weather and/or road conditions, or an emergency situation, Finger Lakes Community College may close entirely or cancel classes for a given period of time. The cancellation of day classes does not automatically impact evening classes and/or campus centers and sites. Area television and radio stations will announce these cancellations. The College will also utilize SUNY NY ALERT to notify of school closings. Closings and cancellations will be posted on the FLCC website home page, www.flcc.edu.
Annual Security and Fire Safety Reports

As required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (also referred to as the Clery Act), the Office of Campus Safety makes its Annual Security Report and Annual Fire Safety Report available to the public free of charge. These reports contain crime and fire safety statistics, and related policies. This information is reported to the United States Department of Education annually. Copies of these reports may be obtained by contacting the College’s Office of Campus Safety at 585.785.1900 or by viewing the FLCC Campus Safety webpage at www.flcc.edu/offices/safety. More information about safety and security on campus can be found at the United States Department of Education’s website at www.ope.ed.gov/security/search.asp.

Parking and Traffic Regulations

Finger Lakes Community College offers the public ample free parking in our main A and G parking lots and a permit is not required to park in these lots. D and B lots are reserved for permit parking. These areas are clearly marked with signs indicating that parking is by permit only. Permits are issued by the Office of Campus Safety. Handicap parking, with the display of the proper permits, is available in parking lots B, D, and E. A New York State handicap permit, issued by any municipality, is valid for handicap parking areas on campus. Temporary college handicap permits are available at the Office of Campus Safety. Parking is prohibited in the C Lot Loading Dock area. Call Campus Safety at 585.785.1900 or stop by room B 229/2202 if you have any questions about parking on campus.

Students are expected to be familiar with parking regulations on campus. A parking guide is available in the Office of Campus Safety and it may also be viewed online at www.flcc.edu/offices/safety.

Violations of parking regulations will result in a parking ticket being issued, and may result in the vehicle being towed at the owner’s expense without prior notification. Failure to pay parking fines can result in the withholding of grades and transcripts, and/or the loss of privilege to park or drive on campus grounds.
Student Affairs

The following offices report to the Office of the Associate Vice President of Student Affairs:
- Educational Planning and Career Services
- Student Life
- Student Health Services
- Office of Community Standards
- Project Success

Vision Statement

The Student Affairs unit seeks to promote student development and the attainment of student goals.

Mission Statement

Our mission is to support the mission of FLCC by promoting a community that fosters an environment of learning in and out of the classroom, developing co-curricular programs and services that inspire and motivate students to grow and become productive world citizens, and by advocating for student success and personal achievement.

Educational Planning and Career Services

Educational Planning and Career Services serves as a central resource and information center for students. The specific services of the office are the following:

Advisement
Advisement services are available to all students at Finger Lakes Community College. Full time students are assigned a faculty advisor who will assist them with course selection and questions related to their degree programs. Part-time students seeking advisement regarding degree requirements should schedule an appointment with a staff member in Educational Planning and Career Services.

Students are responsible for ensuring that all graduation requirements are met.

Students who wish to change their degree program are encouraged to meet with a staff member in Educational Planning and Career Services to review degree requirements. The staff can also help students who wish to change their faculty advisor.

Counseling Services
Although Finger Lakes Community College does not offer mental health services, counselors are available to serve as skilled listeners who provide guidance to help students – on a short term basis – in clarifying issues, resolving conflicts, and learning new ways of coping.

Students often seek counseling to:
- Cope more effectively with stress
- Develop healthy relationships and improve communication skills
- Increase self-confidence, assertiveness and self-esteem
- Learn to deal with grief, trauma or loss
- Discover how to overcome procrastination and/or other self-defeating behaviors

For students seeking mental health services and/or longer-term counseling, a list of community mental health professionals is available upon request. Additionally, A Consumer’s Guide to Mental Health Services is available in the Charles Meder Library on the Canandaigua campus.

Confidentiality
Information will not be disclosed without the student’s written permission except in unusual circumstances, such as court subpoena, imminent danger to the student or someone else, or reports of sexual harassment or sexual violence as required by Title IX Legislation.

Transfer Services

Students who are interested in transferring to a four-year college or university are encouraged to use the resources available in Educational Planning and Career Services to select an institution that matches their career interest and is appropriate for their goals and abilities. Additionally, while attending Finger Lakes Community College, students are encouraged to plan their course selection carefully by working with their faculty advisor to meet Finger Lakes Community College’s graduation requirements while satisfying the requirements of the four-year school.

Educational Planning and Career Services offers students comprehensive resources needed to completely investigate transfer options. The Transfer Services website www.flcc.edu/transfer has numerous resources which aid in transfer college planning including course advisement guides, Steps to a Successful Transfer, and links to a variety of transfer resources. The transfer library, located in the Office of Educational Planning and Career Services, includes computerized college selection software and other resources that help students identify the four-year institutions which suit their educational goals and objectives.

The transfer professionals in Educational Planning and Career Services are eager to assist students with the transfer process. It is recommended that students interested in participating in transfer articulation agreements or transferring to a four-year college explore their options as early as possible, but no later than their third semester at Finger Lakes Community College.

Career Services

As part of Educational Planning and Career Services, Career Service is available to all students, alumni & community members. Our mission is to guide individuals through career education, career coaching, and comprehensive programs that provide opportunities to learn strategies and practical applications needed to make informed academic and career decisions.

We can assist in your career planning process by providing the following:
- Individual career coaching appointments
- Career assessment tools including MyPlan, Myers-Briggs Type Indicator and the Strong Interest Inventory to identify interests, personality preferences, skills and values related to career choices
• Career Resource Library, both an in-person library and online tools including “What Can I Do With This Major?”
• Job preparation and search techniques including Optimal Resume, an online resume and cover letter builder designed specifically for FLCC students
• Interviewing preparation provided online through Optimal Resume
• Employment and internship resources for students, alumni, and community

Educational Opportunity Program (EOP)

The Educational Opportunity Program, known as EOP, is an academic and financial support program of the State University of New York. The program is designed to put a college education within the reach of citizens of New York State who are educationally underprepared and economically disadvantaged.

“Educationally underprepared” has many meanings, but generally refers to those who have achieved poorly in previous school experiences as evidenced by high school grades or standardized test scores (SAT, ACT, etc.) or a lack of pre-requisite academic course work required for their chosen degree. Students eligible for admission to EOP may be “underprepared,” but demonstrate in other ways a potential for successfully completing a college program.

Income guidelines have been established by the State to determine economic eligibility for first-time EOP applicants. Students applying for the program must document historical and present “economic disadvantagement” to be considered for admission.

Transferring and returning students who were enrolled in a similar post-secondary opportunity program such as EOP, HEOP, SEEK, or College Discovery at their previous institutions may be eligible for EOP at Finger Lakes Community College. Verification of previous status is required.

Students enrolled in EOP are offered tutoring and academic advising as well as career, educational, and personal development services. Students may also be eligible for additional financial aid to supplement their college expenses through an EOP grant. In addition, a pre-freshman summer orientation program is offered to students enrolling during the Fall Semester to acquaint them with the college environment.

For additional information, contact the EOP Coordinator at 585.785.1268 or visit the website at www.flcc.edu/eop.

Crisis Response Team

The Crisis Response Team at Finger Lakes Community College responds to student mental health crisis situations in which a student is in imminent danger of harming self or others. When the crisis response procedures are implemented on behalf of a student, the student will be responsible for any costs incurred and parental/legal guardian/emergency contact notification may occur. A student who receives assistance from the Crisis Response Team will be encouraged to meet with the Associate Vice President of Student Affairs to develop a follow up plan. This step is intended to link the student to appropriate services that will support the attainment of his/her educational goals. The Team is comprised of Division of Student Affairs professionals, as well as representatives from a variety of other campus departments. The Crisis Response Team may be contacted through Educational Planning and Career Services at 585.785.1268. After hours, contact 911.

Student Health Services

Health and wellness are important to being a successful student. The College maintains Student Health Services to empower students to engage in positive lifestyle changes and self-care. Current FLCC students have access to the following services, free of charge:

• Treatment of minor illnesses.
• Depression screening, care and referral.
• Tobacco cessation.
• Physical activity strategies.
• Health and inexpensive eating strategies.
• Injury Prevention and Care.
• Alcohol, drugs and violence prevention.

A Campus Community Coalition, comprised of faculty, staff, students, landlords, law enforcement and other community officials implements strategies to encourage students to engage in the greater community without the abuse of alcohol, drugs or other destructive activities.

Health history and medical records are handled with strict confidentiality. Student Health Services is in compliance with several State and Federal mandates.

Members of the College Community who are experiencing medical problems or who are made aware of a medical emergency or injury will call 911 to initiate an emergency response, or 1911 from inside the main campus building. Ambulance fees are billed based on the level of service.

All Finger Lakes Community College full- and part-time students are covered by basic accident benefits while on College premises or while participating in College-sponsored activities, both on and off campus. This benefit is included in the Student Auxiliary fee. Information and applications regarding optional sickness insurance coverage are available by contacting Student Health Services at 585.785.1297.
Project Success

Project Success is a grant-funded TRiO Student Support Services program sponsored by the Department of Education to support eligible students in achieving academic success in degree completion and graduation or transfer. Project Success staff are trained to empower students as they take control of their educational track, while providing the support they need to make informed choices along the way.

Project Success students have access to the following services, free of charge:
- Participation in a First-Semester Seminar
- Academic advising and coaching
- Mentoring and tutoring provided by peers and professionals
- Participation in specialized workshops
- Career Development Programs
- Student Leadership Development Programs
- Community Service Opportunities
- Financial literacy, financial aid, and scholarship support
- Access to educational technology and a monitored study space

Eligibility
To be eligible for Project Success, students must:
- be a U.S. citizen or meet the residency requirements for Federal student financial assistance
- be an enrolled or accepted student at Finger Lakes Community College
- have a demonstrated need for academic support
- meet family income requirements and/or be a first generation college student

Contacts
Project Success
Phone: 585.785.1663
Email: success@flcc.edu
Website: www.flcc.edu/success
Student Life

Through various activities, students at Finger Lakes Community College have the opportunity to become an active force in the on-going operation of the College. The objective is to provide our students with realistic, growth-oriented, and practical experiences which they can take with them into any home, business, or community situation upon completing their formal education. Co-curricular activities encourage social, cultural, educational, and community awareness and involvement by:

- providing opportunities for leadership development through participation in the Student Corporation and workshops;
- promoting student self-governance as a means of developing the responsibility and effectiveness required in today’s world;
- connecting students with local and community agencies for community service and service learning opportunities;
- participating in the planning of campus-wide programs and events that prepare students to get involved and meet the challenges of our global community; and
- enriching the educational program of the College through these various activities.

The Student Life Office includes offices of the Student Corporation, Student Senate, Campus Activities Board, and various campus clubs and organizations. The cafeteria, student lounges and Stage 14 (live entertainment area) are conveniently located near the Student Life Office.

For more information, please contact the Student Life Office at 585.785.1264.

Student Corporation

The purpose of the Student Corporation at Finger Lakes Community College is to promote the interests and concerns of the student body to both the faculty and administration. It is the students’ formal link to those who create and execute policies which affect the student population and shape the educational environment of the College. It is also the responsibility of the Student Corporation to help foster an environment of meaningful and enriching co-curricular activities to provide a well-rounded and exciting educational experience at Finger Lakes Community College. Students interested in leadership opportunities with the Student Corporation should contact the Student Life Office at 585.785.1264.

Campus Activities Board

The Campus Activities Board, a standing committee of the Student Corporation, provides the majority of the social and cultural activities at Finger Lakes Community College. An on-going program of live performances, films, speakers, dances, picnics, trips, multicultural events, sporting event trips, noontime entertainment, curriculum/departmental events, and other special events are sponsored throughout the academic year.

Membership is open to any student interested in the experience of planning and implementing programs which fulfill the social, cultural, entertainment, and educational needs of the students, faculty, staff, and community.

The Campus Activities Board strives in its programming efforts to create a climate of positive, student-to-student, and student-to-staff relationships; provide real-life experiences; encourage positive College and community relationships; develop programs that are supplemental to and an integral part of the academic mission at Finger Lakes Community College; broaden individuals’ awareness of cultural expression and our world; and entertain.

Clubs and Activities

To see a complete listing of the clubs and organizations that are current and active, please visit www.flcc.edu/studentlife.

Honor Societies

Alpha Beta Gamma

Alpha Beta Gamma is the national business and computer science honor society for men and women at junior and community colleges.

Criteria for induction are matriculation in an eligible business or computing science curriculum at the College, and maintaining at least a 3.5 cumulative grade point average after 30 credits.

Phi Theta Kappa

Phi Theta Kappa is a national honor society of two-year community colleges and junior colleges. This student-run organization is dedicated to scholarship, leadership, service, and fellowship. The Finger Lakes Community College chapter, Alpha Epsilon Chi, was chartered in 1981.

Criteria for induction are a 3.5 cumulative grade point average after 30 credits.

Alpha Sigma Alpha

Alpha Sigma Alpha is a national sorority for women pursuing a degree in any field of study.

Criteria for induction are matriculation in an eligible business or computing science curriculum at the College, and maintaining at least a 3.5 cumulative grade point average after 30 credits.

FLCC Association, Inc. (Auxiliary Services)

Mission Statement

The Finger Lakes Community College Association was incorporated in 1972 to establish, operate, manage, and promote educationally-related services for the benefit of the campus community, including faculty, staff, and students, in harmony with the educational mission and goals of the College.

The Finger Lakes SUNY ID Card

The Finger Lakes SUNY ID card is an integral part of the student experience at Finger Lakes Community College. The Finger Lakes SUNY ID card not only serves as the FLCC ID card, but is also used to access the library, gym, and The Suites at Lakes Landing. Excess financial aid proceeds can be added to the Finger Lakes SUNY ID card for book vouchers and meal plans. In addition, students can place their own money on the card and receive an additional 5% in spending power when using the card to make purchases.
Child Care Center
The Child Care Center offers students an on-campus, NYS-licensed-child care program. A typical day includes educational and developmentally-structured activities for children 18 months through preschool. Before- and after-school care for children up to age ten is also available. This service is available Monday through Friday from 7:30 a.m. to 5:30 p.m. year-round. Several rate and schedule options are offered. For more information, call 585.394.6666.

Bookstore
The Book Nook sells all required textbooks as well as general and art supplies for FLCC courses. It also offers educational pricing on software and carries reference books and paperback titles. The bookstore sells a full line of FLCC-imprinted clothing and gift items, greeting cards, postage stamps, candy, snacks, and beverages. Customers may special-order items not in stock.

The Book Nook is located on the first floor of the Student Center. Regular semester hours are 8:00 a.m. to 6:30 p.m. Monday through Thursday and 8:00 a.m. to 4:00 p.m. on Friday. Extended hours are scheduled at the beginning of each semester to allow students ample opportunity to purchase textbooks and supplies.

Students may use excess financial aid monies to purchase textbooks, required supplies and retail items. These charging privileges are available beginning two weeks prior to the start of the fall and spring semesters and are active until the end of the third week of each semester. Finger Lakes SUNY ID cards are required to activate and use financial aid monies for book charges.

The Book Nook offers a pre-packaged textbook delivery service at the Geneva, Victor, and Wayne County Campus Centers during the first week of both the fall and spring semesters. Textbook buyback is conducted during the last week of the fall and spring semesters at all sites as well as in the summer at the Canandaigua campus during regular business hours.

Additional information may be obtained on the bookstore section of the FLCC website, www.flcc.edu, via email at bookstore@flcc.edu, or by calling 585.785.1685.

Dining Service
The Finger Lakes Café offers a variety of high-quality food options prepared fresh daily. Made-to-order pastas and Mexican entrees ensure that a healthy, home-cooked meal is always available. Subway features a variety of subs, wraps, and salads, while the grill offers melts, chicken tenders, and burgers. In addition to vegetarian selections at each of the stations, there are soup, salad, and pizza options. A convenient assortment of prepared foods is packaged for take-out in the grab-and-go section. Cash and credit, debit, and meal plan cards are welcome. The hours of operation for the Café are 7:00 a.m. to 10:00 p.m. Monday through Friday. Catering is also available (www.flcc.avidfoodweb.com).

Athletics
Competition in intercollegiate sports at Finger Lakes Community College includes the following sports: men’s and women’s soccer, men’s and women’s basketball, women’s volleyball, men’s and women’s outdoor track and field, men’s and women’s cross country, men’s lacrosse, baseball, softball, and men’s and women’s woodsmen teams. The intercollegiate athletic program, in addition to healthful exercise, provides the student with an opportunity to share in the pride of fair play and sportsmanship with an understanding and appreciation of good teamwork.

Any full-time student who meets the eligibility requirements of the College and NJCAA may try out. Copies of the Equity in Athletics Disclosure Act are available from the Athletic Department. For more information go to www.flccathletics.com.

Student Wellness/Recreation/Intramurals
The College offers use of the gymnasium and fitness center Monday through Saturday throughout the academic year to all Finger Lakes Community College students. The gymnasium hours are for open-student use or may include scheduled activities based on student interest. Monthly schedules of available hours may be obtained from the Athletic Department or at www.flccathletics.com. Use of the facilities is free of charge upon presentation of the Finger Lakes SUNY ID card.

The Intramural Program at FLCC is designed to provide an opportunity for all students, faculty, and staff to participate in organized recreational competition. The goal is to provide all students a positive experience through a diverse selection of activities that will fit their athletic and fitness needs while providing a safe and healthy environment.

We are always open to any ideas, suggestions, or comments you may have concerning our intramural program. Please feel free to give us input so we can improve your experience in any way. Contact the athletic department or visit www.flccathletics.com/recreation/intramurals for more information.

Auxiliary Services
Additional auxiliary services offered include student and accident insurance; an on-site nurse practitioner; student emergency loans; and graduation cap, gown, diploma, and reception.

Housing
FLCC is committed to assisting students in locating suitable housing accommodations. The Suites at Laker Landing, the College's affiliated student residence hall, provides housing immediately adjacent to campus. The 354-room residence hall is owned and operated by Association Housing, LLC, a subsidiary of the FLCC Association, Inc., and is dedicated to providing an environment conducive to academic success. The residence hall offers a variety of four-, three-, two-, and one-bedroom suites. Each suite contains a common living area, kitchen, and bathroom. Trained Resident Assistants, as well as on-site management, provide supervision to students residing in The Suites at Laker Landing.

The Office of Housing and Residential Life also offers services to assist those students who are looking for off-campus housing. If provides a Rental Property Listing, an on-line resource where students can find available housing in the Canandaigua area; Roommate Finder, a search index exclusively for students; and The Guide to Student Housing, which focuses on independent student living and assists students in making off-campus housing arrangements.

Whether a student is considering The Suites at Laker Landing or private off-campus properties, the Office of Housing and Residential Life strongly suggests exploring options carefully. Reading and understanding all terms and receiving clarification prior to entering into an agreement are extremely important. FLCC does not own, operate, or endorse any off-campus properties and the College does not become party to private landlord-tenant matters or involve itself in any transaction between or on behalf of landlords or student tenants.

New students are urged to look for housing during the winter and spring months prior to the fall semester and in the fall months prior to the spring semester. Students who are accepted by FLCC are not guaranteed housing as the application process for The Suites at Laker Landing is separately managed and in high demand. It is suggested that students interested in residing in The Suites at Laker Landing apply prior to April.

For more information on housing options and assistance with a housing search, visit www.flcc.edu/housing or contact the Office of Housing and Residential Life at 585.785.1643.
Institutional Support Services

Charles J. Meder Library

The Library provides students and faculty at Finger Lakes Community College, as well as community residents, with excellent access to information resources in print and media formats. The College’s collection consists of 60,000 volumes, 325 current periodical titles, and 4,000 media programs. Additional books and periodical articles can be obtained for patron use through the Library’s participation in a nationwide computerized interlibrary loan system. Librarians are always available to provide individual assistance in locating and using information resources.

The Library has an Aleph online public access catalog and circulation system listing all items owned by the Library. This computer system also permits users to directly search for items located in other SUNY libraries across the State. The Aleph catalog is available to students both at the main campus, FLCC Geneva Campus Center, FLCC Wayne County Campus Center and the FLCC Victor Campus Center. Terminals located throughout the Library provide access to these computer systems.

The Library provides several quiet study areas as well as attractive lounges for leisure reading and relaxation. Media facilities allow individual and small group use of audio and video tapes, CDs, DVDs, and records. Membership and participation in cooperative regional activities expand Finger Lakes Community College’s Library services. These memberships include SUNY Open Access, which allows students, faculty, and staff direct borrowing privileges from State University of New York college and university libraries.

The College Library is a member of the Rochester Regional Library Council, a consortium of academic, research, public, and industrial libraries in the greater Rochester area. The Council is a regional enterprise of the NYS Reference and Research Library Resources program, serving the counties of Livingston, Monroe, Ontario, Wayne, and Wyoming. All college and public libraries in these counties belong to the Council, along with many large corporations and medical libraries. Finger Lakes Community College’s students and faculty can obtain books and photocopies of journal articles through the Council’s Regional Interlibrary Loan Network.

The Library has attractive individual and small group study spaces, production studio (for use by students enrolled in the College’s Communications program), a well-equipped photocopy-multimedia technology center, an electronic classroom for hands-on instruction in the use of computerized library resources, and space for print collections. The Library’s upgraded computer systems provide students with direct access to numerous computerized information databases.

The Library can be accessed 24 hours a day, seven days a week via the internet. Students can search the Library’s website, catalog, and databases from any computer that has internet access.

Instructional Technology Services

Instructional Technology Services (ITS) offers a variety of technological resources and services to assist the college community. Services include:

- Classroom Media Equipment and Support
- Classroom Technology Design
- Presentation Support
- Training/Workshops/Short Courses
- Special Event Support
- Camera, Video Camera, Projector, and Presentation Equipment Loans

To meet the needs of the College community, ITS strives to provide enhanced instructional technologies and event support that can improve student learning by providing rich, instructionally sound technologies, training opportunities, and multi-media experiences.

Media Production

Media Production provides multimedia services to all faculty and staff. The Creative Services Suite is a work space dedicated for the production of visual media. Services and resources include:

- Poster and Sign Printing
- Print Mounting and Lamination
- Video Production and Streaming Video
- DVD and CD Duplication
- Design and Digital Imaging

Visual communication is a vital element to instruction and administration. Media Production provides the services and resources for the college community to support that communication on a variety of platforms.

Developmental Studies Discipline

The Developmental Studies Discipline at Finger Lakes Community College is part of the Humanities Department and is designed to offer courses to every student with the intent of providing the best possible opportunities for success, regardless of prior educational background. The courses strive to enhance a student’s college experience by providing the following:

- Courses
  The Developmental Studies Discipline coordinates the following courses:
  - First Year Student Seminar
  - Foundational Writing
  - Foundational Reading
  - College Study Strategies
  Each of these courses is designed to assess a student’s academic ability and to increase that ability by the end of the semester. Small class size allows for interaction between instructor and student.

- Adult Basic Education
  This program helps students without a high school diploma improve basic reading, writing, and math skills, and prepare for the TASC. Currently, there is no cost for this program.
Students With Special Needs

Finger Lakes Community College is committed to providing an equal opportunity for all qualified students. The College does not have a formal program of study for special populations. Finger Lakes Community College believes that the needs of each person with a disability are individual and unique. Therefore, services are provided on an individual basis.

Advisement and support services are available to students who meet the eligibility guidelines as outlined in the guidebook, Procedures for Services to Students with Disabilities. A copy of the guidebook is available upon request from the Admissions Office or Developmental Studies Department.

Learning Disabilities
Students with a documented learning disability should contact the Coordinator for Services to Students with Disabilities at 585.785.1390 for additional information.

Physical and/or Psychological Disabilities
Students with a documented physical and/or psychological disability should contact the Coordinator of Services for Students with Disabilities at 585.785.1441 for additional information.

Academic Commons

The Academic Commons is located on the third floor of the Charles J. Meder Library. It is the center for all academic support services that are available at main campus in Canandaigua. The following services are located within the Commons:

- **Academic Support Center**
  Academic assistance is available to all students who wish to improve their skills in areas such as: reading, grammar, writing, study skills, computational skills, mathematics, or science. The Academic Support Center faculty offer assistance with any course taught at Finger Lakes Community College.

- **Peer Tutoring Program**
  This program offers peer tutoring on a one-to-one basis and on a group basis. Peer tutoring arrangements can be made by contacting the Academic Support Center faculty.

- **The Math Center**
  Support for all math courses is offered through the Math Center. Professional tutoring is provided on a drop-in basis.

- **The Write Place**
  Finger Lakes Community College’s writing center, The Write Place, is located in the Academic Commons on the third floor of the library. Staffed with both faculty and trained peer tutors, the writing center provides writing assistance for all students, in all disciplines, on any project. Our mission is to help students become more confident, fluent writers by providing specific, text-based feedback during any part of the writing process. Tutors work by appointment and on a drop-in basis.

  Also available, by appointment only, is grammar tutoring. A faculty tutor will work with students to provide help identifying and correcting grammatical and mechanical concerns that students may have. This is neither a drop-off nor a proofreading service; tutors work directly with students, using one-to-one teaching strategies to help writers become more adept at recognizing and gaining grammatical correctness in their writing.

  The Write Place also offers real-time, online writing support for students in any class and a website that links to current style manuals, handbooks, and documentation guides for a range of disciplines.

  Academic Support Services are available to students at the Geneva, Wayne County and Victor Campus Centers.

Computer Resources

The College’s extensive computer facilities for student use consist of more than 900 computer systems at the Canandaigua, Geneva, Victor, Wayne County Campus Centers and the Muller Field Station. Each lab or classroom has computers, software, and peripherals tailored to the needs of the classes held there.

- Wireless access to the internet is available for registered students and staff at all campus locations.
- All computer labs are equipped with Windows compatible Intel or Macintosh systems which access laser printers, the internet, email, and the internal LAN. All registered students are provided with web-based student email, local network accounts with data storage, access to the FLCC wireless network and off-campus access to library databases.
- Computer science classes use four computer labs for their course work with standard office suite and design suite applications, game programming, web development, business applications programming, database development, networking, and programming.
- Business classes meet in two computer labs for their work with standard office suite applications and other software for accounting, paralegal training, office automation, word processing, and travel/tourism management.
- In the Science Department, laptops and desktop computers with specialized software are available in five labs and two classrooms for use by students in biology, engineering, chemistry, and physics classes.
- Students in Mechanical Technology or other sciences use CAD applications, GIS, and various engineering programs installed in specific student labs.
- The graphic design studio features the most current industry standards, including 20 high-end Apple workstations with a complete suite of design, web and imaging software. This area also features a large format color printer, black and white laser printer, film scanner, flatbed scanner, and a non-toxic mounting area.
- The Nursing Department maintains a lab with specialized multimedia programs for nursing instruction. Additional stations in the nursing skills lab simulate centralized record keeping in a typical clinical environment.
- Math classes meet in a computer lab for statistics and calculus courses, in addition to standard office suite applications and other specialized math programs.
- Two computer labs are available at the FLCC Geneva Campus Center, providing all programs needed by the classes that meet there. Additional systems provide for individual tutorial activities and adaptive access.
- Two computer labs are available at the FLCC Wayne County Campus Center, providing all programs needed by the classes that meet there. Additional systems provide for individual tutorial activities and adaptive access.
- Five computer labs at the FLCC Victor Campus Center provide all programs needed by the classes that meet there. Additional systems provide for academic support efforts.
• Computerized assistance with research tasks is available in the main campus library. Registered students may also borrow laptop computers for use in the library. The library maintains a hands-on lab for group instruction in search techniques. Additional computers provide access to other libraries, information systems, and remote databases. Registered students and college staff can access the library’s online databases from the internet.
• Specialized Macintosh systems for student instruction in performing arts are located in the music wing, the media lab, the keyboarding lab and the theater lab.
• The Academic Support Center on Main Campus uses a computer lab with software for developmental studies classes, tutorial activities, and other special needs. The systems also have standard office suite software, math applications, and programming languages as needed for peer tutoring or other individual assistance.
• One open lab and one quiet open lab is available on Main Campus for students to work on assignments when their regular classroom lab is in use for other classes. Systems in this lab have most of the software that are used in classes.
• A multimedia lab may be reserved on an ad hoc basis for occasional use by classes which do not ordinarily meet in a computer lab. It is available for open use when not reserved for a class meeting.

Gladys M. Snyder Center for Teaching and Learning

The mission of the Gladys M. Snyder Center for Teaching and Learning at Finger Lakes Community College is to foster innovation, communication, and opportunities for professional development in all areas of teaching effectiveness.

Our long-term vision positions us at the intersection of scholarship and teaching.

Goals:
• To foster teaching effectiveness and enhance student learning.
• To facilitate and support faculty development.
• To coordinate and share educational resources and expertise.
• To encourage classroom research and teaching innovation.
• To support peer mentoring.

Objectives:
• To provide opportunities for learning about new classroom strategies and new teaching technology, and to facilitate discussions of pedagogical issues.
• To create opportunities for peer interaction and cooperation.
• To increase awareness of the learning needs of an increasingly diverse student body and to develop and implement strategies to meet these needs.
• To sponsor workshops, seminars, conferences, and sharing sessions requested by faculty.
• To increase and strengthen faculty networks for the exchange of ideas, teaching materials, and instructional information.
• To work with neighboring educational institutions, including secondary schools, colleges and universities, in the promotion of teaching effectiveness.

Campus Centers

Finger Lakes Community College offers a wide variety of courses at its Campus Centers to meet the needs of the residents of those communities and the surrounding area. Students can complete a majority of their degree programs or take courses for self enrichment.

Geneva Campus Center: With its convenient location, flexible scheduling options and in-demand degree programs, FLCC’s Geneva Campus Center makes it possible to juggle college and your busy life. You can complete just about all of your degree program right in your own community. The Geneva Campus Center offers courses toward many programs, including Liberal Arts and Sciences, Criminal Justice and Business Administration.

Wayne County Campus Center: Get the education and experience you need to begin a successful career – right in your own community. Degree programs include Accounting, Human Services, Business Administration, Liberal Arts and Sciences (which can be used can be used as a pathway to Nursing) just to name a few. Services available to all students are advising, academic support and student life. You will be able to complete nearly all of your degree program at the conveniently located Wayne County Campus Center.

Victor Campus Center: Whether you are looking for traditional transfer degrees or hi-tech, career focused programs, you can find it at FLCC’s Victor Campus Center. At this state-of-the-art facility, you’ll be able to complete nearly all of your degree program in one convenient location. Plus, you’ll be able to take advantage of FLCC’s Regional Learning Partnerships, which lets you earn credit from four-year colleges and universities right at the Victor Campus Center. The center encourages student life and academic support. We believe that the college experience assists in the development of each student in their drive for personal growth, life goals and cultural understanding.

All regulations for admission, tuition, and academic excellence described in the Catalog apply to the campus centers as well. For additional information, contact the FLCC Geneva Campus Center at 315.789.6701 or geneva@flcc.edu or the FLCC Wayne County Campus Center at 315.331.9098 or newark@flcc.edu or the FLCC Victor Campus Center at 585.785.1100 or victor@flcc.edu.
Community Affairs

The Advancement Department
The Advancement Department plans and implements a comprehensive strategy to share news and information about FLCC, foster community-college partnerships, and ensure a strong base of financial support for the College.

Advancement functions include community partnerships, media relations, workforce development, publications, fundraising, grants, events and alumni affairs. Three offices carry out these functions: Resource Development (ORD), Community Affairs and Professional Development and Continuing Education (PDCE).

Office of Resource Development
The Office of Resource Development (ORD) focuses on building strategic relationships with various stakeholders of the College, including alumni, community supporters, donors and government leaders. The department supports grants, alumni affairs, fundraising, events and government relations. Donor research, planning, cultivation and gift stewardship are also managed by the department. In addition, ORD coordinates student scholarships, oversees College fundraising policies and procedures, and provides resources in support of the FLCC Foundation, a separate 501(c)(3) organization. The Office of Resource Development is located in room A147 on the first floor of the main campus building. For more information, call 585.785.1205 or email foundation@flcc.edu.

Community Affairs
The Community Affairs Office informs the College community and local service region of FLCC news, events, program offerings, and contributions that enhance the region's quality of life. Among the department's responsibilities are internal and external communications, Finger Lakes Television (FLTV), electronic and print publications, community partnerships, media relations and events. Finger Lakes Television (FLTV) is the public access station that serves the region through broadcasts on Channel 12 of the Time Warner cable system. Though FLTV is not a department of the College, FLCC hosts the station on the main campus as a community service and to augment the College's communications program. Community members and students have full access to the channel and the station's facilities and help produce public, educational and governmental programming. Community Affairs is located in room B128 on the first floor of the main campus. Call 585.785.1660 or email communityaffairs@flcc.edu.

Professional Development and Continuing Education
A key mission of the College is to provide regional economic development through professional education, workforce development and continuing education. The Professional Development and Continuing Education Office supports economic development through job training programs. These include the six-month advanced manufacturing machinist program and eight-week certified nurse assistant/home health aide program. This office also provides specialized training and workshops to local employers to upgrade their workers' skills in safety, leadership and other areas. The PDCE Office is in room A144 of the main campus or email pdce@flcc.edu.
Professional Development and Continuing Education (PDCE)

Professional Development and Continuing Education (PDCE) provides direct support to employers seeking to strengthen their workforce through customized training and certificate programs. PDCE also offers a wide array of offerings for individuals seeking personal enrichment and ways to hone and strengthen their professional skills set.

More than 600 professional, vocational and career offerings are available in several categories, including:
- Workforce Development Solutions
- Advanced Manufacturing Machinist
- Allied Health Programs
- Dual Certificate Nurse Assistant/Home Health Aide
- Professional Licensure Courses and Programs
- Personal and Cultural Enrichment
- Small Business Development Center (SBDC)

To view PDCE's non-credit course and program offerings, visit our web page at www.flcc.edu/pdce. For additional information, call 585.785.1660 or email pdce@flcc.edu. At the main Canandaigua campus, the PDCE office is located on the first floor in room B128.

Business Training Solutions

Businesses seeking to remain competitive in today's economy must invest in developing and maintaining a highly skilled workforce. Professional Development and Continuing Education (PDCE) is the College's center for workforce development solutions and program offerings. To help companies remain competitive, improve satisfaction, and keep employee skills current, a variety of options are available. PDCE offerings include online non-credit, one-on-one coaching, small group training, and non-credit course offerings which may lead to certification.

Advanced Manufacturing Machinist

Advanced Manufacturing Machinists work in an exciting field of robotics, numerical controls and high precision machining. This industry is rapidly evolving and significant job opportunities exist, especially at the machinist/technician level, based on strong growth trends. Today's machinists work with sophisticated state-of-the-art equipment and use their advanced knowledge of the working properties of metals and their skills with machine tools to plan and carry out the operations needed. They help produce sophisticated machine products that meet highly precise specifications. The parts machinists make range from automotive parts to components used in aerospace and medical instruments. The FLCC Advanced Manufacturing Machinist program prepares students for employment in the field.

Allied Health Programs

Online Allied Health courses and programs are designed to prepare students for jobs in health care. Topics offered include Veterinary Assistant, Advanced Coding for the Physician's Office, HIPAA Compliance, Medical Transcription, and ICD-10 Medical Coding: Preparation and Instruction for Implementation.

Dual Certificate Nurse Assistant/Home Health Aide

The Certified Nurse Assistant (CNA) and Home Health Aide (HHA) fields are closely related and duties often overlap. Students can boost their employability by obtaining a dual certificate through this combined program.

Nurse Assistant: By completing this FLCC course and passing the New York state certification exam, students can become Certified Nurse Assistants. This non-credit program includes classroom training in the principles and practices of patient care and clinical experience in a long-term care setting. Orientation and an interview are required prior to registering for the Nurse Assistant course.

Home Health Aide: The demand for experienced Home Health Aides continues to increase – largely due to our aging population and the rising demand for in-home or agency-based health care services from a well-trained professional. Through this program, students learn the basic medical and personal services required to care for clients. Home Health Aides are employed by home health agencies, hospitals and nursing homes.

Child Development Associate (CDA)

Professional Licensure
- PDCE's Child Development Associate Program prepares learners to meet the specific needs of children to nurture their physical, emotional, social and intellectual growth.

Personal and Cultural Enrichment Offerings

A variety of personal and cultural enrichment courses are available. Additional information is on our web page at www.flcc.edu/pdce.

Small Business Development Center

The Small Business Development Center (SBDC) at FLCC is partially funded by the U.S. Small Business Administration and is administered by the State University of New York. Services are offered, free of charge, to assist people with starting their own businesses, including developing a business plan. For more information, contact the Regional SBDC office at 585.232.7310.

Mechatronic Technology

Mechatronic Technology covers a broad range of skills, preparing students to enter the advanced manufacturing industry. This 12-week training program is designed to provide the introductory skills and knowledge required to perform in the following entry level job opportunities: Advanced manufacturing operators, machine fabricators and assemblers. This program prepares students for a career in the field of manufacturing where advanced technical skills are needed to perform various functions with precise specifications.
Academic Standards

Philosophy

Academic programs and co-curricular services and activities of the College directly support the College mission to serve as a dynamic learning resource, empower our students to succeed and fuel the cultural and economic vitality of the region. Academic instruction in the fields of Developmental Studies, Liberal Arts and Sciences, and several career oriented areas are designed to promote sharply focused disciplinary knowledge together with more generic critical thinking, problem solving and decision making skills. Co-curricular services, programs and activities complement the academic curriculum, providing opportunities for experiences that promote the development of personal and interpersonal competencies and appreciation for the value of continuous self-discovery and lifelong learning.

The policies of Finger Lakes Community College encourage the pursuit of scholarship within a positive and supportive environment. Academic Standards and Regulations are designed to support this philosophy, and the College has adopted the following guidelines to assist in this purpose. The College faculty are authorized to specify attendance, testing, and grading policies consistent with the purpose and nature of the course and the Academic Standards and Regulations that are listed in this section.

Definition of Terms

Curriculum: A program of courses approved for a specific degree or certificate.

Electives: Credit courses, not required in a given curriculum, but which may be taken for credit toward graduation.

Full-time Student: A student enrolled for twelve (12) or more credits during a semester.

Part-time Student: A student who is taking fewer than twelve (12) hours during a semester.

Imputed Credit: Credit assigned to remedial (DST) courses that can be used for financial aid purposes but does not count as fulfilling requirements for a degree.

Good Standing: A student who successfully meets a cumulative grade point average according to the College’s Standards of Progress (see page 41).

Academic Probation: A student who fails to meet the College’s Standards of Progress (see page 41). A student on academic probation is limited to a maximum of 13 credit hours.

Academic Dismissal: A student who fails to meet the minimum Standards of Progress following a probationary semester (see page 41). A student, who has been academically dismissed, must complete the academic appeal process to be reinstated. The dismissal remains in effect until the student has been readmitted by the Committee on Academic Standing or, in certain circumstances, the Director of Community Standards.

Matriculated Student: A student is matriculated upon acceptance into a program of study at the College that leads to a degree or certificate.

Non-Matriculated Student: An individual who is taking courses without applying or being accepted for matriculation in a degree program. Non-matriculated students are restricted to a maximum of eleven (11) hours of credit during any one term.

Overload Status: A student may petition to pursue overload status (see page 20), in any given term, by securing approval from their advisor and the Associate Vice President of Instruction and Assessment. An additional fee is required.

Prerequisites: Certain courses require that students have prerequisites in order to add that course to their schedule. These courses are identified by the word “Prerequisite” at the end of the course description in WebAdvisor and in the College Catalog. Prerequisites may be successful completion of one or more college level courses with a C- or better unless otherwise noted and/or a minimum placement test score, or a minimum grade in a prerequisite course.

Co-requisite: Concurrent (simultaneous) enrollment in or prior successful completion of a companion course is required.

Grading System

(Pending Fall 2014 Board Approval)

The following grades are awarded in credit courses for which grade points are computed. The grades A, B, C, and D are applicable toward graduation requirements.

- A An honor grade given for work of excellence and distinction
- B Represents work of consistently high quality
- C Represents work of average quality, within broad ranges, which meets the essential requirements of the course
- D Indicates some evidence of accomplishment but substantially below-average quality work
- F Negligible academic accomplishment

The following grades are awarded for certain courses:

- S Satisfactory completion of the course requirements
- U Unsatisfactory work

The following symbols may be used for credit or non-credit courses. These are not counted toward graduation:

- NA Never Attended
  Occurs when a student never attends any meeting of a course as defined by federal financial aid standards. NA is instructor-initiated and is not calculated in the student’s grade point average.
- W Official Withdrawal
  Official Withdrawal from a course without penalty to a student’s grade point average is permitted any time on or before the Friday of the week the class has met eighty percent of its scheduled time. The formal withdrawal is initiated by the student. The form becomes official when it is submitted to the One Stop Center and the grade of W (withdrawal) is entered on the student record. Course withdrawals during the first three weeks of a course will not be entered on the student’s record.
- I Incomplete
  Incomplete indicates that a student was unable to complete a small portion of the course work by the end of the semester due to extenuating circumstances. This grade may be assigned at the discretion of the instructor and is a temporary grade. Instructors
may require a signed contract that includes a description of the work to be completed and a deadline for completion. The deadline for completing incomplete work is at the instructor’s discretion, but should not exceed one calendar year. After the student has completed the work, the instructor will submit a “Change of Grade Notice” to the One Stop for the removal of the “I” grade, and the student will be notified of the new grade. The One Stop will notify the instructor of the course prior to the pending change of an “Incomplete” to a failure. Unless otherwise notified by the instructor, if the “I” grade has not been removed within one calendar year, it will be administratively changed to an “F.” The student will be notified when the grade change occurs.

• X Administrative Withdrawal
Students will be administratively withdrawn if they fail to provide proof of immunity and acknowledgment of meningococcal meningitis vaccine information as required by New York State Public Health Law 2165 and Health Law 2167. A grade of “X” will not be calculated in the student’s grade point average and cannot be used toward graduation.

• AW Conduct Withdrawal
Students will be assigned a grade of AW, according to the Student Code of Conduct, for conduct reasons leading to suspension or dismissal. An AW grade will usually be accompanied by a Permanent Transcript Notation. Please see the Student Code of Conduct, “Sanctions”, for more information.

• MW Medical Withdrawal
Students will be assigned a grade of MW if the student indicates that he/she withdrew from some or all courses that they were enrolled in for a given semester for documented medical or psychological reasons. To obtain MW grades for a semester, a student should first withdraw with W grades (see above) during the period each semester that they are able to do so. Students must then submit a medical withdraw petition to have the W grades changed to MW. Petitions must be accompanied by supporting documentation from a licensed health care provider. Petitions may be submitted at the time of withdraw but no later than the fourth week of the subsequent semester following the withdrawals to the Associate Vice President of Instruction and Assessment.

• AU Audit
A student may audit a course only with the written approval of the instructor. Such approval must be submitted to the One Stop Center prior to the end of the drop/add period. The student must pay the required amount as if registering for credit in the course. An auditor student may change status only during the normal drop and add period established by the College. A grade of AU is not earned credit and cannot be used to fulfill graduation requirements.

### Academic Dishonesty

Engaging in forms of academic dishonesty, such as cheating and plagiarism is prohibited. The term “cheating” includes, but is not limited to: 1) use of any unauthorized assistance in taking quizzes, tests, or examinations; 2) dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; 3) the acquisition, without permission, of tests or other academic material belonging to a member of the College faculty or staff; or 4) aiding and/or abetting another student for the purpose of cheating. The term “plagiarism” includes, but is not limited to the use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials. These definitions, examples, and prohibition of academic dishonesty apply equally to all FLCC classes, whether online, at a campus center, or through any other method(s) of delivery.

Forms of academic dishonesty will not be tolerated by Finger Lakes Community College. Faculty may impose a mandatory minimum penalty upon a student found to have committed a violation. Initial responsibility and authority for handling suspected academic dishonesty situations rests with the faculty, but may rise to the level of student conduct matters depending on the specifics of each situation. Please refer to the information in the Sanctions section of the Student Code of Conduct for more detail on the handling of suspected academic dishonesty. Students charged with violating this section of the Code will have their academic file reviewed via the One Stop Office to verify any past academic dishonesty occurrences.

### Repeat Courses

A student who repeats a course (that cannot be repeated for credit) for a higher grade can only count the course as credit towards full-time status for purposes of financial aid if the student initially received a grade of “F” in the course or a higher grade is required by the academic department.

For those students who do repeat a course, the higher grade will be calculated in the cumulative grade point average and count as credits completed. Both courses will continue to appear on the student’s transcript.

### Academic Honesty

The College, like all communities, functions best when its members treat one another with honesty, fairness, respect, and trust. Finger Lakes Community College expects academic honesty and integrity from all students and believes it is an important aspect of each student’s education and preparation for the future. All members of the College community should realize that deception for individual gain is an offense against the members of the entire community, and it is everyone’s responsibility to be informed of College regulations on academic honesty.
**Grade Point Average**

The Grade Point Average (GPA) is determined by dividing the total hours of credit hours with grade points into the total number of grade points earned. Credit hours for courses with a grade of "F" are added into the total number of credit hours for calculation of the GPA. All grades carrying grade points are used in calculation of the GPA. In the case of repeated courses, the higher grade is calculated in the GPA.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
</tr>
<tr>
<td>C-</td>
<td>1.7</td>
</tr>
<tr>
<td>D+</td>
<td>1.3</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
</tr>
<tr>
<td>D-</td>
<td>0.7</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
</tr>
</tbody>
</table>

Example of how a Grade Point Average (G.P.A.) is computed:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Grade Points per Hour</th>
<th>Credit Hours Earned</th>
</tr>
</thead>
<tbody>
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<td>3</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
<td>4</td>
</tr>
<tr>
<td>W</td>
<td>0.0</td>
<td>0</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
<td>3</td>
</tr>
<tr>
<td>I</td>
<td>0.0</td>
<td>0</td>
</tr>
<tr>
<td>S</td>
<td>0.0</td>
<td>0</td>
</tr>
</tbody>
</table>

\[
\text{G.P.A.} = \frac{\text{Grade Points Earned}}{\text{Credit Hours Attempted in Grade Point Courses}} = \frac{18}{10} = 1.8
\]

**Dean’s List**

The Dean’s List is recognition of high academic achievement for a semester. Full-time students are eligible if they are matriculated and achieve a 3.5 Grade Point Average for the semester (12 or more hours of earned credit) with no grade below passing and no incompletes.

Part-time students are eligible if they are matriculated, have completed a minimum of 12 credit hours at FLCC, earn a combined total of at least six credit hours for a given year and achieve a 3.5 Grade Point Average with no grade below passing and no incompletes. The student must be part-time for both semesters. The Dean’s List for part-time students is compiled at the end of the Spring term only.

**Academic Probation**

When a student fails to meet the Standards of Progress, the student is placed on academic probation. Academic probation serves as a warning that a student is in serious academic jeopardy. At the conclusion of the probationary semester, the student may 1) move to good academic standing if progress is achieved according to the intervals noted in the table above, 2) continue on academic probation if progress is shown towards meeting the Standards of Progress, or 3) be academically dismissed if progress is not shown towards meeting the Standards of Progress. Students who have been placed on academic probation will meet with their faculty advisor or a staff member in the Office of Educational Planning and Career Services to discuss the requirements for good academic standing. A student on academic probation is limited to 13 credit hours unless a Probation Overload Request is filed with, and approved by, the Director of Community Standards.

**Academic Dismissal**

When a student fails to meet the minimum Standards of Progress following a probationary semester, the student may be academically dismissed from the College. Academic dismissal means that the student is no longer in a degree program, loses all financial aid, and is not eligible to return to FLCC without completing the Academic Appeal process. A student may appeal the dismissal only due to extenuating circumstances. Dismissed students, regardless of their financial aid status, must appeal in order to continue or reactivate enrollment. Academic dismissal remains in effect until the student has been readmitted by the Committee on Academic Standing or, in certain cases, the Director of Community Standards.

**Academic Appeals**

A student who has been academically dismissed from FLCC may appeal the dismissal if extenuating circumstances contributed to this dismissal (including, but not limited to; illness, injury, medical reasons, etc.) To
begin the Academic Appeal process, the student must complete an
Academic Dismissal Appeal and submit documentation to support the
appeal. Academic Dismissal Appeal forms are available online at
www.flcc.edu/offices/advisementcenter/index.cfm. Students are strongly
encouraged to meet with a staff member in the Office of Educational
Planning and Career Services to review the Academic Appeal process.
The appeal and all supporting documentation must be returned to
the Director of Community Standards by the stated deadline. The
Committee on Academic Standing will review and act on the appeal.
The Committee on Academic Standing is comprised of faculty members,
representatives from the Office of Educational Planning and Career
Services, Financial Aid Office, Student Accounts, Project Success, and
the Director of Community Standards. Appeals are reviewed by the
Committee on Academic Standing and/or Director of Community
Standards on a periodic basis throughout the academic year. The
Committee on Academic Standing is the final authority on appeals
of academic dismissal. Students will be notified in writing regarding
the outcome of their appeal. Students may contact the Director of
Community Standards with any questions regarding the Academic
Appeal process at 585.785.1211.

Reinstatement for
Academically Dismissed Students

A student who has been academically dismissed for not meeting the
College’s Standards of Progress may gain re-admission if extenuating
circumstances contributed to this failure (refer to Academic Appeals,
above). If extenuating circumstances did not contribute to this failure,
the student may appeal after leaving the College for the periods stated
below.

When an Academic Appeal is granted, the student will be reinstated with
probationary status and required to meet conditions specified by the
Committee on Academic Standing, and/or the Director of Community
Standards, including, but not limited to, completing a specific course(s),
limiting the number of credit hours for which the student may register,
achieving a semester grade point average of 2.00, restriction from online
courses, and successfully completing all coursework. Students failing to
meet the conditions would be required to be separated from the College
as follows:

- 1st failed contract/dismissal – One year leave from Finger Lakes
  Community College
- 2nd failed contract/dismissal – Three years leave from Finger Lakes
  Community College
- 3rd failed contract/dismissal – Three years leave from Finger Lakes
  Community College

Students may contact the Director of Community Standards with any
questions regarding reinstatement at 585.785.1211.

Academic Requirements
for Maintaining Federal and
State Financial Aid

Regulations require all financial aid recipients to maintain satisfactory
academic progress in a course of study leading to a degree or certificate.
Failure to meet one or more of the established standards of Satisfactory
Academic Progress (SAP) will make a student ineligible for financial aid.
Financial aid SAP status includes all previous academic history, even if
the student did not receive financial aid. Standards are reviewed at the
end of each semester, including summer. It is the student’s responsibility
to monitor academic progress and to understand the criteria needed to
maintain financial aid eligibility.

Federal Academic Requirements
(Pell, loans and work study)

Academic Progress (GPA)
Academic progress is measured by a student’s cumulative grade point
average (GPA). A student must demonstrate academic achievement by
meeting the College’s Standard of Academic Progress found at flcc.edu/
academics/academicstandards.cfm#7

Pace (completion of credits attempted)
In addition to meeting the College’s standards of academic progress,
students must also demonstrate progress by accumulating credits toward
a degree or certificate according to the time frames noted below.

<table>
<thead>
<tr>
<th>Total Credit Hours Attempted</th>
<th>Required Credits to Be Earned</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-5</td>
<td>0</td>
</tr>
<tr>
<td>6-29</td>
<td>50% of attempted credits</td>
</tr>
<tr>
<td>30-59</td>
<td>60% of attempted credits</td>
</tr>
<tr>
<td>60+</td>
<td>67% of attempted credits</td>
</tr>
</tbody>
</table>

Maximum Time Frame (must complete degree in certain period of time)
Federal financial aid regulations require that students complete their
program of study within a maximum time frame of 150% of the length of
the program. For example:

<table>
<thead>
<tr>
<th>Number of credits required to complete degree</th>
<th>Maximum number of attempted credits allowed in order to remain eligible for federal financial aid at FLCC</th>
</tr>
</thead>
<tbody>
<tr>
<td>68</td>
<td>102</td>
</tr>
</tbody>
</table>

Remedial Coursework
Non-credit remedial coursework (DST courses) is currently not included
when determining academic standing and financial aid eligibility.

Repeated Coursework
A student will be funded federal financial aid to repeat a course if the
student has not passed the course. If the course was passed but the
student wants to repeat to get a better grade, the student will be funded
for one (1) repeat of the course. All repeated course work will be included
in credits attempted but only one passed course will be counted as a
complete course.

Coursework Within a Degree Program
Only coursework taken within a student’s degree program can be funded
for federal financial aid.
Failure to Meet Federal Standards

Financial Aid Warning
The first time a student fails to meet the standards of academic progress of a cumulative GPA and completion rate, he or she will be placed on Financial Aid Warning. A student on a Financial Aid Warning will be eligible for one (1) additional semester of federal financial aid during the warning semester.

Financial Aid Suspension
If, after being placed on Financial Aid Warning, a student fails to meet the standards of academic progress of GPA and cumulative completion rate, he or she will immediately lose federal financial aid eligibility.

Maximum Time Frame Suspension
If a student reaches the maximum time frame and has yet to complete a degree, he or she will immediately lose federal financial aid eligibility.

Students that lose federal aid eligibility will remain ineligible until such time that they are able to meet the standards of academic progress. These students will be responsible for payment of their own tuition and fees.

Reinstatement of Eligibility

Coursework
Federal aid eligibility can be reinstated after a student meets the Standards of Academic Progress mentioned above (both cumulative GPA and credits completed).

Financial Aid Appeal Process
A student with mitigating circumstances (such as death of a relative, injury, illness or other special circumstances) may submit a Financial Aid Appeal of Satisfactory Academic Progress for Federal Aid. A committee will review the appeal and, if accepted, the student will be placed on Financial Aid Probation. During the semester on Financial Aid Probation, a student is eligible to receive federal financial aid. Upon conclusion of the semester, a student must meet the standards of academic progress or the terms of an academic plan designated by the Financial Aid Office. If not, a student will lose eligibility for federal financial aid at FLCC.

A student with an accepted financial aid appeal who will not be able to regain satisfactory academic standing in one semester will be placed on an academic plan. (All plans require students to achieve a 2.0 GPA for the TERM and NOT receive a grade of W, F, NA, U, X, MW, AW or I.) Upon completion of a semester on an academic plan, a student must meet all terms of the plan or lose future eligibility for all federal aid (loans, grants and work-study). An academic plan must be taken seriously. A student will NOT be able to re-appeal the loss of eligibility if he/she does not meet the requirements in their plan.

Maximum Time Frame Appeal
A student may appeal this decision if they have extenuating circumstances that have prevented them from completing a degree in this time frame. Students interested in appealing must submit a letter of appeal to the Director of Financial Aid. The letter of appeal should provide a detailed explanation as to why it has taken the student more than the maximum time frame to complete a degree. Students should address dropped courses or semesters and include their expected graduation date. Before submitting a letter of appeal, students are strongly encouraged to meet with an academic advisor to determine what courses and time frame are needed to their complete degree.

New York State Academic Progress Requirements (TAP, APTS)

Failure to make satisfactory academic progress towards the completion of a degree or certificate may result in the loss of one or more semesters of New York State TAP or Aid for Part-time Studies (APTS). At the conclusion of each semester, the Financial Aid Office reviews all grades to determine if recipients are making satisfactory academic progress. To remain in good standing for NYS, a student must achieve a certain GPA and earn a certain number of cumulative credits before being certified for the next semester’s TAP payment.

Pursuit of Program
Satisfactory program pursuit is defined as receiving a passing or failing grade in a certain percentage of a full-time course load each term an award is received. The percentage increases from 50 percent of the minimum full-time course load in each term of study in the first year an award is received, to 75 percent of the minimum full-time course load in each term of study in the second year an award is received, to 100% of the minimum full-time course load in each term thereafter (refer to the table below). Students may not receive more than six (6) semesters of TAP in their pursuit of an Associate’s Degree unless they are Educational Opportunity Program students.

Minimum full-time course load: 12 credits

<table>
<thead>
<tr>
<th>Semester of Award*</th>
<th>Student Must Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>6 credits or credit equivalents</td>
</tr>
<tr>
<td>2</td>
<td>6 credits or credit equivalents</td>
</tr>
<tr>
<td>3</td>
<td>9 credits or credit equivalents</td>
</tr>
<tr>
<td>4</td>
<td>9 credits or credit equivalents</td>
</tr>
<tr>
<td>5</td>
<td>12 credits or credit equivalents</td>
</tr>
<tr>
<td>6</td>
<td>12 credits or credit equivalents</td>
</tr>
<tr>
<td>7**</td>
<td>12 credits or credit equivalents</td>
</tr>
<tr>
<td>8**</td>
<td>12 credits or credit equivalents</td>
</tr>
<tr>
<td>9**</td>
<td>12 credits or credit equivalents</td>
</tr>
<tr>
<td>10**</td>
<td>12 credits or credit equivalents</td>
</tr>
</tbody>
</table>

* The credits are prorated for students receiving Aid for Part-Time Study.
** Applicable to Educational Opportunity Program students only.

Standards of Good Academic Progress
A student must be able to meet the College’s Standards of Progress, Pursuit of Program requirements, and the Satisfactory Academic Progress Standards to remain eligible to receive State aid. Some of the programs affected are the Tuition Assistance Program (TAP), Child of Veteran Award, and Aid for Part-time Study (APTS).

The following chart should be used for students who first received TAP prior to 2010-11 or those who meet the definition of remedial student (below).

<table>
<thead>
<tr>
<th>Before Being Certified for Payment #</th>
<th>Min. Credits</th>
<th>Min. GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2</td>
<td>3</td>
<td>.5</td>
</tr>
<tr>
<td>3</td>
<td>9</td>
<td>.75</td>
</tr>
<tr>
<td>4</td>
<td>18</td>
<td>1.3</td>
</tr>
<tr>
<td>5</td>
<td>30</td>
<td>2.0</td>
</tr>
<tr>
<td>6</td>
<td>45</td>
<td>2.0</td>
</tr>
<tr>
<td>7</td>
<td>60</td>
<td>2.0</td>
</tr>
<tr>
<td>8</td>
<td>75</td>
<td>2.0</td>
</tr>
</tbody>
</table>
A “remedial student” is defined as a student:
a. whose scores on a recognized college placement exam or nationally recognized standardized exam indicated the need for remediation for at least two semesters, as certified by the college and approved by the State Education Department (SED); or
b. who was enrolled in at least six semester hours of non-credit remedial courses (i.e. DST courses) in the first term they received a TAP award; or
c. who is or was enrolled in an opportunity program (HEOP, EOP, SEEK CD).

The following chart should be used for students who first received TAP in 2010-2011 or later.

<table>
<thead>
<tr>
<th>Before Being Certified for Payment #</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Min. Credits</td>
<td>0</td>
<td>6</td>
<td>15</td>
<td>27</td>
<td>39</td>
<td>51</td>
</tr>
<tr>
<td>Min. GPA</td>
<td>.0</td>
<td>1.3</td>
<td>1.5</td>
<td>1.8</td>
<td>2.0</td>
<td>2.0</td>
</tr>
</tbody>
</table>

Treatment of Non-Credit Remedial Coursework
For purposes of determining state aid eligibility, non-credit remedial coursework (i.e. DST courses) are NOT considered when determining standards of good academic progress and cumulative GPA. However, completed DST courses will be used to determine satisfactory pursuit of program.

Courses within a Degree Program
Full time students must be enrolled in a minimum of 12 credit hours within their degree program each semester to be eligible for a Tuition Assistance Program (TAP) award. If a student is receiving a TAP award and wishes to enroll in coursework outside his/her degree program, the course(s) must be above and beyond the minimum full time load of 12 credit hours. An exception is made for students who are entering their final semester (that is, the semester the student is scheduled to graduate). In the final semester, the student is not bound by the requirement and is permitted to enroll in coursework outside of his/her degree program in addition to the courses necessary for graduation to receive a TAP award. (This is not allowed for federal aid.)

Part time students receiving Aid for Part Time Study (APTS) can only be funded for those courses pertaining to their degree program.

Repeat Courses
In determining a student’s eligibility for State aid, repeating a course in which a student earned a ‘D+’ grade or better cannot be counted toward full-time or part-time course load, unless it is required by the student’s curriculum. Full time students must maintain a minimum of 12 credit hours, not including the repeat course, to be eligible to receive a Tuition Assistance Program (TAP) award. Part time students receiving Aid for Part Time Study (APTS) will not receive payment for the portion of the award that would be used to cover the repeated course.

Transfer Students
The College will evaluate a student’s academic transcript from the transfer institution to determine the number of transferable credit hours. That assessment and information concerning the number of awards the student had previously received will be used to place the student at the appropriate point on the Standards of Academic Progress chart. Placement may be either in accord with the number of payments received or number of credits earned – whichever is more beneficial to the student.

Reinstatement of Eligibility
Waiver for Reinstatement of State Financial Aid Eligibility
Students who lose their eligibility for New York State financial aid (Tuition Assistance Program/TAP, Aid for Part-time Study/APTS) for failing to make Pursuit of Program and/or Standards of Good Academic Standing (noted above) may apply for this waiver to have their State financial aid eligibility reinstated. If approved, state aid will be reinstated. Such a waiver can be granted only one time in a student’s undergraduate academic career. In order to apply for a Waiver for Reinstatement of State Financial Aid Eligibility the student must demonstrate that an unusual/extenuating circumstance existed while the student was enrolled at FLCC and had affected his/her academic performance; that the circumstance is now resolved or no longer exists; and provide documentation of the circumstance. Waivers must be submitted by the appropriate deadline. Late waivers will not be considered.

Coursework
State aid eligibility will be reinstated after a student meets Pursuit of Program and Standards of Good Academic Progress mentioned above or has not used TAP for at least 1 year. Exception: Students that have received 4 semesters of TAP must have a minimum 2.0 cumulative GPA before state aid can be reinstated.

Fresh Start Policy
Finger Lakes Community College has instituted an institution specific policy recognizing the fact that some students may attend the College prior to actually being ready to pursue a college education. Students may attend a semester or two and receive failing or near failing grades. Often the student may stop attending and return many years later only to have the grades from their previous academic endeavor negatively impact their current academic standing.

Students returning to Finger Lakes Community College after an absence may petition to have their prior work excluded from their current Grade Point Average (GPA) calculation. If a student is granted a Fresh Start, the transcript will be modified as follows: grades of S (satisfactory) and C- or better will not be calculated in the GPA but the credit will count towards graduation requirements. The courses and grades would remain on the transcript to reflect an accurate academic history. Courses with grades of D+, D, D-, F, and U will also remain on the transcript to reflect an accurate academic history, but the grades would no longer be calculated into the GPA, and the credit would no longer count towards graduation requirements. Excluded grades will continue to be calculated when determining Financial Aid eligibility. Students who have been away from the College for five or more years may be granted a “Fresh Start” by petitioning the Director of Community Standards. If a student has less than a five year absence from the College but has extenuating circumstances that warrant a Fresh Start, the student may also petition the Director of Community Standards. Students can be granted only one Fresh Start petition during their academic career at Finger Lakes Community College and must petition no later than the fourth week of the semester following their second semester back at FLCC.

Greater consideration will be given to candidates demonstrating a large disparity between prior and current academic performance. Students should be aware that Fresh Start petitions which would remove from GPA calculations acceptable (C- or better) grades are unlikely to be granted. Students are discouraged from submitting petitions in an attempt to qualify for scholarships, join organizations, or enter certain academic programs.

1. The student will obtain a Fresh Start form from the Director of Community Standards, at the Educational Planning and Career Services Office, or from the College website and submit the completed form to the Community Standards Office.
2. The Director of Community Standards will determine within five business days if there is merit for a Fresh Start.
   a) If there is merit to the case, the Director of Community Standards will forward the petition to the Academic Grievance Board for a decision.
   b) If there is no merit, the Director of Community Standards will notify the student in writing of the decision.
3. The Academic Grievance Board will have 15 business days to review and make a determination. The Academic Grievance Board’s decision is final.
4. The student will be notified of the decision of the Academic Grievance Board within five business days.
5. Student Records is notified of the outcome and grades are changed accordingly.

All documents will be retained by Student Records and stored in accordance with the record retention policy.

Application for Degree or Certificate

Students are responsible for submitting a Graduation Application form to the One Stop Center prior to the start of the semester in which they plan to graduate. Failure to apply by this time may delay the awarding of the degree.

Students who fail to complete a Graduation Application Form will not be listed in the annual commencement program and may not be certified as graduates.

Graduation Requirements

Degree candidates must meet the requirements of the specific program of study in which they are matriculated. They must also have successfully completed a minimum of 32 semester credits at Finger Lakes Community College and earned a cumulative Grade Point Average of 2.0 or above.

Graduation with Honor

Candidates for a degree or certificate who complete their requirements with a final cumulative Grade Point Average of 3.5 or higher will be considered honor graduates. Those achieving a final cumulative Grade Point Average of 3.8 or higher will be graduated with high honor. Notation of the honor received will be made on the graduate’s diploma.
Transfer Opportunities

An element of the Finger Lakes Community College mission is to prepare students for transfer to four-year colleges and universities to continue their studies toward a baccalaureate degree. Finger Lakes Community College has established agreements with public and private four-year institutions to facilitate transfer of students once the associate degree is obtained. It is important to note that Finger Lakes Community College graduates transfer to many colleges and universities in addition to those noted below. Students who are transferring to four-year institutions should follow the general education course requirements for transfer to SUNY and non-SUNY schools as explained on pages 56-57.

Two types of transfer agreements currently exist at Finger Lakes Community College:

- Joint Admissions Agreements
- Transfer Articulation Agreements
Joint Admissions Agreements enable entering, first-time freshmen to earn admission to Finger Lakes Community College and certain four-year colleges and universities at the same time. Students completing an Associate in Arts (A.A.) or Associate in Science (A.S.) degree program are generally eligible to participate in a joint admissions agreement. Students participating in a joint admissions program will transfer with full junior status, will not have to submit a transfer application, and may receive early registration privileges at that four-year college. Students should indicate their interest in joint admissions when applying to FLCC. Certain restrictions may apply to the joint admissions programs. Consult with a transfer counselor in Educational Planning and Career Services.

Finger Lakes Community College has Joint Admissions Agreements with the following colleges and universities:

The College at Brockport
Joint Admissions for all parallel baccalaureate degree programs:

**A.S. Business Administration to:**
- B.S. Accounting
- B.S. Business Administration
- B.A. International Business and Economics

**A.S. Communications to:**
- B.S./B.A. Communication
- B.S./B.A. Journalism

**A.S. Computer Science to:**
- B.A. Computational Science
- B.S./B.A. Computer Science

**A.S. Environmental Studies to:**
- B.S./B.A. Biological Sciences
- B.S. Environmental Science
- B.S./B.A. Water Resources

**A.S. Fine Arts to:**
- B.S./B.A. Art-Studio

**A.S. Human Services to:**
- B.S. Social Work

**A.S. Information Systems to:**
- B.S./B.A. Computer Science

**A.A. Liberal Arts: Humanities/Social Science to:**
- B.S./B.A. African and Afro-American Studies
- B.S./B.A. Anthropology
- B.S./B.A. Arts for Children
- B.S./B.A. Childhood Education
- B.S./B.A. Dance
- B.S./B.A. English
- B.S./B.A. French
- B.S./B.A. Health Science
- B.S. Health Education (K-12)
- B.S./B.A. History
- B.S./B.A. Philosophy
- B.S./B.A. Political Science
- B.S./B.A. Psychology
- B.S. Recreation and Leisure Studies
- Adolescence Education (5-12):
  - B.S./B.A. English
  - B.A. French
  - B.S./B.A. Social Studies

- B.A. Spanish
- B.S./B.A. Sociology
- B.S./B.A. Theatre

**A.S. Liberal Arts: Math/Science to:**
- B.S./B.A. Biological Sciences
- B.S./B.A. Chemistry
- B.A. Computational Science
- B.S./B.A. Computer Science
- B.S./B.A. Earth Science
- B.S./B.A. Geology
- B.S./B.A. Mathematics
- B.S./B.A. Meteorology
- B.S./B.A. Physics
- B.S./B.A. Water Resources
- Adolescence Education (5-12):
  - B.S./B.A. Biology and General Science
  - B.S./B.A. Chemistry and General Science
  - B.S./B.A. Earth Science and General Science
  - B.S./B.A. Mathematics
  - B.S./B.A. Physics and General Science

**A.S. Physical Education Studies to:**
- B.S. Athletic Training
- B.S. Exercise Physiology
- B.S. Kinesiology
- B.S. Physical Education Teacher Education (K-12)
- B.S. Sport Management

SUNY Buffalo State College
Joint Admissions for the following parallel Baccalaureate degree programs:

**A.A. Liberal Arts to:**
- B.S. Childhood Education (Grades 1-6)
- B.S. Early Childhood Education (Birth – Grade 2)
- B.A. Economics
- B.A. English
- B.S. English Education (7-12)
- B.A. Psychology

**A.A. Liberal Arts and Science: Teacher Education Transfer to**
- B.S. Childhood Education (Grades 1-6)
- B.S. Early Childhood Education (Birth – Grade 2)

**A.A. Theatre Arts to B.A. Theatre**

**A.S. Biotechnology to B.A. Biology**

**A.S. Business Administration to B.S. Business Administration**

**A.S. Computer Science to B.S Computer Information Systems**

**A.S. Engineering Science to:**
- B.S. Electrical Engineering Technology (Electronics)
- B.S. Electrical Engineering Technology (Smart Grid)
- B.S. Industrial Technology
- B.S. Mechanical Engineering

**A.S. Environmental Studies to:**
- B.A. Biology
- B.S. Earth Sciences
- B.A. Geology
- B.S. Urban & Regional Analysis & Planning
A.S. Fine Arts to:
- B.A. Art
- B.S. Art Education
- B.A. Art History
- B.S. Ceramics
- B.S. Fibers
- B.S. Metal/Jewelry Design
- B.F.A. Painting
- B.F.A. Photography
- B.F.A. Printmaking
- B.F.A. Sculpture
- B.S. Wood Furniture

A.S. Liberal Arts to:
- B.A. Biology
- B.S. Dietetics: Didactic Program
- B.S. Math-Applied
- B.S. Math Education (7-12)
- B.A. Physics
- B.S. Forensic Chemistry
- B.A. Chemistry

A.S. Music to:
- B.A. Music
- B.Mus. Music Education (Pre-K – 12)

A.S. Liberal Arts and Sciences to:
- B.A. American Studies
- B.A. Anthropology
- B.A. Art History
- B.A. Art-Studio
- B.A. Black Studies
- B.A. Comparative Literature
- B.A. Economics
- B.A. English
- B.A. French
- B.A. Geography
- B.A. History
- B.A. International Relations
- B.A. Musical Theatre
- B.A. Philosophy
- B.A. Political Science
- B.A. Psychology
- B.A. Sociology
- B.A. Spanish

A.S. Liberal Arts and Sciences to:
- B.S. Biochemistry
- B.A./B.S. Biology
- B.A./B.S. Chemistry
- B.A. Computer Science
- B.A. Geography
- B.A. Geophysics
- B.A. Mathematics
- B.A. Physics

A.S. Business Administration to:
- B.S. Accounting
- B.S. Management
- B.S. Marketing

A.S. Communications to B.A. Communication

A.S. Computer Science to B.A. Computer Science

A.A.S. Business-Accounting to B.S. Accounting
A.A.S. Criminal Justice to B.A. Criminology/Criminal Justice
A.S. Environmental Studies to B.S. Environmental Science
A.S. Human Services to B.S. Social Work
A.S. Sports and Tourism Studies to B.S. Management with Concentration in Sports Management (B.S.)

Roberts Wesleyan College
Joint Admissions for all A.A./A.S. to:
- B.S. Accounting
- B.A./B.S. Art
- B.S. Art Education (K-12)
- B.S. Biochemistry
- B.A./B.S. Biology
- B.S. Business Administration
- B.A./B.S. Chemistry
- B.A. Communication
- B.A./B.S. Comprehensive Science
- B.A. Comprehensive Social Studies
- B.S. Computer Science
- B.S. Criminal Justice
- B.A./B.S. Elementary Ed
- B.A. English
- B.A. Fine Arts
- B.A. History
- B.A./B.S. Mathematics
- B.A. Music
- B.S. Nursing
- B.A. Philosophy – Religion
- B.A./B.S. Physics
- B.A. Psychology
- B.S. Social Work
- B.A. Sociology

St. John Fisher College
Joint Admissions for:

A.A. Liberal Arts and Sciences to:
- B.A. American Studies
- B.A. Anthropology
- B.A. Economics
- B.A. English
- B.A. History
- B.A. Adolescent Inclusive Education with Middle School Extension:
  - American Studies
  - Biology
  - Chemical Education
  - English
- B.A. Inclusive Adolescence Education: French
  - Mathematics
  - Physics
  - Spanish
- B.S. Inclusive Adolescence Education: Social Studies
- B.A. International Studies
- B.A. Legal Studies
- B.A. Modern Language – French or Spanish
- B.A. Philosophy
- B.A. Political Science
- B.A./B.S. Psychology
- B.A. Religious Studies
- B.A. Sociology

A.A.S. Nursing to B.S. RN/BS Nursing Online

University of Rochester
Joint Admissions for:

A.A.S. Criminal Justice to B.A. Criminology

A.A. Liberal Arts and Science: Teacher Education Transfer to B.S. Childhood/Special Education
- American Studies
- English
- French
- History
- Spanish
- Statistics

A.S. Business Administration to:
- B.S. Accounting
- B.S. Finance
- B.S. Human Resource Management
- B.S. Management
- B.S. Marketing

A.S. Communications to B.A. Communications/Journalism

A.S. Communications to B.A. Media Management

A.S. Computer Sciences to B.S. Computer Science

A.A.S. Criminal Justice to B.A. Criminology

A.S. Liberal Arts and Sciences to:
- B.A./B.S. Biology
- B.A./B.S. Chemistry
- B.A./B.S. Computer Science
- B.A./B.S. Mathematics
- B.S. Nursing
- B.A./B.S. Physics
- B.A. Statistics
- B.S. Adolescence Inclusive Education with Middle School Extension:
  - Biology
  - Chemical Education
  - Mathematics
  - Physics

A.S. Sports and Tourism Studies to B.S. Sport Management

A.A.S. Nursing to B.S. RN/BS Nursing Online
Transfer Articulation Agreements

Transfer Articulation Agreements are held with a number of public and private universities. These agreements enable students to complete an Associate in Arts (A.A.), Associate in Science (A.S.), and sometimes an Associate in Applied Science (A.A.S.) degree program and transfer to a four-year college or university with full junior standing.

Noted below are the current joint admissions and transfer articulation agreements with public and private institutions.

New York State Public Institution Agreements

CUNY John Jay College of Criminal Justice
A.A.S. Criminal Justice to B.A./B.S. Criminal Justice
A.A.S. Criminal Justice to B.S. Police Science
A.A.S. Criminal Justice to B.S. Correctional Studies

SUNY Alfred State College
A.A.S. Mechanical Technology: Mechanical Design and Drafting to B.S. Electromechanical Engineering Technology
A.A.S. Mechanical Technology: Mechanical Design and Drafting to B.S. Mechanical Engineering Technology
A.A.S. Architectural Design and Drafting to B.S. Architectural Technology
A.A.S. Nursing to B.S. Nursing

SUNY Binghamton
A.A./A.S./A.A.S. to all parallel baccalaureate degree programs

The College at Brockport
A.A./A.S./A.A.S. to B.S. Interdisciplinary Communication with an emphasis in Broadcasting
A.A./A.S./A.A.S. to B.A./B.S. Computer Science
A.A./A.S./A.A.S. Criminal Justice to B.S. Criminal Justice
A.S. Environmental Studies to B.S. Environmental Science
A.A./A.S./A.A.S. to B.A./B.S. Health Science
A.A.S. Nursing to B.S. Nursing
A.A./A.S./A.A.S. to B.S. Physical Education and Sport
A.A./A.S./A.A.S. to B.S. Recreation and Leisure Studies
A.A./A.S./A.A.S. to B.S. Social Work
A.A. Liberal Arts and Sciences to B.A./B.S. Theatre

SUNY College of Technology at Canton
A.A.S. Business Administration to B.B.A. Management
A.S. Business Administration to B.B.A. Management
A.S. Business Administration to B.B.A. Finance
A.A.S. Business Administration to B.B.A. Finance

SUNY College at Cobleskill
A.A.S. Natural Resources Conservation to:
- B.T. Animal Science-Wildlife Management
- B.T. Animal Science-Fisheries and Aquaculture

A.A.S. Horticulture to B.T. Plant Science

SUNY College at Cortland
A.S. Physical Education Studies to B.S. Physical Education
A.S. Environmental Studies to B.S. Conservation Biology

SUNY Empire State College
A.A./A.S./A.A.S. to all parallel baccalaureate degree programs

SUNY College of Environmental Science and Forestry
A.A./A.S./A.A.S. to:
- B.S. Aquatic and Fisheries Science
- B.S. Bioprocess Engineering
- B.S. Chemistry
- B.S. Conservation Biology
- B.S. Construction Management
- B.S. Dual Undergraduate Option in Forest Ecosystems Science
- B.S. Environmental Biology
- B.S. Environmental Resources and Forest Engineering
- B.S. Environmental Science
- B.S. Environmental Studies
- B.S. Forest Ecosystem Science
- B.S. Forest Health
- B.S. Forest Resource Management
- B.L.A. Landscape Architecture
- B.S. Natural History and Interpretation
- B.S. Natural Resources Management
- B.S. Paper Engineering
- B.S. Paper Science
- B.S. Wildlife Science
- B.S. Wood Products Engineering

A.S. Biotechnology to B.S. Biotechnology
A.A.S. Mechanical Technology: Architectural Design and Drafting to:
- B.S. Construction Management and B.S. Wood Products Engineering

1+1 A.A.S. Forest Technology
1+1 A.A.S. Land Surveying Technology

SUNY College at Geneseo
A.A./A.S./A.A.S. to all parallel baccalaureate degree programs

SUNY College at New Paltz
A.S. Communications to B.A./B.S. Communications
SUNY College at Oneonta
A.A. Liberal Arts and Sciences to B.S. Political Science
A.A. Liberal Arts and Sciences to B.A. Psychology
A.A. Liberal Arts and Sciences to B.S. Sociology
A.A. Liberal Arts and Sciences to B.S. Sociology Pre-Professional
A.S. Environmental Studies to B.S. Environmental Science with a Biology Concentration
A.S. Environmental Studies to B.S. Environmental Science with Earth Science Concentration
A.S. Environmental Studies to B.S. Environmental Science with an Environmental Planning Concentration
A.S. Liberal Arts and Sciences to B.S. Biology
A.S. Liberal Arts and Sciences to B.S. Biology with an Ecology and Field Biology Track
A.S. Liberal Arts and Sciences to B.S. Biology with a Human Biology Track
A.S. Liberal Arts and Sciences to B.S. Chemistry
A.S. Liberal Arts and Sciences to B.S. Earth Science
A.S. Liberal Arts and Sciences to B.S. Geology
A.S. Liberal Arts and Sciences to B.S. Water Resources
A.S. Music to B.A. Music
A.S. Music to B.A. Music Industry
A.S. Music Recording Technology to B.A. Music Industry

SUNY College at Oswego
A.A./A.S. to all parallel baccalaureate degree programs
A.S. Business Administration to:
  • B.S. Public Accounting
  • B.S. Business Administration
  • B.S. Finance
  • B.S. Human Resource Management
  • B.S. Marketing
  • B.S. Operations Management and Information Systems
A.A.S. Criminal Justice to B.A. Public Justice
A.A.S. Graphic Design to B.F.A. Graphic Design

SUNY Institute of Technology
A.S. Communications with Broadcast Advisement Area to B.S. Professional and Technical Communication
A.S. Computer Science to B.S. Computer Science
A.A.S. Mechanical Technology: Mechanical Design and Drafting to B.S. Mechanical Engineering Technology
A.A.S. to B.S. in Nursing

University at Buffalo
Course-to-Course Articulation Agreement

SUNY Upstate Medical University
A.S. Liberal Arts and Sciences to:
  • B.S. Cardiovascular Perfusion
  • B.S. Medical Biotechnology
  • B.S. Medical Imaging Sciences
  • B.S. Medical Technology
  • D.P.T. Physical Therapy
  • B.S. Radiation Therapy
  • B.S. Respiratory Care
A.A.S. Nursing to B.S. Nursing

In-State and Out-of-State Private Institution Agreements

Art Institute of Pittsburgh
A.A.S. Graphic Design to BS Graphic Design
A.S. New Media to BS Digital Film & Video Production
A.S. New Media to BS Web Design and Interactive Media

Canisius College
A.A.S./A.A.S. Business Administration to all B.S. majors offered by the Wehle School of Business

Cazenovia College
A.A./A.S./A.A.S. to B.S. Liberal and Professional Studies
A.A./A.S./A.A.S. to B.F.A. in Visual Communications, specializations:
  • Advertising/Graphic Design and Commercial Illustration
A.S. Business Administration to B.S. Business Management
A.S. Fine Arts to B.F.A. Studio Art specialization Studio Art
A.S./A.A.S. Business Administration to Bachelor of Professional Studies in Management, specialization Business Management
A.S. Human Services to B.S. Human Services, specializations: Human Services Generalist, Social Services for Children and Youth, Counseling and Mental Health Services
A.S. Sports and Tourism Studies to Bachelor of Professional Studies in Management, specialization Sport Management
A.A.S. Chemical Dependency Counseling to B.S. Human Services, specialization Alcohol and Substance Abuse
A.A.S. Criminal Justice to B.S. Human Services, specialization: Criminal Justice Studies
A.A.S. Graphic Design to B.F.A. Visual Communications

Clarkson University
A.S. Business Administration to B.S. Business and Technology Management
A.S. Business Administration to B.S. e-Business
A.S. Business Administration to B.S. Financial Information and Analysis
A.S. Business Administration to B.S. Information Systems and Business Processes

Cornell University, College of Agriculture and Life Sciences
A.A./A.S./A.A.S. to:
- Agricultural Sciences
- Agricultural Science Education
- Animal Science
- Atmospheric Science
- Biological Engineering, B.S.
- Biometry and Statistics
- Communication
- Development Sociology
- Entomology, B.S.
- Environmental Engineering
- Food Science, B.S.
- Information Science
- International Agriculture and Rural Development
- Natural Resources
- Nutritional Sciences
- Plant Sciences, B.S.
- Science of Earth Systems
- Science of Natural and Environmental Systems

Cornell University, College of Human Ecology
A.S. Liberal Arts and Sciences or A.A. to:
- Human Service Studies or Social Work
- Consumer Economics and Housing or Policy Analysis
- Human Development and Family Studies
- Human Factors/Ergonomics or Facilities Planning and Management
- Apparel Design
- Apparel/Textiles Management
- Interior Design
- Nutritional Sciences
- Fiber Science

Daemen College
A.S. Environmental Studies to B.A. Global and Local Sustainability
A.A.S. Paralegal to B.S. Paralegal

Excelsior College
A.A. Liberal Arts & Sciences to all parallel baccalaureate degree programs
A.S. Business Administration to B.S. Business
A.S. Communications to B.A. Humanities
A.S. Computer Science to B.S. Information Technology
A.S. Engineering Science to:
- B.S. Electrical Engineering Technology
- B.S. Technology

A.S. Environmental Science to B.S. Natural Science
A.S. Fine Arts to all parallel baccalaureate degree programs
A.S. Human Services to:
- B.S. Social Science
- B.S. Health Sciences
- B.S. Health Care Management
A.S. Information Systems to all parallel baccalaureate degree programs
A.S. Liberal Arts & Sciences to all parallel baccalaureate degree programs
A.S. Physical Education Studies to:
- B.S. Health Sciences
- B.S. Health Care Management
A.A.S. to all parallel baccalaureate degree programs
A.A.S. Accounting to:
- B.S. Business (concentration in Accounting)
- B.S. Accounting
A.A.S. Business Administration to A.S. Business (any concentration)
A.A.S. Chemical Dependency Counseling to:
- B.S. Health Sciences
- B.S. Health Care Management
A.A.S. Computer Information Systems to B.S. Information Technology
A.A.S. Criminal Justice to B.S. Criminal Justice
A.A.S. EMT/Paramedic to:
- B.S. Health Care Management
- B.S. Health Sciences
A.A.S. Hotel and Resort Management to B.S. Business (concentration in Hotel, Restaurant & Tourism Management)
A.A.S. Natural Resources Conservation to all parallel baccalaureate degree programs
A.A.S. Nursing to:
- B.S. Nursing
- B.S. Health Sciences
- B.S. Health Care Management
A.A.S. Therapeutic Massage/Integrated Health Care to:
- B.S. Health Care Management
- B.S. Health Sciences

Hartwick College
A.A./A.S. to all parallel baccalaureate degree programs

Hilbert College
A.A. Liberal Arts and Sciences to B.A. English
A.S./A.A.S. Business Administrations to B.S. Business Administration
A.A.S. Chemical Dependency Counseling to B.S. Human Services
A.A.S. Chemical Dependency Counseling to B.A. Psychology
A.A.S. Criminal Justice to B.S. Criminal Justice
A.A.S. Paralegal to B.S. Paralegal Studies
Certificate in Paralegal to B.S. Paralegal Studies

**Hobart and William Smith Colleges**
A.A. Liberal Arts and Sciences with Honors courses to B.A. all parallel degree programs
A.S. Liberal Arts and Sciences with Honors courses to B.A./B.S. all parallel degree programs
A.S. Computer Science to B.A./B.S. all parallel degree programs

**Houghton College**
A.A./A.S. to all parallel baccalaureate degree programs

**Kaplan University**
A.A. Liberal Arts to B.S. Liberal Studies
A.S. Business Administration to Advance Start BS in Business
A.A.S. Criminal Justice to Advance Start BS in Criminal Justice

**Keuka College**
A.A./A.S./A.A.S. to all parallel baccalaureate degree programs

**Le Moyne College**
A.A.S. Nursing to B.S. Nursing

**Medaille College**
A.S. Human Services to B.S. Health and Human Services

**Nazareth College of Rochester**
A.S. Business Administration to B.S. Business Administration
A.S. Environmental Studies to B.S. Environmental Science
A.S. Human Services to B.S. Social Work
A.S. Liberal Arts to B.S. Biology
A.S. Music Recording Technology to B.S. Music Business
A.A.S. Nursing to B.S. in Nursing

**Niagara University**
A.A. Liberal Arts and Sciences with a Social Science subject area to B.A. Social Science
A.S. Communications to B.A. Communications
A.A. Liberal Arts and Sciences with a Theatre Arts subject area to B.F.A. Theatre
A.S. Liberal Arts and Sciences with a Chemistry subject area to B.A. Chemistry
A.S. Liberal Arts and Sciences with a Mathematics subject area to B.S. Mathematics

A.S. Computer Science to B.S. Computer Science
A.S. Sports and Tourism Studies with a Sport Studies Advisement Area to B.S. Tourism and Recreation Management
A.S. Sports and Tourism Studies with a Tourism Advisement Area to B.S. Tourism and Recreation Management
A.A.S. Accounting to B.B.A. Accounting
A.A.S. Business Administration to B.S. Commerce
A.A.S. Criminal Justice to B.S. Criminal Justice
A.A.S. Hotel and Resort Management to B.S. Hotel and Restaurant Management
A.A.S. Tourism Management to B.S. Tourism and Recreation Management

**Paul Smith’s College**
A.A.S. Hotel and Resort Management to B.S. Hotel, Resort and Tourism Management

**Rochester Institute of Technology**
A.A. Liberal Arts and Sciences Social Science to B.S. Psychology
A.S. Biotechnology to B.S. Biotechnology
A.S./A.A.S. Business Administration to:
- B.S. Business Administration – Accounting
- B.S. Business Administration – Finance
- B.S. Business Administration – Management Information Systems
- B.S. Business Administration – International Business
- B.S. Business Administration – Management
- B.S. Business Administration – Marketing
A.S. Computer Science to:
- B.S. Biochemistry
- B.S. Chemistry
- B.S. Computer Science
- B.S. Polymer Chemistry
- B.S. Information Technology
A.A.S. Criminal Justice to B.S. Criminal Justice
A.S. Engineering Science to:
- B.S. Biochemistry
- B.S. Chemistry
- B.S. Civil Engineering Technology
- B.S. Computer Engineering
- B.S. Computer Engineering Technology
- B.S. Electrical Engineering
- B.S. Electrical Engineering Technology
- B.S. Industrial and Systems Engineering
- B.S. Manufacturing Engineering Technology
- B.S. Mathematics and Statistics
- B.S. Mechanical Engineering
- B.S. Microelectronic Engineering
- B.S. Polymer Chemistry
- B.S. Telecommunications Engineering Technology
A.S. Information Systems to:
- B.S. Business Administration – Management Information Systems
- B.S. Information Technology
A.S. Liberal Arts and Sciences to:
• B.S. Biochemistry
• B.S. Chemistry
• B.S. Diagnostic Medical Sonography
• B.S. Environmental Management and Technology
• B.S. Packaging Science
• B.S. Polymer Chemistry

A.A.S. Accounting to B.S. Business Administration – Accounting

A.A.S. Game Programming & Design to B.S. Information Technology

A.A.S. Hotel and Resort Management to B.S. Hospitality and Service Management

A.A.S. Information Technology to B.S. Information Technology

A.A.S. Mechanical Technology – Architectural Design and Drafting to:
  • B.S. Civil Engineering Technology

A.A.S. Mechanical Technology: Mechanical Design and Drafting to:
  • B.S. Manufacturing Engineering Technology

Russell Sage College
A.S. Liberal Arts to B.S. in Nutrition Science

The Sage Colleges
A.A.S. Nursing to B.S. Nursing

St. John Fisher College
A.A.S. Nursing to B.S. Nursing

United State Sports Academy (USSA)
A.A./A.S./A.A.S. to:
  • B.S.S. Sports Coaching
  • B.S.S. Sports Management
  • B.S.S. Sports Studies

Wells College
A.A./A.S. Liberal Arts and Sciences to all parallel baccalaureate degree programs

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**SUNY Transfer Guarantee**

An opportunity to continue full-time study at a four-year State University college is guaranteed to all New York residents who transfer directly from a SUNY college with an AA or AS degree. The transfer guarantee becomes effective if you are denied admission at all of your SUNY four-year college choices.

To be eligible you must:

- File your application by March 1 for fall admission, and by October 1 for spring admission.
- Provide four-year campuses with an official two-year college transcript, showing three semesters of completed studies, by March 15 for fall admission, and by October 15 for spring admission.
- Complete all required supplemental application materials by April 15 for fall admission, and by November 15 for spring admission.

Although campus choice and academic program are not guaranteed, SUNY staff will work one-on-one with each Transfer Guarantee candidate to determine how the applicant can be best served given campuses and programs that are open and suitable.
**Degrees**

**Associate in Arts (A.A.) and Associate in Science (A.S.) Degrees:** accredited degree programs that can be completed in approximately two years of full-time study with a focus of study in either science-related or liberal arts-related areas. Designed to prepare graduates for transfer to four-year colleges and universities in pursuit of bachelor’s degrees.

**Associate in Applied Science (A.A.S.) Degree:** an accredited degree program that can be completed in approximately two years of full-time study and is designed to prepare graduates for entry into the workforce by providing marketable job skills and experience.

**Certificate Program:** an accredited program designed to prepare graduates with entry-level skills in a specific professional field. A certificate can typically be completed in one year of full-time study. Credited courses taken for an FLCC certificate program may apply toward degree requirements should the graduate choose to continue his or her education after earning a certificate.

**General Requirements for Degrees**

Finger Lakes Community College is authorized by the Board of Regents of the State University of New York to award three degrees: The Associate in Arts (A.A.), Associate in Science (A.S.), and Associate in Applied Science (A.A.S.). Each degree must meet the New York State Education Department’s minimum requirement of 60 credit hours. Of these credit hours, 45 must be in the liberal arts for the A.A. degree, 30 must be in the liberal arts for the A.S. degree, and 20 credit hours must be in the liberal arts for the A.A.S. degree. The Board of Regents has also authorized the College to award Certificates.

Finger Lakes Community College has the following general graduation requirements for all degrees:

- 6 credit hours of English (3 credit hours of ENG 101 Composition I; and 3 credit hours of ENG 102 Introduction to Literature.)
- A minimum grade point average of C (2.0).
- A minimum of 32 credit hours total must be taken at Finger Lakes Community College, and additionally a minimum of 50% of the courses in a student’s major must be taken at the College.*
- 4 credit hours of physical education in addition to the minimum of 60 credit hours required by New York State. (Some degree programs will require specific physical education courses or varying credits).

The philosophy of the Department of Physical Education and Integrated Health Care is based on the belief that all students, regardless of their interest, age, sex, ability or disability, can benefit from the opportunity to participate in the Physical Education program at Finger Lakes Community College. Commitment to this belief is demonstrated by the broad selection of courses offered by the Department of Physical Education and Integrated Health Care. The courses are designed to meet a variety of student needs. The Department of Physical Education and Integrated Health Care adheres to a no waiver policy. This policy states that credit is granted under the following conditions:

1. Transfer credit is awarded by the Student Records Office when an official transcript is received and an evaluation completed. Transfer credit for physical education courses will be granted if the student’s transcript shows a grade of C- or better; or a grade of S = Satisfactory, or P = Pass was awarded by another accredited college or university. Transfer credit will be awarded based on credit earned or successful hours completed. Personal enrichment courses will not transfer as Physical Education credit.

2. A student who completes Emergency Medical Services courses: EMCR 130 Certified First Responder, EMCR 200 Emergency Medical Technician with Defibrillation, or a higher level EMS credit course will be granted up to 3 credits of Physical Education.

3. The Physical Education Department adheres to the guidelines set forth in The American Council of Education’s Guide to Evaluation of Educational Experience in the Armed Services. As of September 1979, it is recommended that four (4) credits of Physical Education be granted for completion of Basic Military Training. The student must present his/her military discharge papers (DD 214) to the Student Records Office in order to verify military service.

* A.A.S. Paralegal requires 70% of legal specialty courses be taken at the College.

**Liberal Arts**

Courses from the humanities, social science, and natural science and mathematics categories fulfill liberal arts requirements.

**Humanities**

Courses beginning with the following prefixes fulfill humanities requirements:

- ART Art
- ASL American Sign Language
- CIN Cinema
- COM Communications
- ENG English
- FRN French
- HON Honors*
- HUM Humanities
- MUS Music
- PHL Philosophy
- SPN Spanish
- THE Theatre

* Honors courses may be given Liberal Arts credit in the area appropriate to the topic of course.

**Natural Science and Mathematics**

Courses beginning with the following prefixes fulfill natural science and mathematics requirements:

- BIO Biology
- CHM Chemistry
- MAT Mathematics
- NS Nutritional Science
- PHY Physics
- SCI Science

**Social Science**

Courses beginning with the following prefixes fulfill social science requirements:

- ANT Anthropology
- ECO Economics
- HIS History
- POL Political Science
- PSY Psychology
- SOC Sociology
- SSC Social Science
General Electives
Courses beginning with the following prefixes do not fulfill liberal arts requirements. These courses do fulfill the major or general requirements of a degree.

ACC  Accounting
AGR  Agronomy
BUS  Business
CDC  Chemical Dependency Counseling
CJC  Criminal Justice
CON  Conservation
CSC  Computing Sciences
CUL  Culinary Arts
DIG  Digital Media
EDU  Education
EMCR  Emergency Medical Services
ESC  Engineering Science
FOR  Forestry
FS  Freshman Seminar
GIS  Geographic Information Systems
GST  General Studies
HRT  Horticulture
HTM  Hotel and Resort Management
HUS  Human Services
MAS  Massage
NUR  Nursing
OFT  Office Technology
PE  Physical Education
PLG  Paralegal
TAX  Taxidermy
TECH  Technology
VIT  Viticulture and Enology
WFS  Wildland Fire Suppression

For Transfer to SUNY Colleges and Universities

Students transferring to SUNY four-year institutions are encouraged to successfully complete courses in Basic Communication, Mathematics, at least five of the other eight SUNY General Education Requirement knowledge and skills areas, and the two SUNY General Education Requirement competency areas. The two SUNY General Education Requirement competency areas of Critical Thinking (Reasoning) and Information Management are infused throughout the SUNY General Education program. For optimal transfer students should complete 30 credit hours of general education prior to transferring to an upper level SUNY institution.

Knowledge and skill areas may also be met by some Advanced Placement (AP), CLEP, International Baccalaureate, or Dantes Examinations. See the Registrar for more information. Students who complete three years of sequential math in high school and score 85 or higher on the Regents Course 111 exam have met this requirement.

Knowledge and Skill Areas

1. Basic Communication (one course from ENG and one from COM is required)
   - ENG 101 Composition I
   - ENG 103 Composition II
   - COM 100 Human Communication
   - COM 110 Public Speaking
   - COM 115 Interpersonal Communication

2. Mathematics
   - MAT 101 College Mathematics
   - MAT 110 Business Math
   - MAT 121 Statistics I
   - MAT 122 Statistics II
   - MAT 145 College Algebra
   - MAT 152 Pre-Calculus
   - MAT 200 Intermediate Statistics
   - MAT 220 Discrete Mathematics
   - MAT 271 Calculus I
   - MAT 272 Calculus II
   - MAT 280 Mathematics for Elementary School Teachers II

   Note: Students completing 3 years of sequential math in high school and scoring 85 or higher on the Regents Course 111 exam have met this requirement

3. Natural Sciences
   - BIO 115 Human Biology
   - BIO 118 Contemporary Biology I
   - BIO 119 Contemporary Biology II
   - BIO 121 General Biology I
   - BIO 122 General Biology II
   - BIO 171 Human Anatomy and Physiology I
   - BIO 172 Human Anatomy and Physiology II
   - CHM 121 General Chemistry I
   - CHM 122 General Chemistry II
   - CHM 211 Organic Chemistry I
   - CHM 212 Organic Chemistry II
   - PHY 105 Physics of Sound
   - PHY 118 College Physics I
   - PHY 119 College Physics II
   - PHY 151 General Physics I
   - PHY 152 General Physics II
4. Social Sciences
- ANT 110 Human Prehistory
- ANT 111 Cultural Anthropology
- ECO 210 Principles of Macroeconomics
- ECO 211 Principles of Microeconomics
- POL 100 American Government
- POL 110 State and Local Government
- PSY 100 Introduction to Psychology
- SOC 100 Introduction to Sociology

5. American History
- HIS 110 United States History I
- HIS 111 United States History II

6. Western Civilization
- HIS 100/HUM 100 Shaping of Western Society I
- HIS 101/HUM 101 Shaping of Western Society II

7. Other World Civilizations
- HIS 122 Modern World History

8. Humanities
- ASL 110 Introduction to Deaf Culture and the D/deaf Community
- ENG 102 Introduction to Literature
- ENG 213 Introduction to Dramatic Literature
- CIN 110 Cinema of Spain
- CIN 115 Latin American Cinema
- CIN 120 Cinema of France
- CIN 125 Francophone Cinema
- MUS 106 Music Theory I
- MUS 106L Music Theory I Lab
- THE 210 Introduction to Dramatic Literature

9. The Arts
- ART 100 Art History I
- ART 101 Art History II
- ART 110 Digital Photography
- ART 213 History in American Art
- CIN 260 Cinema as Art Form: Silent Era
- CIN 261 Cinema as Art Form: Sound Era
- CIN 262 Minority Groups in Film
- CIN 264 Global Cinema
- DIG 110 Digital Photography
- ENG 213 Introduction to Dramatic Literature
- ENG 221 Introduction to Creative Writing Workshop
- ENG 225 Literary Magazine Publishing
- ENG 231 Workshop in Fiction Writing
- ENG 232 Workshop in Creative Nonfiction
- ENG 233 Workshop in Poetry Writing
- MUS 100 Music Appreciation
- MUS 105 Basic Musicianship
- MUS 109 Vocal Jazz Ensemble
- MUS 111 Master Composer
- MUS 118 Guitar Ensemble
- MUS 119 Percussion Ensemble
- MUS 120 Finger Lakes Chorale
- MUS 125 Finger Lakes Camerata
- MUS 126 College Singers
- MUS 127 Jazz Ensemble
- MUS 129 Performance Class I
- MUS 145 Chamber Wind Ensemble
- MUS 156 Jazz History
- THE 104 Introduction to Theatre
- THE 210 Introduction to Dramatic Literature

10. Foreign Language
- ASL 101 American Sign Language I*
- ASL 102 American Sign Language II*
- ASL 201 American Sign Language III*
- ASL 202 American Sign Language IV*
- FRN 101 French I
- FRN 102 French II
- FRN 201 French III
- FRN 202 French IV
- FRN 203 Advanced French: Coups d’Oeil Français
- FRN 204 Advanced French: Perspectives Francophones
- SPN 101 Spanish I
- SPN 102 Spanish II
- SPN 140 Occupational Spanish
- SPN 201 Spanish III
- SPN 202 Spanish IV
- SPN 203 Advanced Spanish: Vistazos Hispanos
- SPN 204 Advanced Spanish: Perspectivas Hispanoamericanas

Note: Students who complete three years of sequential language in high school and score 85 or higher on the Regents B exam have met this requirement.

* For students entering teaching, human services or other helping professions.

For Transfer to Non-SUNY Colleges and Universities

Students transferring to colleges other than SUNY should check with the institution to which they plan to transfer regarding recommended courses for transfer or consult any current articulation agreement with Finger Lakes Community College and the transfer colleges to ensure transfer at the junior level. Further questions regarding general education and transfer requirements should be discussed with an FLCC faculty or transfer advisor.
Learning Options

From the traditional to the online, learning options offered by Finger Lakes Community College may be tailored to meet the needs of students' individual learning styles and busy lifestyles.

Online Learning

Whether it’s one class or an entire degree program, online learning lets you choose when, where and how you get your education. Students that are successful online learners possess motivation, discipline, time management skills, and are comfortable using a computer and the internet. Please note: there is an additional fee associated with online courses.

Benefits to Taking Online Classes

- Anytime, anywhere learning: Online access helps students overcome job, time, and geographic location obstacles.
- Independence and flexibility: Some learners find that online learning meets their learning style better than face-to-face courses.
- Dedicated, experienced instructors: Faculty that teach our online courses are often the same faculty you would get if you took a face-to-face course.
- A proven solution: FLCC has been selected as one of the premier online learning programs in NYS. As an OPEN SUNY Plus campus, our courses and degree programs have gone through a rigorous process of quality assurance.

Online Degree Programs

FLCC has several fully accredited degree programs offered totally online, including:

- A.A.S. e-Commerce
- A.A.S. Business Administration
- A.S. Liberal Arts and Sciences
- A.S. Liberal Arts and Sciences
- A.A.S. Tourism Management
- A.A.S. Accounting
- A.S. Computer Science
- A.S. Information Systems
- A.A.S. Marketing
- A.S. Sports Studies
- A.S. Tourism Studies

The following degrees have been approved for development as online degree programs, and are now at least 50% online. Call for current status 585.785.1303.

- A.A.S. Chemical Dependency Counseling
- A.A.S. Criminal Justice
- A.A.S. Game Programming and Design
- A.S. Communications
- A.S. Fine Arts
- A.S. Human Services
- Certificate Applied Computer Applications
- Certificate Criminal Justice

FLCC also has many more online degree programs currently in development.

Hybrid Learning

Hybrid courses offer the “best of both worlds” by combining face-to-face classroom instruction with online learning activities. In a typical hybrid course, students will attend class on campus for a limited amount of time during the semester and then complete additional coursework online through the campus course management system. Depending on the course, students might meet once a week or just a few times throughout the semester.

A.S. Business Administration Accelerated

If you’ve been thinking about starting or finishing a degree, you’re probably also trying to figure out how to fit an education in your already busy life. With FLCC’s innovative accelerated program in Business Administration, you’ll take advantage of a schedule and course load that is designed for busy but motivated adults seeking to earn a versatile and in-demand college degree.

Degrees Awarded

Finger Lakes Community College is authorized by the Board of Regents of the University of the State of New York to grant the following degrees and certificates. Enrollment in other than registered or otherwise approved programs may jeopardize a student’s eligibility for certain student aid awards.

The HEGIS (Higher Education General Information Survey) code is a Federal designation adopted by most states for codifying academic programs and disciplines.

Associate in Arts .......................................................... HEGIS
Liberal Arts and Sciences ............................................. 5649
Childhood Education (Teacher Education Transfer) .......... 5608

Associate in Science ...................................................... HEGIS
Liberal Arts and Sciences ............................................. 5649
Biotechnology ............................................................. 5604
Business – Business Administration ............................ 5004
Communications ....................................................... 5008
Computer Science ...................................................... 5101
Engineering Science .................................................... 5609
Environmental Studies ............................................... 5499
Fine Arts ................................................................. 5610
Human Services ......................................................... 5501
Information Systems .................................................... 5103
Music ...................................................................... 5610
Music Recording Technology .................................... 5399
New Media ............................................................... 5012
Physical Education Studies ........................................... 5299.30
Sports Studies ............................................................ 5011.10
Tourism Studies .......................................................... 5011.10

Associate in Applied Science ............................................. HEGIS
Architectural Technology and Building Sciences ............... 5304
Business – Accounting ................................................ 5002
Business – Business Administration ............................ 5004
Business: Office Technologies – Administrative Assistant ... 5005
Chemical Dependency Counseling ............................... 5506
Criminal Justice .......................................................... 5505
Culinary Arts ............................................................. 5404
e-Commerce .............................................................. 5099
Emergency Medical Technician–Paramedic ..................... 5299
Fish and Wildlife Technology ...................................... 5403
Game Programming and Design .................................. 5103
Graphic Design .......................................................... 5012
Horticulture ............................................................... 5402
Departments

Department of Business
Mary Wilsey '70, Chairperson
Anoop Bhargava
Edward Einhouse
Jeanne Fagan '77
Edward FitzPatrick
Cathryn Kent
Peter Kuryla
Richard Larkin
Christopher McNamara
Michael Prockton
Jamie Rotter
Gary Sloan
Ann Still
Richard Walsh

Department of Computing Sciences
April Devaux, Chairperson
Douglas Albert
Sandra Brown
Jeffrey Howard
William McLaughlin
Jonathan Weissman

Department of Environmental Conservation and Horticulture
Anne Schnell, Chairperson
Paul E. Brock, II
Stephen Connelly
John Foust '97
Bruce Gilman
Gina Lee
Sondra MacKenzie '07
Rochelle Smith
Ryan Staychock '96

Department of Environmental Conservation and Horticulture
Maura Sullivan
Bernadine Ticonchuk '79
John VanNiel '83
Robert Wink '08

Department of Humanities
Jon Palzer, Chairperson
Sandra Camillo
Charlotte Cline
Delia Ackerman Darnell
Deborah Ferrell
Derrick Gentry
Margaret Gillio
Alton Jowers, Jr.
Barbara Kruger
Maureen Maas-Fear
Trista Merrill
Barbara Murphy
Curtis Nehring Bliss
Karen O'Donnell
Christopher Parker
Jacqueline Tiermini
Lori Vail
Michael VanEtten

Department of Mathematics
Theresa Gauthier, Chairperson
Timothy Biehler
John Caraluzzo
Charles Hoffman '01
Bryan Ingham
William Langston
Sean Maley
Ronald Metzger
Kimberly Wager

Department of Nursing
Nancy Clarkson, Chairperson
Mary Coriale
Mary Eggers
Johnelle Keck
Emily Kuryla '90
Lisa McAnn '93
Susan McCarthy
Shannon McCarthy-Leone
Heather Reece-Tillack '83
Jane Rogalski
Barbara Selvek

Department of Physical Education and Integrated Health Care
Dennis Moore, Chairperson
Eric Marsh '98
Maria Petricola
Donna Spink '85
Jeremy Tiermini
Amy Warchup '89
Jeffrey Weaver

Department of Science and Technology
Melissa Miller '04, Chairperson
Kelli Aitchison
Wendy Amidon
Selim Araci
Heather Bock '06
Jennifer Carney
Amy Fenwick
Jennifer Griffith
Eileen Grooms
James Hewlett
Linda Hobart
Robert Kalbach
Suzanne Keller
Clinton Krager
Todd Marsh
Leonard Ortenzi
Christine Parker
Carey Philips
Kelli Prior
Kathleen Riesenberger
Prashanta Samanta
Amber Wyman

Department of Social Science
Joshua Heller, Chairperson
Robert Brown
Sara Brown-Russo
Barbara Chappell '81
Linda Cunningham
Eric Duchess
Barbara Etzel
Anthony Indorato
Edward Kennedy
Joseph Mariconda
Mary Murphy '92
Linda Ross
James Sconfetti
James Valenti
Vera Whisman

Department of Visual and Performing Arts
Richard Cook, Chairperson
Richard Allen
Jonathan Belec
Elizabeth Brownell
Cathy Cushman
Ines Draskovic
Paul Engin
Amy Flagler
Catherine Johnson
Milton Johnson
Jeffrey Kidd '05
David McGuire
Lacey McKinney
Sarah Morgan
Barron Naegel
James Perri
Robert Potter '85
Eleanor Rideout
Kari Ripley '08
Barbara Senglaub '94
Geoffrey Smith
Warren White

Academic Commons
Ronald Rapoza, Director of Academic Success
Matthew Angell
Veronica Bargy
Angela Dutcher
Patricia Morshiemer
Diane Nehring Bliss
Honors Studies is an academic program of study wherein students complete 12-18 credits of Honors coursework in tandem with their respective program of study. The essential function of Honors courses is to stimulate and enrich motivated students through a sequence of courses that place special emphasis on critical thinking and creative self-expression.

The goal of Honors Studies at FLCC is to bring curious, highly motivated students together in small seminar classes to create an inspiring scholastic and social community. Honors Studies seminars are designed to engage students intellectually and artistically. If you are eager for such an opportunity, you might consider Honors Studies at FLCC. Courses are open to both full and part time students. Successful completion of Honors courses or an Honors Certificate may increase your transfer options to four-year institutions.

The Honors Certificate is earned by completing and maintaining a “B” average and completing 12 honors credits. An Honors Diploma is earned by completing 18 honors credits. The Core Honors Curriculum includes:

- Honors 200: Interdisciplinary Honors Seminar

Honors Seminars are team-taught by faculty from different fields and are topic-oriented based on the interest and expertise of the team. Recent topics have included “Science and Religion in Modern Life,” “Archetypes of the Collective Unconscious in American Literature and Art,” “Popular Culture,” “Internet, Culture, and Identity,” “The Graphic Novel,” “Mythology and Music,” and “Fiction to Film.”

In addition to the Core Honors Curriculum, you can earn credit towards an Honors certificate or diploma in two other ways:

- Honors Option: Any course for which you complete an Honors Project approved by your instructor and the Director of Honors Studies.

- Honors Electives: Each semester select courses will be designated as Honors Electives. These are courses that meet the interdisciplinary and active learning criteria of Honor Studies.

You may be invited into Honors Studies in one of the following ways:

- High scores on FLCC placement tests
- Advisor Recommendation
- Exemplary performance in English 101 and recommendation from the English 101 instructor

Honors courses are open to all interested students. Inquiries should be directed to Curtis Nehring Bliss, Director of Honors at 585.785.1367.
Associate in Arts

Liberal Arts and Sciences
Associate in Arts Degree (A.A)
HEGIS 5649

The Degrees
Associate in Arts (A.A.)

The Outlook
Liberal arts students have skills that are in demand—and the flexibility of the degree means they can take their career paths in diverse and exciting directions. The skills employers say they want most in a candidate, such as written communication and critical thinking, are those for which liberal arts students are known.

Associate in Arts (A.A.)
Courses in this program are equivalent to those offered during the freshman and sophomore years at most four-year colleges and universities, so you will be able to transfer to a bachelor's degree program in a broad range of majors such as Elementary and Secondary Education, Psychology, Political Science, Pre-Law, English and History. This degree is recognized in transfer agreements with many public and private four-year institutions in New York State and across the nation, so your options are essentially limitless with this Associate in Arts degree.

Advisement Areas
This degree program is designed to help you build a solid academic foundation and prepare you for successful transfer to a four-year institution to pursue a bachelor’s degree. If you are interested in a specific area of study, you may focus your education by earning an A.A. Liberal Arts and Sciences degree with an Advisement Area for transfer in:
- American Sign Language
- Athletic Training
- Childcare
- History
- Humanities
- Psychology
- Social Science
- Sociology
- Adolescent Education
- Theatre Arts

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- demonstrate proficiency in writing at the college level.
- develop proficiency in oral discourse.
- demonstrate proficiency in critical thinking.
- develop the ability to use computer technology for research and production.
- recognize the knowledge, skills, and values that will contribute to involvement in one’s community.
- identify the knowledge and skills necessary to live interdependently in a diverse, sustainable global community.
- demonstrate the ability to comprehend, interpret, analyze, and evaluate college-level materials.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
  OR
- COM 115 Interpersonal Communication
- 3 credit hours of Humanities Electives

Social Science
- 3 credit hours of History (HIS) Electives
- 9 credit hours of Social Science Electives

Mathematics/Science
- 9 credit hours of Mathematics Electives/Science Electives (Must include at least one Math and one Science course.)

Liberal Arts
- 9 credit hours of Liberal Arts Electives
- 3 credit hours of Art Electives

Information Management
- 3 credit hours of Computer Science Electives

Health/Physical Education
- 4 credit hours of Health/Physical Education (PE) Electives

General Electives
- The remainder of the required credit hours must be made up of approved electives. If you plan to prepare for transfer into a specific subject area or degree program at a four-year college or university, you should consult with your advisor regarding your course selection.

If you plan to transfer to a four-year institution, you should follow the general education course requirements for transfer to SUNY and non-SUNY schools. Visit the course requirements for transfer programs web page for details.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester (16-17 Credit Hours)
- ENG 101 Composition I .................................... (3)
- History (HIS) Elective .................................... (3)
- Mathematics Elective .................................... (3-4)
  OR
- Science Elective ........................................... (3-4)
• Humanities Elective ...........................................(3)
• Computer Science (CSC) Elective ............................(3)
• Health/Physical Education (PE) Elective ......................(1)

Second Semester 16-17 Credit Hours
• ENG 102 Introduction to Literature .........................(3)
• Social Science Elective .....................................(3)
• Mathematics Elective ....................................(3-4)
  OR
• Science Elective ........................................... (3-4)
• COM 110 Public Speaking .................................(3)
  OR
• COM 115 Interpersonal Communication ......................(3)
• General Elective ..........................................(3)
• Health/Physical Education (PE) Elective .....................(1)

Third Semester 16-17 Credit Hours
• Foreign Language .........................................(3)
• Social Science Elective .....................................(3)
• Mathematics Elective ....................................(3-4)
  OR
• Science Elective ........................................... (3-4)
• General Elective ..........................................(3)
• General Elective ..........................................(3)
• Health/Physical Education (PE) Elective .....................(1)

Fourth Semester 16 Credit Hours
• Liberal Arts Elective .......................................(3)
• Liberal Arts Elective .......................................(3)
• Liberal Arts Elective .......................................(3)
• Social Science Elective .....................................(3)
• General Elective ..........................................(3)
• Health/Physical Education (PE) Elective .....................(1)
The Degree
Associate in Arts (A.A.) Liberal Arts and Sciences

The Outlook
Employment in childhood education is expected to grow moderately over the next several years due to the retirement of a large group of teachers, according to the U.S. Department of Labor. Through the Associate in Arts (A.A.) Liberal Arts and Sciences: Childhood Education (Teacher Education Transfer) program, students transfer from FLCC to bachelor's degree programs in childhood education to become certified teachers of first-through sixth-grade students.

The Program
The early childhood program introduces students to the historical, philosophical, and social foundations of education; explores the role of the teacher; provides coursework in the structure and organization of schools; and offers the opportunity for structured school observations. It also provides the liberal arts coursework necessary for students to transfer to childhood education programs at SUNY and private colleges.

The A.A. Liberal Arts Program
The Associate in Arts (A.A.) degree at Finger Lakes Community College is designed for students who intend to transfer to pursue a baccalaureate degree, with courses equivalent to those offered during the freshman and sophomore years at most four-year colleges and universities. Students who transfer from FLCC with an A.A. Liberal Arts and Sciences degree pursue bachelor's degrees in a broad range of majors such as:

- Elementary and secondary education
- Psychology
- Political science
- Pre-law
- English
- History

The degree is recognized in transfer (articulation) agreements with a large number of public and private four-year institutions in New York State and across the nation.

Honors Courses: In addition, FLCC offers Honors courses, open to all qualified students, that provide enhanced educational experiences for students with outstanding ability. Successful completion of Honors courses or an Honors Certificate may increase your options for transfer to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:

- demonstrate competency in oral presentation skills.
- demonstrate the ability to design and develop a Lesson Plan.
- demonstrate the ability to solve problems and think critically.
- demonstrate an understanding of career possibilities and trends within the fields of education.
- demonstrate sufficient academic background to enable them to enter into and successfully compete within the framework of a four-year institution.

- complete the necessary coursework to successfully transfer to a teacher education program in a public or private four-year institution.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
- 6 credit hours of Foreign Language*
- 3 credit hours of Arts Electives**
- 3-4 credit hours of Liberal Arts Electives**

Social Science
- HIS 100 Shaping of Western Society I
  OR
- HIS 101 Shaping of Western Society II
- HIS 110 United States History I
  OR
- HIS 111 United States History II
- HIS 122 Modern World History
- PSY 100 Introduction to Psychology
- PSY 225 Child Psychology
- SOC 100 Introduction to Sociology

Mathematics/Science
- MAT 180 Math for Elementary School Teachers I
- MAT 280 Math for Elementary School Teachers II
- 8 credit hours of one of the following Lab Science sequences:***
  - BIO 118 Contemporary Biology I AND BIO 119 Contemporary Biology II
  - BIO 121 General Biology I AND BIO 122 General Biology II
  - BIO 171 Human Anatomy and Physiology I AND BIO 172 Human Anatomy and Physiology II
  - CHM 121 General Chemistry I AND CHM 122 General Chemistry II
  - CHM 211 Organic Chemistry I AND CHM 212 Organic Chemistry II
  - PHY 118 College Physics I AND PHY 119 College Physics II
  - PHY 151 General Physics I AND PHY 152 General Physics II

Education
- EDU 200 Foundations of American Education
- EDU 210 Schools in America: Organization and Issues

Health/Physical Education
- PE 212 Health
- 1 credit hour of Health/Physical Education (PE) Elective

Students intending to transfer to a SUNY Institution should consult with their advisor for course selections that meet general education requirements and consult www.suny.edu/tett for more information about transfer to a SUNY Institution.

Notes:
- * See Advisor for Foreign Language Requirements.
- ** Appropriate electives vary depending upon teaching area.
- *** Some bachelor's programs prefer a two-semester sequence in one Science area, some prefer one course in two different Science areas, e.g. one Chemistry and one Biology.
Sample Schedule

The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester (15-16 Credit Hours)
- ENG 101 Composition I .................................... (3)
- SOC 100 Introduction to Sociology .......................... (3)
- PSY 100 Introduction to Psychology ......................... (3)
- Foreign Language/Liberal Arts Elective* .................... (3-4)
- Art Elective...................................................(3)

Second Semester (18-19 Credit Hours)
- ENG 102 Introduction to Literature .......................... (3)
- PSY 225 Child Psychology .................................. (3)
- Foreign Language/Liberal Arts Elective** ................... (3-4)
- HIS 110 United States History I. . . . ......... (3)
  OR
- HIS 111 United States History II ............................. (3)
- MAT 180 Math for Elementary School Teachers I .............. (3)
- PE 212 Health.............................................(3)

Third Semester (16 Credit Hours)
- EDU 200 American Education ................................ (3)
- HIS 100 Shaping of Western Society I ........................ (3)
  OR
- HIS 101 Shaping of Western Society II ........................ (3)
- Science Lab*** ............................................ (4)
- COM 110 Public Speaking .................................. (3)
- MAT 280 Math for Elementary School Teachers II ............. (3)

Fourth Semester (15-16 Credit Hours)
- EDU 210 Schools in America: Organization and Issues ........... (4)
- Science Lab*** ............................................ (4)
- HIS 122 Modern World History ................................ (3)
- Liberal Arts Elective ..................................... (3-4)
- Health/Physical Education (PE) Elective ...................... (1)

Notes:
* See Advisor for Foreign Language Requirements.
** Appropriate electives vary depending upon teaching area.
*** Some bachelor's programs prefer a two-semester sequence in one Science area, some prefer one course in two different Science areas, e.g. one Chemistry and one Biology. Science lab courses include: BIO 118 Contemporary Biology I, BIO 119 Contemporary Biology II, BIO 121 General Biology I, BIO 122 General Biology II, BIO 171 Human Anatomy and Physiology I, BIO 172 Human Anatomy and Physiology II, CHM 121 General Chemistry I, CHM 122 General Chemistry II, CHM 211 Organic Chemistry I, CHM 212 Organic Chemistry II, PHY 118 College Physics I, PHY 119 College Physics II, PHY 151 General Physics I, PHY 152 General Physics II
Associate in Science

Liberal Arts and Sciences
Associate in Science Degree (A.S.)
HEGIS 5649

The Degrees
Associate in Science (A.S.) Liberal Arts and Sciences

The Outlook
Liberal arts students have skills that are in demand—and the flexibility of the degree means they can take their career paths in diverse and exciting directions. The skills employers say they want most in a candidate, such as written communication and critical thinking, are those for which liberal arts students are known.

Associate in Science (A.S.)
This degree program is a good choice for you if you have a strong interest in Science and Mathematics. This program will provide you with courses that are equivalent to those offered during the freshman and sophomore years at most four-year colleges and universities, and it is recognized in transfer agreements with a large number of public and private four-year institutions in New York State and across the nation, so your options are almost limitless.

Advisement Areas
Through the A.S. Liberal Arts and Sciences degree, you can focus your studies on an advisement area for transfer, including but not limited to:

- Biology
- Chemistry
- Human Nutrition and Food
- Mathematics
- Physics

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:

- demonstrate proficiency in writing at the college level.
- develop proficiency in oral discourse.
- demonstrate proficiency in critical thinking.
- develop the ability to use computer technology for research and production.
- recognize the knowledge, skills, and values that will contribute to involvement in one's community.
- identify the knowledge and skills necessary to live interdependently in a diverse, sustainable global community.
- demonstrate the ability to comprehend, interpret, analyze, and evaluate college-level materials.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
  OR
- COM 115 Interpersonal Communication

Social Science
- 3 credit hours of History (HIS) Electives
- 6 credit hours of Social Science Electives

Science and Mathematics
- 24 credit hours of Science Electives and Mathematics Electives
- Minimum of one of the following sequences:
  - BIO 121 General Biology I AND BIO 122 General Biology II
  - CHM 121 Chemistry I AND CHM 122 Chemistry II
  - PHY 118 College Physics I AND PHY 119 College Physics II
  - PHY 151 Physics I AND PHY 152 Physics II
  - BIO 171 Human Anatomy and Physiology I AND BIO 172 Human Anatomy and Physiology II
- MAT 145 College Algebra*  
- MAT 152 Pre-Calculus*

Information Management
- 3 credit hours of Computer Science Electives

Health/Physical Education
- 4 credit hours of Health/Physical Education (PE) Electives

General Electives
- 15 credit hours of General Electives

The remainder of the required credit hours must be made up of approved electives. If you plan to prepare for transfer into a specific subject area or degree program at a four-year college or university, you should consult with your advisor regarding your course selection.

If you plan to transfer to a four-year institution, you should follow the general education course requirements for transfer to SUNY and non-SUNY schools. Visit the course requirements for transfer programs web page for details.

For you to successfully complete the A.S. Liberal Arts and Sciences degree and transfer to an upper-division institution with full junior status in Mathematics or the Sciences, you may be required to start at FLCC in the Pre-Calculus or Calculus level of Mathematics. High School students are encouraged to contact their guidance office and make use of the Mathematics Alert Program to become more familiar with the requirements in Mathematics to pursue specific college degrees. If you lack sufficient Mathematics and Science preparation, you may receive instruction at FLCC, but it may take more than two years to complete this degree.

Notes:
* If this competency has been met before entering the program, students must select at least 6 credit hours in other higher Mathematics courses approved by their advisor.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than...
four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

**First Semester**  
(15-17 Credit Hours)  
- ENG 101 Composition I .................................... (3)  
- Mathematics Elective ....................................(3)  
- Science Elective ........................................ (3-4)  
- Mathematics Elective .................................... (3-4)  
  OR  
- Science Elective ........................................ (3-4)  
- History (HIS) Elective ................................. (3)

**Second Semester**  
(17-19 Credit Hours)  
- ENG 102 Introduction to Literature ..................... (3)  
- Mathematics Elective .................................... (3)  
- Science Elective ........................................ (3-4)  
- Mathematics Elective .................................... (3-4)  
  OR  
- Science Elective ........................................ (3-4)  
- Social Science Elective ................................. (3)  
- Health/Physical Education (PE) Elective .............. (2)

**Third Semester**  
(16-18 Credit Hours)  
- COM 110 Public Speaking .................................. (3)  
  OR  
- COM 115 Interpersonal Communication .................. (3)  
- CSC Elective ............................................. (3)  
- Mathematics Elective .................................... (3)  
- Mathematics Electives .................................. (6-8)  
  OR  
- Science Electives ....................................... (6-8)  
- Health/Physical Education (PE) Elective .............. (1)

**Fourth Semester**  
(16-18 Credit Hours)  
- Social Science Elective .................................. (3)  
- General Elective ......................................... (3)  
- Mathematics Elective .................................... (3)  
- Mathematics Electives .................................. (6-8)  
  OR  
- Science Electives ....................................... (6-8)  
- Health/Physical Education (PE) Elective .............. (1)

**Subject Areas for Transfer Opportunities**

By appropriate course selection in consultation with a faculty advisor, students pursuing the A.S. Liberal Arts and Sciences degree may prepare for transfer to upper-division study in the subject areas listed:

- Biology
- Chemistry
- Human Nutrition And Food
- Mathematics
- Physics
Biotechnology
Associate in Science Degree (A.S.)
HEGIS 5604

The Degree
Associate in Science (A.S.)

The Outlook
From altering the genetic information of plants and animals to producing cells to create pharmaceutical products, the science of biotechnology is using cutting-edge technology and the basic ingredients of life to benefit society. Students can participate in what many consider to be the most important applied science of the 21st century through the biotechnology degree program at Finger Lakes Community College.

Career opportunities in biotechnology are diverse and intriguing, including areas such as cloning, forensics, bio-engineered food, and more. According to the Occupational Outlook Handbook, employment of biological technicians is expected to grow 10 percent from 2012 to 2022, about as fast as the average for all occupations.

The Program
Biotechnology, an associate in science (A.S.) degree program, is designed to prepare students either to transfer to a four-year institution as a biotechnology or biology major or to develop marketable skills as they prepare to enter this dynamic job market.

Skills and Methods: Courses in the program focus on skill development in the following areas:

Genetic Research Techniques
- Cloning
- Protein separation methods
- Hydrophobic Interaction Chromatography
- Size exclusion chromatography
- Ion-exchange chromatography
- Bioinformatics

Cell Tissue and Culture
- Culture equipment and safety
- Sterile and aseptic technique
- Media preparation and the culture environment
- Quantitative methods (cell count/viability)
- Cryopreservation
- Primary cell culture techniques
- Subculturing techniques
- Cell differentiation
- Applied techniques (transfection, histochem)

Electrophoresis
- Principles of PAGE and agarose electrophoresis
- Electrophoresis equipment and operation
- Formal laboratory report writing
- Micropipetting technique
- Gel preparation (pour, load, and process)
- Calculation of molecular weights from gels
- Gel photography and image analysis
- Restriction enzyme digests
- Restriction mapping

Genetics Laboratory
- Mendelian Genetics and crosses
- Cloning techniques (restriction digestion, ligation, transformation)

- PCR applications
- PCR primer design
- DNA fingerprinting
- DNA isolation
- Quantitative DNA applications
- Bioinformatics

Bacteriological Methods
- Laboratory safety
- Sterile technique
- Selective and differential media
- Plaque assay
- Microscopy
- Media preparation
- Culture techniques
- Reagent and stain preparation
- Bacterial conjugation and transformation

Facilities: Facilities for the program include a fully equipped instrument lab, extensive spectrophotometric resources, cell culture and cryogenic equipment, and enough electrophoresis equipment to ensure that every student has the opportunity to work with his or her own gel box.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- demonstrate proficiency in workplace “soft skills,” including an industry acceptable level of technical writing and oral communication.
- demonstrate an ability to work on collaborative teams.
- demonstrate an ability to perform basic laboratory procedures, including the ability to select and utilize appropriate resources, supplies, and instrumentation to solve problems within a laboratory environment.
- demonstrate proficiency in critical advanced laboratory skills required for employment in the biotechnology industry.
- demonstrate a basic understanding of the biotechnology industry.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- OR
- ENG 103 Composition II
- COM 110 Public Speaking

Social Science
- 3 credit hours of History (HIS) Electives
- 6 credit hours of Social Science Electives

Mathematics
- MAT 152 Pre-Calculus
- MAT 271 Calculus I
Science
• BIO 121 General Biology I
• BIO 122 General Biology II
• BIO 222 Cell Biology
• BIO 230 Microbiology
• BIO 240 Principles of Genetics
• BIO 241 Principles of Genetics Lab
• BIO 283 Electrophoresis
• BIO 286 Cell and Tissue Culture
• BIO 287 Introduction to Biomanufacturing I
• BIO 288 Introduction to Biomanufacturing II
• CHM 121 General Chemistry I
• CHM 122 General Chemistry II

Information Management
• CSC 134 Core Word
• CSC 135 Core Excel
• CSC 136 Power Point

Health/Physical Education
• 2 credit hours of Health/Physical Education (PE) Electives

General Electives
• 3 credit hours of approved electives. (See Sample Schedule.)

If you plan to transfer to a four-year institution, you should follow the general education course requirements for transfer to SUNY and non-SUNY schools. Visit the course requirements for transfer programs web page for details.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester (17 Credit Hours)
• ENG 101 Composition I .................................. (3)
• BIO 121 General Biology I ................................. (4)
• CHM 121 General Chemistry I ............................. (4)
• MAT 152 Pre-Calculus .................................... (3)
• CSC 134 Core Word ....................................... (1)
• CSC 135 Core Excel ....................................... (1)
• CSC 136 PowerPoint ...................................... (1)

Second Semester (19 Credit Hours)
• ENG 102 Introduction to Literature ......................... (3)
  OR
• ENG 103 Composition II ................................ (3)
• BIO 122 General Biology II ................................. (4)
• BIO 240 Principles of Genetics .............................. (3)
• BIO 241 Laboratory in Genetics ........................... (1)
• CHM 122 General Chemistry II ............................ (4)
• MAT 271 Calculus I ....................................... (4)

Third Semester (15-18 Credit Hours)
• BIO 222 Introduction to Cell Biology ........................ (3)
• BIO 230 Microbiology ....................................... (4)

Fourth Semester (13-17 Credit Hours)
• BIO 283 Electrophoresis ..................................... (1)
• BIO 287 Introduction to Biomanufacturing I ............... (1)
• History (HIS) Elective ....................................... (3)
• General Elective* ....................................... (2-5)
• Health/Physical Education (PE) Elective ................. (1)

Notes:
* In the third semester, it is strongly recommended that students take CHM 211 Organic Chemistry I if planning to transfer to a four-year institution for biotechnology or biosciences.
** In the fourth semester, students must complete one Social Science course that meets one of the following three competencies not met by the History (HIS) Elective: US History, Western Civilization, or Other World/Non-Western Civilization.
*** In the fourth semester, it is recommended that students take PE 214 Advanced First Aid, CPR and AED if planning to enter the job market.
**** In the fourth semester, it is strongly recommended that students take CHM 212 Organic Chemistry II if planning to transfer to a four-year institution for biotechnology or biosciences.
Business Administration
Associate in Science Degree (A.S.)
HEGIS 5004

The Degree
Associate in Science (A.S.)

The Outlook
Employment among business managers is expected to grow at a faster rate than the average through 2020. Demand for the workers with business education and experience will grow as organizations continue to seek ways to improve efficiency and control costs.

The Program
The A.S. degree is designed to prepare you to transfer to a four-year college or university such as SUNY Colleges at Geneseo, Brockport, Cortland and Fredonia, Nazareth College of Rochester, St. John Fisher College, Rochester Institute of Technology, Syracuse University, and Canisius College, among others*, to pursue a baccalaureate degree in accounting, business administration, management information systems, or secondary education.

Online Courses: As part of the SUNY Learning Network (SLN), students pursuing the A.S. in Business Administration degree may take all of the Curriculum Requirements online. Students may take a course at a convenient time and place without the need to travel to campus, thus eliminating any time and location restrictions a student may have.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students enrolled in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able:
- apply mathematical principles and concepts to solve problems.
- explore issues, ideas and data to formulate a plan of action.
- identify the skills and knowledge necessary for businesses to succeed in the global community.
- show the ability to identify, evaluate, use, and share information from current event resources.
- apply marketing concepts as they relate to the marketplace and be able to apply this understanding to their entrance into taking upper-level college courses.
- utilize the four basic financial statements and provide a managerial analysis of these statements in anticipation to their entrance into taking upper-level college courses.
- demonstrate how a business makes decisions by studying economic trends in anticipation to their entrance into taking upper-level college courses.
- employ professional values and honesty in preparation to their entrance into a four-year college.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 68 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
  OR
- COM 115 Interpersonal Communication

Social Science
- ECO 210 Principles of Macroeconomics
- ECO 211 Principles of Microeconomics
- 3 credit hours of Social Science Electives

Mathematics/Science
- BIO 118 Contemporary Biology I AND BIO 119 Contemporary Biology II
  OR
- BIO 121 General Biology I AND BIO 122 General Biology II
- CHM 121 Chemistry I AND CHM 122 Chemistry II
  OR
- PHY 118 College Physics I AND PHY 119 College Physics II
- PHY 151 Physics I AND PHY 152 Physics II
- MAT 121 Statistics I AND MAT 122 Statistics II AND MAT 152 Pre-Calculus*
- 3 credit hours of Mathematics Electives/Science Electives

General Elective
- 3 credit hours of General Electives

Health/Physical Education
- 4 credit hours of Health/Physical Education (PE) Electives

Business
- ACC 101 Principles of Financial Accounting
- ACC 102 Principles of Managerial Accounting
- BUS 120 Business Organization**
- BUS 222 Marketing
- BUS 227 Business Law I
- 3 credit hours of Business Electives

Information Management
- CSC 100 Computing in the Information Age
  OR
- 3 credit hours of Computer Science (CSC) Electives

If you plan to transfer to a four-year institution, you should follow the general education course requirements for transfer to SUNY and non-SUNY schools. Visit the course requirements for transfer programs web page for details.

Notes:
* If the student has already achieved competency equivalent to successful completion of MAT 152 Pre-Calculus, the student should choose other Mathematics courses relevant to future plans, pending approval by the advisor.
** OR BUS/PSY 124 Organizational Behavior upon recommendation of academic advisor.
**Sample Schedule**

The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

<table>
<thead>
<tr>
<th>First Semester</th>
<th>(18 Credit Hours)</th>
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<tbody>
<tr>
<td>ENG 101 Composition I ................................... (3)</td>
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<tr>
<td>ACC 101 Principles of Financial Accounting ............... (4)</td>
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<tr>
<td>BUS 120 Business Organization* ............................. (3)</td>
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<tr>
<td>Mathematics Elective** ..................................... (3)</td>
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<td>Science Elective*** ......................................... (4)</td>
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<tr>
<td>Health/Physical Education (PE) Elective ....................... (1)</td>
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<tr>
<th>Second Semester</th>
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<tbody>
<tr>
<td>ENG 102 Introduction to Literature ............................ (3)</td>
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<tr>
<td>ACC 102 Principles of Managerial Accounting .................. (4)</td>
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<td>CSC 100 Computing in the Information Age ....................... (3)</td>
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<td>OR</td>
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<td>Computer Science (CSC) Elective ................................ (3)</td>
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<td>Mathematics Elective** ........................................ (3)</td>
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<td>Science Elective*** ........................................... (4)</td>
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<tr>
<td>Health/Physical Education (PE) Elective ......................... (1)</td>
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<thead>
<tr>
<th>Third Semester</th>
<th>(16 Credit Hours)</th>
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<tbody>
<tr>
<td>ECO 210 Principles of Macroeconomics ........................ (3)</td>
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<tr>
<td>BUS 222 Marketing ............................................ (3)</td>
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<tr>
<td>BUS 227 Business Law I ........................................ (3)</td>
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<tr>
<td>Mathematics Elective** ........................................ (3)</td>
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<tr>
<td>Social Science Elective ........................................ (3)</td>
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<td>Health/Physical Education (PE) Elective ......................... (1)</td>
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<tr>
<th>Fourth Semester</th>
<th>(16 Credit Hours)</th>
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<tr>
<td>ECO 211 Principles of Microeconomics ........................ (3)</td>
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<tr>
<td>COM 110 Public Speaking ....................................... (3)</td>
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<td>OR</td>
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<td>COM 115 Interpersonal Communication ........................... (3)</td>
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<td>General Elective ............................................... (3)</td>
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<td>Mathematics Elective** ......................................... (3)</td>
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<tr>
<td>Business Elective**** .......................................... (3)</td>
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<tr>
<td>Health/Physical Education (PE) Elective ......................... (1)</td>
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</tbody>
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**Notes:**

* OR BUS/PSY 124 Organizational Behavior upon recommendation of academic advisor.

** Mathematics Electives should be determined in consultation with the student’s advisor, but must include the following: MAT 121 Statistics I, MAT 122 Statistics II, AND MAT 152 Pre-Calculus. If the student has already achieved competency equivalent to successful completion of MAT 152 Pre-Calculus, the student should choose other Mathematics courses relevant to future plans, pending approval by the advisor.

*** BIO 118 Contemporary Biology I and BIO 119 Contemporary Biology II OR BIO 121 General Biology and BIO 122 General Biology OR CHM 121 Chemistry I and CHM 122 Chemistry II OR PHY 151 Physics I and PHY 152 Physics II OR PHY 118 College Physics I and PHY 119 College Physics II

**** Business Electives include courses with the following prefixes: ACC, BUS, CSC, and HTM. Courses coded as PLG may be used with permission of Department Chair.
Business Administration
Accelerated Associate in Science Degree (A.S.)
HEGIS 5004

The Degree
Associate in Science (A.S.)

The Outlook
Employment among business managers is expected to grow at a faster rate than the average through 2020. Demand for the workers with business education and experience will grow as organizations continue to seek ways to improve efficiency and control costs.

The Program
If you’ve been thinking about starting or finishing a degree, you’re probably also trying to figure out how to fit an education into your already busy life. With FLCC’s innovative accelerated program in Business Administration, you’ll take advantage of a schedule and course load that is designed for busy but motivated adults seeking to earn a versatile and in-demand college degree.

Hybrid Courses: The Best of Both Worlds
Using hybrid learning - a combination of in-class and online learning - you can earn your degree in as little as two years by attending class just once a week. All face-to-face classes take place at the conveniently-located FLCC Victor Campus Center, and you’ll also have the option of earning college credit online. Students in the accelerated program take two classes at a time for two seven-week “Minimesters” (or mini semesters) while also taking a full 15-week class online or in-person.

Make no mistake - this program is intense. While classes meet in-person only once per week, there is significant out-of-class time spent online and on-task. But if you are a goal-oriented adult who understands the important role a college degree plays in your future success, this could be just the program for you.

Program Learning Outcomes
Upon completion of this degree program, students will be able:
• apply mathematical principles and concepts to solve problems.
• explore issues, ideas and data to formulate a plan of action.
• identify the skills and knowledge necessary for businesses to succeed in the global community.
• show the ability to identify, evaluate, use, and share information from current event resources.
• apply marketing concepts as they relate to the marketplace and be able to apply this understanding to their entrance into taking upper-level college courses.
• utilize the four basic financial statements and provide a managerial analysis of these statements in anticipation to their entrance into taking upper-level college courses.
• demonstrate how a business makes decisions by studying economic trends in anticipation to their entrance into taking upper-level college courses.
• employ professional values and honesty in preparation to their entrance into a four-year college.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 68 credit hours with a grade point average of not less than C (2.0).

Note for students in Accelerated A.S. Business: specific electives for this program can be found on the Sample Schedule.

For this degree program, you must successfully complete the following:

Humanities
• ENG 101 Composition I
• ENG 102 Introduction to Literature
• COM 110 Public Speaking
OR
• COM 115 Interpersonal Communication

Social Science
• ECO 210 Principles of Macroeconomics
• ECO 211 Principles of Microeconomics
• 3 credit hours of Social Science Electives

Mathematics/Science
• BIO 118 Contemporary Biology I AND BIO 119 Contemporary Biology II
OR
• CHM 121 Chemistry I AND CHM 122 Chemistry II
OR
• PHY 118 College Physics I AND PHY 119 College Physics II
OR
• PHY 151 Physics I AND PHY 152 Physics II
• MAT 121 Statistics I AND MAT 122 Statistics II AND MAT 152

Pre-Calculus*
• 3 credit hours of Mathematics Electives/Science Electives

General Elective
• 3 credit hours of General Electives

Health/Physical Education
• 4 credit hours of Health/Physical Education (PE) Electives

Business
• ACC 101 Principles of Financial Accounting
• ACC 102 Principles of Managerial Accounting
• BUS 120 Business Organization**
• BUS 222 Marketing
• BUS 227 Business Law I
• 3 credit hours of Business Electives

Information Management
• CSC 100 Computing in the Information Age
OR
• 3 credit hours of Computer Science (CSC) Electives

If you plan to transfer to a four-year institution, you should follow the general education course requirements for transfer to SUNY and non-SUNY schools. Visit the course requirements for transfer programs web page for details.

Notes:
* If the student has already achieved competency equivalent to successful completion of MAT 152 Pre-Calculus, the student should choose other Mathematics courses relevant to future plans, pending approval by the advisor.
** OR BUS/PSY 124 Organizational Behavior upon recommendation of academic advisor.
Sample Schedule
The schedule below shows how the requirements for this degree may be met in two academic years. This schedule is an example of one of many possible schedules that might be followed by a full-time student. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester (16 Credit Hours)
Fall Semester
- ACC 101 Principles of Financial Accounting .................. (4)

Fall Minimester 1
- GST 116 College Study Strategies ............................ (3)
- ENG 101 Composition I .................................... (3)

Fall Minimester 2
- BUS 120 Business Organization ............................. (3)
- ENG 102 Introduction to Literature .......................... (3)

Winter Session (3 Credit Hours)
- PSY 100 Introduction to Psychology ......................... (3)

Second Semester (16 Credit Hours)
Spring Semester
- ACC 102 Principles of Managerial Accounting ................ (4)

Spring Minimester 1
- COM 110 Public Speaking .................................. (3)
- MAT 121 Statistics I ....................................... (3)

Spring Minimester 2
- CSC 134 Core Word ....................................... (1)
- CSC 135 Core Excel ...................................... (1)
- CSC 136 PowerPoint ....................................... (1)
- MAT 122 Statistics II ....................................... (3)

Summer Session (4 Credit Hours)
- PE 122 Concepts of Wellness II .............................. (2)
- PE 164 Stress Reduction .................................... (2)

Third Semester (16 Credit Hours)
Fall Semester
- BIO 118 Contemporary Biology I ............................ (4)

Fall Minimester 1
- BUS 222 Marketing ........................................ (3)
- ECO 210 Macroeconomics .................................. (3)

Fall Minimester 2
- BUS 221 Principles of Management ......................... (3)
- ECO 211 Principles of Microeconomics ...................... (3)

Winter Session (3 Credit Hours)
- BUS 227 Business Law I .................................... (3)

Fourth Semester (10 Credit Hours)
Spring Semester
- BIO 119 Contemporary Biology II ......................... (4)

Spring Minimester 1
- MAT 145 College Algebra .................................. (3)

* BUS 221 is an elective designed for hybrid offering. Students have the option of substituting another Business elective for BUS 221 and may schedule that course at a time that is more convenient.
The Degree
Associate in Science (A.S.)

The Outlook
According to a U.S. Department of Labor report on the fastest growing careers, communication skills are among the most sought after by employers. Surveys of Fortune 500 executives and human resource managers identified communication skills as valuable for both obtaining employment and successful job performance. The A.S. Communications degree program at Finger Lakes Community College provides you with the solid foundation and hands-on experience needed for a career in digital video production, broadcasting, journalism, public relations or advertising. In addition, the marketable skills you will develop can be applied to a career in almost any area you choose.

The Program
The Associate in Science degree in Communications is the start of a rewarding career in the growing communications field. Internships and exposure to the areas of video production and scriptwriting; journalism; advertising; public relations and interpersonal, oral, and mass communication prepare students for a variety of occupations.

Technology
Facilities for the program include new digital media labs, equipped with editing systems and state of the art graphics and audio software, a 900-square-foot television studio, digital camcorders, still cameras, teleprompters, and digital studio cameras.

Honors Courses
In addition, the College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students enrolled in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- distinguish between the major concepts of interpersonal, group, mass, and public communication.
- analyze an audience and form a message to effectively reach that audience.
- form and present a message effectively using video, print, and the spoken word.
- demonstrate basic journalistic practices and concepts of news writing used across media.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM/ENG 223 Media Writing
- 3 credit hours of Humanities Electives

Social Science
- 3 credit hours of History (HIS) Electives
- 9 credit hours of Social Science Electives

Mathematics/Science
- 9 credit hours of Mathematics Electives/Science Electives* (Must include at least one Mathematics and one Science course.)

Communications
- COM 110 Public Speaking
- COM 123 Video Production I
- COM 202 Introduction to Mass Communication

Choose one of the following Advisement Areas:
Digital Video Advisement Area
- BUS/COM 122 Television Advertising
  OR
- COM/DIG 200 Audio for Film and Video
- COM 220 Digital Editing
- 3 credit hours of Business Elective

Communications Advisement Area
- COM 100 Human Communication
- 3 credit hours of Communications (COM) Electives
- 3 credit hours of General Electives

Theatre
- THE 102 Acting I

Business
- BUS 229 Advertising

Health/Physical Education Elective
- 3 credit hours of Health/Physical Education (PE) Electives

General Elective
- 3 credit hours of General Electives*

If you plan to transfer to a four-year institution, you should follow the general education course requirements for transfer to SUNY and non-SUNY schools. Visit the course requirements for transfer programs web page for details.

Notes:
* Dependent on Advisement Area

Sample Schedules
The schedules below shows how the requirements for this degree may be met in four semesters. These schedules are examples of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.
### Digital Video Advisement Area

**First Semester** (17 Credit Hours)
- ENG 101 Composition I .................................... (3)
- COM 123 Video Production I ............................... (4)
- THE 102 Acting ........................................... (3)
- Humanities Elective ....................................... (3)
- Social Science Elective ..................................... (3)
- Health/Physical Education Elective .......................... (1)

**Second Semester** (16-17 Credit Hours)
- ENG 102 Introduction to Literature .......................... (3)
- COM 110 Public Speaking .................................. (3)
- BUS/COM 122 Television Advertising, ...................... (3)
  OR
- COM/DIG 200 Audio for Film and Video ..................... (3)
- Science Elective .......................................... (3-4)
- HIS Elective .............................................. (3)
- Health/Physical Education Elective .......................... (1)

**Third Semester** (16-17 Credit Hours)
- BUS 229 Advertising ....................................... (3)
- COM 202 Introduction to Mass Communication .............. (3)
- COM/ENG 223 Media Writing ................................ (3)
- Mathematics Elective ...................................... (3-4)
- Social Science Elective ..................................... (3)
- Health/Physical Education Elective .......................... (1)

**Fourth Semester** (15-16 Credit Hours)
- BUS Elective .............................................. (3)
- COM 220 Digital Editing ................................... (3)
- General Elective ........................................... (3)
- Mathematics or Science Elective ........................... (3-4)
- Social Science Elective ..................................... (3)

### Communications Advisement Area

**First Semester** (17 Credit Hours)
- ENG 101 Composition I .................................... (3)
- COM 123 Video Production I ............................... (4)
- THE 102 Acting ........................................... (3)
- Humanities Elective ....................................... (3)
- Social Science Elective ..................................... (3)
- Health/Physical Education Elective .......................... (1)

**Second Semester** (16-17 Credit Hours)
- ENG 102 Introduction to Literature .......................... (3)
- COM 110 Public Speaking .................................. (3)
- COM 100 Human Communications ........................... (3)
- Science Elective .......................................... (3-4)
- HIS Elective .............................................. (3)
- Health/Physical Education Elective .......................... (1)

**Third Semester** (16-17 Credit Hours)
- BUS 229 Advertising ....................................... (3)
- COM 202 Introduction to Mass Communication .............. (3)
- ENG 223 Journalism ....................................... (3)
- Mathematics Elective ...................................... (3-4)
- Social Science Elective ..................................... (3)
- Health/Physical Education Elective .......................... (1)

**Fourth Semester** (15-16 Credit Hours)
- COM Elective ............................................. (3)
- Mathematics or Science Elective ........................... (3-4)
- Social Science Elective ..................................... (3)
- General Elective ........................................... (3)
The Degree
Associate in Science (A.S.)

The Outlook
The Occupational Outlook Handbook cites that employment of computer system analysts is projected to grow 25 percent from 2012 to 2022, much faster than the average for all occupations. Faster than average growth is also expected for computer database administrators and software developers from 2012 to 2022. Computerworld’s annual Hot Skills list identifies programming and application development (especially mobile applications and health care), project management, and business intelligence as areas that are in demand.

The Computer Science degree program at Finger Lakes Community College is designed to meet the needs of a technical field that is continuously evolving and changing.

The Program
The Associate in Science (A.S.) degree in Computer Science at Finger Lakes Community College is a technical degree, offering a solid core of required computing science courses. The degree also requires a core of mathematics (including Calculus I and II) and science courses, in addition to required liberal arts courses necessary to transfer with full junior status to a four-year institution. The curriculum in the program is continually updated to reflect new changes in technology, such as mobile application development, object-oriented programming and design, multimedia development, current computing platforms, and networking technologies.

Honors Courses: In addition, the College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- demonstrate the technical knowledge and skills to develop and implement computer programming solutions necessary for successful transfer to a computing science or related major at a four-year institution of higher learning.
- demonstrate the ability for sound reasoning and problem-solving by planning, documenting, implementing, testing, and executing computer solutions to real-life problems.
- demonstrate the ability to apply knowledge of mathematics in the development of computer algorithms and solutions.
- write clear and concise technical documentation, user documentation, and needs analyses.
- locate, research, analyze, and evaluate technical materials and professional technical resource organizations.
- effectively organize their thoughts, plan a presentation, and deliver oral presentations to an audience of their peers and instructors.
- demonstrate the ability to be effective team members, whether in the workplace or in society, by learning how to work together and communicate with each other in order to create a computer solution or final project within a required timeframe.
- discuss key ethical issues and global concerns in relation to the field of computer science, and their responsibility to this field as computer science professionals of the future.
- demonstrate the ability to research, identify, evaluate, analyze, select, and implement current technologies as appropriate in order to implement effective solutions.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
- COM 115 Interpersonal Communication

Social Science
- 3 credit hours of History (HIS) Electives
- 6 credit hours of Social Science Electives

Science
- PHY 151 General Physics I AND PHY 152 General Physics II
- CHM 121 General Chemistry I AND CHM 122 General Chemistry II
- BIO 121 General Biology I AND BIO 122 General Biology II

Mathematics
- MAT 271 Calculus I
- MAT 272 Calculus II
- MAT 220 Discrete Mathematics

Computer Science
- CSC 103 Computing Sciences Portal
- CSC 115 Introduction to Programming and Computing
- CSC 190 Data Structures I
- CSC 200 Data Structures II
- 6 credit hours of 200-Level Computer Science Electives

Health/Physical Education
- 2 credit hours of Health/Physical Education (PE) Electives

General Electives
- The remainder of the hours must be approved electives.

If you plan to transfer to a four-year institution, you should follow the general education course requirements for transfer to SUNY and non-SUNY schools. Visit the course requirements for transfer programs web page for details.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.
First Semester  
(16 Credit Hours)
- ENG 101 Composition I .................................... (3)
- CSC 103 Computing Sciences Portal ......................... (2)
- CSC 115 Introduction to Programming and Computing ........ (3)
- MAT 271 Calculus I*........................................ (4)
- Social Science Elective ..................................... (3)
- Health/Physical Education (PE) Elective ..................... (1)

Second Semester  
(16 Credit Hours)
- ENG 102 Introduction to Literature .......................... (3)
- CSC 190 Data Structures I .................................. (3)
- MAT 272 Calculus II ....................................... (4)
- History (HIS) Elective ...................................... (3)
- General Elective ........................................... (3)

Third Semester  
(17 Credit Hours)
- CSC 200 Data Structures II ................................. (4)
- MAT 220 Discrete Mathematics ............................. (3)
- Natural Science Elective** .................................. (4)
- Social Science Elective ..................................... (3)
- General Elective ........................................... (3)

Fourth Semester  
(15 Credit Hours)
- COM 110 Public Speaking .................................. (3)
  OR
- COM 115 Interpersonal Communication ..................... (3)
- 200-Level CSC Elective ..................................... (3)
- 200-Level CSC Elective ..................................... (3)
- Natural Science Elective** .................................. (4)
- General Elective ........................................... (1)
- Health/Physical Education (PE) Elective ..................... (1)

Notes:
* If not sufficiently prepared, a Pre-Calculus course may be necessary.
** If a scientific background is desired, PHY 151 General Physics I and PHY 152 General Physics II should be taken, beginning in the first semester.
The Degree
Associate in Science (A.S.)

The Outlook
The Occupational Outlook Handbook reports that employment opportunities in all areas of engineering --- mechanical, electrical, civil, chemical, biomedical, aerospace, environmental, industrial, and others --- are expected to remain strong through the year 2020. Competitive pressures and advances in technology will fuel improvements and updates to product design, manufacturing processes, and productivity. With the use of new computer and communications systems, engineers are better able to produce and analyze product designs rapidly and in collaboration with other engineers throughout the world. The A.S. Engineering Science degree program at Finger Lakes Community College provides a core mathematics and science education and prepares you to pursue a bachelor's degree in any engineering specialty.

The Program
The Associate in Science (A.S.) degree in Engineering Science is broad enough to accommodate individual interests and career plans within the engineering discipline. Students who successfully complete the program may transfer as juniors into engineering and related fields at four-year colleges and universities.

Course work and facilities: The curriculum offers courses in calculus, physics, chemistry, engineering graphics, computer programming, mechanics, thermal science, electric circuits and engineering design.

Facilities for the program include a well equipped engineering lab with laptops, machining equipment, wind tunnel, tensile testing machine, and electronic devices. Students also have access to the CAD lab and 3D printer. The majority of the core courses needed for this degree are offered at FLCC’s Victor Campus Center.

Honors Courses: In addition, the College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students enrolled in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to demonstrate:

- basic understanding of the different engineering disciplines and how engineering contributes to our modern way of life.
- basic understanding of professional and ethical responsibilities.
- understanding of the fundamental skills of oral and written communication.
- fundamental working knowledge of calculus, physics, and chemistry.
- fundamental working knowledge of the basic mechanical and electrical principles of engineering.
- fundamental working knowledge of the basic computational methods used in engineering analysis.
- understanding of the fundamental skills of engineering graphics and of computer aided design.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 66 credit hours with a grade point average of not less than C (2.0). Additional hours are recommended depending upon Engineering emphasis. For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking

Social Science
- 3 credit hours of History (HIS) Electives

Mathematics
- MAT 271 Calculus I
- MAT 272 Calculus II
- MAT 273 Calculus III
- MAT 274 Differential Equations

Science
- CHM 121 General Chemistry I
- PHY 151 General Physics I
- PHY 152 General Physics II

Engineering Science
- ESC 100 Introduction to Engineering
- ESC 105 Engineering Graphics
- ESC 173 Computing for Engineers I
- ESC 174 Computing for Engineers II
- ESC 210 Engineering Design I
- ESC 211 Mechanics I (Statics)
- ESC 220 Engineering Design II
- ESC 222 Electrical Circuits

Technology Electives
- Choose 6 credit hours from the following courses based on your specialization.
  - CHM 122 General Chemistry II
  - CHM 211 Organic Chemistry I
  - CHM 212 Organic Chemistry II
  - ESC 212 Mechanics II (Dynamics)
  - ESC 213 Strength of Materials
  - ESC 235 Thermodynamics
  - MAT 220 Discrete Mathematics
  - MAT 276 Linear Algebra
  - PHY 253 Physics III: Modern Physics and Waves

Health/Physical Education
- 2 credit hours of Health/Physical Education (PE) Electives

Electives
- Based on transfer school requirements

Specializations
As a student of this degree program, you may select courses that reflect your interests and goals. The following specializations are suggested for students who plan to transfer to a four-year program in these areas. In many cases, the subject areas indicate sequences of courses that will prepare you to transfer into specific degree programs with full junior standing. Learn more about the Transfer Articulation Agreements by visiting www.flcc.edu/transfer.
Recommended Technology Electives for various Engineering fields which you may pursue upon transfer to a four-year institution:

Mechanical, Aerospace and Civil Engineering:
- ESC 212 Mechanics II (Dynamics) (3)
- ESC 213 Strength of Materials (3)
- ESC 235 Thermodynamics (3)

Electrical Engineering:
- MAT 220 Discrete Mathematical Structures (3)
- MAT 276 Linear Algebra (3)
- ESC 212 Mechanics II (Dynamics) (3)
- ESC 235 Thermodynamics (3)
- PHY 253 Physics III: Waves and Modern Physics (4)

Chemical, Ceramic and Environmental Engineering:
- CHM 122 General Chemistry II (4)
- CHM 211 Organic Chemistry I (5)
- CHM 212 Organic Chemistry II (5)
- ESC 212 Mechanics II (Dynamics) (3)
- ESC 235 Thermodynamics (3)

If you plan to transfer to a four-year institution, you should follow the general education course requirements for transfer to SUNY and non-SUNY schools. Visit the course requirements for transfer programs web page for details.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester (17 Credit Hours)
- ENG 101 Composition I .................................... (3)
- CHM 121 General Chemistry I .............................. (4)
- ESC 100 Introduction to Engineering ........................ (1)
- ESC 173 Computing for Engineers I .......................... (2)
- ESC 174 Computing for Engineers II ......................... (2)
- MAT 271 Calculus I ....................................... (4)
- Health/Physical Education (PE) Elective ...................... (1)

Second Semester (17 Credit Hours)
- ENG 102 Introduction to Literature .......................... (3)
- ESC 105 Engineering Graphics .............................. (3)
- ESC 173 Computing for Engineers I .......................... (2)
- ESC 174 Computing for Engineers II ......................... (2)
- MAT 271 Calculus I ....................................... (4)
- Health/Physical Education (PE) Elective ...................... (1)

Third Semester (17 Credit Hours)
- ESC 210 Engineering Design I .................................. (2)
- ESC 211 Mechanics I (Statics) ............................... (3)
- ESC 222 Electric Circuits ................................... (2)
- ESC 233 Statics .............................................. (4)
- Health/Physical Education (PE) Elective ...................... (1)

Fourth Semester (15 Credit Hours)
- ESC 220 Engineering Design II ............................... (2)
- ESC 222 Electric Circuits ................................... (4)
- MAT 274 Differential Equations ............................... (3)
- Technology Elective ........................................... (3)

The sequence above is only an example, and variations in the curriculum sequence are possible. Review the following specializations and consult with your advisor to learn about possible variations.
Environmental Studies
Associate in Science Degree (A.S.)
HEGIS 5499

The Degree
Associate in Science (A.S.)

The Outlook
Career opportunities for Environmental Studies graduates include positions in fish and wildlife management, natural resource conservation, soil conservation, environmental consulting, land management, and environmental education. Challenging and diverse positions exist in the private sector and with government agencies such as the Department of Environmental Conservation, the Natural Resources Conservation Service, the National Park Service, the Bureau of Land Management, and the Department of Health.

The Program
FLCC’s Associate in Science degree program in Environmental Studies is designed to prepare students who plan to transfer to four-year institutions in pursuit of a bachelor’s degree. Through classroom and field study, it provides fundamental math and science preparation, knowledge of current environmental issues, and hands-on experience in natural resource management. The program also allows students to enroll in environmental courses and begin studying within their field of interest early in their academic career.

Courses are offered in fish and wildlife; environmental conservation, terrestrial and aquatic ecology, field botany, limnology, wildlife management and other science and natural resource-related subjects.

Field work: Field trips to local fish hatcheries and wildlife refuges, work with conservation agencies, and experiences on wilderness camping trips enhance classroom studies. The Muller Conservation Field Station, located at the southern end of Honeoye Lake, and the East Hill Campus in Naples provides additional outdoor experiences.

Expeditions: Intensive ecology expedition courses to unique wilderness areas are also offered. Past trips include expeditions to the Florida Everglades, the Rocky Mountains, and East Coast maritime communities. Students have a rare opportunity to observe and study the animals, birds, plants, and geology of these natural areas. Led by FLCC professors, the itinerary for these three-credit expedition courses may include camping, backpacking, kayaking, and hiking trips.

Technology: Students have the opportunity to use industry-standard research technology such as electro-fishing equipment, water quality probes, GIS computer software, and wildlife tracking radio-telemetry devices. Ranger School Transfer Opportunity: Through the Forest Technology 1+1 articulation agreement with the SUNY College of Environmental Science and Forestry Ranger School, located in Wanakena, N.Y., you can complete one year of study at FLCC and then transfer to the Ranger School to pursue a career as a surveyor, forest ranger, or forester.

The program at FLCC will introduce you to environmental conservation and focus on the courses necessary for transfer to the Ranger School. At the Ranger School, you continue your studies using the school’s impressive outdoor teaching facilities. The school has a 2,800 acre managed forest and is surrounded by New York’s beautiful Adirondack Park. Graduates of the program work with private companies and public agencies such as the New York Department of Environmental Conservation and the National Park Service.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- read, write, and integrate and analyze information from multiple resources on a topic in their major.
- gather information from multiple resources and use computer applications.
- speak and present before a group on a topic in their major.
- apply their knowledge of ecological principles.
- apply principles of mathematics to solve problems for the management of natural resources.
- understand the impact of their behaviors on local, regional and global sustainability.
- transfer to four-year institutions that grant baccalaureate degrees in environmental and natural science programs of study.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 67 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- 3 credit hours of Humanities Electives

Social Science
- 9 credit hours of Social Science Electives

Mathematics/Science
- CHM 121 Chemistry I
- BIO 121 General Biology I
- BIO 122 General Biology II
- BIO 221/CON 202 Principles of Ecology
- 6 credit hours of approved Mathematics Electives*
- 3 credit hours of Science Electives

Natural Resources Conservation
- CON 100 Introduction to Environmental Conservation
- CON 102 Introduction to Fish and Wildlife
- CON 190 Conservation Field Camp**
- 6 credit hours of Conservation Electives

Health/Physical Education Elective
- 4 credit hours of Health/Physical Education (PE) Electives

General Electives
- 6 credit hours of General Electives

* Approved mathematics elective: MAT 121, MAT 122, MAT 145, MAT 152, MAT 220, MAT 271, MAT 272, MAT 273, MAT 274, MAT 276.
** CON 190 Conservation Field Camp is held in May, immediately after the Spring Semester, and runs for one week. This course is required and should be taken as early as possible.

If you plan to transfer to a four-year institution, you should follow the general education course requirements for transfer to SUNY and non-SUNY schools. Visit the course requirements for transfer programs web page for details.
Your electives should be carefully selected in consultation with your advisor, and they should be based on your areas of interest and recommendations from transfer institutions.

**Sample Schedule**

The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

### First Semester (17 Credit Hours)
- ENG 101 Composition I .................................... (3)
- BIO 121 General Biology I .................................. (4)
- CON 100 Introduction to Environmental Conservation ......... (3)
- Mathematics Elective ...................................... (3)
- Social Science Elective ..................................... (3)
- Health/Physical Education (PE) Elective ...................... (1)

### Second Semester (17-18 Credit Hours)
- ENG 102 Introduction to Literature .......................... (3)
- BIO 122 General Biology II ................................. (4)
- CON 102 Introduction to Fish and Wildlife ................... (3)
- Social Science Elective ..................................... (3)
- Mathematics Elective* ................................... (3-4)
  
  OR
  - Science Elective ......................................... (3-4)
- Health/Physical Education (PE) Elective ...................... (1)

### Summer Session (3 Credit Hours)
- CON 190 Conservation Field Camp** ........................ (3)

### Third Semester (17-19 Credit Hours)
- BIO 221/CON 202 Principles of Ecology ...................... (3)
- Conservation Elective .................................... (3-4)
- Mathematics Elective .................................... (3-4)
  
  OR
  - Science Elective ......................................... (3-4)
- CHM 121 Chemistry I ..................................... (4)
- General Elective ........................................... (3)
- Health/Physical Education (PE) Elective ...................... (1)

### Fourth Semester (16-18 Credit Hours)
- Conservation Elective .................................... (3-4)
- Mathematics Elective .................................... (3-4)
  
  OR
  - Science Elective ......................................... (3-4)
- Social Science Elective .................................... (3)
- Humanities Elective ....................................... (3)
- General Elective ........................................... (3)
- Health/Physical Education (PE) Elective ...................... (1)

**Notes:**

* Approved mathematics elective: MAT 121, MAT 122, MAT 145, MAT 152, MAT 220, MAT 271, MAT 272, MAT 273, MAT 274, MAT 276.

** CON 190 Conservation Field Camp is held in May, immediately after the Spring Semester, and runs for one week. This course is required and should be taken as early as possible.
### Fine Arts
#### Associate in Science Degree (A.S.)
**HEGIS 5610**

**The Degree**
Associate in Science (A.S.)

**The Outlook**
Career prospects for those who enter the field of fine arts include art education, gallery and museum exhibition work, art dealership, and the creation and sale of original artwork. The U.S. Department of Labor anticipates modest growth in the field through the year 2020 due to population growth, rising incomes, and an increase in the number of people who appreciate fine art. Through the A.S. Fine Arts degree program at Finger Lakes Community College, you can build a foundation to begin working as a creative artist and prepare for transfer to a four-year college or university.

**The Program**
The Associate in Science (A.S.) degree in Fine Arts at FLCC is designed to help you develop your artistic knowledge and proficiency and prepare you to transfer to a four-year institution as a junior-level art major. The course work includes art history, design, printmaking, drawing, painting, sculpture, and ceramics. Students develop strong portfolios demonstrating their abilities in a variety of media. Facilities at Finger Lakes include drawing and painting studios, a sculpture foundry, a darkroom, and computer labs. Faculty: One of the highlights of the program is our distinguished art faculty, which includes internationally known artists whose works have been exhibited in New York, San Francisco, and throughout the northeast and midwest. Our outstanding instructors bring real-life experience as artists and play an important role in your success.

**Honors Courses:** In addition, the College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

**Program Learning Outcomes**
Upon completion of this degree program, students will be able to:
- demonstrate the knowledge and skills to successfully transfer to four-year institutions and pursue baccalaureate degrees, or secure employment in selected art-based settings.
- exhibit knowledge of the aspects involved in the creative process.
- demonstrate critical thinking skills (reasoning) inherent in the articulation of visual concepts.

**Curriculum Requirements**
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

**Humanities**
- ENG 101 Composition I
- ENG 102 Introduction to Literature

**Art**
- ART 100 Art History I
- ART 101 Art History II
- ART 102 Foundation Drawing I
- ART 103 Foundation Drawing II
- ART 104 Design I
- ART 105 Design II
- 18 credit hours of approved Art Electives*

**Mathematics and/or Science**
- 8 credit hours of Mathematics Electives and/or Science Electives

**Social Science**
- 3 credit hours of Social Science Electives
- 3 credit hours History (HIS) Electives

**Health/Physical Education**
- 4 credit hours of Health/Physical Education (PE) Electives

**General Electives**
- The remainder of required hours must be made up of approved electives.

If you plan to transfer to a four-year institution, you should follow the general education course requirements for transfer to SUNY and non-SUNY schools. Visit the course requirements for transfer programs web page for details. Your electives should be carefully selected in consultation with your advisor, and they should be based on your areas of interest and recommendations from transfer institutions.

**Notes:**
- Approved Art Electives include:
  - ART 106 Ceramics I
  - ART 107 Ceramics II
  - ART 200 Figure Drawing I
  - ART 201 Figure Drawing II
  - ART 202 Painting I
  - ART 203 Painting II
  - ART 204 Modeling and Sculpture I
  - ART 205 Modeling and Sculpture II
  - ART 206 Modeling and Sculpture III
  - ART 207 Photography I
  - ART 208 Photography II
  - ART 209 Printmaking I
  - ART 210 Printmaking II
  - ART 212 Ceramics II
  - ART 213 Visual Communication

**Sample Schedule**
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

**First Semester** (16-17 Credit Hours)
- ENG 101 Composition I ..................................... (3)
- ART 100 Art History I ..................................... (3)
- ART 102 Foundation Drawing I ............................. (3)
- ART 103 Foundation Drawing II .......................... (3)
- ART 104 Design I .......................................... (3)
- Mathematics Elective ..................................... (3-4)
- Math Elective ................................................. (3)
- Science Elective .......................................... (3-4)
- Health/Physical Education Elective ..................... (1)
- Elective ......................................................... (1)

**Second Semester** (16-17 Credit Hours)
- ENG 102 Introduction to Literature ....................... (3)
- ART 101 Art History II ................................... (3)
- ART 103 Foundation Drawing II .......................... (3)
- ART 105 Design II .......................................... (3)
• Mathematics Elective .................................... (3-4)
  OR
• Science Elective ......................................... (3-4)
• Health/Physical Education Elective .......................... (1)

Third Semester  (16-17 Credit Hours)
• Art Elective ............................................... (3)
• Art Elective ............................................... (3)
• Art Elective ............................................... (3)
• Social Science Elective  ..................................... (3)
• Mathematics Elective  .................................... (3-4)
  OR
• Science Elective ......................................... (3-4)
• Health/Physical Education Elective .......................... (1)

Fourth Semester  (16 Credit Hours)
• Art Elective ............................................... (3)
• Art Elective ............................................... (3)
• Art Elective ............................................... (3)
• Social Science Elective  ..................................... (3)
• General Elective ........................................... (3)
• Health/Physical Education Elective .......................... (1)

Notes:
Most upper level studio courses require ART 102 Foundation Drawing I and ART 104 Design as prerequisites.
Human Services
Associate in Science Degree (A.S.)
HEGIS 5501

The Degree
Associate in Science (A.S.)

The Outlook
The U.S. Labor Department expects employment for human service workers to grow faster than the average due to the expansion of facilities and programs for the elderly and disabled and services for families in crisis. The Human Services degree program at Finger Lakes Community College is designed to prepare you for these expanding employment opportunities.

The Program
The Associate in Science (A.S.) degree in Human Services is designed for students interested in careers in human services, working with children, youth, persons with disabilities, the elderly, and those in need, and for those who want to develop skills for employment in community agencies providing health, education, and welfare services.

Technology: The program requires you to use Internet search techniques, with several classes held in FLCC’s new technology-enhanced classrooms. The classroom structure in this degree program is conducive to small group and cooperative learning.

Honors Courses: In addition, the College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students enrolled in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will:
• demonstrate research, communication, and critical thinking skills.
• demonstrate knowledge of Ethical Standards as they apply to the field of Human Services.
• demonstrate knowledge and skill in the Human Service skill subset of Case Management.
• successfully complete Field Placement and exhibit professional competency.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
• ENG 101 Composition I
• ENG 102 Introduction to Literature
• COM 110 Public Speaking OR COM 115 Interpersonal Communication

Social Science
• PSY 100 Introduction to Psychology
• PSY 150 Interviewing and Counseling
• SOC 100 Introduction to Sociology
• SOC 200 Social Problems
• 3 credit hours of History (HIS) Electives
• 3 credit hours of Social Science Electives

Mathematics/Science
• 9 credit hours of Mathematics Electives/Science Electives, determined through advisement. (Must include at least one Mathematics and one Science course.)

Human Services
• HUS 102 Human Services in Contemporary America
• HUS 103 Case Management
• HUS 204 Field Experience I
• HUS 205 Field Experience II

Information Management
• 3 credit hours of Computer Science Electives based on your individual background and determined through advisement

Health/Physical Education
• PE 212 Health
OR
• PE 214 Advanced First Aid, CPR and AED
• 1 credit hour of Health/Physical Education (PE) Electives

Electives
• 7 credit hours of General Electives

If you plan to transfer to a four-year institution, you should follow the general education course requirements for transfer to SUNY and non-SUNY schools. Visit the course requirements for transfer programs web page for details.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester (16 Credit Hours)
• ENG 101 Composition I ................................ (3)
• HUS 102 Human Services in Contemporary America (3)
• PSY 100 Introduction to Psychology ................ (3)
• MAT 121 Statistics I .................................... (3)
• Computing Sciences Elective* ......................... (3)
• Health/Physical Education (PE) Elective ............. (1)

Second Semester (15 Credit Hours)
• ENG 102 Introduction to Literature .................... (3)
• HUS 103 Case Management ............................ (3)
• SOC 100 Introduction to Sociology .................... (3)
• PSY 150 Interviewing and Counseling ............... (3)
• MAT 122 Statistics II .................................. (3)

Third Semester (16 Credit Hours)
• HUS 204 Field Experience I ............................... (4)
• COM 110 Public Speaking ................................ (3)
OR
• COM 115 Interpersonal Communication ............. (3)
• SOC 200 Social Problems ................................ (3)
• General Elective ........................................... (3)
• History (HIS) Elective ................................. (3)
Fourth Semester (16-17 Credit Hours)

- HUS 205 Field Experience II ................................ (4)
- Science Elective** ........................................... (3-4)
- Social Science Elective* ..................................... (3)
- General Elective* ............................................. (3)
- PE 212 Health................................................... (3)
  OR
- PE 214 Advanced First Aid, CPR and AED ................. (3)

Notes:
* Specific elective courses will be based on student's background and selected with faculty advisement.
** Science elective based upon discussion with advisor.
Information Systems
Associate in Science Degree (A.S.)
HEGIS 5103

The Degree
Associate in Science (A.S.)

The Outlook
For growth and performance, computer information systems are critical to the business operations of most companies and organizations. Businesses today are seeking individuals who can provide effective technical solutions to meet the specific needs of their business. This goal requires that employees possess both information technology skills and an understanding of business processes. Through the Associate in Science Information Systems degree program offered by Finger Lakes Community College, students can gain the fundamental preparation needed to meet the need for qualified information systems professionals.

According to the Occupational Outlook Handbook, employment of computer systems analysts is expected to grow 25 percent from 2012 to 2022, much faster than the average for all occupations. Growth in cloud computing, cybersecurity, and mobile networks will increase demand for these workers.

The Program
The Associate in Science Information Systems degree program is designed to prepare students for transfer to four-year institutions into business division studies, primarily into the management information systems (MIS) area. Students can transfer to four-year colleges and universities such as SUNY Fredonia, SUNY Morrisville, Rochester Institute of Technology, and others.*

* This is a sampling of some of the four-year colleges and universities to which our students have transferred. Please consult your advisor or the Educational Planning and Career Services office for a complete listing of transfer agreements between Finger Lakes Community College and four-year institutions.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
• demonstrate the technical knowledge and skills to develop and implement computer programming solutions necessary for successful transfer to a Management in Information Systems (MIS), or related major at a four-year institution of higher learning.
• demonstrate the ability for sound reasoning and problem-solving by planning, documenting, implementing, testing, and executing computer solutions for business-related problems.
• demonstrate an understanding of basic business concepts by conducting system feasibility studies, evaluating and recommending software applications, and creating database solutions from user specifications.
• demonstrate the ability to apply knowledge of mathematics in the development of computer algorithms and solutions.
• write clear and concise technical documentation, user documentation, and needs analyses.
• locate, research, analyze, and evaluate technical materials and professional technical resource organizations.
• effectively organize their thoughts, plan a presentation, and deliver oral presentations to an audience of their peers and instructors.
• demonstrate the ability to be effective team members, whether in the workplace or in society, by learning how to work together and communicate with each other in order to create a computer solution or final project within a required timeframe.
• discuss key ethical issues and global concerns in relation to the field of computer science, and their responsibility to this field as computer science professionals of the future.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
• ENG 101 Composition I
• ENG 102 Introduction to Literature
• COM 110 Public Speaking
OR
• COM 115 Interpersonal Communication

Social Science
• ECO 210 Principles of Macroeconomics
• ECO 211 Principles of Microeconomics
• 3 credit hours of History (HIS) Electives

Business
• ACC 101 Principles of Financial Accounting
• BUS 123 Business Communications
• BUS 222 Marketing

Mathematics/Science
• MAT 121 Statistics I AND MAT 122 Statistics II
OR
• MAT 271 Calculus I AND MAT 272 Calculus II
• 8 credit hours of Lab Science Electives

Computer Science
• CSC 103 Computing Sciences Portal
• CSC 115 Introduction to Programming and Computing
• CSC 190 Data Structures I AND CSC 200 Data Structures II
OR
• CSC 215 Visual Basic AND CSC 271 A+ Hardware and Operating Systems Technologies
• CSC 243 System Analysis and Design I
• CSC 251 Applied Database Concepts

Health/Physical Education Elective
• 2 credit hours of Health/Physical Education (PE) Electives

Advisor Electives
• 3 credit hours of 200-Level Computer Science (CSC) Electives
OR
• 3 credit hours of History (HIS) Electives

If you plan to transfer to a four-year institution, you should follow the general education course requirements for transfer to SUNY and non-SUNY schools. Visit the course requirements for transfer programs web page for details.
Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester  (15-16 Credit Hours)
- ENG 101 Composition I .................................... (3)
- CSC 103 Computing Sciences Portal ......................... (2)
- CSC 115 Introduction to Programming and Computing ........ (3)
- Health/Physical Education (PE) Elective ...................... (1)
- History (HIS) Elective ...................................... (3)
- MAT 121 Statistics I ....................................... (3)
  OR
- MAT 271 Calculus I ......................................... (4)

Second Semester  (16-17 Credit Hours)
- ENG 102 Introduction to Literature .......................... (3)
- ACC 101 Principles of Financial Accounting .................. (4)
- CSC 190 Data Structures I .................................. (3)
  OR
- CSC 271 A+ Hardware and Operating Systems Technologies .... (3)
- CSC Elective .............................................. (3)
- MAT 122 Statistics II ....................................... (3)
  OR
- MAT 272 Calculus II ......................................... (4)

Third Semester  (16-17 Credit Hours)
- BUS 123 Business Communications .......................... (3)
- CSC 200 Data Structures II ................................ (3)
  OR
- CSC 215 Visual Basic ....................................... (4)
- CSC 251 Applied Database Concepts ........................ (3)
- ECO 210 Principles of Macroeconomics ...................... (3)
- Lab Science Elective ....................................... (4)

Fourth Semester  (17 Credit Hours)
- BUS 222 Marketing ........................................ (3)
- COM 110 Public Speaking ................................ (3)
  OR
- COM 115 Interpersonal Communication ..................... (3)
- CSC 243 System Analysis and Design I ....................... (3)
- ECO 211 Principles of Microeconomics ...................... (3)
- Lab Science Elective ....................................... (4)
- Health/Physical Education (PE) Elective ...................... (1)
Music
Associate in Science Degree (A.S.)
HEGIS 5610

The Degree
Associate in Science (A.S.)

The Outlook
According to the U.S. Labor Department, employment opportunities for music educators in elementary and secondary schools should increase as a large number of teachers reach retirement age in the near future. Competition for performance musicians will continue to be keen, as clubs and restaurants seek highly talented musicians. The Music degree program at Finger Lakes Community College offers you theoretical skills and performance opportunities to prepare you to continue your education.

The Program
The Associate in Science (A.S.) degree in Music at FLCC is designed to enable you to transfer into four-year baccalaureate degree programs in music. The program is also an appropriate course of study if you are preparing for one of the many careers in music that do not require a four-year degree. This challenging curriculum includes courses in music history, theory, and master composers, in addition to applied music and music ensemble.

Facilities: Our program is supported by a facility that includes music recording studios, music rehearsal hall, applied music studios, practice rooms, and a midi keyboard laboratory.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
• recognize and identify essential elements and patterns of pitch and rhythm as they appear in (standard scores of) representative pieces of Western concert music, late 17th to late 20th century.
• demonstrate an understanding of melody, harmony, and voice leading through exercises in composition and part writing.
• demonstrate their aural comprehension of basic elements and patterns of pitch, rhythm and harmonic progression through directed analytic listening (ear training), analytic singing (with some variety of solfege), and keyboard proficiency.
• demonstrate broad understanding of music history and music literature through speaking and writing; students will develop the ability to write clearly, concisely, and effectively and will be able to appropriately incorporate technical terms and ideas.
• demonstrate comprehension of computer-based audio, visual, and written materials.

Students will perform in groups as well as on their chosen instrument. They will also develop a rudimentary knowledge of the literature of their chosen instrument.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
• ENG 101 Composition I
• ENG 102 Introduction to Literature

Social Science
• 3 credit hours of History (HIS) Electives
• 6 credit hours of Social Science Electives

Mathematics/Science
• 5 credit hours of Mathematics Electives/Science Electives (Must include one Mathematics course.)
• PHY 105 Physics of Sound

Music
• MUS 106 Music Theory I
• MUS 106L Music Theory I Lab
• MUS 107 Music Theory II
• MUS 107L Music Theory II Lab
• MUS 111 Master Composers I
• MUS 117 Master Composers II
• MUS 206 Music Theory III
• MUS 206L Music Theory III Lab
• MUS 207 Music Theory IV
• MUS 207L Music Theory IV Lab
• MUS 215 Music History I: Medieval to Baroque
• MUS 216 Music History II: Classic to Modern

Applied Music
• 4 credit hours of Applied Music Electives* (Four semesters in one specific instrument or voice are required)

Performance/Music Ensemble
• 4 credit hours of Music Ensemble Electives** (Four semesters are required)

Health/Physical Education
• 4 credit hours of Health/Physical Education (PE) Electives

If you plan to transfer to a four-year institution, you should follow the general education course requirements for transfer to SUNY and non-SUNY schools. Visit the course requirements for transfer programs web page for details.

Notes:
* Applied Music Electives: MUS 131 Piano, MUS 132 Voice, MUS 133 Trumpet, MUS 134 Flute, MUS 135 Classical Guitar, MUS 137 Saxophone, MUS 160 Percussion, MUS 161 French Horn, MUS 163 Jazz Bass, MUS 164 Trombone, MUS 165 Clarinet, MUS 167 Jazz Piano, MUS 169 Jazz Voice, and MUS 168 Jazz Guitar. (Four semesters in one specific instrument or voice required)
** Music Ensemble Electives: MUS 109 Vocal Jazz Ensemble, MUS 118 Guitar Ensemble, MUS 119 Percussion Ensemble, MUS 120 Finger Lakes Chorale, MUS 125 Finger Lakes Camerata, MUS 126 College Singers, MUS 127 Jazz Ensemble, MUS 129 Performance Class I, MUS 145 Chamber Wind Ensemble, and MUS 229 Performance Class II. (Four semesters required)

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when

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planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester  (16 Credit Hours)

- ENG 101 Composition I ........................................ (3)
- MUS 106 Music Theory I ...................................... (3)
- MUS 106L Music Theory I Lab ................................ (1)
- MUS 111 Master Composers I ............................... (3)
- Applied Music Elective ...................................... (1)
- Ensemble Elective .......................................... (1)
- History (HIS) Elective ...................................... (3)
- Health/Physical Education (PE) Elective ............... (1)

Second Semester  (17 Credit Hours)

- ENG 102 Introduction to Literature ....................... (3)
- MUS 107 Music Theory II .................................. (3)
- MUS 107L Music Theory II Lab ............................. (1)
- MUS 117 Master Composers II .............................. (3)
- PHY 105 Physics of Sound ................................ (4)
- Applied Music Elective .................................... (1)
- Ensemble Elective .......................................... (1)
- Health/Physical Education (PE) Elective ............... (1)

Third Semester  (16 Credit Hours)

- MUS 206 Music Theory III ................................. (3)
- MUS 206L Music Theory III Lab ............................ (1)
- MUS 215 Music History I ................................... (3)
- Applied Music Elective .................................... (1)
- Ensemble Elective .......................................... (1)
- Social Science Elective .................................... (3)
- Mathematics Elective ...................................... (3)
- Health/Physical Education (PE) Elective ............... (1)

Fourth Semester  (15 Credit Hours)

- MUS 207 Music Theory IV .................................. (3)
- MUS 207L Music Theory IV Lab ............................ (1)
- MUS 216 Music History II ................................ (3)
- Applied Music Elective .................................... (1)
- Ensemble Elective .......................................... (1)
- Social Science Elective .................................... (3)
- Mathematics Elective ...................................... (2)
  OR
- Science Elective ............................................ (2)
- Health/Physical Education (PE) Elective ............... (1)
Music Recording Technology
Associate in Science Degree (A.S.)
HEGIS 5399

The Degree
Associate in Science (A.S.)

The Outlook
The music recording industry is fast-paced and competitive. Those who have skills in technology, along with a music background, will be preferred for positions. The A.S. Music Recording Technology degree program at Finger Lakes Community College can give you the edge for success by providing a musical background as well as experience using new, state-of-the-art recording technology.

According to the Occupational Outlook Handbook, employment of broadcast and sound engineering technicians is expected to grow 9 percent from 2012 to 2022, about as fast as the average for all occupations. Growth is expected to stem from businesses, schools, and radio and television stations seeking new equipment to improve their audio and video capabilities.

The Program
The Associate in Science in Music Recording Technology degree program is designed to provide you the opportunity to learn your craft, both as a musician and a recording technician. You will receive the extensive hands-on training that is needed to achieve a thorough understanding of modern recording. The coursework is appropriate if you are interested in preparing to transfer to a baccalaureate degree program or beginning a career in music recording immediately after graduation. Our faculty bring real-life experience as musicians and recording technicians and play an important part in your success.

Facilities: The program is housed in John Storyk designed state-of-the-art recording facilities. These include an API Vision, an SSL Duality SE, two Avid C|24's and a Toft ATB32, each with ProTools HDX systems. An extensive array of outboard gear includes preamps and compressors by Avalon, Neve, Universal Audio, A Designs and Groove Tubes as well as a sizable world class microphone collection with mics by Neumann, Telefunken, BLUE, Royer, AKG, Sennheiser, Beyer, Schoeps and Shure.

Equipment Needs:
Required
• Portable Hard Drive: 250Gig or more USB or Firewire Drive, 7200rpm (Must be formatted for Mac only)
• Headphones: Audio Technica ATHM50, Sony MDR 7506, or AKG K240MKII

Recommended (but not required)
• Computer: Mac Pro or MacBook Pro
• Pro Tools Interface and Software: Any hardware with the latest version of ProTools Software.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to all qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will:
• possess and apply the unique skills required both as musicians and recording technicians in the field of music recording.
• demonstrate the ability to communicate effectively in oral, written and musical forms.
• be able to distinguish aesthetic interpretations of a variety of musical forms.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 68 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
• ENG 101 Composition I
• ENG 102 Introduction to Literature
• MUS 106 Music Theory I
• MUS 106L Music Theory I Lab
• MUS 107 Music Theory II
• MUS 107L Music Theory II Lab
• MUS 206 Music Theory III
• MUS 206L Music Theory III Lab
• MUS 207 Music Theory IV
• MUS 207L Music Theory IV Lab

Social Science
• 3 credit hours of History (HIS) Electives
• 3 credit hours of Social Science Electives

Mathematics/Science
• 5 credit hours of Mathematics Electives/Science Electives* (must include one Mathematics course.)
• PHY 105 Physics of Sound

Applied Music
• 4 credit hours of Applied Music Electives** (Four semesters in one specific instrument or voice are required)

Performance/Music Ensemble
• 4 credit hours of Music Ensemble Electives*** (Four semesters are required)

Music Recording
• MUS 170 Techniques of Audio Recording I
• MUS 176 Music Business
• MUS 270 Techniques of Audio Recording II
• MUS 271 Techniques of Audio Recording III
• MUS 272 Techniques of Audio Recording IV

Information Management
• CSC 100 Computing in the Information Age or higher as determined by advisement

General Electives
• 1 credit hour of General Electives

Health/Physical Education
• 4 credit hours of Health/Physical Education (PE) Electives

If you plan to transfer to a four-year institution, you should follow the general education course requirements for transfer to SUNY and non-SUNY schools. Visit the course requirements for transfer programs web page for details.
**Notes:**

* PHY 151 General Physics I, PHY 152 General Physics II and MAT 271 Calculus I are recommended.

** Applied Music Electives: MUS 131 Piano, MUS 132 Voice, MUS 133 Trumpet, MUS 134 Flute, MUS 135 Classical Guitar, MUS 137 Saxophone, MUS 160 Percussion, MUS 161 French Horn, MUS 163 Jazz Bass, MUS 164 Trombone, MUS 165 Clarinet, MUS 167 Jazz Piano, and MUS 168 Jazz Guitar. (Four semesters in one specific instrument or voice required)

*** Music Ensemble Electives: MUS 109 Vocal Jazz Ensemble, MUS 118 Guitar Ensemble, MUS 119 Percussion Ensemble, MUS 120 Finger Lakes Chorale, MUS 125 Finger Lakes Camerata, MUS 126 College Singers, MUS 127 Jazz Ensemble, MUS 129 Performance Class I, MUS 145 Chamber Wind Ensemble, and MUS 229 Performance Class II. (Four semesters required)

### Sample Schedule

The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

**First Semester**  
(19 Credit Hours)

- ENG 101 Composition I ...................................(3)
- CSC 100 Computing in the Information Age .............(3)
- MUS 106 Music Theory I ..................................(3)
- MUS 106L Music Theory I Lab ............................(1)
- PHY 105 Physics of Sound ..................................(4)
- Applied Music Elective* ....................................(1)
- Music Ensemble Elective** ..................................(1)

**Second Semester**  
(16 Credit Hours)

- ENG 102 Introduction to Literature ..........................(3)
- MUS 107 Music Theory II ..................................(3)
- MUS 107L Music Theory II Lab .............................(1)
- MUS 170 Techniques of Audio Recording I ..............(3)
- MUS 176 Music Business ....................................(3)
- Applied Music Elective* ....................................(1)
- Music Ensemble Elective** ..................................(1)
- Health/Physical Education (PE) Elective ......................(1)

**Third Semester**  
(16 Credit Hours)

- MUS 206 Music Theory III .................................(3)
- MUS 206L Music Theory III Lab ............................(1)
- MUS 271 Techniques of Audio Recording III ............(3)
- Applied Music Elective* ....................................(1)
- Music Ensemble Elective** ..................................(1)
- History (HIS) Elective ......................................(3)
- Mathematics Elective .......................................(3)
- Health/Physical Education (PE) Elective ......................(1)

**Fourth Semester**  
(17 Credit Hours)

- MUS 207 Music Theory IV ................................(3)
- MUS 207L Music Theory IV Lab ............................(1)
- MUS 272 Techniques of Audio Recording IV ............(3)
- Applied Music Elective* ....................................(1)
- Music Ensemble Elective** ..................................(1)
- Social Science Elective .....................................(3)
- General Elective ............................................(1)
- Mathematics Elective .......................................(2)
- OR
- Science Elective ............................................(2)
- Health/Physical Education (PE) Elective ......................(2)
New Media
Associate in Science Degree (A.S.)
HEGIS 5012

The Degree
Associate in Science (A.S.)

The Outlook
Digital technology continues to grow and evolve, transforming communication and changing the way we do business. This growth and evolution is opening up new career options for students in this emerging field. Finger Lakes Community College’s A.S. in New Media combines the elements of computer science, fine arts, music, and communications to provide a comprehensive program which will give our students exposure and expertise with the technologies and tools that are defining the industry.

The Program
The Associate in Science (A.S) degree in New Media is designed to provide students with practical experience with new communication technologies and to build student understanding of the creative process, while promoting and encouraging personal creative expression.

Through integrated coursework in video production and editing; multimedia; audio production; and graphic design, students will learn how to design and create graphics, audio, video, and other content for websites, DVDs, and other emerging technologies. Courses include Video Production I, Digital Video Editing, Script Writing, Introduction to Visual Basic, Multimedia Development, Web Site Development and Programming, Introduction to Digital Media, Digital Design, Audio for Film and Video, and New Media Production.

Students will gain practical experience in two Macintosh media labs, extensive PC computer labs, and a 900-square foot on-campus television studio. Students will utilize industry-standard tools, such as Avid nonlinear editing software, Pro Tools, Adobe Creative Suite, digital still cameras, digital camcorders, and digital studio cameras.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- distinguish demonstrate the ability to communicate effectively using a variety of digital media.
- analyze an audience and form a message to effectively reach that audience.
- create and defend creative works using digital media, video, print, multimedia and the spoken word.

Curriculum Requirements
As a student in this program, you are required to successfully complete a minimum of 64 credit hours of study with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature

- COM 110 Public Speaking
- COM 115 Interpersonal Communication
- 3 credit hours of SUNY General Education The Arts Elective

Social Science
- 9 credit hours of Social Science Electives

Mathematics/Science
- 9 credit hours of Math Electives/Science Electives (Must include 3 credit hours of Math Electives and 3 credit hours of Science Electives.)

Communications
- COM 123 Video Production I
- COM 215 Script Writing
- OR
- COM/ENG 223 Media Writing
- COM 220 Digital Video Editing

New Media
- COM/DIG 200 Audio for Film and Video
- DIG 100 Introduction to Digital Media
- DIG 120 Digital Media Design
- DIG 210 Introduction to Game and Mobile Application Development
- DIG 230 New Media Production

Computing Sciences
- CSC 162 Web Site Development for New Media
- CSC 164 Introduction to Scripting for New Media

Health/Physical Education
- 3 credit hours of Health/Physical Education (PE) Electives

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester (16 Credit Hours)
- ENG 101 Composition I ....................... (3)
- COM 123 Video Production I .................... (4)
- CSC 162 Web Site Development for New Media ................. (3)
- DIG 100 Introduction to Digital Media .................. (3)
- Social Science Elective ............................. (3)

Second Semester (16-17 Credit Hours)
- ENG 102 Introduction to Literature ...................... (3)
- COM 220 Digital Editing .................................... (3)
- CSC 164 Introduction to Scripting for New Media ............ (3)
- DIG 120 Digital Media Design ............................ (3)
- Mathematics Elective ................................. (3-4)
- OR
- Science Elective ........................................ (3-4)
- Health/Physical Education (PE) Elective ................. (1)
### Third Semester  
(16-17 Credit Hours)

- **COM 110** Public Speaking .................................. (3)
  
  OR
  
- **COM 115** Interpersonal Communication ..................... (3)
- **COM/DIG 200** Audio for Film and Video......................... (3)
- **DIG 210** Introduction to Game and Mobile Application
  Development .................................................... (3)
- **Social Science Elective** ................................. (3)
- **Mathematics Elective** ................................. (3-4)
  
  OR
  
- **Science Elective** ........................................... (3-4)
- **Health/Physical Education (PE) Elective** ...................... (1)

### Fourth Semester  
(16-17 Credit Hours)

- **COM/ENG 223** Media Writing .............................. (3)
  
  OR
  
- **COM 215** Script Writing ................................... (3)
- **DIG 230** New Media Production ............................ (3)
- **Social Science Elective** ................................. (3)
- **Mathematics Elective** ................................. (3-4)
  
  OR
  
- **Science Elective** ........................................... (3-4)
- **SUNY General Education The Arts Elective** ............... (3)
- **Health/Physical Education (PE) Elective** ...................... (1)
Physical Education Studies
Associate in Science Degree (A.S.)
HEGIS 5299.30

The Degree
Associate in Science (A.S.)

The Outlook
Employment in the health and physical education field is expected to grow as interest in fitness and health for individuals and special groups increases. A large number of openings in the field of elementary and secondary school teaching are expected due to a large group of teachers reaching retirement age, according to the U.S. Department of Labor. The Physical Education Studies degree program at Finger Lakes Community College is designed to prepare you for baccalaureate studies in Physical Education by building a solid liberal arts foundation.

The Program
The Associate in Science (A.S.) degree in Physical Education Studies is suitable for students whose goals include coaching, teaching, sports management, and overall fitness and wellness careers. The program introduces you to the field of Physical Education and provides background knowledge and skills that are important to Physical Education professionals, with courses ranging from health, human anatomy and physiology, nutrition, and psychology to required liberal arts courses.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- analyze the role of physical education, athletics and health as well as their practical applications.
- demonstrate knowledge of instruction and preparation of curricula in physical education, health and wellness including development and implementation of unit and individual lesson plans.
- recognize the diverse career paths and corresponding professional preparation curricula within the field of Physical Education Studies.
- identify and apply components of nutrition and physical fitness and life-long wellness.
- demonstrate a fundamental understanding of anatomical/physiological components of movement for exercise and sport.
- analyze care and prevention of injuries in a physically active population, demonstrate knowledge of First Aid, CPR and AED and New York State Teacher’s SAVE and Child Abuse training.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking

Social Science
- PSY 100 Introduction to Psychology
- 3 credit hours of History (HIS) Electives
- 3 credit hours of Social Science Electives

Science
- BIO 110 Fundamentals of Human Anatomy and Physiology
- BIO 171 Human Anatomy and Physiology I
- BIO 172 Human Anatomy and Physiology II
- NS 115 Introduction to Nutrition

Mathematics
- MAT 121 Statistics I
- MAT 122 Statistics II

Health/Physical Education
- PE 102 Basic Rhythms
- PE 190 Care and Prevention of Athletic Injuries
- PE 212 Health
- PE 214 Advanced First Aid, CPR and AED
- PE 260 Kinetics of Exercise and Sport
- PE 275 Instructional Practices of Physical Education
- Physical Education (PE) Swimming*
- 1 credit hour of Physical Education (PE) Activity Class**
- Choose two of the following:
  - PE 204 Instructional Methods for Soccer
  - PE 205 Instructional Methods for Tennis
  - PE 206 Instructional Methods of Physical Fitness

Information Management
- 3 credit hours of Computing Science (CSC) Electives*

Chemical Dependency Counseling
- CDC 102 Concepts of Chemical Dependency I

If you plan to transfer to a four-year institution, you should follow the general education course requirements for transfer to SUNY and non-SUNY schools. Visit the course requirements for transfer programs web page for details.

Notes:
* The specific course will be determined by the instructor and student based on the student’s background in swimming
** The specific course will be determined by the advisor based on the student’s background in computers.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester (16 Credit Hours)
- ENG 101 Composition I .................................... (3)
- BIO 110 Fundamentals of Human Anatomy and Physiology .................. (3)
- Computing Science Elective* .................................. (3)
- Social Science Elective ......................................... (3)
- PE 275 Instructional Practices of Physical Education .............................. (3)
- PE Swimming** ............................................. (1)
Second Semester  (16 Credit Hours)
• ENG 102 Introduction to Literature .................. (3)
• BIO 171 Human Anatomy and Physiology I ............ (4)
• PE 102 Basic Rhythms ................................... (2)
• PE 190 Care and Prevention of Athletic Injuries ........ (3)
• PE Instructional Methods *** ............................. (1)
• PSY 100 Introduction to Psychology ........................ (3)

Third Semester  (16 Credit Hours)
• BIO 172 Human Anatomy and Physiology II ............ (4)
• COM 110 Public Speaking .................................. (3)
• MAT 121 Statistics I ....................................... (3)
• NS 115 Introduction to Nutrition ............................ (3)
• PE 214 Advanced First Aid, CPR and AED .................. (3)

Fourth Semester  (16 Credit Hours)
• CDC 102 Concepts of Chemical Dependency I ............ (3)
• MAT 122 Statistics II ....................................... (3)
• History (HIS) Elective ...................................... (3)
• PE Instructional Methods*** ................................ (1)
• PE Health ................................................ (3)
• PE 260 Kinetics of Exercise and Sport ........................ (3)

Notes:
* The specific course will be determined by the advisor based on the student’s background in computers.
** The specific course will be determined by the instructor and student based on the student’s background in swimming.
*** Choose one of the following:
• PE 204 Instructional Methods for Soccer
• PE 205 Instructional Methods for Tennis
• PE 206 Instructional Methods of Physical Fitness
Sports Studies
Associate in Science Degree (A.S.)
HEGIS 5011.10

The Degree
Associate in Science (A.S.)

The Outlook
From youth sporting leagues to international events such as the Olympic Games, sporting events draw in millions of visitors and billions of dollars each year at the local, regional, and global levels. The United States alone casts a multi-billion dollar sporting industry.

Finger Lakes Community College’s A.S. degree in Sports Studies gives students the preparation needed to tap into this expanding, profitable industry. Graduates will be prepared to transfer to four-year institutions in pursuit of baccalaureate degrees in sports management, sports marketing or sports business-related areas. FLCC is one of the only community colleges in the state that offers this unique program.

Four-year institutions that offer baccalaureate degrees in sports studies and related areas include; SUNY Brockport, SUNY Cortland, Canisius College, Niagara University, St. John Fisher College, Ithaca College, Medaille College, University of Massachusetts, and others.

The Program
The A.S. Sports Studies program provides the preparation needed for transfer to bachelor’s degree programs. Courses in sports studies, sports marketing and event management give students a solid foundation to build on as they pursue a baccalaureate and prepare for one of the many diverse career options in this industry. Conferences and special opportunities to learn from high profile sports professionals play a key role in our commitment to providing a field-based education.

Field Trips: In recent years, students have traveled to attend Management in Sports and Events Conferences held in Chicago and Salt Lake City, attending sessions presented by notable sports professionals such as Bob Costas of NBC, famed sports agent Scott Boras, and Vice President of Marketing for Anheuser-Busch Tony Ponturo.

For many students, these experiences bring the program to life, connecting the case studies and theories learned in the classroom to real-life examples. This experience can often help a student confirm his or her choice of advisement area and develop a broader view of these exciting and diverse career fields.

Online Courses: As part of the SUNY Learning Network (SLN), students pursuing the A.S. in Sports Studies degree may take all of the curriculum requirements online. Students may take a course at a convenient time and place without the need to travel to campus, thus eliminating any time and location restrictions a student may have.

Honors Courses: Students in this program may enroll in our Honors courses, open to all qualified students, which provide enhanced educational experiences for students with outstanding ability. Successful completion of Honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- employ a basic knowledge of sports to facilitate successful transfer in those disciplines.

- employ a knowledge of event management components and their centrality to sports businesses.
- identify the components that contribute to the unique aspects of sports as a business.
- interpret statistical data utilizing critical thinking skills and its application in the sports industry.
- explain the international growth and emerging impact of the sports industry.
- model professional decorum and behavior.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 65 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
- COM 115 Interpersonal Communication

Social Science
- ECO 210 Principles of Macroeconomics
- ECO 211 Principles of Microeconomics
- 6 credit hours of Social Science Electives

Mathematics/Science
- MAT 121 Statistics I
- MAT 122 Statistics II
- 8 credit hours of Science Electives

Business
- ACC 101 Principles of Financial Accounting
- ACC 102 Principles of Managerial Accounting

Information Management
- CSC 100 Computing in the Information Age
- Higher Level CSC course

Sports Studies
- BUS 100 Introduction to Tourism
- BUS 126 Introduction to Sports Studies
- BUS 231 Sports Marketing
- BUS 232 Event Management

Health/Physical Education
- 4 credit hours of Health/Physical Education (PE) Electives

General Electives
- 3 credit hours of General Electives

If you plan to transfer to a four-year institution, you should follow the general education course requirements for transfer to SUNY and non-SUNY schools. Visit the course requirements for transfer programs web page for details.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take
some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester  
(17 Credit Hours)
- ENG 101 Composition I .................................................(3)
- BUS 126 Introduction to Sports Studies .............................(3)
- CSC 100 Computing in the Information Age ........................(3)
  OR
- Higher Level Computer Science (CSC) Elective ....................(3)
- MAT 121 Statistics I .....................................................(3)
- ACC 101 Principles of Financial Accounting ........................(4)
- Health/Physical Education (PE) Elective .............................(1)

Second Semester  
(17 Credit Hours)
- ENG 102 Introduction to Literature ....................................(3)
- BUS 100 Introduction to Tourism ......................................(3)
- ACC 102 Principles of Managerial Accounting ........................(4)
- MAT 122 Statistics II ....................................................(3)
  OR
- COM 110 Public Speaking ...............................................(3)
  OR
- COM 115 Interpersonal Communication .............................(3)
- Health/Physical Education (PE) Elective .............................(1)

Third Semester  
(17 Credit Hours)
- BUS 231 Sports Marketing .................................................(3)
- ECO 210 Principles of Macroeconomics ...............................(3)
- General Elective ............................................................(4)
- Science Elective ............................................................(4)
- Health/Physical Education (PE) Elective .............................(1)
- Social Science Elective ....................................................(3)

Fourth Semester  
(14 Credit Hours)
- BUS 232 Event Management .............................................(3)
- ECO 211 Principles of Microeconomics ...............................(3)
- Social Science Elective ....................................................(3)
- Science Elective ............................................................(4)
- Health/Physical Education (PE) Elective .............................(1)
Tourism Studies
Associate in Science Degree (A.S.)
HEGIS 5011.10

The Degree
Associate in Science (A.S.)

The Outlook
A degree in Tourism Studies can take you anywhere - literally! Tourism is a global industry that offers a diversity of career paths not found in most other industries. The U.S. travel and tourism industry generates nearly $1.8 trillion in economic output for the U.S. economy each year, and tourism is the second largest industry in the state of New York.

Finger Lakes Community College’s A.S degree in Tourism Studies gives students the knowledge and skills needed for success in a wide variety of careers in the tourism industry. Graduates will be prepared to transfer to four-year institutions in pursuit of baccalaureate degrees in tourism management and business (with focuses such as destination marketing and event management).

According to the Occupational Outlook Handbook, employment of meeting, convention, and event planners is expected to grow 33 percent from 2012 to 2022, much faster than the average for all occupations. As globalization increases and businesses continue to recognize the value of professionally planned meetings, demand for meetings and events is forecasted to grow. Applicants with a bachelor’s degree in hospitality or tourism management are ideal candidates for job opportunities.

Finger Lakes Community College is one of the only community colleges in the state that offers this unique program. Four-year institutions that offer bachelor’s degrees in tourism studies and related areas include Niagara University, Rochester Institute of Technology, University of Central Florida and others.

The Program
The A.S. in Tourism Studies program provides the preparation needed for transfer to bachelor’s degree programs. FLCC students will learn through classroom instruction, integrated case studies, and visits to venues and destinations. Conferences and special opportunities to learn from high profile tourism professionals play a key role in our commitment to providing a field-based education.

Field Trips: Students get the opportunity to gain real-world insight through a variety of field trips. In recent years, students have attended the Travel Industry of America Marketing Outlook Forum (TIA) and the New York State Governor’s Conference.

For many students, these experiences bring the program to life, connecting the case studies and theories learned in the classroom to real-life examples. This experience can often help a student develop a broader view of these exciting and diverse career fields.

Online Courses: As part of the SUNY Learning Network (SLN), students pursuing the A.S. in Tourism Studies degree may take all of the curriculum requirements online. Students may take a course at a convenient time and place without the need to travel to campus, thus eliminating any time and location restrictions a student may have.

Honors Courses: Students in this program may enroll in our Honors courses, open to all qualified students, which provide enhanced educational experiences for students with outstanding ability. Successful completion of Honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- The student will employ a basic knowledge of Tourism to facilitate successful transfer in those disciplines.
- Tourism Studies students will employ a knowledge of event management components and their centrality to tourism businesses
- The student will be able to identify the components that contribute to the unique aspects of tourism as a business.
- The student will interpret statistical data utilizing critical thinking skills and its application in the Tourism Industry.
- The student will explain the international growth and emerging impact of the Tourism Industry.
- The student will model professional decorum and behavior.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 65 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
  OR
- COM 115 Interpersonal Communication

Social Science
- ECO 210 Principles of Macroeconomics
- ECO 211 Principles of Microeconomics
- 6 credit hours of Social Science Electives

Mathematics/Science
- MAT 121 Statistics I
- MAT 122 Statistics II
- 8 credit hours of Science Electives

Business
- ACC 101 Principles of Financial Accounting
- ACC 102 Principles of Managerial Accounting

Information Management
- CSC 100 Computing in the Information Age
  OR
- Higher Level CSC course

Tourism Studies
- BUS 100 Introduction to Tourism
- BUS 205 Services Marketing
- BUS 215 Sustainable Tourism Planning
  OR
- BUS 225 Destination Marketing
- BUS 232 Event Management

Health/Physical Education
- 4 credit hours of Health/Physical Education (PE) Electives

General Electives
- 3 credit hours of General Electives

If you plan to transfer to a four-year institution, you should follow the general education course requirements for transfer to SUNY and non-SUNY schools. Visit the course requirements for transfer programs web page for details.
Sample Schedule

The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester  (17 Credit Hours)
- ENG 101 Composition I .................................... (3)
- BUS 100 Introduction to Tourism ............................ (3)
- CSC 100 Computing in the Information Age .................. (3)
  OR
- Higher Level Computer Science (CSC) Elective ................ (3)
- MAT 121 Statistics I ....................................... (3)
- ACC 101 Principles of Financial Accounting .................. (4)
- Health/Physical Education (PE) Elective ...................... (1)

Second Semester  (17 Credit Hours)
- ENG 102 Introduction to Literature .......................... (3)
- BUS 205 Services Marketing ................................ (3)
- ACC 102 Principles of Managerial Accounting ................ (4)
- MAT 122 Statistics II ....................................... (3)
- COM 110 Public Speaking .................................. (3)
  OR
- COM 115 Interpersonal Communication ..................... (3)
- Health/Physical Education (PE) Elective ...................... (1)

Third Semester  (17 Credit Hours)
- BUS 215 Sustainable Tourism Planning ....................... (3)
  OR
- BUS 225 Destination Marketing ............................. (3)
- ECO 210 Principles of Macroeconomics ...................... (3)
- Science Elective ........................................... (4)
- General Elective ........................................... (3)
- Health/Physical Education (PE) Elective ...................... (1)
- Social Science Elective ..................................... (3)

Fourth Semester  (14 Credit Hours)
- BUS 232 Event Management ................................ (3)
- ECO 211 Principles of Microeconomics ...................... (3)
- Social Science Elective ..................................... (3)
- Science Elective ........................................... (4)
- Health/Physical Education (PE) Elective ...................... (1)
### Associate in Applied Science

#### Accounting

**Associate Degree in Applied Science (A.A.S.) HEGIS 5002**

### The Degree

Associate in Applied Science (A.A.S.)

### The Outlook

The Occupational Outlook Handbook reports that employment of accountants and auditors is expected to grow 13 percent from 2012 to 2022, about as fast as the average for all occupations. Stricter laws and regulations, particularly in the financial sector, will likely increase the demand for accounting services as organizations seek to comply with new standards.

Training in accounting is also invaluable for those interested in becoming appraisers, budget officers, loan officers, financial analysts, bank officers, actuaries, underwriters, tax collectors and revenue agents, FBI special agents, securities sales workers, and purchasing agents. The Accounting degree at Finger Lakes Community College provides preparation in the latest accounting theories and principles.

### The Program

The Associate in Applied Science (A.A.S.) in Accounting degree program at Finger Lakes Community College prepares students to meet the changing needs of today's business world. By keeping class size small, the program provides students with individualized attention. The program also prepares students to further their educational experiences and has an expanding number of transfer (articulation) agreements with four-year colleges and universities for those who wish to transfer into baccalaureate accounting programs.

**Honors Courses:** In addition, the College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students enrolled in this degree program, as well as other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

### Program Learning Outcomes

Upon completion of this degree program, students will have the ability to:

- record basic financial transactions.
- analyze, compare and interpret financial information.
- organize and evaluate accounting information.
- make decisions regarding basic financial information and transactions.
- communicate effectively, both orally and in writing.
- utilize computer applications.

### Curriculum Requirements

As a student in this program, you are required to complete a minimum of 68 credit hours with a grade point average of not less than C (2.0). In addition, you must have a C+ average or better in Principles of Accounting I and II before you may go on to Principles of Accounting III. For this degree program, you must successfully complete the following:

<table>
<thead>
<tr>
<th>Humanities</th>
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<tbody>
<tr>
<td>• ENG 101 Composition I</td>
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<tr>
<td>• ENG 102 Introduction to Literature</td>
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<tr>
<td>• COM 100 Human Communication</td>
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<tr>
<td>OR</td>
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<tr>
<td>• COM 110 Public Speaking</td>
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<table>
<thead>
<tr>
<th>Social Science</th>
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<tbody>
<tr>
<td>• ECO 210 Principles of Macroeconomics</td>
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<tr>
<td>• ECO 211 Principles of Microeconomics</td>
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<thead>
<tr>
<th>Mathematics and/or Science</th>
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<tbody>
<tr>
<td>• 3 credit hours of Mathematics Electives</td>
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<tr>
<td>• 3 credit hours of Mathematics Electives and/or Science Electives</td>
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<table>
<thead>
<tr>
<th>Business</th>
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<tbody>
<tr>
<td>• ACC 101 Principles of Financial Accounting</td>
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<tr>
<td>• ACC 102 Principles of Managerial Accounting</td>
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<tr>
<td>• ACC 201 Intermediate Accounting I</td>
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<tr>
<td>• ACC 202 Intermediate Accounting II</td>
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<tr>
<td>• ACC 205 Cost Accounting</td>
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<td>OR</td>
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<tr>
<td>• ACC 207 Income Tax Accounting</td>
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<tr>
<td>• ACC 210 Contemporary Accounting Applications</td>
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<tr>
<td>• BUS 120 Business Organization*</td>
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<tr>
<td>• BUS 123 Business Communications</td>
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<tr>
<td>• BUS 222 Marketing</td>
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<tr>
<td>• BUS 227 Business Law I</td>
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<tr>
<td>OR</td>
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<tr>
<td>• BUS 228 Business Law II</td>
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<table>
<thead>
<tr>
<th>Computer Science</th>
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<tbody>
<tr>
<td>• CSC 100 Computing in the Information Age</td>
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<td>OR</td>
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<tr>
<td>• CSC Elective</td>
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<tr>
<th>Health/Physical Education</th>
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<tbody>
<tr>
<td>• 4 credit hours of Health/Physical Education (PE) Electives</td>
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<tr>
<th>Electives</th>
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<tbody>
<tr>
<td>• The remaining credit hours must be made up of approved electives.</td>
</tr>
</tbody>
</table>

**Notes:**

- OR BUS/PSY 124 Organizational Behavior upon recommendation of academic advisor.

### Sample Schedule

The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

<table>
<thead>
<tr>
<th>First Semester</th>
<th>(17 Credit Hours)</th>
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<tbody>
<tr>
<td>• ENG 101 Composition I</td>
<td>(3)</td>
</tr>
<tr>
<td>• BUS 120 Business Organization*</td>
<td>(3)</td>
</tr>
<tr>
<td>• Mathematics Elective**</td>
<td>(3)</td>
</tr>
<tr>
<td>• Health/Physical Education (PE) Elective</td>
<td>(1)</td>
</tr>
<tr>
<td>• General Elective</td>
<td>(3)</td>
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</tbody>
</table>
Second Semester  (17-18 Credit Hours)
- ENG 102 Introduction to Literature .................................................. (3)
- ACC 102 Principles of Managerial Accounting ................................. (4)
- COM 100 Human Communication
  OR
- COM 110 Public Speaking ................................................................. (3)
- CSC 100 Computing in the Information Age ...................................... (3)
- Mathematics/Science Elective** ......................................................... (3-4)
- Health/Physical Education (PE) Elective ............................................. (1)

Third Semester  (17 Credit Hours)
- ACC 201 Intermediate Accounting I .................................................... (4)
- ACC 210 Contemporary Accounting Applications ............................ (3)
- BUS 222 Marketing ............................................................................. (3)
- BUS 123 Business Communications ................................................ (3)
- ECO 210 Principles of Macroeconomics .......................................... (3)
- Health/Physical Education (PE) Elective ............................................. (1)

Fourth Semester  (17 Credit Hours)
- ACC 202 Intermediate Accounting II ................................................. (4)
- ACC 205 Cost Accounting ................................................................. (3)
  OR
- ACC 207 Income Tax Accounting ...................................................... (3)
- BUS 228 Business Law II ................................................................. (3)
  OR
- BUS 227 Business Law I ................................................................. (3)
- ECO 211 Principles of Microeconomics ............................................ (3)
- General Elective ............................................................................... (3)
- Health/Physical Education (PE) Elective ............................................. (1)

Notes:
* OR BUS/PSY 124 Organizational Behavior upon recommendation of academic advisor.
** Recommended Mathematics Electives: MAT 121 Statistics I and MAT 122 Statistics II

Accounting Degree with Internship
The Business Department's Internship Program will enable you to supplement your academic status and increase career awareness through a semester of full-time work experience. This work experience will be available during the 15-week Spring Semester and for a 12-week session in the Summer. If you are interested in participating in this program, consult with your advisor.
Administrative Assistant
Associate Degree in
Applied Science (A.A.S.)
HEGIS 5005

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
Empower yourself with the knowledge and skills to pursue a fulfilling and challenging career in today's high-tech office. According to the Occupational Outlook Handbook, employment of administrative assistants and secretaries is expected to grow 12 percent from 2012-2022, about as fast as the average for all occupations. Projected employment opportunities vary by specialty with the fastest growth expected in the industries of construction, legal, and services fields including education, healthcare, social assistance, professional, science, and technology. Additionally, many positions will become available due to employment growth, vacancies created as people are promoted into positions with additional responsibilities, or career changes.

The Administrative Assistant degree program at Finger Lakes Community College can help you enter the job market with strong skills in the high-tech, management, and communication areas.

The Program
The Associate in Applied Science (A.A.S.) Administrative Assistant degree program provides an individualized approach by providing small class sizes and supportive faculty and staff.

Technology: Classrooms are equipped with state-of-the-art computers utilizing administrative software programs as well as ergonomically designed office furniture to simulate an actual work environment.

In addition to the associate degree, the College offers a Certificate in Office Technology, which can be earned in as little as nine months and is fully transferable to the degree program.

Honors Courses: In addition, the College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students enrolled in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- apply the standard knowledge and skills to gain an entry-level administrative assistant position.
- use current and emerging technologies to solve workplace challenges through research, presentations, analysis, and synthesis.
- communicate effectively both in oral and written forms as an administrative assistant.
- use mathematics to solve workplace challenges encountered by an administrative assistant.
- exhibit professional values and honesty to the business environment.
- display knowledge and skill with human interaction in a diverse business environment.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking

Social Science
- ECO 100 Survey of Economics
- BUS/PSY 124 Organizational Behavior

Mathematics and/or Science
- 3 credit hours of Mathematics Electives and/or Science Electives
- 3 credit hours of Mathematics Electives

Computer Science
- 3 credit hours of Computer Science Electives

Business and Office Technologies
- BUS 120 Business Organization
- BUS 200/OFT 200 Office Management
- OFT 141 College Keyboarding II
- OFT 150 Basic Accounting
- OFT 156 Office Communications
- OFT 210 Word Processing I
- OFT 211 Word Processing II
- OFT 213 Office Automation
- OFT 247 Office Procedures I
- OFT 248 Office Procedures II
- 3 credit hours of Business Electives

Health/Physical Education
- 4 credit hours of Health/Physical Education (PE) Electives

Electives
- The remainder of the required hours must be made up of approved electives.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester (16 Credit Hours)
- ENG 101 Composition I ............................................. (3)
- Computer Science Elective .................................. (3)
- BUS 120 Business Organization ............................. (3)
- OFT 156 Office Communications ........................... (3)
- OFT 150 Basic Accounting .................................... (3)
- Health/Physical Education (PE) Elective ................. (1)
- Human/Physical Education (PE) Elective ............... (1)
- 3 credit hours of Business Electives

Second Semester (16 Credit Hours)
- ENG 102 Introduction to Literature ........................... (3)
- COM 110 Public Speaking ...................................... (3)
- BUS/PSY 124 Organizational Behavior .................... (3)
- OFT 210 Word Processing I .................................. (3)
• OFT 141 College Keyboarding II ................................. (3)
• Health/Physical Education (PE) Elective ..................... (1)

Third Semester  (16 Credit Hours)
• OFT 247 Office Procedures I ................................. (3)
• OFT 211 Word Processing II ............................... (3)
• ECO 100 Survey of Economics ............................. (3)
• Mathematics Elective .................................... (3)
• General Elective ........................................... (3)
• Health/Physical Education (PE) Elective ...................... (1)

Fourth Semester  (16-17 Credit Hours)
• OFT 248 Office Procedures II ............................... (3)
• OFT 213 Office Automation ................................ (3)
• Business Elective .......................................... (3)
• BUS/OFT 200 Office Management ........................... (3)
• Mathematics Elective .................................... (3-4)
  OR
• Science Elective ......................................... (3-4)
• Health/Physical Education (PE) Elective ...................... (1)
The Program
The Architectural Technology and Building Sciences degree provides knowledge and technical experience that allows students to advance beyond entry-level drafting to more complex designs. Instruction emphasizes technical competence and utilizes computer-aided drafting (CAD). The faculty work closely with architectural firms in the area to assure the program meets the needs of the architectural community. The majority of the core courses needed for this degree are offered at FLCC’s Victor Campus Center.

Technology: The CAD Lab offers twenty four networked PCs with current versions of AutoCAD, Inventor, AutoCAD Architecture, and Microsoft Office. Networked output devices include a 3D printer, color laser printer, and large format color plotter.

Honors Courses: In addition, the College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students enrolled in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:

- apply knowledge and practice skills related to architectural technology, allowing the successful graduate to fill an entry level position as an architectural technician or architectural designer, often working under the supervision of a registered architect or professional engineer; graduates may also fill similar positions in related or supporting fields such as structural design/drafting, HVAC design/drafting, or building product supply.
- demonstrate the fundamentals of hand drafting including elements such as drawing layout, orthographic projection, use of line weights, paraline drawings, dimensioning, and architectural plans, elevations, and sections.
- demonstrate and apply knowledge of the range of building materials and techniques commonly used in building construction.
- identify and apply energy efficient, environmentally conscious, and sustainable design strategies.
- use 2D and 3D CAD software as a design, drafting, and presentation tool.
- create and present a conceptual design for a small residence and develop the concept into construction drawings and framing models.
- be cooperative and productive members of a collaborative design team (2 to 3 members).
- read and interpret rough sketches and, based on the sketches, develop construction drawings for a small commercial building.
- complete basic structural calculations related to the design of wood and steel beams, columns, and bolted connections.
- practice methods for estimating building material quantities and costs.
- apply terminology, materials, and problem solving approaches related to mechanical systems in buildings.
- demonstrate fundamental knowledge of construction management including the responsibilities of various participants (owner, architect, contractor, etc.), different contract types, and the roles of OSHA and Wick’s Law.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 semester hours with a grade point average of not less than C (2.0). All technology students take a common core of courses during the first semester along with an introductory course in their chosen degree program. After the first semester, it is possible for the student to transfer from one degree program to another without loss of credit. For this degree program, you must successfully complete the following:

Humanities
- ENG101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking

Social Science
- 3 credit hours of Social Science electives

Mathematics
- 6 credit hours from the following electives:
  - MAT 145 College Algebra
  - MAT 152 Pre-Calculus
  - MAT 271 Calculus I
  - MAT 272 Calculus II

Physics
- PHY 118 College Physics I
- OR
- PHY 151 General Physics I

Architectural Design & Drafting
- TECH 130 Construction Materials
- TECH 242 Construction Management
- TECH 244 Residential Design & Drafting
- TECH 246 Commercial Design & Drafting
- TECH 248 Structural Design
- TECH 249 Building Mechanical Systems
- TECH 260 Construction Estimation

Technology
- TECH 105 Engineering Drawing I
- TECH 106 Engineering Drawing II (2D AutoCAD)
- TECH 216 Statics and Strength of Materials
Approved Technology Electives
6 credit hours from the following:
- TECH 101 Materials and Processes I
- TECH 104 Materials and Processes II
- TECH 122 Electronic Theory
- TECH 205 Engineering Drawing III
- TECH 206 Engineering Drawing IV
- TECH 219 3D AutoCAD
- TECH 250 Technology Co-op
- ART 102 Foundation Drawing I
- ART 103 Foundation Drawing II
- ART 104 Design I
- ART 105 Design II
- ART 205 Modeling and Sculpture I
- ART 207 Photography I
- CON 101 Principles of Soils, Waters, Forests
- CON 103 Environmental Science
- HIS 100 Shaping of Western Society I
- HIS 101 Shaping of Western Society II
- HRT 110 Introduction to Horticulture
- HRT 111 Tree Culture & Maintenance
- HRT 151 Plant Materials
- HRT 201 Landscape Design I
- HRT 202 Landscape Construction and Maintenance
- MAT 271 Calculus I
- MAT 272 Calculus II
- PHY 119 College Physics II
- POL 100 American Government
- SOC 100 Introduction to Sociology

General Electives
- 3 credit hours of general electives

Health/Physical Education Elective
- 2 credit hours of health/physical education elective

Sample Schedule
The schedule below shows how the requirements for the A.A.S. Architectural Technology and Building Sciences degree may be completed in four semesters. This schedule is an example of one of many possible different schedules. It is included here only as an illustration of the type of schedule that might be followed by a full-time student. Many students attending Finger Lakes Community College who have work and/or family obligations choose a different sequence of courses and take more than four semesters to fulfill the requirements for the A.A.S. Architectural Technology and Building Sciences degree. An evening sequence designed for qualified part-time students is available. Students should consult their advisor when they plan their schedule. All technology students at Finger Lakes take the same core courses in their first semester. This enhances your understanding of all technologies, and gives you the opportunity to explore different areas of technology without loss of credit.

First Semester  (16 Credit Hours)
- ENG 101 Composition I .................................... (3)
- COM 110 Public Speaking .................................. (3)
- TECH 105 Engineering Drawing I ........................... (3)
- TECH 130 Construction Materials ........................... (3)
- Math Elective ............................................. (3)
- Health/Physical Education Elective .......................... (1)

Second Semester  (16 Credit Hours)
- ENG 102 Introduction to Literature .......................... (3)
- PHY 118 College Physics I .................................. (4)
- TECH 106 Engineering Drawing II (2D AutoCAD) ............ (3)
- Math Elective ............................................. (3)
- Social Science Elective ..................................... (3)

Third Semester  (16 Credit Hours)
- TECH 216 Statics and Strength of Materials ................... (3)
- TECH 242 Construction Management ........................ (3)
- TECH 244 Residential Design & Drafting ..................... (3)
- Technology Elective ....................................... (3)
- General Elective .......................................... (3)
- Health/Physical Education Elective .......................... (1)

Fourth Semester  (16 Credit Hours)
- TECH 246 Commercial Design & Drafting ................. (3)
- TECH 248 Structural Design ................................ (4)
- TECH 249 Building Mechanical Systems .................... (3)
- TECH 260 Construction Estimation ........................ (3)
- Technology Elective ....................................... (3)
Program Learning Outcomes

- apply mathematical principles and concepts to solve problems.
- explore issues, ideas and data to formulate a plan of action.
- identify the skills and knowledge necessary for businesses to succeed in the global community.
- show the ability to identify, evaluate, use, and share information from current event resources.
- apply marketing concepts as they relate to the marketplace and be able to apply this understanding to an entry-level position.
- utilize the four basic financial statements and provide a managerial analysis of these statements in anticipation to their entrance into the workplace.
- demonstrate how a business makes decisions by studying economic trends in anticipation to their entrance into the workplace.
- apply the accepted process and procedure used to gain an entry-level business position by acquiring business communication skills for entering and being successful in the business community.
- employ professional values and honesty in preparation to their entrance into the workplace.

Curriculum Requirements

As a student in this program, you are required to complete a minimum of 66 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

**Humanities**

- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking OR COM 115 Interpersonal Communication

**Social Science**

- ECO 210 Principles of Macroeconomics Electives
- ECO 211 Principles of Microeconomics Electives

**Mathematics and/or Science**

- 3 credit hours Mathematics Electives
- 3 credit hours Mathematics Electives and/or Science Electives

**Business**

- ACC 101 Principles of Financial Accounting
- ACC 102 Principles of Managerial Accounting
- BUS 120 Business Organization**
- BUS 123 Business Communications
- BUS 222 Marketing
- BUS 227 Business Law I OR BUS 228 Business Law II
- 12 credit hours of Business Electives

**Computer Science**

- CSC 100 Computing in the Information Age OR 3 credit hours of CSC Electives

**Health/Physical Education**

- 4 credit hours of Health/Physical Education (PE) Electives

**Electives**

- The remainder of required electives must be made up of approved electives and include a minimum of 12 hours of Business Electives.

Business Administration Internship

- BUS 250 Business Internship Program

The Business Internship Program enables students to supplement their academic status and increase career awareness through a semester of work experience. This work experience is available during a 15-week session in the Fall Semester or Spring Semester or a 12-week session in the Summer. BUS 250 is counted as 3 credit hours of Business Electives and/or General Electives.

Notes:

* Recommended Mathematics Electives: MAT 121 Statistics I and MAT 122 Statistics II.

** OR BUS/PSY 124 Organizational Behavior upon recommendation of academic advisor.

Sample Schedule

The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year
college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester (17 Credit Hours)
- ENG 101 Composition I ......................................... (3)
- ACC 101 Principles of Financial Accounting .................... (4)
- BUS 120 Business Organization* .................................. (3)
- CSC 100 Computing in the Information Age ...................... (3)
- OR
  - CSC Elective .............................................. (3)
- Mathematics Elective** ........................................ (3)
- Health/Physical Education (PE) Elective ......................... (1)

Second Semester (17-18 Credit Hours)
- ENG 102 Introduction to Literature .......................... (3)
- ACC 102 Principles of Managerial Accounting ................ (4)
- Mathematics Elective ........................................... (3-4)
- OR
  - Science Elective ......................................... (3-4)
  - Business Elective*** ...................................... (3)
  - General Elective ........................................... (3)
  - Health/Physical Education (PE) Elective ...................... (1)

Third Semester (16 Credit Hours)
- BUS 222 Marketing ........................................ (3)
- BUS 123 Business Communications ............................ (3)
- BUS 227 Business Law I ....................................... (3)
- OR
  - BUS 228 Business Law II ..................................... (3)
  - ECO 210 Principles of Macroeconomics ...................... (3)
  - Business Elective*** ........................................ (3)
  - Health/Physical Education (PE) Elective ...................... (1)

Fourth Semester (16 Credit Hours)
- COM 110 Public Speaking ..................................... (3)
- OR
  - COM 115 Interpersonal Communication .................... (3)
  - ECO 211 Principles of Microeconomics .................... (3)
  - Business Elective*** ........................................ (3)
  - Business Elective*** ........................................ (3)
  - General Elective ........................................... (3)
  - Health/Physical Education (PE) Elective ...................... (1)

Notes:
* OR BUS/PSY 124 Organizational Behavior upon recommendation of advisor.
** Recommended Mathematics Electives: MAT 121 Statistics I and MAT 122 Statistics II.
*** Business Electives include courses with the following prefixes: ACC, BUS, CSC, HTM, and OFT. Courses coded as PLG may be used with permission of the Department Chair.

Subject Areas for Transfer Opportunities: By appropriate course selection in consultation with a faculty advisor, students pursuing the A.A.S. Business Administration degree may prepare for transfer to upper-division study in the subject areas listed: Business Administration, Management, and Marketing.
Chemical Dependency Counseling
Associate Degree in Applied Science (A.A.S.)
HEGIS 5506

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
An increased demand for professionals in the area of chemical dependency counseling and a greater emphasis on alcohol and drug abuse education has created positions in rehabilitation centers, hospitals, and government/social service agencies. The Occupational Outlook Handbook reports that employment of substance abuse and behavioral disorder counselors is expected to grow 31 percent from 2012 to 2022, much faster than the average for all occupations. The growth level in this field is high as addiction and mental health counseling services are increasingly covered by insurance policies.

The Program
By combining academic background with extensive field experience, the Associate in Applied Science (A.A.S.) degree program in Chemical Dependency Counseling at FLCC educates and trains you to work as a counselor with alcoholics and addicts. The program prepares you to take the Chemical Dependency Counseling examination and utilizes the technically advanced Educational Technology Classrooms and videos.

Honors Courses: In addition, the College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to demonstrate:

- knowledge of addiction including concepts, causes, models, the impact on health, society and treatment.
- the ability to recognize symptoms of substance abuse and dependence, to take an alcohol and drug use history, and to make a diagnosis.
- the ability to apply group counseling skills and techniques learned in class.
- an understanding of the documents appropriate to CDC treatment for the following documents: biopsychosocial evaluations, treatment plans, progress notes and placement criteria.
- knowledge and understanding of ethical issues related to CDC, including (but not limited to) confidentiality, boundaries, ethical decision making and mandatory reporting.
- understanding and knowledge of treatment modalities, relapse and relapse prevention, recovery and self-help.
- understanding of the following topics as they relate to substance abuse, dependence and recovery: culture (the student's own and the client's), spirituality, mental health and co-occurring disorders.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 65 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

- 108 Credit Hours
- 6 credit hours of Health/Physical Education (PE) Electives
- 3 credit hours of Humanities Electives
- 3 credit hours of Mathematics Electives
- 1 credit hour of Health/Physical Education (PE) Elective

First Semester (16 Credit Hours)
- ENG 101 Composition I ....................................... (3)
- CDC 102 Concepts of Chemical Dependency .......... (3)
- HUS 102 Human Services in Contemporary America (3)
- SOC 100 Introduction to Sociology ........................ (3)
- Health/Physical Education (PE) Elective ................. (1)

Second Semester (16 Credit Hours)
- ENG 102 Introduction to Literature ........................ (3)
- CDC 103 Concepts of Chemical Dependency II ....... (3)
- BIO 115 Human Biology ..................................... (4)
- CDC 210 Field Experience I ................................ (3)
- CDC 211 Field Experience II ................................ (3)

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature OR ENG 103 Composition II
- COM 110 Public Speaking OR COM 115 Interpersonal Communication
- 3 credit hours of Humanities Electives

Social Science
- PSY 100 Introduction to Psychology
- PSY 150 Interviewing and Counseling
- PSY 220 Abnormal Psychology
- SOC 100 Introduction to Sociology
- SOC 200 Social Problems

Mathematics and/or Science
- BIO 115 Human Biology
- BIO 118 Contemporary Biology I
- 3 credit hours of Mathematics Electives

Human Services
- HUS 102 Human Services in Contemporary America

Chemical Dependency
- CDC 102 Concepts of Chemical Dependency I
- CDC 103 Concepts of Chemical Dependency II
- CDC 115 Issues in Ethics for Chemical Dependency
- CDC 200 Addiction Counseling
- CDC 210 Field Experience I
- CDC 211 Field Experience II

Health/Physical Education
- PE 214 Advanced First Aid, CPR and AED
- 1 credit hour of Health/Physical Education (PE) Elective

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester (16 Credit Hours)
- ENG 101 Composition I ....................................... (3)
- CDC 102 Concepts of Chemical Dependency .......... (3)
- HUS 102 Human Services in Contemporary America (3)
- SOC 100 Introduction to Sociology ........................ (3)
- Health/Physical Education (PE) Elective ................. (1)

Second Semester (16 Credit Hours)
- ENG 102 Introduction to Literature ........................ (3)
- CDC 103 Concepts of Chemical Dependency II ....... (3)
- BIO 115 Human Biology ..................................... (4)
- PSY 150 Interviewing and Counseling .................... (3)
- SOC 200 Social Problems .................................... (3)
Third Semester (16 Credit Hours)
- CDC 115 Issues in Ethics for Chemical Dependency ....... (3)
- CDC 200 Addiction Counseling ................................. (3)
- CDC 210 Field Experience I ................................. (4)
- PSY 220 Abnormal Psychology ................................. (3)
- Mathematics Elective ................................................ (3)

Fourth Semester (17 Credit Hours)
- BIO 118 Contemporary Biology I ............................... (4)
- CDC 211 Field Experience II ................................ (4)
- COM 110 Public Speaking ......................................... (3)
  OR
- COM 115 Interpersonal Communication ....................... (3)
- PE 214 Advanced First Aid, CPR and AED .................... (3)
- Humanities Elective .................................................. (3)
Criminal Justice
Associate Degree in Applied Science (A.A.S.)
HEGIS 5505

The Degrees
Associate in Science (A.A.S.)

The Outlook
Through the Criminal Justice degree program at Finger Lakes Community College, you can gain the academic knowledge and field experience needed for positions such as private detectives and investigators, police officers, security guards, and special agents.

According to the Occupational Outlook Handbook, employment of private detectives and investigators is expected to grow 11 percent from 2012 to 2022, while employment of police officers is expected to grow 5 percent during this same time period.

The Program
Associate in Applied Science (A.A.S.)
The Associate in Applied Science (A.A.S.) degree in Criminal Justice at FLCC is designed to provide you with the knowledge, understanding, and appreciation for statutory, procedural, and constitutional law. You will learn to communicate effectively with professionals in criminal justice and related agencies.

If you are interested in pursuing a baccalaureate degree in criminal justice at a four-year institution, you will find that the A.A.S. program is designed to focus on specific subject areas such as corrections, police science, probation, and youth and/or community service.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes: Upon completion of this degree program, students will be able to demonstrate:
- knowledge of the component parts of the Criminal Justice System.
- knowledge and understanding of the procedural safeguards in the adjudication of a criminal matter.
- knowledge of the four (4) major areas of jurisdiction of the New York State Family Court and the procedural steps in each area.

The Experience
The Cooperative Education Internship curriculum in the Criminal Justice program is designed to supplement and expand the theoretical and doctrinal concepts delivered in the classroom. Internships can be arranged at locations such as the Rochester Police Department, New York State Police Department, District Attorney’s Offices in Ontario and Wayne Counties, and local County Sheriff’s Departments.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average not less than C (2.0).

Each full-time Criminal Justice student with a minimum 2.5 GPA must take one six-credit course in Cooperative Education during the third or fourth semester. (Those students who do not have a minimum 2.5 GPA will be required to take six additional credit hours in criminal justice courses.) Based on your area of career choice, you will be assigned to an agency or department within FLCC’s service area. Cooperative Education is offered during the Spring and Fall Semesters. For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking

Social Science
- SOC 100 Introduction to Sociology
- PSY 100 Introduction to Psychology
- 6 credit hours of Social Science Electives

Mathematics and Science
- 3 credit hours of Mathematics Electives
- 6 credit hours of Science Electives

Criminal Justice
- CJC 100 Introduction to Criminal Justice
- CJC 117 Issues in Constitutional Law
- CJC 200 Cooperative Education
- 6 credit hours of Criminal Justice (CJC) Electives
- CJC 210 Family Court
- CJC 105 Criminal Law
- CJC 110 Criminal Procedure Law

The balance of Criminal Justice courses will be selected from the following courses in consultation with an advisor. A total of 27 credit hours in Criminal Justice courses is required.

- CJC 105 Criminal Law
- CJC 110 Criminal Procedure Law
- CJC 115 Law of Evidence
- CJC 120 Corrections Procedure
- CJC 125 Juvenile Justice
- CJC 130 Probation Administration
- CJC 205 Philosophy of Criminal Investigation
- CJC 212 Introduction to Criminalistics
- CJC 215 Current Practices in Corrections
- CJC 220 Contemporary Practices in Probation
- CJC 225 Police Community Relations
- CJC 227 Introduction to Terrorism

Health/Physical Education
- 4 credit hours of Health/Physical Education (PE) Electives

Electives
- The remainder of required hours must be made up of approved electives.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when
planning your schedule. If you plan to continue your studies at a four-year
college or university, you also should check with your transfer institution
with regard to specific courses and requirements.

First Semester  
(16 Credit Hours)
- ENG 101 Composition I .................................... (3)
- CJC 100 Introduction to Criminal Justice ..................... (3)
- CJC 105 Criminal Law ....................................... (3)
- PSY 100 Introduction to Psychology ........................... (3)
- SOC 100 Introduction to Sociology ............................. (3)
- Health/Physical Education (PE) Elective ...................... (1)

Second Semester  
(16 Credit Hours)
- ENG 102 Introduction to Literature .......................... (3)
- CJC 110 Criminal Procedure Law ............................ (3)
- CJC 117 Issues in Constitutional Law .......................... (3)
- Mathematics Elective .......................................... (3)
- Health/Physical Education (PE) Elective ...................... (1)
- Social Science Elective ........................................... (3)

Third Semester  
(16-17 Credit Hours)
- CJC 200 Cooperative Education ................................ (6)
  OR
- Criminal Justice (CJC) Electives ............................ (6)
- Criminal Justice (CJC) Elective ............................... (3)
- Health/Physical Education (PE) Elective .................... (1)
- Science Elective .................................................. (3-4)
- Social Science Elective ........................................... (3)

Fourth Semester  
(16-17 Credit Hours)
- COM 110 Public Speaking .................................... (3)
- CJC 210 Family Court .......................................... (3)
- Criminal Justice (CJC) Elective ............................... (3)
- General Elective .................................................. (3)
- Health/Physical Education (PE) Elective .................... (1)
- Science Elective .................................................. (3-4)

Subject Areas For Transfer Opportunities
As a student of the A.A.S. Criminal Justice degree program, you can select
courses that reflect your interests and goals. Learn more about the Transfer
Articulation Agreements by visiting www.flcc.edu/transfer.

By appropriate course selection in consultation with a faculty advisor, stu-
dents pursuing the A.A.S. Criminal Justice degree may prepare for transfer
to upper-division study in the subject areas that include Police Science,
Probation Assistant, Youth/Community Service and Corrections Officer.
Culinary Arts
Associate Degree in
Applied Science (A.A.S.)
HEGIS 5404

The Degree
Associate of Applied Science (A.A.S.)

The Outlook
According to the National Restaurant Association (NRA), the restaurant industry employs 12.7 million people in both front-of-the-house and kitchen positions, and is one of the largest private-sector employers. And while almost 60% of all chefs, cooks and food preparation workers are employed in restaurants and other retail eating and drinking places, about 20% work in institutions such as schools, universities, hospitals and nursing homes. Grocery stores, hotels, and other organizations make up the difference. The outlook for career opportunities is promising, as the restaurant industry is projected to add 1.3 million positions in the next decade.

The Program
The Associate in Applied Science (A.A.S.) Culinary Arts degree program at Finger Lakes Community College is designed to prepare students for a career in the food services industry immediately upon graduation. Developed in partnership with the New York Wine & Culinary Center, the program will prepare students for a career in the very diverse food services industry and give them the foundation to continue towards a Bachelor's degree if they desire.

The A.A.S. program will broaden the student’s knowledge of culinary arts, wine and beverage education and agriculture. The program includes additional course work in written and oral communications, science, math, business and history. Students will gain a greater educational background to integrate theory and practice. All culinary courses will take place at the New York Wine & Culinary Center, a short distance away from FLCC's main campus in Canandaigua. Please note: students in this program are required to purchase culinary uniforms and knife sets.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:

- produce food in a safe and sanitary fashion for public consumption.
- demonstrate successfully the safe use of knives and other small wares as well as common foodservice equipment.
- identify produce, grocery, bakery, and center of the plate protein items.
- prescribe proper cooking methods for food items and develop recipe procedures to successfully execute these cooking methods.
- objectively evaluate finished food and beverage offerings for objective production quality.
- identify and discuss the unique food and beverage offerings of the Finger Lakes region.
- utilize the food pyramid and recommended daily allowances to develop menu items in proper portion size and nutritional balance.
- will manipulate recipe quantities to adjust yields.
- specify food and beverage offerings for purchase.
- plan, develop, and execute a menu featuring local food and beverage sources.
- successfully cost menu items and mark up appropriately to achieve desired profit margins.
- be able to value physical inventory and calculate an overall periodic food cost.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
- SPN 140 Occupational Spanish

Social Science
- HIS 105 Regional History of the Finger Lakes

Mathematics/Science
- NS 115 Introduction to Nutrition
- 3 credit hours of Mathematics Elective

Business
- BUS 123 Business Communication

Culinary Arts
- CUL 100 Culinary Fundamentals
- CUL 105 Culinary Fundamentals Lab
- CUL 110 Intermediate Culinary Applications
- CUL 115 Intermediate Culinary Applications Lab
- CUL 120 Foodservice Sanitation
- CUL 140 Beverage Fundamentals
- CUL 190 Food and Beverage Cost Control
- CUL 200 Advanced Culinary Applications
- CUL 205 Advanced Culinary Applications Lab
- CUL 220 Culinary Professional Work Experience
- CUL 255 Culinary Restaurant Practicum
- CUL 270 Culinary Senior Seminar

Health/Physical Education
- PE 164 Stress Reduction through Exercise
- PE 214 Advanced First Aid, CPR and AED

Electives
- 3 credit hours of Liberal Arts elective
- 3 credit hours of General elective

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.
First Semester  
• ENG 101 Composition I .................................... (3)
• CUL 100 Culinary Fundamentals ............................ (3)
• CUL 105 Culinary Fundamentals Lab ........................ (1)
• CUL 120 Foodservice Sanitation ............................. (1)
• CUL 140 Beverage Fundamentals ............................ (3)
• PE 164 Stress Reduction Through Exercise ............... (2)

Second Semester  
• COM 110 Public Speaking .................................. (3)
• CUL 110 Intermediate Culinary Applications ............... (3)
• CUL 115 Intermediate Culinary Application Lab .......... (1)
• CUL 190 Food and Beverage Cost Controls ............... (3)
• Mathematics Elective ...................................... (3)
• NS 115 Introduction to Nutrition ............................ (3)

Summer Session  
• CUL 220 Culinary Professional Work Experience ........... (2)

Third Semester  
• ENG 102 Introduction to Literature ........................ (3)
• CUL 200 Advanced Culinary Application .................... (3)
• CUL 205 Advanced Culinary Applications Lab ............ (1)
• CUL 255 Culinary Restaurant Practicum .................... (5)
• PE 214 Advanced First Aid, CPR and AED ................. (3)

Fourth Semester  
• BUS 123 Business Communication .......................... (3)
• CUL 210 Culinary Senior Seminar ........................... (3)
• HIS 105 Regional History of the Finger Lakes ............ (3)
• SPN 140 Occupational Spanish ............................. (3)
• Liberal Arts Elective ....................................... (3)
• General Elective ........................................... (3)
The Degree
Associate in Applied Science (A.A.S.)

The Outlook
Much of the way we do business has evolved over the past decade, our students are finding that more and more of the requirements from their prospective employers are becoming "click and order" management versus "brick and mortar" management. As Finger Lakes Community College prepares students for this paradigm, the e-Commerce degree offers students an opportunity to learn in the way they will be doing business - online.

The Program
The A.A.S. degree in e-Commerce will be offered fully-online or as a combination of online and traditional face-to-face courses. The program is designed to provide students with a balanced background in business and web-based application development and to give students experience in professional online collaboration and communication. This program will challenge students as they evolve into the business and computer commerce professionals of tomorrow.

The program's online courses are offered through the award-winning SUNY Learning Network (SLN). Online coursework will be completed through online forums with instructors and fellow students. Students completing the degree program entirely online will be able to access all administrative services either online or by phone, including application processing, course registration, payment, advisement, technical support, purchase of books and supplies, and library services and materials.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 115 Interpersonal Communication

Social Science
- ECO 210 Principles of Macroeconomics
- ECO 211 Principles of Microeconomics

Mathematics
- MAT 121 Statistics I
- MAT 122 Statistics II

Business
- ACC 101 Principles of Financial Accounting
- BUS 120 Business Organization
- BUS 222 Marketing
- BUS/PSY 124 Organizational Behavior
- PLG 110 Computer Law and Policy

Computer Science
- CSC 115 Introduction to Programming and Computing
- CSC 135 Core Excel
- CSC 211 MS Access
- CSC 215 Visual Basic
- BUS/CSC 247 Electronic Commerce
- CSC 250 Computing Sciences Internship
- CSC 252 Multimedia Development
- CSC 262 Web Site Development for New Media
- CSC 270 Principles of Information Security

Physical Education
- 2 credit hours of Health/Physical Education (PE) electives (Health/PE 122 Concepts of Wellness)**
- OR
- PE 164 Stress Reduction through Exercise (recommended)**

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester
- ENG 101 Composition I ...................................... (3)
- BUS 120 Business Organization ............................... (3)
- COM 115 Interpersonal Communication ................... (3)
- CSC 250 Computer Science Internship* ...................... (3)
- ECO 210 Macroeconomics ................................... (3)

Second Semester
- ENG 102 Introduction to Literature ............................. (3)
- BUS 222 Marketing ............................................ (3)
- CSC 215 Visual Basic .......................................... (3)
- CSC 262 Web Site Development for New Media .......... (3)
- ECO 211 Microeconomics ..................................... (3)
- MAT 121 Statistics I ............................................ (3)

Third Semester
- ACC 101 Financial Accounting ................................ (4)
- BUS/PSY 124 Organization Behavior ........................ (3)
- CSC 252 Multimedia Development .......................... (3)
- MAT 122 Statistics II .......................................... (3)
- PLG 110 Computer Law/Policy ................................ (3)

Fourth Semester
- CSC 135 Core Excel ............................................ (1)
- CSC 211 Microsoft Access ..................................... (3)
- BUS/CSC 247 Electronic Commerce ........................ (3)
- CSC 250 Computer Science Internship* .................... (3)
- CSC 270 Information Security ................................. (3)
- PE 122 Concepts of Wellness ................................. (2)**
- OR
- PE 164 Stress Reduction through Exercise .................. (2)**

Notes:
* The CSC 250 Internship can be facilitated online and fulfilled in the student's local area.
** Recommended courses.
Emergency Medical Technician – Paramedic Associate Degree in Applied Science (A.A.S.)
HEGIS 5299

The Degree
Associate in Applied Science Degree (A.A.S.)

The Outlook
According to the Occupational Outlook Handbook, employment of emergency medical technicians (EMTs) and paramedics is expected to grow 23 percent from 2012 to 2022, much faster than the average for all occupations.

EMT Paramedics provide a vital service to our community, giving immediate care in emergency situations and transporting the sick or injured to medical facilities. As our population ages and individuals face increased medical concerns, the need for well-rounded knowledgeable paramedics will continue to grow. In Ontario County, health care and social services is the third largest job category, accounting for some 16 percent of total jobs. Four of the 10 largest employers in Ontario County are hospitals. Graduates in the certificate in Paramedicine have been successful in acquiring paramedic positions with the ambulance corps in our local area. The addition of the degree will allow graduates the ability to move up the career ladder and fulfill the ever changing positions of management and statutory requirements set by municipalities, State and Federal governments.

Associate in Applied Science Degree (A.A.S.)
The Associate in Applied Science in EMT-Paramedic prepares students for the careers in the emergency medical field. Students should already be certified as New York State Emergency Medical Technicians at the Basic level. This degree program builds on the courses offered in FLCC’s EMT Certificate program and offers broadened knowledge of the field in paramedicine. The program includes additional coursework in oral and written communication, science, math, and psychology. Students will gain a greater educational background to integrate theory and practice. As a pre-hospital care provider, paramedics must learn to adapt to the ever changing trends in health care and technology. This associate’s degree will provide students education in the current thinking and practice in paramedicine and the associated sciences and communication skills necessary to be an effective successful paramedic.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:

- demonstrate knowledge of anatomy, physiology and pathophysiology into the assessment to develop and implement a treatment plan with the goal of assuring a patent airway, adequate mechanical ventilations and respiration for patients of all ages.
- analyze scene and patient assessment findings with knowledge of epidemiology and pathophysiology to form a field impression. This includes developing a list of differential diagnoses through clinical reasoning to modify the assessment and formulate a treatment plan.
- integrate assessment findings with principles of epidemiology and pathophysiology to formulate a field impression and implement a comprehensive treatment/disposition plan for a patient with medical complaint.
- demonstrate comprehensive knowledge of causes and pathophysiology into the management of cardiac arrest and peri-arrest states.
- demonstrate a comprehensive knowledge of the causes and pathophysiology into the management of shock, respiratory failure or arrest with an emphasis on early intervention to prevent arrest.
- integrate assessment findings with principles of epidemiology and pathophysiology to formulate a field impression to implement a comprehensive treatment/disposition plan for an acutely injured patient.
- integrate assessment findings with principles of pathophysiology and knowledge of psychosocial needs to formulate a field impression and implement a comprehensive treatment/disposition plan for patients with special needs.
- demonstrate knowledge of operational roles and responsibilities to ensure safe patient, public and personnel safety.

Curriculum Requirements
Before entering this program, you should already be certified as a New York State Emergency Medical Technician at the Basic level. This degree program builds on the courses offered in FLCC’s EMT Certificate program and offers broadened knowledge of the field in paramedicine.

As a student in this program, you are required to complete a minimum of 69 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
  OR
- COM 115 Interpersonal Communication

Social Science
- PSY 100 Introduction to Psychology
- 3 credit hours of Social Science Electives

Mathematics and Science
- MAT 110 Business Mathematics
- BIO 110 Fundamentals of Human Anatomy and Physiology
  OR
- BIO 115 Human Biology

Emergency Medical Services
- EMCR 125 EMS Management
- EMCR 146 Introduction to Paramedicine
- EMCR 156 Paramedic Airway and Patient Management
- EMCR 166 Paramedic - Cardiology
- EMCR 176 Paramedic - Medical Emergencies
- EMCR 186 Paramedic - Trauma
- EMCR 200 Emergency Medical Technician with Defibrillation
Health/Physical Education
- 1 credit hour of Health/Physical Education (PE) Elective

Sample Schedule

The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

<table>
<thead>
<tr>
<th>Semester</th>
<th>(Credit Hours)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>First Semester</strong></td>
<td>(15 Credit Hours)</td>
</tr>
<tr>
<td>ENG 101 Composition I</td>
<td>(3)</td>
</tr>
<tr>
<td>COM 110 Public Speaking</td>
<td>(3)</td>
</tr>
<tr>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>COM 115 Interpersonal Communication</td>
<td>(3)</td>
</tr>
<tr>
<td>EMCR 200 EMT with Defibrillation</td>
<td>(6)</td>
</tr>
<tr>
<td>MAT 110 Business Mathematics</td>
<td>(3)</td>
</tr>
<tr>
<td><strong>Second Semester</strong></td>
<td>(18 Credit Hours)</td>
</tr>
<tr>
<td>EMCR 146 Introduction to Paramedicine</td>
<td>(5)</td>
</tr>
<tr>
<td>EMCR 156 Paramedic Airway and Patient Management</td>
<td>(7)</td>
</tr>
<tr>
<td>EMCR 166 Paramedic - Cardiology*</td>
<td>(6)</td>
</tr>
<tr>
<td><strong>Third Semester</strong></td>
<td>(20 Credit Hours)</td>
</tr>
<tr>
<td>EMCR 176 Paramedic Medical Emergencies</td>
<td>(7)</td>
</tr>
<tr>
<td>EMCR 186 Paramedic - Trauma</td>
<td>(13)</td>
</tr>
<tr>
<td><strong>Fourth Semester</strong></td>
<td>(16 Credit Hours)</td>
</tr>
<tr>
<td>ENG 102 Introduction to Literature</td>
<td>(3)</td>
</tr>
<tr>
<td>BIO 110 Fundamentals of Human Anatomy and Physiology</td>
<td>(3)</td>
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<tr>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>BIO 115 Human Biology</td>
<td>(4)</td>
</tr>
<tr>
<td>EMCR 125 EMS Management</td>
<td>(3)</td>
</tr>
<tr>
<td>PSY 100 Introduction to Psychology</td>
<td>(3)</td>
</tr>
<tr>
<td>Social Science Elective</td>
<td>(3)</td>
</tr>
<tr>
<td>Health/Physical Education (PE) Elective</td>
<td>(1)</td>
</tr>
</tbody>
</table>

Notes:
* EMCR 166 extends into August.

Finger Lakes Regional EMS Council

For more information about EMS courses and the EMT-Paramedic certificate program, contact the Finger Lakes Regional Emergency Medical Service Council at (315)789-0108 or visit www.flremsc.org.
Fish and Wildlife Technology Associate Degree in Applied Science (A.A.S.)
HEGIS 5403

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
Career opportunities for Fish and Wildlife Technology graduates include positions as fish and wildlife technicians, fish culturists, aquaculture technicians, hatchery technicians/operators, and fish and wildlife biologists. Additionally, positions exist in the private sector and with government agencies such as the Department of Environmental Conservation and the United States Fish and Wildlife Service. In this growing field, graduates will also have the potential for self-employment.

The Program
The Associate in Applied Science (A.A.S.) degree in Fish and Wildlife Technology is designed to provide students with knowledge, field experience, and training that will prepare them for careers in areas of fish and wildlife management. Specifically, students will gain hands-on experience with modern fish and wildlife equipment and procedures. In this program, students can choose a fisheries or wildlife focus through approved electives.

The opportunity to use industry-standard research technology such as electro-fishing equipment, water quality probes, GIS computer software, and wildlife tracking radio-telemetry devices gives our students valuable real-world experience.

Students will learn a wide variety of wildlife field techniques. Some of these techniques involve the safe capture and handling of wildlife such as small mammals, amphibians and birds. Capture techniques include live traps, mist nets for both birds and bats and other techniques as appropriate. Noninvasive wildlife techniques are employed such as point counts, call surveys for birds and amphibians and the monitoring of populations through their sign such as tracks, scat or markings.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- read, write, integrate and analyze information from multiple resources on a topic in their major.
- speak and present before a group on a topic in their major.
- identify fish and mammal species.
- identify and operate equipment essential to the fish and wildlife fields.
- apply principles of mathematics to solve problems while collecting and analyzing data in field based courses and incorporate into computer generated field reports.
- apply their knowledge of ecological principles.
- demonstrate an understanding of the impact of their behaviors on local, regional and global sustainability.
- apply ecological principles to the management of fish or wildlife.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 103 Composition II
- COM 110 Public Speaking

Social Science
- 3 credit hours of Social Science Electives
- 3 credit hours of History (HIS)

Natural Sciences and Mathematics
- BIO/CON 103 Environmental Science OR CHM 121 General Chemistry I
- BIO 121 General Biology I
- BIO 122 General Biology II
- BIO 221/CON 202 Principles of Terrestrial and Aquatic Ecology
- MAT 121 Statistics I OR MAT 145 College Algebra

Conservation
- CON 100 Introduction to Environmental Conservation
- CON 102 Introduction to Fish and Wildlife
- CON 113 Wildlife Field Techniques
- CON 116 Fisheries Techniques
- CON 214 Fisheries Management OR CON 216 Wildlife Management

Approved Conservation Electives
9 credit hours of Conservation (CON) Electives
- CON 118 Introduction to Natural Resources Law
- BIO 250/CON 205 Field Botany
- CON 214 Fisheries Management
- CON 216 Wildlife Management
- CON 218 Fish Culture Techniques
- CON 219 Introduction to Aquaculture
- CON 225 Introduction to Wildlife Diseases
- CON 226 Fisheries Field Assessment
- CON 229 Stream Ecology
- CON 233 Laws for the Use & Protection of Water & Land Resources
- CON 234 Laws for the Management of Air Resources, Solid Waste, and Hazardous Substances
- CON 235 Wetland Science and Practice
- CON 236 Wetland Mammals
- CON 237 Black Bear Management I
- CON 238 Black Bear Management II
- CON 242 Field Study of Birds
- BIO/CON 246 Limnology

Information Management
- GIS/CON 130 Introduction to Geographic Information Systems
- CSC 134 Core Word
- CSC 135 Core Excel

Health/Physical Education
- 2 credit hours of Health/Physical Education (PE) Electives

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different
sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester  (16 Credit Hours)
- ENG 101 Composition I .................................... (3)
- BIO 121 General Biology I ................................. (4)
- CON 100 Introduction to Environmental Conservation. (3)
- CON 102 Introduction to Fish and Wildlife .............. (3)
- CSC 134 Core Word ....................................... (1)
- CSC 135 Core Excel ......................................... (1)
- Health/Physical Education (PE) Elective ................. (1)

Second Semester  (17 Credit Hours)
- ENG 103 Composition II ................................... (3)
- BIO 122 General Biology II ................................. (4)
- BIO/CON 103 Environmental Science ..................... (4)
- MAT 121 Statistics I or MAT 145 College Algebra ......... (3)
- Social Science Elective ..................................... (3)

Third Semester  (16 Credit Hours)
- BIO 221/CON 202 Principles of Terrestrial and Aquatic Ecology .(3)
- COM 110 Public Speaking .................................. (3)
- CON 113 Wildlife Field Techniques ........................ (3)
- CON 116 Fisheries Techniques .............................. (3)
- CON Elective ............................................. (3)
- Health/Physical Education (PE) Elective ................. (1)

Fourth Semester  (15 Credit Hours)
- CON Elective ............................................. (3)
- CON Elective ............................................. (3)
- CON 214 Fisheries Management
  OR
- CON 216 Wildlife Management ............................ (3)
- GIS/CON 130 Introduction to Geographic Information Systems .................. (3)
- History (HIS) Elective ................................. (3)
Game Programming & Design Associate Degree in Applied Science (A.A.S.)
HEGIS 5103

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
Game programming is one of the fastest growing industries in the computer programming and technology sector. According to the Occupational Outlook Handbook, employment of computer programmers is expected to grow 8 percent from 2012 to 2022.

The Program
Students in the A.A.S. in Game Programming and Design degree program will learn how to use the most recent technologies and tools for web application development. Students will also gain a high degree of hands-on experience with the design and development of game application software while also learning the theory and fundamentals of game design and programming, such as developing and applying an algorithmic approach to problem solving, using structured programming techniques, and designing and building databases. The capstone project for this program is the design and development of an actual game software application. Throughout the program, students will collect samples of their work and create a professional portfolio to be used in pursuing a job in the game industry.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
- COM 215 Script Writing

Social Science
- 3 credit hours of Social Science Electives

Mathematics
- MAT 152 Pre-Calculus or higher
- MAT 220 Discrete Mathematics

Natural Science
- PHY 118 College Physics I
- PHY 245 Physics of Animation

Computing Sciences
- CSC 103 Computing Sciences Portal
- CSC 115 Introduction to Programming and Computing
- CSC 141 Introduction to the Game Industry
- CSC 190 Data Structures I
- CSC 200 Data Structures II
- CSC 216 Introduction to C#
- CSC 241 Fundamentals of Game Design
- CSC 242 Introduction to 3D Computer Animation
- CSC 251 Applied Database Concepts
- CSC 252 Multimedia Development
- CSC 255 Game Programming Team Capstone Project

Health/Physical Education
- 2 credit hours of Health/Physical Education (PE) electives (PE 122 Concepts of Wellness or PE 164 Stress Reduction through Exercise recommended)

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester (17 Credit Hours)
- ENG 101 Composition I ..................................... (3)
- COM 110 Public Speaking .................................. (3)
- CSC 103 Computing Sciences Portal ...................... (2)
- CSC 115 Introduction to the Game Industry .............. (3)
- CSC 141 Introduction to the Game Industry .............. (3)
- MAT 152 Pre-Calculus ..................................... (3)

Second Semester (16 Credit Hours)
- ENG 102 Introduction to Literature ....................... (3)
- CSC 190 Data Structures I ................................ (3)
- CSC 241 Fundamentals of Game Design ................. (3)
- PHY 118 College Physics I ................................ (4)
- Social Science Elective .................................... (3)

Third Semester (17 Credit Hours)
- COM 215 Script Writing ................................... (3)
- CSC 200 Data Structures II ............................... (4)
- CSC 216 Introduction to C# ............................... (3)
- CSC 242 Introduction to 3D Computer Animation ...... (3)
- PHY 245 Physics of Animation ........................... (4)

Fourth Semester (14 Credit Hours)
- MAT 220 Discrete Mathematics ......................... (3)
- CSC 251 Applied Database Concepts .................... (3)
- CSC 252 Multimedia Development ....................... (3)
- CSC 255 Game Programming Team Capstone Project  (3)
- PE 122 Concepts of Wellness ............................ (2)*
- PE 164 Stress Reduction through Exercise ............ (2)*

Notes:
* Recommended courses.
Graphic Design Associate Degree in Applied Science (A.A.S.)
HEGIS 5012

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
According to the Occupational Outlook Handbook, employment of graphic designers is expected to grow 7 percent from 2012 to 2022. Job prospects will be best for experienced, creative graduates who communicate well. The experience provided by the Graphic Design degree program at Finger Lakes Community College can help you meet the challenges of a highly competitive job market.

The Program
The Associate in Applied Science (A.A.S.) degree in Graphic Design at FLCC stresses a solid foundation in drawing and two-dimensional design. The course work involves both theoretical and practical problem solving.

Technology: Computer technology plays a major role in the graphic arts industry, and our students are expected to become proficient in computer use. Our computer graphics lab has Macintosh computers equipped with publishing, design, and illustration software packages. Networked computer peripherals include laser printers, scanners, and color ink-jet printers.

Honors Courses: In addition, the College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:

- exhibit talent, skill, growth and mastery in the field of Graphic Design.
- articulate the look, feel, and technical proficiency of their designs and personal aesthetic, and communicate in a way that suggests their understanding of current design trends and societal values.

Students’ body of work will exhibit a technical competency which clearly illustrates a solid understanding of how to implement the computer as an artistic tool.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- 6 credit hours of Humanities Electives

Social Science
- 6 credit hours of Social Science Electives

Mathematics and/or Science
- 6 credit hours of Mathematics Electives and/or Science Electives

Art and Graphic Design
- ART 102 Foundation Drawing I
- ART 103 Foundation Drawing II
- ART 104 Design I
- ART 105 Design II
- ART 115 Computer Imaging
- ART 116 Computer Publishing
- ART 215 Graphic Arts and Advertising I
- ART 216 Graphic Arts and Advertising II
- ART 220 Graphic Illustration
  OR
- ART 222 Design for the Web
- 6 credit hours of approved Art Electives

Health/Physical Education Electives
- 4 credit hours of Health/Physical Education (PE) Electives

General Electives
- 3 credit hours of General Electives

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester (16-17 Credit Hours)
- ENG 101 Composition I ................................ (3)
- ART 102 Foundation Drawing I .......................... (3)
- ART 104 Design I .......................................... (3)
- Social Science Elective ...................................... (3)
- Mathematics Elective ..................................... (3-4)
- Health/Physical Education (PE) Elective ................. (1)

Second Semester (16-17 Credit Hours)
- ENG 102 Introduction to Literature ..................... (3)
- ART 103 Foundation Drawing II ........................ (3)
- ART 105 Design II .......................................... (3)
- Mathematics Elective ..................................... (3-4)
- Science Elective ........................................... (3-4)
- Health/Physical Education (PE) Elective ................. (1)

Third Semester (16 Credit Hours)
- ART 115 Computer Imaging ................................ (3)
- ART 215 Graphic Arts and Advertising Technology I .... (3)
- Art Elective .................................................. (3)
- Humanities Elective ...................................... (3)
- General Elective .......................................... (3)
- Health/Physical Education (PE) Elective ................ (1)
Fourth Semester  (16 Credit Hours)

- ART 116 Computer Publishing ........................................... (3)
- ART 216 Graphic Arts and Advertising Technology II ............ (3)
- ART 220 Graphic Illustration ............................................. (3)
  OR
- ART 222 Design for the Web ............................................ (3)
- Art Elective ........................................................................ (3)
- Humanities Elective ......................................................... (3)
- Health/Physical Education (PE) Elective ......................... (1)
Horticulture
Associate Degree in
Applied Science (A.A.S.)
HEGIS 5402
The Degrees
Associate in Applied Science (A.A.S.) Certificate
The Outlook
According to the U.S. Labor Department, a growth in the area of landscape development is expected through 2020, due to an increase in new construction and a growing commitment to environmental planning and historic preservation. In addition, environmental concerns and increased demand for sustainably designed projects will spur demand for professionals with this area of expertise.

Employment opportunities exist in golf courses and lawn management, landscape design and sales, arboriculture, plant propagation and nursery management, floriculture and greenhouse management, integrated pest management, garden center management, applied research, and education.

The Program
The Associate in Applied Science (A.A.S.) degree in Horticulture is designed for students who enjoy working with nature to preserve plants and improve the environment. Horticulture enhances our living environment and merges the natural ecology of the land with the preservation and development of ecologically sound landscapes. Students in this program master the culture and production of plants, the development of landscape plans, and the protection of shrubs, trees, turfgrasses, and foliage plants from pests. They also learn to determine what composition of plant life will not only survive in a landscape, but will benefit the environment.

FLCC’s Horticulture Program is widely respected for its emphasis on quality. Our instructors are experts in the field and are often called upon for consultation and assistance by local and national agencies. Our small class size allows for individual attention, enabling you to uncover your talents and develop strong skills.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- read, write, integrate and analyze information from multiple resources on a topic in their major.
- speak and present before a group on a topic in their major.
- test for and classify soils commonly found in Upstate, Central, and Western New York State using standard testing procedures and published reference materials.
- understand the impact of their behaviors on local, regional and global sustainability.
- perform a variety of hands-on techniques relative to the horticulture field including installation in both the field and greenhouse, plant pruning, general and specific care, maintenance and production techniques.
- demonstrate the ability to develop written, computer generated documents in direct support of an internship search.
- score 65% or higher on the four-part horticulture program exit exam.
- apply principles of mathematics to solve problems related to horticulture volumes and fertilizers.
- demonstrate professional competency by identifying plants, pests, diseases and disorders prevalent in the horticulture industry.

Curriculum Requirements
Students are required to complete a minimum of 67 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG101 Composition I
- ENG 102 Introduction to Literature

Social Science
- 6 credit hours of Social Science electives

Natural Science
- BIO 121 General Biology
- BIO 251 Plant Structure and Function
- BIO 260 Plant Pathology
- BIO 280 Entomology

Horticulture
- AGR 100 Soil Science
- HRT 110 Introduction to Horticulture
- BIO/HRT 151 Plant Materials
- HRT 200 Integrated Pest Management
- HRT 220 Field Experiences in Horticulture
- 12 credit hours of Horticulture Electives

Natural Resources Conservation
- BIO/CON 103 Environmental Science
- BIO 221/CON 202 Principles of Terrestrial and Aquatic Ecology

Health/Physical Education
- 4 credit hours

Electives
- 3 credits hours Mathematics OR BUS 147 Small Business Management

Sample Schedule
The schedule below shows how the requirements for the A.A.S. Horticulture degree may be met in four semesters. This schedule is an example of one of many possible schedules. It is included here only as an illustration of the type of schedule that might be followed by a full-time student. Many students attending Finger Lakes Community College who have work and/or family obligations choose a different sequence of courses and take more than four semesters to fulfill the requirements for the A.A.S. Horticulture degree. Similarly, students who find they need to take some additional course work to better prepare them for courses included in the A.A.S. Horticulture degree program may plan a schedule that takes more than four semesters to complete the degree. All students should consult their advisor when they plan their schedule.
First Semester (17 Credit hours)
- ENG 101 Composition I ..................................... (3)
- AGR 100 Soil Science .................................... (3)
- BIO 121 General Biology I ................................. (4)
- BIO/HRT 151 Plant Materials ............................... (3)
- HRT 110 Introduction to Horticulture ....................... (3)
- Health/Physical Education Elective .......................... (1)

Second Semester (18 Credit hours)
- ENG 102 Introduction to Literature .......................... (3)
- BIO/CON 103 Environmental Science ........................ (4)
- BIO 251 Plant Structure and Function ........................ (4)
- Horticulture Elective ...................................... (3)
- Horticulture Elective ...................................... (3)
- Health/Physical Education Elective .......................... (1)

Third Semester (17 Credit hours)
- BIO 221/CON 202 Principles of Terrestrial and Aquatic Ecology ...(3)
- BIO 260 Plant Pathology ................................... (4)
- BIO 280 Entomology ...................................... (3)
- Horticulture Elective ...................................... (3)
- Mathematics Elective OR Small Business Management* .......... (3)
- Health/Physical Education Elective .......................... (1)

Fourth Semester (15 Credit hours)
- HRT 200 Integrated Pest Management ........................ (3)
- HRT 220 Field Experiences in Horticulture ................. (2)
- Horticulture Elective ...................................... (3)
- Social Science Elective .................................... (3)
- Social Science Elective .................................... (3)
- Health/Physical Education Elective .......................... (1)

Notes:
* With approval of advisor.
Hotel & Resort Management
Associate Degree in Applied Science (A.A.S.)
HEGIS 5010

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
According to the Occupational Outlook Handbook, employment of lodging managers is projected to grow 1 percent from 2012 to 2022. Applicants with a bachelor’s degree in hotel or hospitality management are expected to have the best job opportunities.

The Program
The Associate in Applied Science (A.A.S.) degree in Hotel and Resort Management at FLCC is designed to provide you with a broad-based knowledge of the hotel and resort industry by analyzing hotel management theories and industry trends. Throughout the program, students spend considerable time in hotels for a firsthand look at this dynamic field.

Technology: Our program utilizes the most advanced industry computer software, including the Logistix property management system. You will also work with desktop publishing packages to produce menus and industry-related flyers and make use of the Internet to correspond with other hotel students and with companies throughout the world.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to demonstrate:

- the ability to recognize service moments of truth, develop customer service strategies, and provide exceptional, individualized, quality guest service.
- The ability to apply accepted mathematical formulas in the areas of front office operations, revenue management, restaurant applications, and housekeeping operations to the managerial decision-making process.
- knowledge of the importance of implementing and maintaining professional industry service standards as they relate to overall organizational success.
- knowledge of the guest cycle as it relates to the actions performed by front office at a hotel.
- the ability to recognize and assess conflicts in hospitality situations involving customers, employees and other individuals servicing the hotel and restaurant industry and, develop and implement solutions that ensure guest satisfaction.
- knowledge of hospitality marketing practices and the relevant sales skills necessary for a successful career in hospitality sales and marketing.
- safe food handling procedures and delineate the principles of responsible alcohol distribution.
- oral, written, and interpersonal communication skills required in hospitality management.
- knowledge of the interconnected departmental responsibilities inherent in successful meeting and food & beverage function execution and delineate methods and practices necessary for proficient meeting planning, conference management, and event planning.
- knowledge of the human resources policies and procedures effecting the vastly diverse managers and employees of the hotel and restaurant industries.
- knowledge of the departments, employment positions, and managerial structures utilized in the operations of hotels and restaurants as well as the responsibilities associated with each.
- knowledge of current hospitality trends, including sustainability as it relates to the hotel and restaurant industries.
- knowledge of the legal landscape in hospitality including issues such as guest safety, facility security, and negligence, sanitation, and matters of discrimination.
- the ability to employ computer software utilized by management in the hospitality industry.
- knowledge of various food & beverage enterprises in the hospitality industry including hotel food & beverage options such as room service and banquets and catering.
- knowledge of the ethics, values, and acceptable professional behaviors employed by individuals in the hospitality industry.
- knowledge of managerial methodologies and supervisory strategies utilized in hospitality staff management.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 69 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
- COM 115 Interpersonal Communication
- SPN 140 Occupational Spanish

Social Science
- ECO 100 Survey of Economics
- 3 credit hours of Social Science Electives

Mathematics and/or Science
- MAT 121 Statistics I
- 3 credit hours of Mathematics Electives and/or Science Electives

Computer Science
- CSC 100 Computing in the Information Age
- CSC Elective

Business
- ACC 101 Principles of Financial Accounting
- BUS 123 Business Communications

Hotel and Resort Management
- HTM 100 Principles of Hotel/Resort Operations
- HTM 130 Introduction to Food and Beverage
- HTM 135 Rooms Division Management
- HTM 205 Principles of Food Production
- HTM 210 Hospitality Computer Applications
- HTM 220 Hospitality Marketing and Sales
- HTM 225 Meeting Planning and Conference Management
- HTM 230 Hotel Law
- HTM 250 Hotel Internship
Health/Physical Education
- 4 credit hours of Health/Physical Education (PE) Electives

General Electives
- 3 credit hours of General Electives

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester  (16 Credit Hours)
- ENG 101 Composition I .................................... (3)
- CSC 100 Computing in the Information Age .................. (3)
- ECO 100 Survey of Economics* ............................. (3)
- HTM 100 Principles of Hotel/Resort Operations ............... (3)
- HTM 130 Introduction to Food and Beverage ................. (3)
- Health/Physical Education (PE) Elective ...................... (1)

Second Semester  (19 Credit Hours)
- ENG 102 Introduction to Literature .......................... (3)
- BUS 123 Business Communications .......................... (3)
- HTM 135 Rooms Division Management ...................... (3)
- HTM 230 Hotel Law ....................................... (3)
- MAT 121 Statistics I ....................................... (3)
- General Elective ........................................... (3)
- Health/Physical Education (PE) Elective ...................... (1)

Third Semester  (19 Credit Hours)
- ACC 101 Principles of Financial Accounting .................. (4)
- COM 110 Public Speaking .................................. (3)
  OR
- COM 115 Interpersonal Communication ..................... (3)
- HTM 220 Hospitality Marketing and Sales .................... (3)
- HTM 225 Meeting Planning and Conference Management ...... (3)
- SPN 140 Occupational Spanish .............................. (3)
- Health/Physical Education (PE) Elective** .................... (3)

Fourth Semester  (17-18 Credit Hours)
- HTM 205 Principles of Food Production .................... (4)
- HTM 210 Hospitality Computer Applications ................ (3)
- HTM 250 Hotel Internship ................................... (3)
- Mathematics Elective ...................................... (3-4)
  OR
- Science Elective ............................................ (3-4)
- Social Science Elective ..................................... (3)
- Health/Physical Education (PE) Elective ...................... (1)

Notes:
* Students planning to pursue a B.S. degree in Hotel Management should take ECO 210 Principles of Macroeconomics.
** PE 214 Advanced First Aid, CPR and AED is recommended.
Information Technology
Associate Degree in
Applied Science (A.A.S.)
HEGIS 5103.00

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
With the global explosion of mobile devices and Internet-based technologies, and the need to manage digital information and communications in secure environments, the field of information technology is undergoing rapid changes. The A.A.S. degree program in Information Technology at Finger Lakes Community College is continually evolving to meet the demands of the field and our regional industries and businesses.

According to Computerworld’s Hot IT Skills for 2014, companies are planning significant hiring in the areas of Programming and Application Development, Help Desk/Technical Support, Networking, Mobile Applications and Device Management, Project Management, Database Administration, Security Compliance/Governance, and Business Intelligence/Analytics.

The Program
In the A.A.S. Information Technology program, students complete a set of core courses that provide a strong foundation for their studies in information technology. Students complete courses in application programming, networking, hardware and operating systems, and at the end of their studies each student is required to complete an internship experience allowing them to apply the skills learned in lab-based classrooms to a real-time business environment.

Advisement Areas: Based on their individual career goals, students then select one specialty area, called advisement areas, on which to focus their studies. FLCC’s program includes two separate advisement areas in:

- Networking and Security
- Web and Multimedia Application Development

Advantages: The program is accredited and flexible. It meets many employers’ tuition reimbursement policies and allows students to earn college credits for their studies, while at the same time receiving the preparation needed for certification exams. While certifications rapidly become outdated, college credits retain their value and provide the student with a strong foundation for professional growth. An additional advantage of FLCC’s program is that it can be completed through part-time, evening studies.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:

- demonstrate the ability to safely assemble, configure, and optimize modern computer systems.
- demonstrate the ability to research, design, build, configure, and implement effective computer network systems.
- demonstrate the ability to apply knowledge of mathematics in the development of logical computer program algorithms and technical solutions.
- write clear and concise technical documentation, user documentation, technical specifications, and needs analyses.
- locate, research, analyze, and evaluate technical materials and professional technical resource organizations.
- effectively organize their thoughts, plan a presentation, and deliver oral presentations to an audience of their peers and instructors.
- demonstrate the ability to be effective team members, whether in the workplace or in society, by learning how to work together and communicate with each other in order to create a technology solution or final project within a required timeframe.
- discuss key ethical issues and global concerns in relation to the field of information technology, and their responsibility to this field as information technology professionals of the future.
- demonstrate the ability to research, identify, evaluate, analyze, select, and implement current technologies as appropriate in order to implement effective computing solutions.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
  OR
- COM 115 Interpersonal Communication

Social Science
- ECO 210 Principles of Macroeconomics
- ECO 211 Principles of Microeconomics

Mathematics
- 6 credit hours of Mathematics Electives (MAT 121 or higher)

Information Technology Core
- CSC 103 Computing Sciences Portal
- CSC 115 Introduction to Programming and Computing
- CSC 250 Computing Sciences Internship
- CSC 260 Networking Technologies
- CSC 271 A+ Core Hardware and Operating Systems

Health/Physical Education
- 2 credit hours of Health/Physical Education (PE) Electives

Information Technology Advisement Areas (choose one)

Networking and Security Advisement Area I
- CSC 231 Systems Administration
- CSC 248 Command Line Network Administration
- CSC 261 Routing and Switching
- CSC 270 Principles of Information Security
- CSC 272 Linux
- CSC 273 Ethical Hacking
- CSC 274 Computer Forensics and Investigation
- PLG 110 Computer Law and Policy
- Advisor Approved Elective*
Web and Multimedia Application Development Area 2

- CSC 215 Visual Basic
- CSC 222 Web Development I
- CSC 223 Web Development II
- CSC 224 User Interface Design
- CSC 232 Programming Mobile Applications
- CSC 235 Server Side Scripting
- CSC 251 Applied Database Concepts
- CSC 252 Multimedia Development
- Advisor Approved Elective **

Notes:
* Advisement Area 1 – 3 credits of CSC at the 200 level
** Advisement Area 2 – 3 credits of CSC at the 200 level, or PLG 110 Computer Law and Policy, or 3 credits of ART elective

Sample Schedules

The schedules below show how the requirements for this degree may be met in four semesters. The schedules are an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

Sample Schedule for Networking and Security Advisement Area:

First Semester (15 credit hours)
- ENG 101 Composition I .................................... (3)
- CSC 103 Computing Sciences Portal ......................... (2)
- CSC 115 Introduction to Programming and Computing ........ (3)
- ECO 210 Principles of Macroeconomics ...................... (3)
- Mathematics Elective (MAT 121 or higher) ................... (3)
- Health/Physical Education (PE) Elective ...................... (1)

Second Semester (18 credit hours)
- ENG 102 Introduction to Literature .......................... (3)
- CSC 260 Networking Technologies. . . . . . . . . . . . . . . . . . . . . . . . . . . (3)
- CSC 271 A+ Hardware and Operating Systems Technologies .... (3)
- Advisor Approved Elective* .................................... (3)

Third Semester (16 credit hours)
- CSC 248 Command Line Network Administration ............. (3)
- CSC 261 Routing and Switching ................................ (3)
- CSC 270 Principles of Information Security .................... (3)
- CSC 272 Linux ............................................ (3)
- COM 110 Public Speaking
  OR
  COM 115 Interpersonal Communication ..................... (3)
- Health/Physical Education (PE) Elective ...................... (1)

Fourth Semester (15 credit hours)
- CSC 231 Systems Administration ................................ (3)
- CSC 273 Ethical Hacking .................................... (3)
- CSC 274 Computer Forensics and Investigations ............ (3)
- CSC 250 Computer Sciences Internship ....................... (3)
- ECO 211 Principles of Microeconomics ...................... (3)

Notes:
* 3 credits of CSC at the 200 level

Sample Schedule for Web and Multimedia Application Development Advisement Area:

First Semester (15 credit hours)
- ENG 101 Composition I ..................................... (3)
- CSC 103 Computing Sciences Portal ......................... (2)
- CSC 115 Introduction to Programming and Computing ........ (3)
- ECO 210 Principles of Macroeconomics ..................... (3)
- Mathematics Elective (MAT 121 or higher) ................... (3)
- Health/Physical Education (PE) Elective ...................... (1)

Second Semester (18 credit hours)
- ENG 102 Introduction to Literature .......................... (3)
- CSC 222 Web Development I .................................. (3)
- CSC 224 User Interface Design ................................ (3)
- CSC 260 Networking Technologies. . . . . . . . . . . . . . . . . . . . . . . . . . . (3)
- CSC 271 A+ Hardware and Operating Systems Technologies .... (3)
- Advisor Approved Elective* .................................... (3)

Third Semester (16 credit hours)
- CSC 215 Visual Basic ....................................... (3)
- CSC 223 Web Development II .................................. (3)
- CSC 251 Applied Database Concepts .......................... (3)
- Mathematics Elective (MAT 121 or higher) ................... (3)
- COM 110 Public Speaking
  OR
  COM 115 Interpersonal Communication ..................... (3)
- Health/Physical Education (PE) Elective ...................... (1)

Fourth Semester (15 credit hours)
- CSC 232 Programming Mobile Applications .................. (3)
- CSC 235 Active Server Pages and Server-Side Scripting ....... (3)
- CSC 250 Computer Sciences Internship ....................... (3)
- CSC 252 Multimedia Development ........................... (3)
- ECO 211 Principles of Microeconomics ...................... (3)

Notes:
* 3 credits of CSC at the 200 level, or PLG 110 Computer Law and Policy, or 3 credits of ART elective

Notes:
* 3 credits of CSC at the 200 level
Instrumentation & Control Technologies Associate Degree in Applied Science (A.A.S.)
HEGIS 5314

The Degree
Associate in Applied Science Degree (A.A.S.)

The Outlook
According to the U.S. Department of Labor, advanced manufacturing will continue to be a high-growth industry through 2020. Employers need workers who are continually focused on innovating products and services, as well as production and business processes. Demand will remain high for ready and qualified employees that possess the technical skills essential to businesses that fall into the category of advanced manufacturing. Additionally, employers are seeking workers who are able to work in teams, have strong computer skills, are able to read and translate diagrams and flow charts, and have strong communication skills.

The Program
Finger Lakes Community College offers a two-year program leading to the Associate in Applied Science in Instrumentation and Control Technologies degree. This program provides graduates with multidisciplinary expertise to address workplace demands of emerging technology based businesses, by providing basic proficiencies for emerging knowledge and skill areas in data acquisition, automation, mechatronics, and control systems. The tight integration of the courses in mathematics, physics, computational skills; in turn are leveraged in subsequent courses in electronics, design, process improvement, data acquisition and automation technologies; all in a context of active learning methodologies such as project based hands-on problem solving, case studies, and reinforced through job shadowing and required internships. Soft skills such as communication (written, verbal, presentation) and teamwork are integral part of each of the technical courses in the program. The majority of the core courses needed for this degree are offered at FLCC’s Victor Campus Center.

Honors Courses:
The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- communicate technical information professionally in written, verbal, and presentation format with attention to business outcomes. Practice and assess teamwork on a routine basis.
- use, create, and assess quantitative models of systems based on fundamentals of integrated physics, mathematics and computation classes.
- use CAD software to create solid models of parts and assemblies, applying ANSI standards for multi-views and dimensioning.
- select material and processes appropriate for design projects, and access appropriate sources for assessing new materials and processes.
- use, model, analyze, and build basic analog and digital circuits.
- assess technical needs of appropriate sensors and signal conditioning to create and evaluate systems for data acquisition.
- use and assess business case for automation systems entailing parts or all of programmable logic, automation control, mechatronics, and machine vision.
- practice and articulate industry standard methodologies such as Lean Six Sigma for process and project planning and management.
- learn heuristics of troubleshooting and practice safety procedures.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 63 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- ENG 103 Composition II
- COM 110 Public Speaking

Mathematics
- MAT 145 College Algebra
- MAT 152 Pre-Calculus

Natural Science
- PHY 108 Applied Physics I
- PHY 109 Applied Physics II

Computing Science
- ESC 139 MS Access

Engineering Science
- ESC 105 Engineering Graphics
- ESC 174 Computing for Engineers II

Technology
- TECH 101 Materials & Processes I
- TECH 116 Introduction to Emerging Technologies
- TECH 122 Electronic Theory I
- TECH 123 Digital Electronics
- TECH 231 Automation of Data Acquisition
- TECH 232 Automation Control I
- TECH 233 Introduction to Process Improvement
- TECH 234 Automation Control II
- TECH 250 Technology Co-op
- TECH 259 Special Projects

Health/Physical Education
- 2 credit hours of Health/Physical Education (PE) Electives

Sample Schedule
The following schedule shows how the requirements for the A.A.S. Instrumentation and Control Technologies may be completed in four semesters. This schedule is an example of one of many possible schedules. It is included here only as an illustration of the type of schedule that might be followed by a full-time student. Many students attending Finger Lakes Community College who have work and/or family obligations choose a different sequence of courses and take more than four semesters to fulfill the requirements for the A.A.S. Instrumentation and Control Technologies degree. Students should consult their advisor when they plan their schedule.
### First Semester (15 Credit Hours)
- ESC 174 Computing for Engineers II (2)
- MAT 145 College Algebra (3)
- PHY 108 Applied Physics I (4)
- TECH 101 Material and Processes I (3)
- TECH 116 Introduction to Emerging Technologies (3)

### Second Semester (16 Credit Hours)
- ESC 105 Engineering Graphics (3)
- MAT 152 Pre-Calculus (3)
- PHY 109 Applied Physics II (4)
- TECH 122 Electronic Theory I (3)
- TECH 123 Digital Electronics (3)

### Third Semester (16 Credit Hours)
- ENG 101 Composition I (3)
- COM 110 Public Speaking (3)
- CSC 139 MS Access (1)
- PE Physical Education Elective (2)
- TECH 231 Automation of Data Acquisition (3)
- TECH 232 Automation Control I (4)

### Fourth Semester (16 Credit Hours)
- ENG 102 Introduction to Literature (3)
  OR
- ENG 103 Composition II (3)
- TECH 233 Introduction to Process Improvement (3)
- TECH 234 Automation Control II (4)
- TECH 250 Technology Co-op (6)
  OR
- TECH 259 Special Projects (6)
Marketing
Associate Degree in
Applied Science (A.A.S.)
HEGIS 5004

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
According to the Occupational Outlook Handbook, employment of advertising, promotions, and marketing managers is projected to grow 12 percent from 2012 to 2022, about as fast as the average for all occupations. Advertising, promotions, and marketing will continue to be essential for organizations as they seek to maintain and expand their share of the market.

Marketing, advertising, and promotions will continue to be essential for organizations as they look to maintain and expand their share of the market. To succeed in a career in marketing, students need to understand the relationship between the business world and the changing demographics of the workforce and consumers. Coursework focusing on the latest business trends combined with the opportunity to gain hands-on experience through a business internship brings this relationship into focus.

The Program
The Associate in Applied Science (A.A.S.) degree in Marketing at Finger Lakes Community College provides several advantages to students. Most of the required business courses have no more than twenty students, providing the opportunity for students and faculty to get to know each other. A student in this program has a name, not just a number, and academic advisement is given a high priority. The versatility of the degree prepares students for a variety of jobs which are readily available upon graduation.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students enrolled in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:

- demonstrate the ability to collect, process, and analyze consumer data to make informed marketing decisions
- demonstrate the ability to apply knowledge and skills to real-world experiences in an internship or job.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 65 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking

Social Science
- ECO 100 Survey of Economics or higher level Economics
- PSY 100 Introduction to Psychology

Mathematics
- MAT 110 Business Math
- 3 credit hours of Mathematics Electives*

Business
- ACC 101 Principles of Financial Accounting
- BUS 123 Business Communications
- BUS 142 Professional Selling
- BUS 146 Retail Business Management
- BUS 147 Small Business Management
- BUS 222 Marketing
- BUS 227 Business Law I
- BUS 229 Advertising
- BUS 236 Special Topics in Business
- 6 credit hours of Business Electives**

Computer Science
- 3 credit hours of Computer Science (CSC) Electives***

Health/Physical Education
- 4 credit hours of Health/Physical Education (PE) Electives

General Electives
- 3 credit hours of General Electives

Notes:
* MAT 121 Statistics I recommended
** BUS 120 Business Organization and BUS/PSY 124 Organizational Behavior recommended
*** Recommended CSC Elective sequence: CSC 134 Core Word AND CSC 135 Core Excel AND CSC 136 PowerPoint

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.
### First Semester (16 Credit Hours)
- ENG 101 Composition I .................................... (3)
- MAT 110 Business Math.................................. (3)
- BUS 142 Professional Selling ............................. (3)
- BUS 146 Retail Business Management ................. (3)
- PSY 100 Introduction to Psychology ...................... (3)
- Health/Physical Education (PE) Elective .................. (1)

### Second Semester (17 Credit Hours)
- ENG 102 Introduction to Literature ....................... (3)
- ACC 101 Principles of Financial Accounting ............ (4)
- BUS 147 Small Business Management .................... (3)
- BUS 222 Marketing ....................................... (3)
- COM 110 Public Speaking ................................ (3)
- Health/Physical Education (PE) Elective .................. (1)

### Third Semester (16 Credit Hours)
- BUS 123 Business Communications ........................ (3)
- ECO 100 Survey of Economics or higher ............... (3)
- Computer Science (CSC) Elective* ........................ (3)
- Mathematics Elective** .................................. (3)
- General Elective .......................................... (3)
- Health/Physical Education (PE) Elective .................. (1)

### Fourth Semester (16 Credit Hours)
- BUS 227 Business Law I .................................. (3)
- BUS 229 Advertising ...................................... (3)
- BUS 236 Special Topics in Business ....................... (3)
- Business Elective*** ..................................... (3)
- Business Elective*** ..................................... (3)
- Health/Physical Education (PE) Elective .................. (1)

**Notes:**

* Recommended CSC Elective sequence: CSC 134 Core Word AND CSC 135 Core Excel AND CSC 136 PowerPoint

** MAT 121 Statistics I recommended

*** BUS 120 Business Organization or BUS/PSY 124 Organizational Behavior recommended
Mechanical Technology Associate Degree in Applied Science (A.A.S.)  
HEGIS 5303

The Degree  
Associate in Applied Science (A.A.S.)

The Outlook  
According to the Occupational Outlook Handbook, employment of mechanical engineering technicians is projected to grow 5 percent from 2012 to 2022. Opportunities for those who can master new software and technology will be increasingly available. Those who have completed at least two years of post-secondary training and have developed strong technical skills and experience using CAD systems will be well qualified for the many opportunities that are anticipated. The A.A.S. Mechanical Technology Degree at Finger Lakes Community College is designed to provide you with the skills and experience required to build a successful and rewarding career.

The Program  
The Associate in Applied Science (A.A.S.) degree in Mechanical Technology provides knowledge and technical experience that enables you to assist engineers design, develop, test, and manufacture industrial machinery, consumer products, and other equipment. Instruction emphasizes developing your technical competence and utilizes computer-aided drafting (CAD). The majority of the core courses needed for this degree are offered at FLCC’s Victor Campus Center.

Technology: The CAD Lab offers twenty four networked PCs with current versions of AutoCAD, Inventor, AutoCAD Architecture, and Microsoft Office. Networked output devices include a 3D printer, color laser printer, and large format color plotter. Students also have access to the Engineering Lab with electronics and machining equipment.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes  
Upon completion of this degree program, students will be able to:
- apply knowledge and practice skills related to mechanical technology, allowing the successful graduate to be employed in an entry level position as a mechanical drafter, designer or technician working under the supervision of an engineer to design, develop, test, and manufacture industrial machinery, consumer products, and other equipment.
- demonstrate and apply knowledge of ASME (American Society of Mechanical Engineering) drawing standards.
- identify and select appropriate materials and manufacturing processes for mechanical designs.
- analyze and troubleshoot AC and DC circuits.
- use 2D and 3D CAD (computer-aided design & drafting) software as a design, drafting, and presentation tool.
- perform calculations to solve mechanical design problems.
- identify, specify, and design common machine elements such as cams, gears, shafts, belts, springs, clutches, and bearings.

Curriculum Requirements  
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). All technology students take a common core of courses during the first semester along with an introductory course in their chosen degree program. After the first semester, it is possible to transfer from one technology degree program to another without loss of credit. For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking

Social Science
- 3 credit hours of Social Science Electives

Mathematics
6 credit hours from the following Mathematics Electives:
- MAT 145 College Algebra
- MAT 152 Pre-Calculus
OR
- MAT 271 Calculus I
- MAT 272 Calculus II

Physics
- PHY 118 College Physics I AND PHY 119 College Physics II
OR
- PHY 151 General Physics I AND PHY 152 General Physics II

Mechanical Technology
- TECH 101 Materials and Processes I
- TECH 104 Materials and Processes II
- TECH 105 Engineering Drawing I
- TECH 106 Engineering Drawing II (2D AutoCAD)
- TECH 122 Electronic Theory I
- TECH 205 Engineering Drawing III
- TECH 206 Engineering Drawing IV
- TECH 216 Statics and Strength of Materials
- TECH 217 Dynamics and Strength of Materials
- TECH 220 Machine Design I
- TECH 221 Machine Design II

Approved Mechanical Technology Electives
3 credit hours from the following Technology Electives:
- CHM 121 General Chemistry I
- ESC 173 Computing for Engineers I
- ESC 174 Computing for Engineers II
- MAT 121 Statistics I
- MAT 122 Statistics II
- MAT 271 Calculus I
- MAT 272 Calculus II
- TECH 123 Digital Electronics
- TECH 130 Construction Materials
- TECH 219 3D AutoCAD
- TECH 233 Introduction to Process Improvement
- TECH 249 Building Mechanical Systems
- TECH 250 Technology Co-op

Health/Physical Education
- 2 credit hours of Health/Physical Education (PE) Electives

Sample Schedule  
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible
schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

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<tr>
<th>First Semester</th>
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<td>• ENG 101 Composition I .................................... (3)</td>
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<td>• TECH 105 Engineering Drawing I ........................... (3)</td>
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<td>• TECH 122 Electronic Theory I .............................. (3)</td>
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<td>• Health/Physical Education (PE) Elective ..................... (1)</td>
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<td>• Mathematics Elective* .................................... (3)</td>
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<td>• PHY 118 College Physics I .................................. (4)</td>
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<td>• TECH 104 Materials and Processes II ........................ (3)</td>
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<td>• TECH 106 Engineering Drawing II ............................ (3)</td>
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* Mathematics Elective
  • MAT 145 College Algebra and MAT 152 Pre-Calculus
  OR
  • MAT 271 Calculus I and MAT 272 Calculus II
The Degree
Associate in Applied Science (A.A.S.)

The Outlook
Careers in Natural Resources Conservation are as diverse as the environment itself. Positions such as environmental conservation officers, wildlife and fish technicians, land managers, rangers, nature center educators, environmental conservation technicians, and soil and water technicians bring graduates to locations from National Parks to urban areas. Finger Lakes Community College is one of the most successful colleges in New York State at placing graduates in these highly competitive positions. Graduates with this degree hold conservation jobs in more than 25 different states and are employed by federal, state, local and private agencies.

The Program
The Associate in Applied Science (A.A.S.) degree in Natural Resources Conservation at FLCC integrates diverse field experiences with classroom study, providing students with a broad awareness of environmental issues and an appreciation of our natural world. Courses in field botany, terrestrial and aquatic ecology, soils, waters and forests, fish and wildlife, and environmental science provide theoretical basis for what is learned outside the classroom.

In addition, students have the opportunity to use industry-standard research technology such as electro-fishing equipment, water quality probes, GIS computer software, and wildlife tracking radio-telemetry devices.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
• read, write, integrate and analyze information from multiple resources on a topic in their major.
• demonstrate professional competency by identifying plant, fish, mammal and bird species
• speak and present before a group on a topic in their major.
• demonstrate the ability to develop written, computer generated documents in direct support of a job search.
• understand the impact of their behaviors on local, regional and global sustainability
• apply their knowledge of ecological principles.
• apply principles of mathematics to solve problems for the management of natural resources.
• identify and operate equipment commonly used in the natural resources field.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 71 credit hours with a grade point average of not less than C (2.0). The Conservation Field Camp course (CON 190) is designed to provide one week of intense field experiences in conservation and recreation. The camp is held in May, immediately after the Spring Semester, and runs for one week. This course is required and should be taken as early as possible. For this degree program, you must successfully complete the following:

Humanities
• ENG 101 Composition I
• ENG 102 Introduction to Literature

Social Science
• 6 credit hours of Social Science Electives

Natural Science and Mathematics
• BIO 121 General Biology I
• BIO 122 General Biology II
• BIO 221/CON 202 Principles of Terrestrial and Aquatic Ecology
• BIO 250/CON 205 Field Botany
• 3 credit hours of Mathematics Electives

Natural Resources Conservation
• CON 100 Introduction to Environmental Conservation
• CON 101 Principles of Soils, Waters, Forests
• CON 102 Introduction to Fish and Wildlife
• BIO/CON 103 Environmental Science
• CON 190 Conservation Field Camp
• CON 200 Field Experiences in Conservation I
• CON 203 Seminar in Environmental Conservation
• 12 credit hours of Conservation Electives

Health/Physical Education
• 4 credit hours of Health/Physical Education (PE) Electives

Electives
• The remainder of required hours must be made up of approved electives.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester (17 Credit Hours)
• ENG 101 Composition I .................................. (3)
• BIO 121 General Biology I .................................. (4)
• CON 101 Principles of Soils, Waters, Forests .............. (3)
• CON 100 Introduction to Environmental Conservation .... (3)
• Social Science Elective .................................... (3)
• PE 150 Beginning Camping ................................ (1)

Second Semester (18 Credit Hours)
• ENG 102 Introduction to Literature ........................ (3)
• BIO 122 General Biology II ................................ (4)
• BIO/CON 103 Environmental Science ...................... (4)
• CON 102 Introduction to Fish and Wildlife .................. (3)
• Conservation Elective ...................................... (3)
• PE 250 Wilderness Camping ................................ (1)
Summer Session (3 Credit Hours)

• CON 190 Conservation Field Camp*............................(3)

Third Semester (18 Credit Hours)

• BIO 221/CON 202 Principles of Terrestrial and Aquatic Ecology .(3)
• Mathematics Elective** ............................................(3)
• General Elective ....................................................(3)
• BIO 250/CON 205 Field Botany .................................(3)
• Conservation Elective*** .........................................(3)
• CON 200 Field Experiences in Conservation I ...............(2)
• Health/Physical Education (PE) Elective ......................(1)

Fourth Semester (16 Credit Hours)

• CON 203 Seminar in Environmental Conservation ..........(3)
• Social Science Elective ........................................... (3)
• Conservation Elective*** .........................................(3)
• Conservation Elective*** .........................................(3)
• Conservation Elective*** .........................................(3)
• PE 252 Survival Camping ........................................(1)

Notes:
* CON 190 Conservation Field Camp is held in May, immediately after the Spring Semester, and runs for one week. This course is required and should be taken as early as possible.
** Statistics course recommended
*** In the A.A.S. Natural Resources Conservation degree program, students may take one ENV Elective in place of one CON Elective.
Natural Resource Conservation: Law Enforcement Associate Degree in Applied Science (A.A.S.) HEGIS 5499

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
Increasing concern with the health of the global environment has resulted in the enactment of numerous laws to regulate solid and hazardous waste disposal and the use of wildlife, plant, land, air, and water resources. Careers as environmental conservation law enforcement officers, marine recreational vehicle officers, fish and wildlife agents, park rangers, park police, and police officers address the needs of protecting our natural assets. The program at Finger Lakes Community College brings the relationship between conservation and law enforcement into focus.

The Program
The Associate in Applied Science (A.A.S.) degree in Natural Resource Conservation: Law Enforcement at FLCC integrates conservation law courses and environmental conservation courses such as terrestrial and aquatic ecology, fish and wildlife management, and environmental science with courses in criminal justice.

Field Work: The program includes an extensive field study component through which students learn about the natural resources that they wish to protect. Students have the opportunity to use industry-standard research technology such as electro-fishing equipment, water quality probes, GIS computer software, and wildlife tracking radio-telemetry devices. Field experiences include classes at Muller Field Station, the East Hill Campus, a week-long Conservation Field Camp, and day trips to landfills, petroleum storage facilities, and lawn and garden centers to monitor their compliance with environmental laws.

Honors Courses: In addition, the College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- read, write, integrate and analyze information from multiple resources on a topic in their major.
- demonstrate professional competency by identifying plant, fish, mammal and bird species
- speak and present before a group on a topic in their major.
- demonstrate the ability to develop written, computer generated documents in direct support of a job search.
- understand the impact of their behaviors on local, regional and global sustainability
- apply their knowledge of ecological principles.
- demonstrate professional competency through practical application of the NYS Environmental Conservation Laws.
- apply principles of mathematics to solve problems for the management of natural resources.
- identify and operate equipment commonly used in the natural resources field.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 72 credit hours with a grade point average of not less than C (2.0). The Conservation Field Camp course (CON 190) is designed to provide one week of intense field experiences in conservation and recreation. The camp is held in May, immediately after the Spring Semester, and runs for one week. This course is required and should be taken as early as possible. For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature

Social Science
- 6 credit hours of Social Science Electives

Natural Science and Mathematics
- BIO 121 General Biology I
- BIO/CON 103 Environmental Science
- CON 100 Introduction to Environmental Conservation
- CON 190 Conservation Field Camp
- CON 200 Field Experience in Conservation I
- CON 203 Seminar in Environmental Conservation
- CON 118 Introduction to Natural Resource Law
- CON 233 Laws for the Use and Protection of Water and Land Resources
- CON 234 Laws for the Management of Air Resources, Solid Waste and Hazardous Substances
- 6 credit hours of Conservation Electives

Criminal Justice
- CJC 105 Criminal Law
- CJC 110 Criminal Procedure Law

Health/Physical Education
- 4 credit hours of Health/Physical Education (PE) Electives

General Electives
- 3 credit hours of General Electives

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester (17 Credit Hours)
- ENG 101 Composition I ..................................... (3)
- BIO 121 General Biology I ................................ (4)
- CON 100 Introduction to Environmental Conservation (3)
- CJC 105 Criminal Law .................................... (3)
- CON 118 Introduction to Natural Resource Law ............... (3)
- PE 150 Beginning Camping .................................. (1)
Second Semester  (18 Credit Hours)
- ENG 102 Introduction to Literature .................................. (3)
- BIO 122 General Biology II ........................................... (4)
- CJC 110 Criminal Procedure Law ................................... (3)
- BIO/CON 103 Environmental Science ............................... (4)
- CON 102 Introduction to Fish and Wildlife ....................... (3)
- PE 250 Wilderness Camping ................................. (1)

Summer Session  (3 Credit Hours)
- CON 190 Conservation Field Camp* .............................. (3)

Third Semester  (18 Credit Hours)
- BIO 221/CON 202 Principles of Terrestrial and Aquatic Ecology . (3)
- CON 233 Laws for the Use and Protection of Water
  and Land Resources .................................................. (3)
- Conservation Elective ................................................ (3)
- Social Science Elective ............................................. (3)
- Mathematics Elective .............................................. (3)
- General Elective ...................................................... (3)

Fourth Semester  (16 Credit Hours)
- CON 203 Seminar in Environmental Conservation ........... (3)
- CON 200 Field Experiences in Conservation I .............. (2)
- CON 234 Laws for the Management of Air Resources,
  Solid Waste and Hazardous Substances ....................... (3)
- Conservation Elective ................................................ (3)
- Health/Physical Education Elective .......................... (2)
- Social Science Elective ............................................. (3)

Notes:
* CON 190 Conservation Field Camp is held in May, immediately
  after the Spring Semester, and runs for one week. This course is
  required and should be taken as early as possible.
Nursing
Associate in
Applied Science Degree (A.A.S.)
HEGIS 5208.10

The Outlook
The employment outlook for registered nurses continues to increase. According to the Occupational Outlook Handbook, employment of registered nurses is projected to grow 19 percent from 2012 to 2022, faster than the average for all occupations. Growth will occur for a number of reasons, as there will be an increased emphasis on preventative care. The growing rate of chronic conditions (such as diabetes and obesity) and the demand for healthcare services from the baby boomer population will create job opportunities in the field. Finger Lakes Community College offers a highly competitive nursing program, which has been accredited by the Accreditation Commission for Education in Nursing* since 1978.

* FLCC's program is accredited with the Accreditation Commission for Education in Nursing, 3343 Peachtree Road NE, Suite 850, Atlanta, Georgia 30326. Telephone: 404.975.5000.

The Program
The Associate in Applied Science (A.A.S.) degree in Nursing offers a registered nurse (R.N.) course of study, utilizing a state-of-the-art nursing lab, audio-visual lab, and computer-assisted instruction. In addition to developing the skills necessary for nursing practice, students in the program receive a broad-based liberal arts education. After completing the course of study, students are qualified to take a national licensing exam to become licensed nurses. The overall passing rate for FLCC nursing students is competitive with state and national averages.

Path to Nursing Courses: A sequence is provided for those students who either apply too late in the year for admission to the nursing curriculum, have not met the prerequisites for admission, or prefer to pursue the nursing curriculum on a part-time or reduced course load basis. An accelerated option for LPNs is also available. For details, contact the Nursing Department.

Faculty: The nursing faculty at Finger Lakes Community College are well-respected in their areas of expertise. They have presented at national workshops and authored published works.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Student Learning Outcomes
- Students will provide and advocate for safe patient-centered care using sound nursing judgment to assist individuals, families and communities to achieve optimal adaptation to changing health.
- Students will practice within a professional, legal, and ethical scope.
- Students will function as a member of the Interprofessional team through effective communication and mutual respect to achieve quality patient outcomes.
- Students will promote safe practice within changing and uncertain environments through the use of evidence based practice standards, information management, and a spirit of inquiry.

Program Learning Outcomes
- Graduates will pass the NCLEX-RN at or above the state/national levels as first-time test takers.
- Graduates will report satisfaction with their educational preparation.
- Graduates will practice as satisfactory entry-level nurses.
- Graduates will be actively engaged in continuing education.

The Experience
Clinical experiences at a variety of health care agencies enhance the program. Opportunities for forty-hour clinical practicums exist during the January and Summer Sessions. Nursing and Liberal Arts students who are on a path to nursing are invited to become members of FLCC’s Nursing Club, which promotes fellowship and high standards of nursing.

The Graduates
Graduates in nursing who have sought employment have found it. Many transfer to baccalaureate degree programs in nursing. Transfer Articulation Agreements are in place for Nazareth College, State University College at Brockport, St. John Fisher College, The Sage Colleges, LeMoyne College, SUNY IT, and SUNY Upstate Medical University. Joint Admission Agreements are in place with Roberts Wesleyan College, St. John Fisher College, and the University of Rochester*

* This is a sampling of some of the four-year colleges and universities to which our students have transferred. Please consult your advisor or the Educational Planning and Career Services office for a complete listing of transfer agreements between Finger Lakes Community College and four-year institutions.

The Scholarships
Scholarship opportunities exist through the FLCC Foundation and various other organizations. For more information, contact a member of the Nursing Department or the Financial Aid Office.

The Faculty
All full-time Nursing faculty have a master's degree in Nursing. They collectively bring many years of clinical practice experience within the profession. Many continue to work in the acute and public healthcare settings in addition to their faculty roles. A number of the faculty have advanced certification in specialty areas that goes beyond their basic nursing education. All faculty spend many hours each year in continuing education and professional development activities in order to keep their skills and knowledge on the cutting edge of health care information.

Curriculum Requirements
Students are required to complete a minimum of 67 semester hours with a grade point average of not less than C (2.0). A minimum of C in Human Anatomy and Physiology I & II is required to continue in the nursing program. In addition, satisfactory grade performance in the Nursing Program includes a minimum of C+ (2.5) in NUR 100 Fundamentals of Nursing, and C (2.0) in each succeeding nursing content course. Unsatisfactory clinical performance in nursing negates academic grade performance. For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 103 Composition II
- 3 credit hours Humanities Elective

Social Science
- PSY 100 Introduction to Psychology
- PSY 200 Developmental Psychology
- SOC 100 Introduction to Sociology
Nursing
- NUR 100 Fundamentals of Nursing
- NUR 101 Nursing Care of the Adult and Child I
- NUR 202 Nursing Care of the Adult and Child II
- NUR 203 Maternal-Child Health Nursing
- NUR 204 Psychiatric/Mental Health Nursing
- NUR 215 Nursing Seminar
- NUR 260 Nursing Capstone Internship

Physical Education Elective
- Minimum 1 credit hour activity class*

Electives
- Minimum 1 credit hour

Notes:
* PE activity classes include golf, bowling, racquetball, badminton, tennis, etc.

Sample Schedule
The schedule below shows how the requirements for the A.A.S. Nursing degree may be met in four semesters. This schedule is an example of one of many possible different schedules.

It is included here only as an illustration of the type of schedule that might be followed by a full-time student. Many students attending Finger Lakes Community College who have work and/or family obligations choose a different sequence of courses and take more than four semesters to fulfill the requirements for the A.A.S. Nursing degree. Similarly, students who find they need to take some additional course work to prepare them to do well in the types of courses included in the A.A.S. Nursing degree program may plan a schedule that takes more than four semesters to complete the degree. Students registering for a January or Summer Nursing Practicum or Summer Nursing Course must do so by established deadlines. All students should consult their Nursing advisor when they plan their schedule.

First Semester (17 Credit Hours)
- ENG 101 Composition I .................................... (3)
- PSY 100 Introduction to Psychology ......................... (3)
- BIO 171 Human Anatomy and Physiology I ............... (4)
- NUR 100 Fundamentals of Nursing ......................... (6)
- PE activity class* ...........................................(1)

Second Semester (18 Credit Hours)
- ENG 103 Composition II ................................... (3)
- PSY 200 Developmental Psychology ........................ (3)
- BIO 172 Human Anatomy and Physiology II .............. (4)
- NUR 101 Nursing Care of the Adult and Child I .......... (8)

Third Semester (16 Credit Hours)
- NUR 202 Nursing Care of the Adult and Child II .......... (9)
- BIO 230 Microbiology ..................................... (4)
- SOC 100 Introduction to Sociology ........................ (3)

Fourth Semester** (16 Credit Hours)
- NUR 203 Maternal-Child Health Nursing .................. (4)
- NUR 204 Psychiatric/Mental Health Nursing ............. (4)
- NUR 215 Nursing Seminar .................................. (2)
- NUR 260 Nursing Capstone Internship ..................... (2)
- Humanities Elective ........................................ (3)
- General Elective*** ........................................... (1)

Notes:
* PE activity classes include golf, bowling, racquetball, badminton, tennis, etc.
** Qualify to sit for the National Council Licensing Examination for Registered Nursing after completing the course of study.
*** The Nursing Dept. will accept NYS certification in a health field (i.e. CNA, EMT) as two general elective credits.

Candidates who wish to undertake the Excelsior College degree for an Associate in Applied Science in Nursing in New York state may enroll at Finger Lakes Community College for required general education courses. Information about this external degree can be obtained by contacting Excelsior College at www.excelsior.edu or by phone at 1.888.647.2388.

Students wishing to pursue a baccalaureate degree in nursing (B.S.N.) are advised to make this desire known early to help facilitate transfer to any of several upper division nursing programs in the area. Transfer Articulation Agreements are in place for Nazareth College, State University College at Brockport, St. John Fisher College, The Sage Colleges, LeMoyne College, SUNY IT, and SUNY Upstate Medical University. Joint Admission Agreements are in place with Roberts Wesleyan College, St. John Fisher College, and the University of Rochester.

Requirements for Admittance to RN Licensure Exam
Graduates of this Nursing Program meet the education requirement for admittance to the RN licensure exam; however, there is a requirement that the applicant be of “good moral character,” and a fee must be paid for the test. On the application for the test, the applicant is required to truthfully answer the following questions:

- Have you ever been convicted of a crime (felony or misdemeanor) in any state or country?
- Are charges pending against you for a crime (felony or misdemeanor) in any state or country?
- Have you ever been found guilty of professional misconduct, unprofessional conduct, or negligence in any state or country?
- Are charges pending against you for professional misconduct, unprofessional conduct, or negligence in any state or country?

If the answer to any of the questions is yes, the applicant must offer full explanation and establish his/her good moral character with the New York State Education Department.

Accelerated Option for LPNs
A special accelerated option of limited enrollment is offered to qualified licensed practical nurses. The nursing component of this program may be completed in two semesters and one summer session. Advanced placement is granted after knowledge and skills assessment of NUR 100 content. Students must enroll for a minimum of 32 credit hours, 17 of which must be in Nursing, to attain an A.A.S. Nursing degree at Finger Lakes Community College. Interested persons should contact the Nursing Department directly for further information.

Through appropriate testing, LPNs may be granted advanced standing in the Finger Lakes Community College Nursing program. This minimizes repetitive course work for qualified students. Before admission to this sequence, the following prerequisites must be met:

1. High School Graduate or equivalency diploma, Math (Algebra required), high school Chemistry or college equivalent (CHM 102 at FLCC).
2. General Education (FLCC courses or approved transfer credit)
   - Human Anatomy & Physiology I (4 cr.)
   - Composition I (3 cr.)
   - Introduction to Psychology (3 cr.)
Nursing Component
- Current licensure as an LPN (copy of registration must be submitted).
- Fundamentals of Nursing 6 credits granted by successful completion of FLCC Challenge Exam (C+), Excelsior College Examination (a passing score of C or better as determined by Excelsior College is acceptable) or FLCC waiver.
- Two letters of professional reference.
- Transcript of LPN program.
- Skill assessment - DSD, Gloving.
- Math assessment.

To qualify for the A.A.S. degree under the Accelerated Option for LPNs, the nursing student must have enrolled and satisfactorily completed a minimum of 32 credit hours, 17 of which must be in Nursing, and have met the minimum one-year residency requirement at Finger Lakes Community College. If all degree requirements are met, students qualify for December or March graduation. All Nursing Department and Admission Office policies apply to this option. Program enrollment is limited.

* Must be submitted to the Nursing Department by October 1.

Recommended sequence:

**All approved nursing challenge exams must be completed by September 1 of the sophomore year in the Nursing program; otherwise, courses will have to be taken in the Spring Semester after successful completion of NUR 202.

**Individuals having NYS certification in a health care field (i.e. CNA, EMT) will be granted two elective credits upon verification of certification. The College reserves the right to review out of state certification.

For more information contact the Nursing Department at 585.785.1345.

Nursing courses or exams must be taken within two years of matriculation. View all required forms for the Accelerated Option for LPNs.

Possible Sequence*:

Fall Semester  (11 Credit Hours)
- ENG 101 Composition I .............................................(3)
- PSY 100 Introduction to Psychology .................................(3)
- Biology Elective (BIO 110 Fundamentals of Human Anatomy and Physiology OR BIO 171 Human Anatomy and Physiology I) . (3/4)
- General Elective** .......................................................(1)
- Physical Education activity class ....................................(1)

Notes:
* See program prerequisites or consult a Nursing advisor.
** If a student had not completed high school algebra or its equivalent, DST 042 Fundamental Math and Algebraic Skills must be successfully met prior to enrolling in the Nursing program. This requirement is not satisfied for students who have completed a high school equivalency program (GED).
*** If a student has not completed high school chemistry or its equivalent, CHM 102 Introduction to Chemistry must be successfully met prior to enrolling in the Nursing program.

Spring Semester  (16 Credit Hours)
- ENG 103 Composition II .............................................(3)
- PSY 200 Developmental Psychology ...............................(3)
- SOC 100 Introduction to Sociology .................................(3)
- Humanities Elective ..................................................(3)

Liberal Arts and Sciences Program: Path to Nursing Sequence
This sequence is provided for those students who (1) apply too late in the year for admission to the nursing curriculum, (2) have not met the prerequisites for admission, or (3) prefer to pursue the nursing curriculum on a part-time or reduced course load basis.
Upon completion of this degree program, students will be able to:

**Program Learning Outcomes**
- enhance student transfer options to four-year institutions.
- Successful completion of honors courses or an Honors Certificate may in-
  dents in this degree program, as well all other qualified FLCC students.
- academic ability. Enrollment in honors courses is open to qualified stu-
  educational experiences for students who have demonstrated outstanding
- The College offers honors courses that provide enhanced
  membership status.
- The program is an institutional member of the American Association for
  Paralegal Education, which also maintains strict standards to obtain such
- The goal of the Paralegal program at Finger Lakes Community College is
  to provide students a quality paralegal education in order to prepare them
  to competently assist attorneys upon graduation. To this end, the Paralegal
  Program has sought and achieved American Bar Association (ABA) ap-
  ABA approval is a voluntary goal but one which signifies that an
  to competently assist attorneys upon graduation. The Curriculum was de-
  Paralegal
The Associate in Applied Science (A.A.S.) Paralegal degree program at
- The profession is one that is exciting as well as rewarding. Although para-
  strict ethical standards. By allowing a paralegal to handle such tasks, the
  the client with quality legal services at a lower rate.

**Curriculum Requirements**
As a student in this program, you are required to complete a minimum of
65 credit hours with a grade point average of not less than C (2.0).

**Transferring Credits to FLCC:**
The maximum number of credits of legal specialty courses which can be
transferred into the A.A.S. Paralegal Program and the Paralegal Certificate
Program is nine (9) due to ABA requirements. A legal specialty course
is one that (1) covers substantive law or legal procedures or process, (2)
has been developed for paralegals, and (3) emphasizes practical paralegal
skills. For this degree program, you must successfully complete the fol-
- Humanities
  • ENG 101 Composition I
  • ENG 102 Introduction to Literature
- Social Science
  • 3 credit hours of Social Science Electives*
- Mathematics/Science
  • 3 credit hours of Mathematics Electives (except MAT 110 Business
    Mathematics)
  • 3 credit hours of Mathematics Electives/Science Electives (BIO 115
    Human Biology recommended)
- Paralegal
  • PLG 100 Introduction to Legal Practice
  • PLG 115 Computers in the Law Office
  • PLG 125 Legal Research and Writing I
  • PLG 210 Real Property Law and Practice
  • PLG 225 Legal Research and Writing II
  • PLG 230 Family Law
  • PLG 235 Administration of Wills, Trusts and Estates
  • PLG 240 Courts and Litigation
  • PLG 250 Paralegal Internship OR PLG 265 Law Office Practice
  • 3 credit hours of Paralegal (PLG) Electives
- Office Technologies
  • BUS 151 Basic Accounting
  • BUS 156 Office Communications
  • BUS 200 Office Management
- Health/Physical Education
  • 2 credit hours of Health/Physical Education (PE) Electives
- General Electives
  • 6 credit hours of Liberal Arts Electives**
  • 3 credit hours of Professional Electives***

Notes:
A minimum typing competency of 35 WPM through testing or successful
completion of BUS 111 and BUS 112 will be required to receive the
A.A.S. Paralegal degree.
* PSY 100 Psychology, SOC 100 Introduction to Sociology, and POL
  100 American Government recommended
** Liberal Arts Electives are to be selected from any Humanities, Social
  Science, Math, or Science courses except MAT 110, BUS/PSY 124,
  PSY 150, and Applied or Performing Arts courses. COM 110 Public
  Speaking recommended.
*** Professional Electives must be selected from courses with the prefixes
  PLG, BUS, or CJC. BUS 227 Business Law I recommended
Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester  (16 Credit Hours)
• ENG 101 Composition I .................................... (3)
• PLG 100 Introduction to Paralegal Practice .............. (3)
• PLG 125 Legal Research and Writing I .................... (3)
• BUS 156 Office Communications ............................ (3)
• Math Elective: MAT 121 Statistics (suggested) ................. (3)
• Health/Physical Education (PE) Elective ...................... (1)

Second Semester  (15 Credit Hours)
• ENG 102 Introduction to Literature .......................... (3)
• PLG 115 Computers in the Law Office ........................ (3)
• PLG 225 Legal Research and Writing II ....................... (3)
• Math/Science Elective: BIO 115 Human Biology (suggested) . . . . . . . . . . . . . . . . . . . . . . . . (3/4)
• Liberal Arts Elective ....................................... (3)

Third Semester  (18 Credit Hours)
• PLG 210 Real Property Law .................................. (3)
• PLG 230 Family Law ......................................... (3)
• PLG 250 Paralegal Internship ................................ (3)
  OR
• PLG 265 Law Office Practice ................................ (3)
• BUS 227 Business Law I (suggested Professional Elective) ........ (3)
• BUS 151 Basic Accounting .................................. (3)
• COM 110 Public Speaking (suggested) ....................... (3)

Fourth Semester  (16 Credit Hours)
• PLG 235 Administration of Wills, Trusts and Estates ........... (3)
• PLG 240 Courts and Litigation ................................ (3)
• PLG 245 Tort Law (Suggested Paralegal Elective) ............... (3)
• BUS 200 Office Management ................................ (3)
• Social Science Elective ....................................... (3)
• Health/Physical Education (PE) Elective ...................... (1)

Notes:
A minimum typing competency of 35 WPM through testing or successful completion of BUS 111 and BUS 112 are required to receive the A.A.S. Paralegal degree.
Therapeutic Massage/Integrated Health Care Associate Degree in Applied Science (A.A.S.)

HEGIS 5299

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
More and more people are turning to complementary therapies such as meditation and massage to cope with stress, recover from illness or injury, or to maintain a balanced, healthy outlook on life. According to the Occupational Outlook Handbook, employment of massage therapists is projected to grow 23 percent from 2012 to 2022, much faster than the average for all occupations. Continued growth in the demand for massage services will lead to new openings for massage therapists.

Finger Lakes Community College’s Associate in Applied Science (A.A.S.) degree program in Therapeutic Massage/Integrated Health Care is designed to meet the growing demand for trained professionals in this health care field.

The Program
The A.A.S. Therapeutic Massage/Integrated Health Care is a unique program which develops the knowledge and basic skills necessary for the practice of massage therapy while also providing a base of studies in life sciences and alternative therapies. This holistic approach is complemented with coursework in general education, as well as introducing the student to massage research. The program is designed for those students who are preparing for a new career in massage therapy. Professionals who are currently working in other health care fields may choose to seek further training in integrated therapies through this program.

The program combines both massage and other forms of complementary therapies as well as a strong focus on research.

FLCC is one of a few colleges in New York State to offer this type of program. FLCC’s degree program is less expensive than private massage schools in the State. At the same time, students are taking credit bearing courses many of which transfer into baccalaureate programs.

Admission to the program is competitive. Courses are completed over a two year schedule.

A limited number of seats may be available for January admission. Applying students must have a minimum of 13 credits applicable to the program, including A&P I, by the December preceding admission. Total number of credits and GPA will be used as admission criteria. Students, accepted into this track, will complete the program in three semesters from the time of his/her January admission. This requires enrolling in Massage 110, in addition to the other required massage courses, during the fall semester of the sophomore year. Interested pre-massage students should contact Admissions by December 1.

For more information about admission requirements and a pre-Therapeutic Massage/Integrated Health Care sequence of courses, contact the FLCC One Stop Center at (585)785-1000.

Honors Courses
The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- demonstrate professional behaviors learned from mentoring and community connections that they participate in during their final semester in the program.
- demonstrate the knowledge and skills necessary as massage therapists / integrated health care workers.
- demonstrate a broad-based knowledge of complementary therapies.
- demonstrate the knowledge necessary to practice as massage therapists.
- use current and emerging technologies to solve professional challenges through presentation, research and synthesis.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature

Social Science
- PSY 100 Introduction to Psychology

Science
- BIO 171 Human Anatomy and Physiology I
- BIO 172 Human Anatomy and Physiology II
- BIO 165 Kinesiology and Myology I
- BIO 265 Kinesiology and Myology II

Massage Therapy
- MAS 110 Swedish Massage
- MAS 205 Medical Massage
- MAS 210 Shiatsu I
- MAS 211 Shiatsu II
- MAS 215 Connective Tissue/Neuromuscular Massage
- MAS 220 Law and Ethics
- MAS 225/NUR 220 Alternative Therapies
- MAS 245 Massage Therapy Research
- MAS 250 Practicum

Health/Physical Education
- PE 112 Yoga
- PE 165 Oriental Healing Arts
- PE 166 Biofield Therapy
- PE 214 Advanced First Aid, CPR and AED
- PE 212 Health

Sample Schedule
This program is designed to prepare students for the New York State massage license examination. Students are required to complete a minimum of 64 credit hours with a grade point average of not less than C (2.0) with a minimum of 150 hours of general theory and techniques in the fundamentals of Western Massage therapy and Oriental Massage therapy, with an additional 325 hours of instruction and student practice in massage therapy techniques for a total of 475 hours.

The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different
sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

<table>
<thead>
<tr>
<th>First Semester</th>
<th>(17 Credit Hours)</th>
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<tbody>
<tr>
<td>• ENG 101 Composition I .................................... (3)</td>
<td></td>
</tr>
<tr>
<td>• BIO 171 Human Anatomy and Physiology I ................... (4)</td>
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</tr>
<tr>
<td>• PSY 100 Introduction to Psychology  ....................... (3)</td>
<td></td>
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<tr>
<td>• MAS 110 Swedish Massage .................................. (4)</td>
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<tr>
<td>• PE 212 Health ............................................. (3)</td>
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<table>
<thead>
<tr>
<th>Second Semester</th>
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<tbody>
<tr>
<td>• ENG 102 Introduction to Literature........................ (3)</td>
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</tr>
<tr>
<td>• BIO 172 Human Anatomy and Physiology II .................. (4)</td>
<td></td>
</tr>
<tr>
<td>• BIO 165 Kinesiology and Myology I ........................ (4)</td>
<td></td>
</tr>
<tr>
<td>• MAS 210 Shiatsu I ......................................... (4)</td>
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<tr>
<td>• MAS 245 Massage Therapy Research ........................ (2)</td>
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<thead>
<tr>
<th>Third Semester</th>
<th>(15 Credit Hours)</th>
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<tbody>
<tr>
<td>• BIO 265 Kinesiology and Myology II ....................... (4)</td>
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<tr>
<td>• MAS 211 Shiatsu II ....................................... (4)</td>
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<tr>
<td>• MAS 215 Connective Tissue/Neuromuscular Massage ........ (4)</td>
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<tr>
<td>• MAS 225/NUR 220 Alternative Therapies .................... (3)</td>
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<thead>
<tr>
<th>Fourth Semester</th>
<th>(15 Credit Hours)</th>
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<tbody>
<tr>
<td>• MAS 205 Medical Massage ................................. (5)</td>
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<tr>
<td>• MAS 220 Law and Ethics .................................... (2)</td>
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<tr>
<td>• MAS 250 Practicum ......................................... (2)</td>
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<tr>
<td>• PE 112 Yoga ................................................ (1)</td>
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<tr>
<td>• PE 165 Oriental Healing Arts ............................. (1)</td>
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<tr>
<td>• PE 166 Biofield Therapy ................................. (1)</td>
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<tr>
<td>• PE 214 Advanced First Aid, CPR and AED ................. (3)</td>
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Students not admitted to the Therapeutic Massage/Integrated Health Care Program are recommended to complete the following sequence of courses in order to be admitted at a later date on a space available basis.

<table>
<thead>
<tr>
<th>Fall Semester</th>
<th>(14 Credit Hours)</th>
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<tbody>
<tr>
<td>• ENG 101 Composition I .................................... (3)</td>
<td></td>
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<tr>
<td>• PSY 100 Introduction to Psychology  ....................... (3)</td>
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<tr>
<td>• BIO 110 Fundamentals of Anatomy and Physiology .......... (4)</td>
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<td>OR</td>
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<tr>
<td>• BIO 171 Human Anatomy and Physiology I ................... (4)</td>
<td></td>
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<tr>
<td>• PE 212 Health ............................................. (3)</td>
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<tr>
<td>• PE 112 Yoga .............................................. (1)</td>
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<thead>
<tr>
<th>Spring Semester</th>
<th>(12 Credit Hours)</th>
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<tbody>
<tr>
<td>• ENG 102 Introduction to Literature ........................ (3)</td>
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<tr>
<td>• PE 165 Oriental Healing Arts ............................. (1)</td>
<td></td>
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<tr>
<td>• BIO 171 Human Anatomy and Physiology I ................... (4)</td>
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<tr>
<td>OR</td>
<td></td>
</tr>
<tr>
<td>• BIO 172 Human Anatomy and Physiology II .................. (4)</td>
<td></td>
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<tr>
<td>• PE 166 Biofield Therapy .................................... (1)</td>
<td></td>
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<tr>
<td>• PE 214 Advanced First Aid, CPR and AED .................... (3)</td>
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Tourism Management
Associate Degree in
Applied Science (A.A.S.)
HEGIS 5011.10

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
Tourism Management is the largest industry in the world. Today's travelers demand quality experiences, and this heightened demand requires a higher level of professionalism from those in the tourism industry.

The diversity of tourism careers includes event/festival management, group tour management, outdoor/adventure tourism, or historical tourism. The Tourism Management program at Finger Lakes Community College is designed to prepare you for an exciting marketing or management career in this growing industry.

The Program
The Tourism Management Associate in Applied Science (A.A.S.) degree is designed with an emphasis on the development of entry level skills for managerial positions in destination marketing organizations, convention services, convention centers, meeting/planning, event management, commercial and public attractions, chambers of commerce, and wineries. Students will develop the skills and aptitudes necessary to succeed in the tourism industry through the application of authentic case studies and group projects.

Awards: The Tourism Management program at FLCC received the Edward Allen Tourism Award as an outstanding tourism program in New York State. The New York State Travel and Vacation Association, in bestowing the award, cited the tourism program at FLCC as "the most appropriate preparation for students seeking careers in the tourism industry." The New York State Division of Tourism recognized our faculty as outstanding tourism educators.

Online Courses: As part of the SUNY Learning Network (SLN), students pursuing the A.A.S. Tourism Management degree may take all of the curriculum requirements online. Students may take a course at a convenient time and place without the need to travel to campus, thus eliminating any time and location restrictions a student may have.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
- identify sense of place attributes that contribute to creating destination for visitorship.
- describe how tourism creates economic impact locally, nationally and internationally.
- employ a knowledge of event management components and their centrality to tourism businesses.
- identify the collective importance of the individual components that comprise the tourism industry.
- identify the components that contribute to the unique aspects of tourism as a business.
- identify and analyze data trends (domestic as well as international) in the tourism industry.
- model professional decorum and behavior.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 65 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking
  OR
- COM 115 Interpersonal Communication

Social Science
- ECO 100 Survey of Economics or higher level Economics
- PSY 100 Introduction to Psychology

Mathematics/Science
- MAT 121 Statistics I
- 3 credit hours of Mathematics Electives/Science Electives

Tourism Management
- BUS 100 Introduction to Tourism
- BUS 205 Services Marketing
- BUS 215 Sustainable Tourism Planning
- BUS 225 Destination Marketing
- BUS 232 Event Management
- BUS 255 Tourism Internship
- BUS 260 Tourism Seminar

Business Administration
- ACC 101 Principles of Financial Accounting
- BUS 123 Business Communications
- BUS 210 Legal Environment of Business
- BUS 224 Human Resource Management

Computer Science
- CSC 100 Computing in the Information Age

Health/Physical Education
- 4 credit hours of Health/Physical Education (PE) Electives

General Electives
- 3 credit hours of General Electives

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.
First Semester  (16 Credit Hours)
- ENG 101 Composition I .................................... (3)
- BUS 100 Introduction to Tourism ............................ (3)
- CSC 100 Computing in the Information Age .................. (3)
- ECO 100 Survey of Economics .............................. (3)
- MAT 121 Statistics I ....................................... (3)
- Health/Physical Education (PE) Elective ...................... (1)

Second Semester  (17 Credit Hours)
- ENG 102 Introduction to Literature.......................... (3)
- ACC 101 Principles of Financial Accounting ............... (4)
- BUS 205 Services Marketing ................................ (3)
- BUS 232 Event Management ................................ (3)
- PSY 100 Introduction to Psychology ......................... (3)
- Health/Physical Education (PE) Elective ...................... (1)

Third Semester  (16-17 Credit Hours)
- BUS 123 Business Communications .......................... (3)
- BUS 215 Sustainable Tourism Planning ...................... (3)
- BUS 260 Tourism Seminar .................................. (3)
- COM 110 Public Speaking .................................. (3)
- OR
- COM 115 Interpersonal Communication ..................... (3)
- Mathematics (MAT) Elective ................................ (3-4)
- OR
- Science (SCI) Elective .................................... (3-4)
- Health/Physical Education (PE) Elective ...................... (1)

Fourth Semester  (16 Credit Hours)
- BUS 210 Legal Environment of Business ...................... (3)
- BUS 224 Human Resource Management ...................... (3)
- BUS 225 Destination Marketing Organization Management ..... (3)
- BUS 255 Tourism Internship* ............................... (3)
- General Elective ........................................... (3)
- Health/Physical Education (PE) Elective ...................... (1)

Notes:
* BUS 255 Tourism Internship may be completed during the Summer Session or Spring Semester.
Viticulture & Wine Technology 
Associate Degree in 
Applied Science (A.A.S.) 
HEGIS 5402

The Degree
Associate in Applied Science (A.A.S.)

The Outlook
Create a career that – like a fine wine – gets better with time. Based on the dramatic growth in almost all aspects of the wine industry, the need for individuals with the specialized knowledge and skills necessary for employment in the viticulture and wine industry will continue to grow for the foreseeable future. Your path to a career in this growing field begins with FLCC’s A.A.S. Viticulture and Wine Technology degree. This degree combines courses in the science of wine making, hands-on experience in commercial vineyards, with a focus on sustainability. Graduating with this interesting and exciting degree will prepare you for a career in one of many facets of the viticulture and wine industry.

The Program
FLCC’s A.A.S. Viticulture and Wine Technology degree is designed to provide you with the knowledge and training necessary to pursue a career in viticulture, vineyard management, winery operations, tasting room management, and wine sales. Building on FLCC’s well-known and established Environmental Conservation and Horticulture programs, this degree also includes an emphasis on sustainability, ensuring that the environmental issues so very important in the region will be addressed.

Honors Courses: The College offers honors courses that provide enhanced educational experiences for students who have demonstrated outstanding academic ability. Enrollment in honors courses is open to qualified students in this degree program, as well as all other qualified FLCC students. Successful completion of honors courses or an Honors Certificate may increase student transfer options to four-year institutions.

Program Learning Outcomes
Upon completion of this degree program, students will be able to:
• demonstrate the ability to read, write, and integrate and analyze information from multiple resources and present the information using select computer programs commonly available.
• demonstrate professional competency in viticulture and wine technology using industry level skills and knowledge.
• explain interdependence of viticulture and winemaking with rural communities, economic activities, human and natural resources.
• speak and present before a group on viticulture and wine technology topics including: wine microbiology; modern winemaking technologies, grapevine physiology; vineyard environmental factors and interactions, and sustainable practices in the vineyard and winery.
• apply academic and professional ethics and values while critically evaluating modern viticulture and winemaking practices.
• apply mathematical skills while understanding the impact of winemaking and/or viticulture decisions on wine and/or grape chemistry characteristics.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 67 credit hours with a grade point average of not less than C (2.0). For this degree program, you must successfully complete the following:

Humanities
• ENG 101 Composition I
• ENG 102 Introduction to Literature
• COM 110 Public Speaking
OR
• COM 115 Interpersonal Communication
• SPN 140 Occupational Spanish

Science
• BIO 121 General Biology I
• BIO 251 Plant Structure and Function
• CHM 121 General Chemistry I

Social Science
• 3 credit hours of Social Science Electives

Horticulture
• AGR 100 Soil Science
• HRT 110 Introduction to Horticulture
• HRT 200 Integrated Pest Management

Viticulture
• HRT/VIT 100 Introduction to Wines and Vines
• HRT/VIT 105 Basic Viticulture Techniques
• VIT 110 Summer Vineyard Technology Practicum
• VIT 200 Vineyard Management
• VIT 205 Fall Vineyard Technology Practicum
• VIT 210 Introduction to Enology
• VIT 215 Enology

Physical Education
• PE 214 Advanced First Aid, CPR and AED
• 1 credit hour of Physical Education (PE) Elective

Mathematics/Business
• BUS 147 Small Business Management
OR
• 3 credits of approved Mathematics Elective*

Notes:
* Approved mathematics elective: MAT 121, MAT 122, MAT 145, MAT 152, MAT 220, MAT 271, MAT 272, MAT 273, MAT 274, MAT 276.

Sample Schedule
The schedule below shows how the requirements for this degree may be met in four semesters. This schedule is an example of one of many possible schedules that might be followed by a full-time student. Many students attending FLCC who have work and/or family obligations choose a different sequence of courses and may take more than four semesters to fulfill the requirements for the degree. Similarly, students who find they need to take some preparatory coursework may plan a schedule that takes more than four semesters to complete. You should consult with your advisor when planning your schedule. If you plan to continue your studies at a four-year college or university, you also should check with your transfer institution with regard to specific courses and requirements.

First Semester (16 credit hours)
• ENG 101 Composition I ..................................... (3)
• AGR 100 Soil Science ........................................ (3)
• BUS 147 Small Business Management ................. (3)
OR
• Mathematics Elective* ..................................... (3)
• HRT/VIT 100 Introduction to Wines and Vines ....... (3)
Second Semester (17 credit hours)
• ENG 102 Introduction to Literature ............................................ (3)
• BIO 251 Plant Structure and Function ........................................... (4)
• CHM 121 General Chemistry ....................................................... (4)
• HRT 110 Introduction to Horticulture ............................................ (3)
• HRT/VIT 105 Basic Viticulture Techniques ..................................... (3)

Summer Session (8 credit hours)
• VIT 110 Summer Vineyard Technology Practicum ............................. (5)
• SPN 140 Occupational Spanish .................................................... (3)

Third Semester (13 credit hours)
• COM 110 Public Speaking ........................................................... (3)
  OR
• COM 115 Interpersonal Communication ......................................... (3)
• VIT 210 Introduction to Enology .................................................... (3)
• VIT 205 Fall Vineyard Technology Practicum .................................. (4)
• PE 214 Advanced First Aid, CPR and AED .................................... (3)

Fourth Semester (13 credit hours)
• HRT 200 Integrated Pest Management ............................................ (3)
• Physical Education (PE) Elective .................................................... (1)
• Social Science Elective ................................................................. (3)
• VIT 200 Vineyard Management .................................................... (3)
• VIT 215 Enology .............................................................. (3)

Notes:
* Approved mathematics elective: MAT 121, MAT 122, MAT 145, MAT 152, MAT 220, MAT 271, MAT 272, MAT 273, MAT 274, MAT 276.
Certificates
Applied Computer Applications Certificate
HEGIS 5103

Program Overview
Develop marketable skills with just one year of study in FLCC’s certificate in Applied Computer Applications. You’ll be among graduates who are qualified for employment opportunities in computer operations, computer support or computer applications. Students may also choose to progress to FLCC’s A.A.S. Information Technology program.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 31 credit hours with a grade point average of not less than C (2.0). For this certificate, you must successfully complete:

Mathematics
- 3 credit hours of Mathematics Electives

Business
- ACC 101 Principles of Financial Accounting
- BUS 111 Computer Keyboarding
- BUS 123 Business Communications

Computer Science
- CSC 102 Tools for Internet Users
- CSC 103 Computer Science Portal
- CSC 115 Introduction to Computing
- 3 of the following courses:
  - CSC 134 Core Word
  - CSC 135 Core Excel
  - CSC 136 Core PowerPoint
  - CSC 139 MS Access
- 3 credit hours of Computer Science Electives
  OR
- PLG 110 Computer Law and Policy
- CSC 251 Applied Database Concepts

General Electives
- 3 credit hours of General Electives

Sample Schedule
The following schedule shows how the requirements for the Applied Computer Applications Certificate may be met. This schedule is an example of one of many possible different schedules. It is included here only as an illustration of the type of schedule that might be followed by a full-time student. All students should consult their advisors when they plan their schedules.

First Semester (17 credit hours)
- ACC 101 Principles of Financial Accounting .................. (4)
- BUS 123 Business Communications .......................... (3)
- CSC 102 Tools for Internet Users ............................ (3)
- Choose 3 of the following:
  - CSC 134 Core Word, CSC 135 Core Excel, CSC 136 PowerPoint, and/or CSC 139 MS Access .......................... (3)
  - Math Elective ........................................... (3)
- BUS 111 Computer Keyboarding ............................ (3)

Second Semester (14 credit hours)
- CSC 103 Computer Science Portal ............................ (2)
- CSC 115 Introduction to Programming and Computing ........ (3)
- CSC 251 Applied Database Concepts .......................... (3)
- CSC Elective
  OR
- PLG 110 Computer Law and Policy .......................... (3)
- General Elective ........................................... (3)

Gainful Employment Information
This program falls under Gainful Employment Disclosure regulations, a rule by the U.S. Education Department. View Gainful Employment information about this program, including estimated cost and employment opportunities at: http://www.flcc.edu/academics/appliedcomputerapps_cert/gainful-employment/Gedt.html
Criminal Justice Certificate  
HEGIS 5505

A certificate in Criminal Justice provides you with the opportunity to pursue studies in the law enforcement field and is fully transferable to the two-year degree program.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 24 credit hours with a grade point average of not less than C (2.0). For this certificate you must successfully complete:

Humanities
- ENG 101 Composition I

Social Science
- PSY 100 Introduction to Psychology
- SOC 100 Introduction to Sociology

Criminal Justice
- CJC 100 Introduction to Criminal Justice
- CJC 105 Criminal Law
- CJC 110 Criminal Procedure Law
- CJC 117 Issues in Constitutional Law
- 3 credit hours Criminal Justice Electives

Sample Schedule
First Semester (12 Credit Hours)
- ENG 101 Composition I .................................... (3)
- PSY 100 Introduction to Psychology ......................... (3)
- CJC 100 Introduction to Criminal Law ....................... (3)
- CJC 105 Criminal Law ..................................... (3)

Second Semester (12 Credit Hours)
- SOC 100 Introduction to Sociology .......................... (3)
- CJC 110 Criminal Procedure Law ............................ (3)
- CJC 117 Issues in Constitutional Law ........................ (3)
- Criminal Justice Elective ................................... (3)

Gainful Employment Information
This program falls under Gainful Employment Disclosure regulations, a rule by the U.S. Education Department. View Gainful Employment information about this program, including estimated cost and employment opportunities at http://www.flcc.edu/pdf/gainfulemployment/criminal-justice.pdf.
Culinary Arts Certificate
HEGIS 5404

Program Overview
The certificate program will focus on culinary art instruction, wine education, sustainability, and agriculture. The goal of this education program is to provide individuals with the job skills needed to gain entry level positions in restaurants and business, industry, school food service sectors. Graduates will find careers as chefs, menu planners, and other food service occupations. The certificate will give students hands-on experience and the knowledge necessary to be successful in the food services industry and will give them the foundation for building a lifelong career. Students may also choose to progress to FLCC’s Culinary Arts program.

Students will take their courses at the New York Wine & Culinary Center, just a short distance from FLCC’s main campus in Canandaigua. By aligning this certificate with the New York Wine & Culinary Center, students will learn the latest trends and apply practical skills in real world setting. The program will focus on local foods and wines preparing students to embrace and showcase the best of the Finger Lakes and Upstate New York. Please note: students in this program are required to purchase culinary uniforms and knife sets.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 29 hours with a grade point average of not less than (2.0). For this certificate, you must successfully complete the following:

- CUL 100 Culinary Fundamentals
- CUL 105 Culinary Fundamentals Lab
- CUL 110 Intermediate Culinary Applications
- CUL 115 Intermediate Culinary Applications Lab
- CUL 120 Foodservice Sanitation
- CUL 140 Beverage Fundamentals
- CUL 190 Food and Beverage Cost Controls
- CUL 200 Advanced Culinary Applications
- CUL 205 Advanced Culinary Applications Lab
- CUL 220 Culinary Professional Work Experience
- CUL 255 Culinary Restaurant Practicum
- CUL 270 Culinary Senior Seminar

Sample Schedule
The following schedule shows how the requirements for the Culinary Arts Certificate may be met in four semesters. This schedule is an example of one of many possible different schedules. It is included here only as an illustration of the type of schedule that might be followed by a full-time student. All students should consult their advisors when they plan their schedules.

First Semester (8 Credit Hours)
- CUL 100 Culinary Fundamentals ............................ (3)
- CUL 105 Culinary Fundamentals Lab ........................ (1)
- CUL 120 Foodservice Sanitation ............................. (1)
- CUL 140 Beverage Fundamentals ............................ (3)

Second Semester (7 Credit Hours)
- CUL 110 Intermediate Culinary Applications .................. (3)
- CUL 115 Intermediate Culinary Applications Lab .............. (1)
- CUL 190 Food and Beverage Cost Controls ................... (3)

Third Semester (6 Credit Hours)
- CUL 200 Advanced Culinary Applications .................... (3)
- CUL 205 Advanced Culinary Applications Lab ................ (1)
- CUL 220 Culinary Professional Work Experience .............. (2)

Fourth Semester (8 Credit Hours)
- CUL 255 Culinary Restaurant Practicum  ..................... (3)
- CUL 270 Culinary Senior Seminar ............................ (5)

Gainful Employment Information
This program falls under Gainful Employment Disclosure regulations, a rule by the U.S. Education Department. View Gainful Employment information about this program, including estimated cost and employment opportunities at http://www.flcc.edu/academics/culinary/certificate/gainful-employment/Gedt.html
Program Overview
FLCC’s Emergency Medical Technician-Paramedic certificate program is designed to provide students who are already certified as New York State Emergency Medical Technicians at the Basic level with advanced training opportunities and career growth. The 18-month program delivers instruction through lecture, lab experiences, clinical lessons, and field training. The curriculum also prepares students to take the New York State Paramedic Certification exams and the National Registry of EMT-Paramedic exam, and to obtain American Heart Association certification in basic cardiac life support, advanced cardiac life support, and pediatric advanced life support. Students may also choose to progress to FLCC’s A.A.S. Emergency Medical Technician-Paramedic program.

Designed to prepare students to serve as pre-hospital emergency medical care professionals, FLCC’s 18-month Emergency Medical Technician-Paramedic certificate program delivers instruction through lecture, lab experiences, clinical lessons, and field training. The curriculum also prepares students to take the New York State Paramedic Certification exams and the National Registry of EMT-Paramedic exam, and to obtain American Heart Association certification in basic cardiac life support, advanced cardiac life support, and pediatric advanced life support.

FLCC’s intensive program gives students an opportunity to learn in the classroom and in the field. Students are required to complete 372 hours of in-hospital clinical field experience in emergency departments, operating rooms, intensive care units, psychiatric treatment units, labor/delivery rooms, and other specialized care units. They are also required to complete a 100 to 200-hour field internship with area advanced life support ambulance services.

The curriculum and objectives of each course follow the USDOT paramedic course outline. Classes will be held through the College in affiliation with the Finger Lakes Regional EMS Council located at the Ontario County Safety Training Facility, as well as other clinical locations throughout the area.

Curriculum Requirements
You must complete a minimum of 38 hours with a grade point average of not less than C (2.0). For this certificate, you must successfully complete the following:

Course Requirements (38 Credit Hours)
- EMCR 146 Introduction to Paramedicine ..................... (5)
- EMCR 156 Paramedic Airway & Patient Management .......... (7)
- EMCR 166 Paramedic – Cardiology .......................... (6)
- EMCR 176 Paramedic – Medical Emergencies ................. (7)
- EMCR 186 Paramedic – Trauma ............................ (13)

Sample Schedule
The following schedule shows how the requirements for the Emergency Medical Technician – Paramedic Certificate may be met. This schedule is an example of one of many possible different schedules. It is included here only as an illustration of the type of schedule that might be followed. All students should consult their advisors when they plan their schedules.
Horticulture Certificate
HEGIS 5402

Program Overview
This one-year certificate program is designed for individuals currently employed in the horticulture-landscaping plant preservation fields who desire further training or who wish to update their skills and knowledge. It also serves as an exploratory program for those individuals who have a general interest in flowers and plants and wish to grow ornamental or native plants or plan to manage their own landscapes. In addition, it is well suited for individuals in both the public and private sector who are responsible for horticultural decisions.

Students in this program may specialize in plant protection, general horticulture or landscaping. Students should contact their faculty advisor for courses required in each specialization.

Curriculum Requirements
As a student in this program you are required to complete a minimum of 32 credit hours with a grade point average of not less than C (2.0). For this certificate, you must successfully complete:

Nature Science
- BIO 121 General Biology I
- BIO 251 Plant Structure and Function

Horticulture
- AGR 100 Soil Science
- BIO/HRT 151 Plant Materials
- HRT 110 Introduction to Horticulture
- HRT 200 Integrated Pest Management
- HRT 220 Field Experiences in Horticulture
- 9 credit hours of Horticulture Electives

General Electives
- 1 credit hour of General Electives

Sample Schedule
The following schedule shows how the requirements for the Horticulture Certificate may be met. This schedule is an example of one of many possible different schedules. It is included here only as an illustration of the type of schedule that might be followed by a full-time student. All students should consult their advisors when they plan their schedules.

First Semester  (16 Credit Hours)
- AGR 100 Soil Science ...................................... (3)
- BIO 121 General Biology I .................................. (4)
- BIO/HRT 151 Plant Materials ............................... (3)
- HRT 110 Introduction to Horticulture ........................ (3)
- Horticulture Elective ....................................... (3)

Second Semester  (16 Credit Hours)
- BIO 251 Plant Structure and Functions ....................... (4)
- HRT 200 Integrated Pest Management ........................ (3)
- HRT 220 Field Experiences in Horticulture ................... (2)
- Horticulture Elective ....................................... (3)
- Horticulture Elective ....................................... (3)
- General Elective ........................................... (1)

Based on the sequence of courses listed, the individual may specialize in (1) plant protection, (2) general horticulture, or (3) landscaping. Students should contact their faculty advisor for courses required in each specialization.

Gainful Employment Information
This program falls under Gainful Employment Disclosure regulations, a rule by the U.S. Education Department. View Gainful Employment Information about this program, including estimated cost and employment opportunities at: http://www.flcc.edu/academics/horticulture/certificate/gainful-employment/Gedt.html.
Natural Resources Conservation Certificate
HEGIS 5401

Program Overview
You can earn a Natural Resources Conservation certificate in as little as one year. This program is designed for you if you plan to seek employment or further your skills in the Environmental Conservation fields. This program also will benefit you if you hold a degree in other disciplines that will pair well with Conservation training. You also may be interested if you serve, or plan to serve, in an appointed or elected environmental decision-making position. You may also choose to progress to one of FLCC’s conservation degree programs.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 30 credit hours with a grade point average of C(2.0). For this certificate, you must successfully complete the following:

- CON 100 Introduction to Environmental Conservation
- CON 101 Principles of Soils, Waters, Forests
- CON 102 Introduction to Fish and Wildlife
- BIO/CON 103 Environmental Science
- CON 190 Conservation Recreation Field Camp
- CON 200 Field Experiences in Conservation
- Social Science Elective OR Humanities Elective*
- Conservation Electives

Sample Schedule
The following schedule shows how the requirements for the Natural Resources Conservation Certificate may be met. This schedule is an example of one of many possible different schedules. It is included here only as an illustration of the type of schedule that might be followed by a full-time student. All students should consult their advisors when they plan their schedules.

First Semester (13 credit hours)
- CON 100 Introduction to Environmental Conservation ............... (3)
- CON 101 Principles of Soils, Waters, Forests ..................... (3)
- CON 102 Introduction to Fish and Wildlife ...................... (3)
- BIO/CON 103 Environmental Science .......................... (4)

Summer Session (3 credit hours)
- CON 190 Conservation Recreation Field Camp .................. (3)

Second Semester (14 credit hours)
- CON 200 Field Experiences in Conservation ....................... (2)
- Conservation Electives ........................................ (3)
- Conservation Electives ........................................ (3)
- Conservation Elective ........................................... (3)
- Social Science or Humanities Elective .......................... (3)
- 

Notes:
* After consultation with an advisor, students may fulfill this requirement with a General Elective.

Gainful Employment Information
This program falls under Gainful Employment Disclosure regulations, a rule by the U.S. Education Department. View Gainful Employment information about this program, including estimated cost and employment opportunities at http://www.flcc.edu/academics/conservation/certificate/gainful-employment/Gedt.html.
Office Technology Certificate
HEGIS 5005

Program Overview
The Office Technology Certificate program prepares students for entry-level employment in nearly all business areas. Students gain valuable office procedure knowledge and technology skills need for success in almost any corporate environment.

Prepare for employment after just one year of training! You also can use this certificate program can be earned in as little as nine months and is fully transferable to the degree program.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 30 credit hours with a grade point average of not less than C(2.0). For this certificate, you must successfully complete:

First Semester (15 Credit Hours)
- OFT 140 College Keyboarding I ............................. (3)
  OR
- OFT 141 College Keyboarding II* ........................... (3)
- OFT 156 Office Communications ............................ (3)
- OFT 247 Office Procedures I ................................ (3)
- BUS 120 Business Organization ............................. (3)
  OR
- OFT 210 Word Processing I** ............................... (3)
  OR
- OFT 150 Basic Accounting. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . (3)
  OR
- OFT 210 Word Processing I** ............................... (3)

Second Semester (15 Credit Hours)
- OFT 141 College Keyboarding II ............................. (3)
  OR
- OFT 213 Office Automation ................................. (3)
- OFT/BUS 200 Office Management ........................... (3)
- OFT 210 Word Processing I ................................. (3)
  OR
- OFT 150 Basic Accounting** ............................... (3)
  OR
- OFT 248 Office Procedures II ............................... (3)
  OR
- Business Elective .......................... (3)

Sample Schedule
The following schedule shows how the requirements for the Office Technology Certificate may be met. This schedule is an example of one of many possible different schedules. It is included here only as an illustration of the type of schedule that might be followed by a full-time student. All students should consult their advisors when they plan their schedules.

First Semester (15 Credit Hours)
- BUS 120 Business Organization ............................. (3)
- OFT 140 College Keyboarding I
  OR
- OFT 141 College Keyboarding II* ........................... (3)
  OR
- OFT 150 Basic Accounting. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . (3)
  OR
- OFT 210 Word Processing I** ............................... (3)
  OR
- OFT 247 Office Procedures I ............................... (3)

Gainful Employment Information
This program falls under Gainful Employment Disclosure regulations, a rule by the U.S. Education Department. View Gainful Employment information about this program, including estimated cost and employment opportunities at http://www.flcc.edu/academics/officetechnology/gainful-employment/Gedt.html.
Paralegal Certificate
HEGIS 5099

Program Overview
The Certificate in Paralegal is designed for those students who already have an associate degree or higher college degree. The courses will focus on legal theory, practical legal skills and instruction on the twenty-first century office environment. The curriculum was developed following ABA guidelines and in consultation with area legal practitioners. The certificate is approved by the American Bar Association (ABA) and is designed to prepare students for entry level employment in a law firm, corporation or other entity as a paralegal. Students will be required to complete one of two capstone courses: an actual internship in a law office or other legal environment or a course entitled "Law Office Practice" in which they will perform paralegal duties in a virtual law office under the supervision of an attorney/instructor. Students may progress to FLCC's A.A.S. in Paralegal program after completing the certificate.

Admission Requirements
Students wishing to pursue the Paralegal Certificate Program must provide evidence of completion of either an associate's degree or a bachelor's degree with at least 18 credits in a liberal arts curriculum.

The purpose of this program is to allow those individuals in the community who possess a college degree in something other than paralegal the opportunity to pursue a Certificate in Paralegal without the redundancy of additional general education courses.

The Certificate in Paralegal is designed for those students who already have an associate degree or higher college degree. The courses will focus on legal theory, practical legal skills and instruction on the twenty-first century office environment. The curriculum was developed following ABA guidelines and in consultation with area legal practitioners. The certificate is approved by the American Bar Association (ABA) and is designed to prepare students for entry level employment in a law firm, corporation or other entity as a paralegal. The students will be required to complete one of two capstone courses: an actual internship in a law office or other legal environment or a course entitled "Law Office Practice" in which they will perform paralegal duties in a virtual law office under the supervision of an attorney/instructor.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 33 credit hours with a grade point average of not less than C (2.0). For this certificate, you must successfully complete the following:

Paralegal Courses
- PLG 100 Introduction to Legal Practice
- PLG 115 Computers in the Law Office
- PLG 125 Legal Research and Writing I
- PLG 210 Real Property Law and Practice
- PLG 225 Legal Research and Writing II
- PLG 230 Family Law
- PLG 235 Administration of Wills, Trusts and Estates
- PLG 240 Courts and Litigation
- PLG 250 Paralegal Internship OR PLG 265 Law Office Practice

Business Courses
- BUS 156 Office Communications
- BUS 200 Office Management

Sample Schedule
The following schedule shows how the requirements for the Paralegal Certificate may be met. This schedule is an example of one of many possible different schedules. It is included here only as an illustration of the type of schedule that might be followed by a full-time student. All students should consult their advisors when they plan their schedules.

First Semester  (12 Credit Hours)
- PLG 100 Introduction to Legal Practice ........................................ (3)
- PLG 115 Computers in the Law Office ........................................ (3)
- PLG 125 Legal Research and Writing I ......................................... (3)
- BUS 156 Office Communications .................................................. (3)

Second Semester  (9 Credit Hours)
- PLG 210 Real Property Law and Practice ..................................... (3)
- PLG 225 Legal Research and Writing II ........................................ (3)
- PLG 250 Paralegal Internship OR
- PLG 265 Law Office Practice .................................................... (3)

Third Semester  (12 Credit Hours)
- PLG 230 Family Law ................................................................. (3)
- PLG 235 Administration of Wills, Trusts and Estates .................... (3)
- PLG 240 Courts and Litigation .................................................... (3)
- BUS 200 Office Management .................................................... (3)

Gainful Employment Information
This program falls under Gainful Employment Disclosure regulations, a rule by the U.S. Education Department. View Gainful Employment information about this program, including estimated cost and employment opportunities at: http://www.flcc.edu/academics/paralegal/certificate/gainful-employment/Gedt.html.
Teaching Assistant Certificate
HEGIS 5503

Program Overview
If you envision yourself working in the classroom, FLCC’s Teaching Assistant Certificate is designed for you! In this program, you’ll complete courses that will prepare you to test for certification through the New York State Education Department. You will take courses in Humanities, Social Science and Math. You also will benefit from two required courses, GST 201 Teacher Assistant I and GST 202 Teacher Assistant II, which will prepare you for teacher assistant positions in the area of public education; these courses focus on federal and state laws and regulations, child and adolescent development and learning, classroom and behavior management, and instructional strategies.

After graduation, you will be eligible to apply for the Teaching Assistant Level III certification through the New York State Department of Education. You also may choose to progress to FLCC’s A.A. Liberal Arts and Sciences: Childhood Education (Teacher Education Transfer) degree program or A.A. Liberal Arts and Sciences degree program.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 24 credit hours with a grade point average of not less than C (2.0). For this certificate, you must successfully complete the following:

Humanities (9 Credit Hours)
- ENG 101 Composition I
- ENG 102 Introduction to Literature
- COM 110 Public Speaking OR COM 115 Interpersonal Communication

Teaching Assistant (6 Credit Hours)
- GST 201 Teacher Assistant I
- GST 202 Teacher Assistant II

Social Science (3 Credit Hours)
- PSY 100 Introduction to Psychology

Mathematics (3 Credit Hours)
- MAT 180 Mathematics for Elementary School Teachers I

General Electives (3 Credit Hours)
- 3 credit hours of General Electives*

Sample Schedule
The following schedule shows how the requirements for the Taxidermy Certificate may be met. This schedule is an example of one of many possible different schedules. It is included here only as an illustration of the type of schedule that might be followed by a full-time student. All students should consult their advisors when they plan their schedules.

First Semester (12 credit hours)
- ENG 101 Freshman English ...................................... (3)
- GST 201 Teacher Assistant I ................................. (3)
- MAT 180 Mathematics for Elementary School Teachers I .... (3)
- PSY 100 Introduction to Psychology ......................... (3)

Second Semester (12 credit hours)
- ENG 102 Introduction to Literature ............................. (3)
- COM 110 Public Speaking ...................................... (3)
- OR COM 115 Interpersonal Communication ................. (3)
- GST 202 Teacher Assistant II ................................. (3)
- General Elective* .............................................. (3)

Notes:
* General Electives should be determined in consultation with the student’s advisor.

Gainful Employment Information
This program falls under Gainful Employment Disclosure regulations, a rule by the U.S. Education Department. View Gainful Employment information about this program, including estimated cost and employment opportunities at: http://www.flcc.edu/academics/teachingassistant/gainful-employment/Gedt.html.
Wildland Fire Suppression Certificate
HEGIS 5507

Program Overview
Your career in Wildland Fire Suppression is within reach! FLCC’s Wildland Fire Suppression certificate offers a solid foundation in wildland fire suppression. This certificate will provide you with the training wildland firefighters need for the Federal Interagency “Red Card” and will meet and exceed the minimum requirements for state and federal agencies that hire wildland firefighters.

If you plan to pursue employment with the New York State Department of Environmental Conservation (DEC) and federal agencies such as the U.S. Forest Service, the Bureau of Land Management, the National Park Service and U.S. Fish and Wildlife Service, this program is for you! This certificate also is perfect for you if you have a general interest in wildland fire suppression, or if you are a volunteer firefighter who would like to expand your knowledge and career opportunities. Courses in this certificate can be transferred to related A.A.S. programs in Conservation.

Courses are offered in the evening and on weekends to accommodate the schedules of busy adult students and employed students.

You may also receive federally-recognized certification through the completion of Wildland Fire Suppression (S130/S190); Portable Pumps and Water Use (S211); Fire Fighter Type I (S131/S134); Wildland Fire Chain Saws (S212); Basic Incident Command System (I100/I200); and Fire Operations in the Wildland/Urban Interface (S215).

If you are a prospective firefighter, you must first complete WFS 130/CON 255 Wildland Fire Suppression, offered as part of this certificate program. This course provides the required training to obtain the S130 and S190 state and federally-recognized certification. Additionally, you must pass an employer’s physical fitness test consisting of a timed run or “pack” test.

FLCC was the first college in New York state to offer this course to the public.

Curriculum Requirements
As a student in this program, you are required to complete a minimum of 24 credit hours with a grade point average of not less than C (2.0). For this certificate, you must successfully complete the following:

Humanities
- COM 110 Public Speaking
- OR
- COM 115 Interpersonal Communication

Wildland Fire Suppression
- WFS 100 Orienteering
- WFS 101 Fire Science Agencies and Careers
- WFS 130/CON 255 Wildland Fire Suppression
- WFS 131 Firefighter Type I
- WFS/CON 256 Fire Ecology
- 4 credit hours of Wildland Fire Suppression Electives*

Conservation
- 6 credit hours of Conservation Electives

Physical Education
- PE 214 Advanced First Aid, CPR and AED

*Approved Wildland Fire Suppression Electives
- WFS 110 Wildland Fire Lookouts, Communications, Escape Routes and Safety Zones (LCES)
- WFS 211 Portable Pump and Water Use
- WFS 212 Wildland Fire Chain Saw
- WFS 215 Fire Operations in the Wildland/Urban Interface

Sample Schedule
First Semester (12 Credit Hours)
- COM 110 Public Speaking .................................. (3)
  OR
- COM 115 Interpersonal Communication ..................... (3)
- WFS 100 Orienteering ..................................... (1)
- WFS 101 Fire Science Agencies and Careers ................... (1)
- WFS 130/CON 255 Wildland Fire Suppression ............... (2)
- Wildland Fire Suppression .................................. (2)
- PE 214 Advanced First Aid, CPR and AED .................... (3)

Second Semester (12 Credit Hours)
- WFS 131 Fire Fighter Type I ................................ (1)
- WFS/CON 256 Fire Ecology ................................ (3)
- Wildland Fire Suppression Elective .......................... (2)
- Conservation Elective ...................................... (3)
  (SCI 171 Meteorology acceptable)
- Conservation Elective ...................................... (3)

Gainful Employment Information
This program falls under Gainful Employment Disclosure regulations, a rule by the U.S. Education Department. View Gainful Employment information about this program, including estimated cost and employment opportunities at https://www.flcc.edu/pdf/gainfulemployment/wildlandfire.pdf.
Coaching

Courses Leading to Certification

The Outlook
FLCC offers an online three-course sequence (PE 230, PE 231, and PE 232) designed to prepare you for the Coaching certification required for coaching athletic teams in New York state public schools.

All courses are offered online through the award winning SUNY Learning Network. These courses will provide you with an understanding of the basic philosophy and principles of Athletics in Education, the health-related aspects of athletes, and the techniques used to coach a specific sport. For more information, call 585.785.1459, or email lowdenrf@flcc.edu.

Course Requirements
- PE 230 Philosophy, Principles, and Organization of Athletics in Education
- PE 231 Theory and Techniques of Coaching
- PE 232 Health Sciences Applied to Coaching
Course Descriptions

The following pages present descriptions of courses offered at Finger Lakes Community College. Students are advised to consult the official list of course offerings issued prior to the start of each semester before making up their schedules.

All courses offered at Finger Lakes Community College are equal to, in content and quality, freshman and sophomore courses offered at most four-year colleges and universities. Courses offered at Finger Lakes Community College are identified under the following system.

How to read a course description

1. Prefix
   Courses are listed alphabetically by their prefix. Prefixes appear in capital letters and range from two to four letters long. They indicate the course's subject matter. For example, ACC is the prefix for courses in the accounting subject area.

2. Course Number
   A course number is assigned to identify the specific course and whether it is a first- or second-year course. Courses numbered in the 100s are considered first-year. Those numbered in the 200s are second-year courses. For example, ACC 101 is a first-year accounting course, and ACC 201 is a second-year accounting course.

3. Title

4. Lecture, Lab, or Contact Hours
   The numbers in parentheses signify the number of lecture hours, lab hours, or other contact hours per week if the course is offered for 15 weeks. The first number is the lecture hours per week, followed by the lab hours. Occasionally these are followed by a third number designating additional contact hours of recitation or seminar.

5. Credit Hours
   The number of credits you will earn for this course.

6. Description

7. Semester Offered
   F – Fall Semester
   S – Spring Semester
   B – Both or either Spring and Fall Semesters
   WS – Winter Session (January Intersession)
   SU – Summer Session

8. Prerequisites
   Certain courses require that you have prerequisites in order to add that course to your schedule. These courses are identified by the word "Prerequisite" at the end of the course description in WebAdvisor and in the College Catalog. Prerequisites may be successful completion of one or more college level courses with a C- or better unless otherwise noted and/or a minimum placement test score.

9. SUNY General Education Credit:
   A number of courses have been approved by SUNY for General Education credit for transfer. See page 56 for specific courses approved in each Knowledge and Skills Area.

   Co-requisite: Concurrent (simultaneous) enrollment in or prior successful completion of a companion course is required.

   Imputed Credit: Credit assigned to remedial courses that can be used for financial aid purposes but does not count as fulfilling requirements for a degree.
### Course Abbreviations

<table>
<thead>
<tr>
<th>Code</th>
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<td>ACC</td>
<td>Accounting</td>
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<td>AGR</td>
<td>Agronomy</td>
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<td>ANT</td>
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<td>Art</td>
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<td>ASL</td>
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<td>CDC</td>
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<td>Viticulture</td>
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<tr>
<td>WFS</td>
<td>Wildland Fire Suppression</td>
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### Dual-Listed Courses

The following courses are offered under two different course prefixes and are called “dual-listed.” Students opt for one of the two prefixes at the time of registration, depending on their curriculum requirements.

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<td>ART</td>
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<td>ART</td>
<td>Digital Photography</td>
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<tr>
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<td>BIO/HRT</td>
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<td>BIO/CON</td>
<td>Principles of Terrestrial and Aquatic Ecology</td>
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<td>Pathophysiology</td>
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<td>BIO/CIN</td>
<td>Field Natural History</td>
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<td>BUS</td>
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<tr>
<td>BUS/COM</td>
<td>Television Advertising</td>
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<td>BUS</td>
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<tr>
<td>BUS/CSC</td>
<td>Public Relations</td>
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<td>BUS/Psy</td>
<td>Organizational Behavior</td>
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<td>COM/DIG</td>
<td>Audio for Film and Video</td>
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<td>Conservation</td>
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<td>CON/GIS</td>
<td>Introduction to Geographic Information Systems</td>
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<td>CON/ENV</td>
<td>Environmental Planning and Impact Analysis</td>
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<td>CON/SCI</td>
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<td>CON/SCI</td>
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<td>CON/WFS</td>
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<td>HIS/HUM</td>
<td>Shaping of Western Society I</td>
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<tr>
<td>HIS/HUM</td>
<td>Shaping of Western Society II</td>
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<tr>
<td>HRT/VIT</td>
<td>Introduction to Wines and Vines</td>
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<tr>
<td>HRT/VIT</td>
<td>Basic Viticulture Techniques</td>
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<td>MAS</td>
<td>Massage</td>
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<tr>
<td>PSY/SCI</td>
<td>Biological Psychology</td>
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### Offering Times

- **F** – Fall Semester
- **S** – Spring Semester
- **B** – Both or either Spring and Fall Semesters
- **WS** – Winter Session (January Intersession)
- **SU** – Summer Session
Accounting

ACC 101 Principles of Financial Accounting (4-0) 4 hrs.
The emphasis of this introductory course is to develop an understanding of accounting information systems for the business entity and for the individual. The basic concepts, procedures, business documents, and financial statements are included as they relate to the accounting cycle. Analysis of business decisions is stressed for the internal and external aspects of the business. ....................................................... B

ACC 102 Principles of Managerial Accounting (4-0) 4 hrs.
This course is an introductory course in managerial accounting. Fundamentals cost accounting concepts, financial statement analysis, profitability analysis, budgeting and decision making issues will be discussed. Prerequisite: ACC 101....................................................... B

ACC 201 Intermediate Accounting I (3-0-1) 4 hrs.
Stresses a broader application of accounting principles. Theory is emphasized as it relates to valuation and changes in the financial position and operations of the business entity. Problems and cases are studied as they relate to generally accepted accounting principles. Prerequisite: ACC 102....................................................... B

ACC 202 Intermediate Accounting II (3-0-1) 4 hrs.
A continuation of ACC 201, stressing a broader application of principles in previous accounting courses. Prerequisite: ACC 201....................................................... S

ACC 205 Cost Accounting (3-0) 3 hrs.
A systematic study of the fundamental procedures applied in the determination of production costs and inventory balances. Analysis of cost behavior and decision-making for planning and control of the business are also covered. Prerequisites: ACC 102 Prerequisites: ACC 102. .......... B

ACC 207 Income Tax Accounting (3-0) 3 hrs.
This course is designed to familiarize accounting students with aspects of income taxation of individuals and provide a foundation upon which they can act in either an advisory or functional capacity. Prerequisite: ACC 102....................................................... B

ACC 210 Contemporary Accounting Applications (3-0) 3 hrs.
Provides an in-depth study of current accounting applications in the private sector, with emphasis on the more widely-used applications packages available to the modern accountant. Topics will include computerized accounting packages, accounting information systems, auditing and control, and the accountant’s role in the organization. Prerequisite: ACC 101 or BUS 151....................................................... B

Agronomy

AGR 100 Soil Science (3-0) 3 hrs.
A study of origin of soils, soil formation, taxonomy, physical and chemical properties, bacteria and fungi, organic matter, water and fertility. ........ B

American Sign Language

ASL 101 American Sign Language I (3-0) 3 hrs.
The course is the first in a series of courses designed to develop the skills and knowledge needed to communicate in American Sign Language. This course introduces basic sign language vocabulary and fingerspelling. In addition, students will be introduced to aspects of American Deaf culture and history. Other relevant topics will be addressed. ............................... B
This course carries SUNY General Education credit.

ASL 102 American Sign Language II (3-0) 3 hrs.
The course is the second in a series of courses designed to develop the skills and knowledge needed to communicate in American Sign Language. This course continues to develop American Sign Language vocabulary and sentence construction as well as fingerspelling. In addition, students will continue to refine their knowledge of the D/deaf community and Deaf education. Other relevant topics will be addressed. Prerequisite: ASL 101 or prerequisite experience. ............................... B
This course carries SUNY General Education credit.

ASL 110 Introduction to Deaf Culture and the D/deaf Community (3-0) 3 hrs.
This course will introduce students to the intercultural and socio-cultural aspects within Deaf culture and the D/deaf community. The purpose of this course is to increase students’ knowledge of, and experience with, Deaf culture, the D/deaf community, and the issues relating to the D/deaf community within the hearing majority culture. ............................... F
This course carries SUNY General Education credit.

ASL 111 Signing for the Health Care Professions (3-0) 3 hrs.
This course is designed for the purpose of addressing the communicative needs between health care professionals and the deaf community. Target specific vocabulary, conversational phrases, and context specific situational interactions will be the main objectives. Topics on cultural practices and interactions common in the deaf community will be discussed. In addition, the law, Americans with Disabilities Act (ADA) specific to the deaf patient, and the role of interpreters in the health care setting will be addressed. ............................... S

ASL 115 Conversational Sign American Sign Language (3-0) 3 hrs.
This course is designed to develop conversational signing skills in American Sign Language. Skills targeting conversational exchanges will be developed with a focus on everyday/routine topics. ................. F

ASL 201 American Sign Language III (3-0) 3 hrs.
American Sign Language III is an intermediate course that emphasizes and expands on grammar, syntax, spatial referencing, classifiers, and vocabulary development. Sentence constructions will be reviewed and communicative competencies in ASL beyond the basic level will be addressed. Fluency and accuracy of fingerspelling will be developed as well as the use of lexicalized signs. Prerequisite: ASL 102 or requisite experience. ............................... F
This course carries SUNY General Education credit.

ASL 202 American Sign Language IV (3-0) 3 hrs.
The course, the fourth in a series of American Sign Language courses, focuses upon the grammatical features of ASL and ASL vocabulary. Content of the course will focus on sentence constructions (topics/comment statements, yes/no and wh-word questions, rhetorical questions, negative statements and conditional sentences), classifiers, inflecting verbs, and role-shifting. Fluency and accuracy of finger spelling will continue to be developed as well as the use of lexicalized signs and numbering. Prerequisites: ASL 201 or requisite experience. ............................... S
This course carries SUNY General Education credit.
**Anthropology**

**ANT 100 Human Prehistory (3-0) 3 hrs.**
This course is a survey of human prehistory—from the origin of humans up to the emergence of early civilizations. Our focus is on the introduction to early human biological and cultural variability emphasizing evolution, cultural adaptation and cultural change within different environments using the subfields of physical anthropology and archaeology. Attention will be given to the field of archaeology and human evolution as we focus our attention on pre-literate and pre-industrial civilizations from both the Old World and New World, including regions of Mesopotamia, Africa, China, India, Maya, Inca and Aztec, the Hopewell and Mississippian to name a few. This course carries SUNY General Education credit.

**ANT 101 Cultural Anthropology (3-0) 3 hrs.**
An introduction to the ethnology that is the cross-cultural study of the diverse adaptive patterns human used to satisfy the requirements of life in specific natural and social-cultural environments. Data will be drawn from contemporary nonindustrial and urban industrial societies to illustrate how and why cultural variations exist in today's ever-shrinking world. This course carries SUNY General Education credit.

**ANT 200 Comparative Cultures (3-0) 3 hrs.**
This course takes a comparative approach to the content and processes that make up human cultures. We will examine and describe the ways selected pre-literate and complex societies have used culture to adapt to their environments. Case studies drawn from American, Asian, African, and European societies will be the basis for engaging in cross-cultural studies. This course will examine and describe the ways selected pre-literate and complex societies have used culture to adapt to their environments. Case studies drawn from American, Asian, African, and European societies will be the basis for engaging in cross-cultural studies.

**ANT 206 North American Indian History and Cultures (3-0) 3 hrs.**
This course introduces student to the historical and cultural experiences of the various indigenous populations of North America. Additionally, special emphasis will be given to a number of specific indigenous groups within the 10 cultural regions of North America as we examine this topic from a compassionate yet unromanticized historiographical and cultural perspective. In short, we will work from the premise that Native Americans were active participants in producing that past, both before and after the European contact as opposed to being solely victims of oppression; we do this in order to gain a greater appreciation for their rich and diverse history and cultural status today. Through the lens of anthropology and history, this course will discuss and examine the various native cultures of North America to include: their origins and cultural development through time; the underlying similarities and the wide range of variability within these native societies; the impact of European cultural systems on these groups, and finally, we examine Native American societies as they are today. ANT 110 or ANT 111 or HIS 110 or HIS 111. This course carries SUNY General Education credit.
ART 115 Computer Imaging (4-0) 3 hrs.
An introduction to techniques for creating computer generated imagery for application in commercial and fine art. Hands-on experience with drawing and design packages for the non-programmer. Prerequisite: ART 115. ............ S

ART 166 Computer Publishing (4-0) 3 hrs.
An introduction to the tools and methods used when designing graphic publications. Topics include the publishing industry, typography, grids, layout strategies and graphic techniques. Prerequisite: ART 115. ............ S

ART 200 Figure Drawing I (4-0) 3 hrs.
Representation and dynamic drawing of human figure based on observation of organic relationship, gestures, action, motion and rhythm. Prerequisite: ART 103. ......................... F

ART 201 Figure Drawing II (4-0) 3 hrs.
A continuation of ART 200. Drawing from figures to develop proportion, structure, gesture, movement and composition in various media. Prerequisite: ART 200. ................................. S

ART 204 Painting II (4-0) 3 hrs.
A continuation of ART 202, with more advanced problems for the experienced student. Prerequisite: ART 202. ................................. S

ART 205 Modeling and Sculpture I (4-0) 3 hrs.
Working from life and a study model, the student will gain an understanding of three-dimensional form. Modeling with clay, techniques will be covered to understand portraiture or the human figure. Casting with plaster will be also included. Prerequisite: ART 205. ......................... F

ART 206 Modeling and Sculpture II (4-0) 3 hrs.
A continuation of ART 205, with an emphasis on individual student projects. Students will further an understanding of three-dimensional form by working with different processes and media such as: woodworking, welding, carving and casting in bronze. Prerequisite: ART 205. ......................... S

ART 207 Photography I: Traditional Methods (4-0) 3 hrs.
An introduction to black & white photography covering basic techniques of camera operation, artistic picture composition, film processing and printing. Students should have an adjustable 35mm camera. Prerequisite: ART 207. ......................... F

ART 208 Photography II (4-0) 3 hrs.
This course offers advanced photographic instruction for those with basic camera and darkroom experience. It introduces the skills related to the capture, editing and printing of digital images. Emphasis will be on artistic expression and style through the use of digital technology. Film or digital cameras may be used. Prerequisite: ART 207. ......................... S

ART 209 Printmaking I (4-0) 3 hrs.
An introductory survey of the materials and processes used in the production of multiple fine arts prints. Basic techniques of woodcut, monotype, collagraph, and drypoint, and will be explored. Prerequisite: ART 102 or ART 200. ................................. F

ART 210 Printmaking II (4-0) 3 hrs.
Emphasis will be placed on further development of intaglio techniques including line etching, aquatint, and soft-ground impressions. Prerequisite: ART 209. ............ S

ART 211 Ceramics II (4-0) 3 hrs.
A continuation of ART 106. The course will introduce the student to more challenging techniques and processes, expanding the scope and dimension of previously learned material. Prerequisite: ART 106. ............ S

ART 213 History of American Art (3-0) 3 hrs.
A survey of American art and architecture from the colonial period to the present. Prerequisite: ART 103. ......................... S

ART 215 Graphic Design I (2-2) 3 hrs.
The student will be given practical graphic problems to solve using established design principles as well as current pre-press production techniques. The student will be developing an expressive awareness from a graphic viewpoint. Students will learn the process and skill of presentation, and in so doing, build a personal graphics portfolio for entry into the job market or the next level of education. Prerequisite: ART 215. ......................... S

ART 216 Graphic Design II (2-2) 3 hrs.
The student will be given practical graphic problems to solve using established design principles as well as current pre-press production techniques. The student will be developing an expressive awareness from a graphic viewpoint. Students will learn the process and skill of presentation, and in so doing, build a personal graphics portfolio for entry into the job market or the next level of education. Prerequisite: ART 215. ......................... S

ART 218 Advanced Digital Photography Methods (2-2) 3 hrs.
This course offers advanced photographic instruction for those with experience in digital photography. It expands upon the skills related to the capture, editing and printing of digital images. Emphasis will be on artistic expression, conceptual development and style through the use of digital technology. Prerequisite: ART/DIG 110. ................................. S

ART 220 Graphic Illustration (3-0) 3 hrs.
This course will focus on the process of illustration through the exploration of professional working methods leading to the production of a portfolio representative of advertising, corporate, editorial and publishing themes. Prerequisite: ART 103. ......................... S

ART 221 Advanced Drawing (4-0) 3 hrs.
This course will emphasize the development of students’ visual vocabulary and more personal approaches to media, techniques, and thematic content. This course will be offered in the fall semester. Prerequisite: ART 103. ......................... F

ART 222 Design for the Web (4-0) 3 hrs.
The course will offer students a comprehensive understanding of design issues related to web site planning and creation. Students will explore methods of multimedia design and production. While developing a basic technical understanding of this technology, students will focus on visual and informational issues. Prerequisite: ART 115, ART 215. ......................... S

ART 223 Women in Art (3-0) 3 hrs.
A survey of the work of women painters, sculptors, architects, designers, photographers, and craftspersons from earliest times to the present. Woman as image in the visual arts will also be examined as it relates to her role in society. Prerequisites (for art students): ART 100, ART 101. ......................... S
ART 250 Graphic Design Internship 3 hrs.
The Internship provides a hands-on work experience for the Graphic Design student in a professional work environment. A minimum of 120 work hours will be required. Students will be required to enter into an internship contract, complete an orientation, and submit a portfolio and written report at the conclusion of the work experience. Prerequisite: ART 215, instructor approval and a minimum GPA of 2.5. (Satisfactory or Unsatisfactory grade). 

Biology

BIO 103 Environmental Science (3-2) 4 hrs.
This course investigates the interactions and relationships between humans and the Earth. It provides the scientific foundation for analyzing today's pressing environment issues and solutions for a sustainable future. Students will gain an understanding and appreciation of the impact of humans on other living organisms, water resources, air quality, and energy and mineral resources. In analyzing potential solutions to these environmental issues, students will evaluate the impact of their own choices on the Earth's resources as well as the relative role of governments in setting sustainable policies. In the laboratory component of the course, students will learn scientific methodology, sampling procedures and methods used to test environmental quality. A portion of the lab will include outdoor experiences. 

BIO 110 Fundamentals of Human Anatomy and Physiology (3-0-1) 3 hrs.
Study of the basics of human anatomy and physiology including anatomical terminology, basic biochemistry, cells and tissues, and the integumentary, skeletal, muscular, nervous, endocrine, cardiovascular, lymphatic/immune, respiratory, digestive, and urinary systems. Introduction to common human disease processes. Four hours of lecture weekly with potential lab experience within the four contact hours (three credit hours). Prerequisite: Successful completion of all required remedial courses. 

BIO 115 Human Biology (3-2) 4 hrs.
A principles course with a laboratory experience designed for non-science majors. This course approaches basic biological principles with a human orientation. Basic chemistry, cell division, genetics, cancer, systems physiology, evolution and human ecology are the major topics. The course will consist of three hours of lecture and two laboratory hours weekly (four credit hours). Prerequisite: Successful completion of all required remedial courses. 

BIO 118 Contemporary Biology I (3-2) 4 hrs.
An introductory biology course with laboratory designed for non-science majors. Topics covered include: the scientific process, cells, biochemistry, cellular metabolism, genetics, and biotechnology. The emphasis is on application of basic biological principles to contemporary issues and problems. Students will achieve basic scientific literacy with a goal of improved critical thinking, writing, and problem-solving skills. Prerequisite: BIO 118 or permission of instructor. 

BIO 121 General Biology I (3-2) 4 hrs.
Basic principles of biology, photosynthesis and respiration, levels of cellular complexity, genetics and evolution. Prerequisite: Successful completion of all required remedial courses. 

BIO 122 General Biology II (3-2) 4 hrs.
A study of evolutionary concepts and survey of taxonomic levels of organization (domain, kingdom, phylum, class, order, family, genus, species). Emphasis will be on anatomical/physiological adaptations, life history traits and ecology of representative organisms. Prerequisite: BIO 121. 

BIO 125 Foundations of Life Science (3-2) 4 hrs.
This course is a brief overview to the unifying concepts in biology including, but not limited to molecular, cellular, metabolic, genetic, evolutionary, and whole organismal biology. This course relates the relevant concepts of living organisms to their environment. The laboratory component supports and reinforces lecture content. Prerequisites: Successful completion of all remedial courses. 

BIO 151 Plant Materials (2-2) 3 hrs.
This course exposes students to the identification, selection, adaptation, and utilization of common ornamental and native plants in New York State. Landscape value and wildlife usage of plants will be discussed where appropriate. The student will gain identification proficiency in association with knowledge of plant patterns and environmental planning through lecture, demonstration and filed work. Field trips to Canandaigua area plant viewing locations are included. 

BIO 152 Foundations of Life Science (3-2) 4 hrs.
This course is a brief overview to the unifying concepts in biology including, but not limited to molecular, cellular, metabolic, genetic, evolutionary, and whole organismal biology. This course relates the relevant concepts of living organisms to their environment. The laboratory component supports and reinforces lecture content. Prerequisites: Successful completion of all remedial courses. 

BIO 154 Medical Terminology (4-0) 4 hrs.
Examination of medical terminology. Students will learn medical and executive terminology, basic biochemistry, cells and tissues, and the integumentary system. 

BIO 155 General Science (3-0-1) 3 hrs.
A survey of the various fields of science. Current events and topics include, but are not limited to: the impact of human activities on living organisms and the environment, pollution and conservation, human population growth, and the changing environment. The course will focus on the scientific method, how scientists obtain information and utilize that information to help shape public policy. 

BIO 156 Principles of Human Biology (4-0) 4 hrs.
A survey of the biological sciences with a human emphasis. Basic principles of biology, photosynthesis and respiration, levels of cellular complexity, genetics and evolution. Prerequisite: Successful completion of all remedial courses. 

This course carries SUNY General Education credit.

BIO 157 Human Biology (3-2) 4 hrs.
A principles course with a laboratory experience designed for non-science majors. This course approaches basic biological principles with a human orientation. Basic chemistry, cell division, genetics, cancer, systems physiology, evolution and human ecology are the major topics. The course will consist of three hours of lecture and two laboratory hours weekly (four credit hours). Prerequisite: Successful completion of all required remedial courses. 

This course carries SUNY General Education credit.

BIO 165 Kinesiology and Myology I (3-3) 4 hrs.
Lecture and laboratory course designed to acquaint students with the detailed study of the major muscles of the torso and pelvis and their function. Focus will be placed on the origin, insertion, action, innervations, and range of motion of specific muscles. This course includes the study of name, shape, and location of bones and tendons as well as their related joints. Prerequisite: BIO 171 and Corequisite: BIO 172. 

BIO 171 Human Anatomy & Physiology I (3-2-1) 4 hrs.
Structure and function of the human body dealt with at the following levels of organization: chemical/biochemical, cell/tissue, organ/system. Organ systems include integumentary, skeletal, muscular, digestive, nervous and special senses. Laboratory involves analysis done at both microscopic and macroscopic levels, the latter including disarticulated bones, muscle models, digestive enzyme biochemistry, and selected dissections. Prerequisite: Successful completion of all required remedial courses. 

This course carries SUNY General Education credit.

BIO 172 Human Anatomy & Physiology II (3-2-1) 4 hrs.
A continuation of BIO 171 to include the circulatory, respiratory, urinary, reproductive and endocrine systems, along with genetics and pH balance. Laboratory will constitute a continuation of BIO 171 lab studies: microscopic and macroscopic levels of analysis, the latter including electronic apparatus, mammalian dissection, and elementary physiological experiments. Prerequisite: BIO 171. 

This course carries SUNY General Education credit.
BIO 210 Winter Ecological Adaptations and Field Techniques (0-0-3) 3 hrs.
A five day residential course with a combination of lecture and field work to foster student proficiency in the over wintering adaptations of organisms in the northeast, specifically the Finger Lakes region. Adaptations of mammals will be emphasized. Lectures will focus on identification, natural history, behavior, physiology and ecology of mammals. Laboratory will include field trips to various habitats in and around Honeoye, NY, identification of animal signs, and mark & recapture techniques to assess habitat selection of small mammals residing in the subnivean environment. Prerequisite: BIO 122. ....................................................... WS

BIO 214 Herpetology: Natural History and Field Techniques of NY State Amphibians and Reptiles (3-2) 4 hrs.
An investigation of amphibians and reptiles of NY State, specifically the Finger Lakes Region, including, but not limited to ecology, behavior, natural histories, environmental impact and evolutionary relationships. A 5 day residential component for Amphibian and reptile identification and learning field sampling techniques will be an integral part of this course. Evaluation of students is based on 1) class participation, 2) group summary of field project, 3) critique of oral presentation of natural history of a species, 4) maintenance of a field journal, 5) identification of amphibians and reptiles of northeast. Prerequisite: BIO 122. ............................. S

BIO 221 Principles of Terrestrial and Aquatic Ecology (3-0) 3 hrs.
A study of climatic, edaphic and biotic factors as they relate to species distribution and population dynamics in selected biomes of New York State and the world. Students develop deeper understanding of the ecological principles concerning the interaction between organisms and their environment. Writing Intensive. Prerequisites: ENG 101, BIO 121, BIO 122 or BIO 251. Corequisite: BIO 221L. ....................................................... F
(Also listed as CON 202)

BIO 221L Principles of Terrestrial and Aquatic Ecology Lab (0-0-3) 1 hr.
In this hands-on laboratory-based course, students will have the opportunity to conduct studies and perform experiments that enrich their knowledge and understanding of the scientific concepts learned in the lecture portion of CON 202/BIO 221 Principles of Terrestrial/ Aquatic Ecology. Laboratory exercises will include a combination of field trips and observational and experimental studies as well as in-classes exercises aimed at preparing students for upper level coursework in the field of ecology (e.g. reading scientific papers, presenting data, interpreting graphs). Prerequisite: ENG 101, BIO 121 an d BIO 122, or BIO 125. Corequisite: BIO 221L. ....................................................... B
(Also listed as CON 202L)

BIO 222 Introduction to Cell Biology (3-0-1) 3 hrs.
This course is designed to provide students with an intense study of cell structure and function. A wide range of topics will be covered and will include: biochemistry, membrane structure and function, organelle structure and function, the cell cycle and cancer, necrosis and apoptosis, cell signaling, and the cellular basis of tissue structure. Prerequisite: BIO 121. ....................................................... S

BIO 223 Pathophysiology (3-0) 3 hrs.
This course is designed for students who wish to apply their knowledge of physiology to disease states occurring across the lifespan. The course will consist of a review of the normal functioning of selected body systems, and then analysis of pathological function during disease of those systems and standard treatment for these pathological conditions. Prerequisite: BIO 171 and BIO 172 with a grade of B or higher. ............................... B
(Also listed as NUR 223)

BIO 224 Dendrology and Field Botany (2-0-2) 3 hrs.
Field study, identification and natural history of plant communities with an emphasis on important forest tree species. ............................... B
(Also listed as CON 224)

BIO 230 Microbiology (3-3) 4 hrs.
The course is designed to give the student a broad understanding of microbiology covering areas of microbial structure and function, growth, metabolism, genetics, control of microorganisms, principles of immunology, diseases of man and selected aspects of applied microbiology. The laboratory will give the student an appreciation of the problems and methods involved with culturing and identification of microorganisms. Three lecture hours, one two-hour laboratory period and one one-hour laboratory time to be assigned weekly. Prerequisite: BIO 121 & 122, or BIO 171 & 172. ....................................................... B

BIO 240 Principles of Genetics (3-0) 3 hrs.
A course designed to introduce the student to the aspects of modern genetics. Topics will include: gene structure and function, Mendelian genetics, gene expression, recombinant DNA technology, population genetics with attention given to human aspects and applications. Prerequisite: BIO 121 or BIO 171; Corequisite: BIO 241. ................................. S

BIO 241 Laboratory in Genetics (0-3-0) 1 hr.
A laboratory offering to compliment BIO 240. This course provides a variety of laboratory experiences including classical, morphological, and molecular genetics. Corequisite: BIO 240. ................................. S

BIO 245 Field Natural History (3-0) 3 hrs.
This course is a series of extended field trips into a selection of local ecosystems such as gorges, bogs, streams, and marshes. Students will analyze these ecosystems both as examples of each ecological situation and as areas managed in different ways by man. Natural history topics such as insects, aquatic life, migratory birds, glacial geology, and human interactions with the environment are studied in appropriate areas. .... F
(Also listed as CON 210)

BIO 246 Limnology (3-2) 4 hrs.
An introduction to the scientific study of inland waters, limnology concerns itself with all the factors that affect living populations within those waters. Through lecture and field experiences, the student will become familiar with physical and chemical processes in water, especially those that have a direct effect on biological organisms. Standard methods and highly technical instrumentation will be used on board the college’s educational vessel. A survey of life forms and identification skills will be emphasized as well as aquatic community structure and interactions. . . . F
(Also listed as CON 246)

BIO 250 Field Botany (3-0) 3 hrs.
Field identification, taxonomy, habitat preferences, and growth characteristics of trees, shrubs and herbaceous plants are the major topics covered in this course. Emphasis is placed on local flora and its utilization by man and wildlife. Important ornamental trees, New York State rare plants, introduced plants that are management problems, nonvascular plants, and the ecology of the eastern deciduous forest biome are highlighted. Considerable class time will be spent outdoors on campus and at nearby natural areas. ............................... B
(Also listed as CON 205)

BIO 251 Plant Structure and Function (3-3) 4 hrs.
This course is an integrated approach to the study of plant anatomy and physiology dealing with both the total plant and its constituent parts. Emphasis is on plant growth, development and regulatory mechanisms. The student will follow the growth of a plant from germination to maturity, examining its anatomical and physiological development. Three hours lecture; three hours laboratory. Prerequisite: BIO 121. ....................... B
BIO 260 Plant Pathology (3-2) 4 hrs.
Investigation of the nature, cause, diagnoses of plant health problems. The interaction of the environment, the disease causing organism, and the plant will be considered in relation to environmentally sound control. Site development and corrective horticulture practices in relation to health building will be considered. Students will be trained to identify common plant diseases including environmentally caused disorders. Field analysis, sampling and diagnostic techniques. Field Trips. Prerequisite: BIO 121, BIO 251. ......................................................... B

BIO 265 Kinesiology and Myology II (3-3) 4 hrs.
This is a lecture and laboratory course designed to acquaint students with a detailed study of the major muscles of the upper torso and extremities of the body and their functions, including a brief review of the muscles of the lower extremity covered in Kinesiology and Myology I. Focus will be placed on the origin, insertion, action, innervation, and range of motion of specific muscles. This course includes the study of the name, shape, and location of bones and tendons, as well as their related joints. Prerequisite: BIO 165 with a grade of ‘C’ or better. ............................... F

BIO 280 Entomology (2-2) 3 hrs.
This course investigates insect structure and function, ecology, behavior, and life histories of economically important insects. The relationship between these topics and biological chemical control will be discussed. Insect identification and insect sampling methods are emphasized. BIO 121. ............................................................. B

BIO 283 Biotechnology Module 3- Electrophoresis (0-1.5) 1 hr.
A laboratory module introducing the student to polyacrylamide and agarose gel electrophoresis. Seven weekly laboratory exercises (3 hours each). Prerequisite: BIO 121. ............................... F

BIO 286 Cell and Tissue Culture Techniques (0.5-1) 1 hr.
A laboratory module introducing students to the basic techniques used in culturing tissues and cells. An emphasis will be placed on mammalian systems. Topics covered include sterile and aseptic technique, media preparation, cell count and viability cryopreservation, subculturing, and research applications using cell cultures. (3 hours each). Prerequisite: BIO 121. ............................... F

BIO 287 Introduction to Biomanufacturing I (1-1/2) 1 hr.
Students in the Introduction to Biomanufacturing I course will learn how a biopharmaceutical makes its way from "bench to bottle." Upstream and downstream manufacturing processes will be introduced through a combination of lecture and laboratory (hands-on) activities. Students will be introduced to regulatory affairs and will follow proper documentation procedures as outlined in the Good Laboratory and Good Manufacturing Practices (Food and Drug Administration). Prerequisites: BIO 121, BIO 122. ............................... S

BIO 288 Introduction to Biomanufacturing II (1-1/2) 1 hr.
Introduction to Biomanufacturing II is a continuation of Introduction to Biomanufacturing I. While part I introduced students to the process of bringing a biopharmaceutical from "bench to bottle," this course focuses on the many functional areas specific to a biomanufacturing operation. Through a combination of lecture and laboratory (hands-on) activities, students will be introduced to the roles of these functional areas in the manufacturing process. Included in this exploration are the roles of technicians working in Environmental Health and Safety, Quality Control, Quality Assurance, and Validation. In addition, students will be exposed to basic analytical tools used in a manufacturing environment (RCA and FMEA). Students will continue the application of regulatory affairs introduced in part I of the course, and will follow proper documentation procedures as outlined in the Good Laboratory and Good Manufacturing Practices (Food and Drug Administration). Prerequisite: BIO 121, BIO 122, BIO 287. ............................... S

BIO 291 Research Methods in Biology (2-4) 3 hrs.
Under supervision of biology faculty mentors, students will select a research project, write a literature review and research proposal, conduct preliminary experiments, and write a research report. Research methods and experimental design will be emphasized, including the location and study of articles from the professional literature. The undergraduate research projects will help students develop valuable research skills, and it will provide students with an opportunity to apply scientific knowledge in the context of “real world” problems. Participation will also open up opportunities for students to take part in analyzing data and conducting field research. One 2-hour lecture period, and 4 hours of laboratory work per week. Students must also schedule time for consultation with the supervising faculty member. Prerequisites: BIO 121, 122, and permission of the instructor. ............................... S

BUS 100 Introduction to Tourism (3-0) 3 hrs.
This course is designed to provide an overview of the Tourism Industry. The student will be exposed to the various components which comprise Tourism. There will be opportunities for the student to observe the Tourism Industry thorough field experiences. This course provides the basis for further study in the Hospitality Programs. Students enrolled in this course, as an elective, will have the opportunity to explore another business-related field as a career option. ............................... B

BUS 110 Business Ethics (3-0) 3 hrs.
This course is a study of the moral issues which arise in the context of the business world. Students in this course will learn the philosophical foundations of ethical decision making. They will explore corporate social responsibility both locally and globally, conflicts of interest, environmental concerns, discrimination and the ethical treatment of employees in the workplace. ....................................................... B

BUS 111 Computer Keyboarding (1-2) 1 hr.
A seven-week course to develop “touch” keyboarding skills. It is designed for students entering a variety of occupational fields that utilize the keyboard to input information. Concentration is placed on correct techniques, accuracy, and speed building of alphabetic and numeric characters. Assignments and timed speed drills form the basis for grading. Not open to Administrative Professional students. (Satisfactory or Unsatisfactory grade.) ............................... B

BUS 112 Computer Keyboarding Improvement (2-0) 1 hr.
The course, which is designed to improve students' typing speed and accuracy, integrates the microcomputer and the leading-edge technology, Windows®. The seven-week course is based on a diagnostic approach for improving keyboarding skills. Each unit consists of pretests, timings, individualized assignments based on each student’s weaknesses, and post-test timings for evaluation and measurement of improvement. The course is graded on a Satisfactory or Unsatisfactory basis. Prerequisite: BUS 111 or equivalent, BUS 113 or equivalent. ............................... B

BUS 113 College Keyboarding I (4-0) 3 hrs.
This course integrates the microcomputer; the leading-edge technology, Windows®; and primary word processing application software to develop keyboarding skills. Students learn the alphabetic, numeric and symbol characters, and the keypad by the “touch” method. Also included is formatting and editing of simple business/personal correspondence, reports, term papers, and tables. The desired speed at the end of the course for the Administrative Professional major is 30 words per minute and 20 words per minute for all other majors. ............................... F
BUS 114 College Keyboarding II (4-0) 3 hrs.
This course integrates the microcomputer, the leading-edge technology Windows®; and primary application software to refine keyboarding skills. Emphasis is also placed on formatting and the development of speed and accuracy in preparing advanced business correspondences, reports, tabulations, and other business documents. The desired speed at the end of the semester is 45 words per minute ................................................. S
Note: Students are required to have basic keyboarding knowledge and the ability to format basic documents, if not students must take BUS 113 College Keyboarding I.

BUS 116 Word for Business Applications (3-0) 2 hrs.
Students will learn the theories and effective and efficient applications of documents for business or home use. Students will learn to edit, format, and store documents. This course also introduces additional word processing functions including mail merge, sorting, document management, charts, and macros ...................................................... S
Note: Students are required to have basic keyboarding knowledge and the ability to format basic documents, if not students should take BUS 113 College Keyboarding I.

BUS 120 Business Organization (3-0) 3 hrs.
Introduction to such business factors as ownership, careers, economic systems, competition, organizational structures, management, production, marketing, finance, business ethics, and current topics ...................... B

BUS 122 Video Advertising (3-0) 3 hrs.
This course is a workshop in planning, writing, producing, videotaping and editing video advertisements for television and the web. Students will receive experience in writing, production techniques (shooting and editing) and the evaluation of video ads. ......................... S
(Also listed as COM 122)

BUS 123 Business Communications (3-0) 3 hrs.
A comprehensive introduction to theory and practice of basic business communication skills. Emphasis is placed on the process of communication and on typical forms of business communication, such as business reports, business letters, speeches, and résumés. Prerequisite: ENG 101. .............. B

BUS 124 Organizational Behavior (3-0) 3 hrs.
Organizational Behavior is an introductory business course that will provide information to the student about individuals, groups, organizational structure, and function. Topics to be studied include: Interpersonal Communications, Decision Making, Human Perception, Dynamics of Groups, Human Needs and Motivation, Concept of Organization, Leadership, Moral and the Quality of Work Life with attention to ethical consideration. ......................... B
(Also listed as PSY 124)

BUS 126 Introduction to Sports Studies (3-0) 3 hrs.
This course is designed to provide an introduction to sport management and an overview of the role and scope of sport events, sport management and sport marketing as they contribute to the planning and development of a sport business or tourism destination. The student will study the components of management as applied to sport enterprises, as well as the historical, psychological and sociological foundations of sport. The student will understand the components of sport management, event logistics, sponsorship, hospitality, use of volunteers, and licensing agreements. The student will be exposed to various sports and sports tourism careers. . . . B

BUS 131 Personal Money Management (3-0) 3 hrs.
This course deals with management of personal finances over the life cycle of the individual consumer. Topics covered include establishment of personal financial objectives, budgeting, use of credit, property, liability and life insurance, major purchases such as housing, transportation and education; taxes, savings, investments, and retirement and estate planning......................................................... B

BUS 142 Professional Selling (3-0) 3 hrs.
This course is a study of the fundamentals of professional selling as a prerequisite to success in retailing and business occupations. Emphasis is placed on acquiring effective communication skills, self-confidence, and basic selling techniques through practical demonstration, on-site observation, and practice in retail settings. The importance of product knowledge, customer buying motivations, and the role played by the salesperson in the store’s total image are examined................................. F

BUS 146 Retail Business Management (3-0) 3 hrs.
This course is an introduction to contemporary retailing as a service industry and profitable operation. A study is made of each of the five major organizational functions: merchandising, personnel, finance, operations, and promotion, with emphasis placed on career opportunities in each division................................................................. B

BUS 147 Small Business Management (3-0) 3 hrs.
A management approach to the study of contemporary small business practices. Students evaluate alternatives to be considered in forming policies regarding organizational structure, location, financial and legal requirements, merchandising and service standards, personnel considerations, methods of operation, promotional strategy, inventory control and accounting procedures. This course will serve as preparation for the establishment and operation of a small retail business............. B

BUS 151 Basic Accounting (4-0) 3 hrs.
A study of the principles of business accounting with emphasis on the accounting cycle for the student in the Administrative Professional and Paralegal programs. ..................................................... B

BUS 156 Office Communications (4-0) 3 hrs.
This course stresses the development of skills in business letter writing and English grammar and usage. There is also concentration on spelling improvement, speaking skills, listening skills, and interviewing techniques......................................................... B
Note: Students are required to have basic keyboarding knowledge and the ability to format basic documents, if not students should take BUS 113 College Keyboarding I or BUS 114 College Keyboarding II.

BUS 200 Office Management (3-0) 3 hrs.
This course is a comprehensive overview of the administration of the modern office in the public and private sector. The application of management principles to office operations will be covered. The course provides practical information about human relations, office technology, and management process......................................................... B

BUS 203 Public Relations (3-0) 3 hrs.
This survey course in Public Relations introduces students to the field of public relations. It will describe the responsibility and roles of the public relations professional in private and public companies. Prerequisites: ENG 101. ......................... B
(Also listed as COM 203)
BUS 205 Services Marketing (3-0) 3 hrs.  This course is designed to provide an introduction to the general principles of marketing and an in-depth study of services marketing theory. The concepts the student learns will enable them to develop the skills and aptitudes required in our emerging service economy. The student will be exposed to the relationship between services marketing and the consumer experience. There will be opportunities for the student to apply services marketing theory utilizing case studies and models in health care, entertainment, business services, tourism, retailing and financial services. This course provides the basis for further study in marketing management. ............................................ B

BUS 210 Legal Environment of Business (3-0) 3 hrs.  This course is designed to provide an introduction to the legal environment in which Businesses exist. Topics to be explored include the origins of the philosophy of different schools of law along with an overview of selected areas relating to the framework of our legal system, the process of litigation and dispute resolution, the regulatory environment and administrative law, tort law, agency and employment law, and contract law. Further, an examination of business ethics and social responsibility will be integrated throughout the course. ............................................ B

BUS 212 MS Excel for Business Applications (3-0) 3 hrs.  This course offers students the opportunity to master the advanced functionality of Microsoft Excel, and to apply those skills to genuine business applications such as financial modeling, reporting, and the automation of accounting and financial tasks. Although the basic functions of Excel will be covered, areas of focus include graphs and charts, the use of advanced financial functions and analytical tools, reporting templates, linking of worksheets and workbooks, importing and manipulating data, macros (automation of tasks), auditing tools, and other features especially useful to the financial or accounting professional. Prerequisites: ACC 101, MAT 110 (or higher), OFT 150. ................................................ B

(Also listed as CSC 212)

BUS 215 Sustainable Tourism Planning (3-0) 3 hrs.  This course is designed to provide the student with knowledge regarding the role of management science in the design of a sustainable destination. The student will have an understanding of management science and its application to sustainable tourism destination planning and development. The planning process will be a major focus of study. The student will be exposed to management issues that relate to urban and rural tourism development. The student will have the opportunity to apply course concepts knowledge through case studies of selected destinations. The course will culminate with student teams developing a case study for a specific New York State destination. ............................................ F

BUS 217 Information Management (2-0) 1 hr.  This is an information management course in which students learn tools for e-mailing, managing e-mails and contact lists, organizing schedules, and maintaining a calendar. Outlook and a web-based system are utilized. .... S

BUS 218 Desktop Publishing (4-0) 3 hrs.  This course provides hands-on training in word processing and presentation application software to learn desktop publishing techniques. Students build on their knowledge developed in BUS 116 Word for Business Applications to create professional-looking documents including flyers, brochures, and newsletters. Prerequisite: BUS 116. ......................... F

BUS 219 Computerized Business Applications (4-0) 3 hrs.  This course provides comprehensive, hands-on training of Excel and Access. Students will also learn the integration of Microsoft Word, Excel, and Access. .................................................. S

BUS 220 Principles of Supervision (3-0) 3 hrs.  Practical application of planning, organizing meetings and committees, communicating with subordinates and supervisors, employee orientation training and appraisal, the supervisor and labor relations, problem solving, decision making, and management of time. ............................................ B

BUS 221 Principles of Management (3-0) 3 hrs.  The basic purpose of this course is to provide an understanding and appreciation of the part management plays in the successful operation of a business. The evolution of management practices is explored along with present applications in order to maintain effective coordination and control. Prerequisite: BUS 120. ................................. B

BUS 222 Marketing (3-0) 3 hrs.  A comprehensive introduction to procedures and practices involved in marketing, such as: product research, development and packaging; pricing; sales, advertising and sales promotion; distribution and transportation; wholesalers and retailers; marketing research. This is an excellent course for all business-related majors as focus is placed upon marketing cooperation with all other business functions and disciplines. .......................... B

BUS 224 Human Resource Management (3-0) 3 hrs.  A detailed study of personnel practices as they relate to the behavioral science concept of the management of human resources. Topics considered are recruitment, selection and training, motivation, job analysis, salary and wages, and performance appraisal. ............................................ B

BUS 225 Destination Marketing (3-0) 3 hrs.  This course is designed to provide an in-depth study of the variety of organizations and strategies utilized to market a destination. The student will study marketing management as it relates to a destination. The student will be exposed to the structures of destination marketing organizations, funding sources, and operations. There will be opportunities for the student to apply marketing management theory, utilizing authentic destination marketing organizational models. This course provides an understanding of the various careers in destination marketing organizations. .......................... S

BUS 227 Business Law I (3-0) 3 hrs.  A study of legal principles applied to business transactions. Topics covered include: court systems and procedures, constitutional authority, torts, contracts, criminal law and business, and negotiable instruments. .... B

BUS 228 Business Law II (3-0) 3 hrs.  A continuation of Business Law I – the study of legal principles applied to business transactions. Topics covered include: ethics, agency, contracts as they relate to commercial transactions, secured transactions, bankruptcy, product liability and warranties, business structures, real property and personal property. ......................... B

BUS 229 Advertising (3-0) 3 hrs.  Examines advertising as an important component in managerial marketing. Emphasis is placed on objectives, media study, strategic planning, budget considerations, control, and the measurement of advertising effectiveness. The role of advertising agencies and departments are examined. ......................... B
BUS 231 Sports Marketing (3-0) 3 hrs.  This course is designed to provide an in-depth study of the general principles of sports marketing. Students will study services marketing theory. The student will be exposed to the relationship between sports marketing, the success of sporting events, and the economic development for a destination. The student will study the effects sports marketing has upon the creation and development of sports facilities and venues. The student will study the role and impact of sports marketing intermediaries. The course emphasis will be focused upon public relations, sponsorship development, media relations, and various promotional techniques as they apply to professional, amateur, and youth sporting events. There will be opportunities for the student to apply sports marketing theory utilizing case studies. Prerequisite: BUS 126. ....................................................... F

BUS 232 Event Management (3-0) 3 hrs.  This course is designed to provide an introduction to the principles of event management. A conceptual framework will be developed through definitions, models, and the utilization of case studies. The student will learn how to formulate event tourism strategies for destinations. The planning, development, management, and implementation of festivals, entertainment events, corporate events, cultural events, and sports events will be the focus of study. Specific topics will include event studies, bid preparation, public and corporate sponsorship, negotiations, and volunteer staff management. Students will have the opportunity to volunteer and participate in a variety of authentic events and festivals. ....................... S

BUS 235 International Business (3-0) 3 hrs.  This course is designed to provide an introduction to international business. The student will learn about the role and importance of international business and the importance of global linkages. Students will recognize that today's market is a global one – everyone is affected by international business. Specific topics will include: globalization, Country differences, geography, cross-border trade and investment, the global money system, and competition in a global marketplace. Business foreign language tapes will be used, covering common business phrases. A group project will be required. Prerequisites: BUS 120; ECO 100 or ECO 210. ................. S

BUS 236 Special Topics in Business (3-0) 3 hrs.  This course is designed to treat a selected topic associated with the marketing field. Course content and instructor vary from semester to semester. Topics may include: Customer Service, Consumer Behavior, Human Relations, Credit Management, and Visual Merchandising. ....... S

BUS 240 Dynamics of Leadership (3-0) 3 hrs.  This course is a management course wrapped in a voyage of self-discovery. Through the study of proven leadership theories and their practical applications, the student will develop their own leadership style, focus their values and beliefs, develop their communication and interpersonal skills, enhance their decision making and problem solving abilities and awaken the leader within. Students will be encouraged to embrace and develop a leadership style best suited to their individual personality, attributes and temperament. ................................................. F

BUS 241 Project Management (3-0) 3 hrs.  This is an information management course in which students learn tools for e-mailing, managing e-mails and contact lists, organizing schedules, and maintaining a calendar. Outlook and a web-based system are utilized. ................................................................. F

BUS 245 Administrative Professional Internship 3 hrs.  The internship is a capstone course for Administrative Professional students to gain experience in their major area of study in a professional office environment. Students will apply their classroom knowledge and skills to various tasks while strengthening and expanding this knowledge through practical, first-hand experience. Students must complete a minimum of 135 hours of intern work at the site. During the semester, the student must attend the three internship seminars. Prerequisite: A minimum of 30 credit hours completed with an overall 2.0 grade point average. ....................................................... S

BUS 246 Administrative Procedures and Theory (3-1) 3 hrs.  This course provides preparation for the administrative business office. This course includes techniques and topics such as the work environment, communication skills, computer hardware and software, records management, ethics, business documents, mail handling, office machines, telework, telecommunications, time management, business presentations, travel arrangements, meetings and conferences, telephone efficiency, leadership skills, and planning your career path. ....................... F

BUS 247 Electronic Commerce (3-0) 3 hrs.  This course provides the learner with an overview of the basic principles of electronic commerce and the related concepts, which are reflected in current environment of the global economy. In the course, the student will develop a deeper understanding of the critical attributes of a successful participant in today's ever-changing markets. During this course the learner will utilize fundamental concepts learned in economic and marketing classes, integrated with computer skills to create an online business. Included in the content of this course will are current issues related to the electronic commerce issues. Security, digital money, and the evolving internet will be among some of these issues. Ethical, legal and environmental issues will also be explored. ....................... B (Also listed as CSC 247)

BUS 250 Business Internship Program 3 hrs.  The Internship Program enables a Finger Lakes Community College student to supplement their academic studies and increase their career awareness through field experience. A student can acquire first-hand experience in the work environment related to their academic and/or career interests. The students' activities during the internship will include both participation and observation so that they can gain skill relevant to the interest as well as an understanding of the overall organization and operation of the internship site. A student who makes a thoughtful, serious commitment to the opportunities for learning in an internship can also increase their ability to make well-informed decisions about their career and/or graduate study. Prerequisite: Completion of 30 credit hours toward a degree with a minimum grade point average of 2.0 or permission of instructor. ....................................................... B

Based upon faculty recommendation, this course may be taken twice for credit.

BUS 255 Tourism Internship 3 hrs.  This is an experiential learning course of study. Students will be required to complete a minimum of 150 hours of field experience. This experience may consist of interaction with the tourism industry which may include but not be limited to work experience, participation in trade seminars, professional meetings, volunteer experience, special projects, and trade shows. Tourism field experiences will be provided by the following types of tourism organizations: destination marketing organizations, various types of events, convention and visitor bureaus, convention centers, chambers of commerce, travel companies, tour operators, conference centers, attractions, meeting/planning companies, governmental agencies involved in tourism planning and development. Students will be required to enter into an internship contract, submit written report(s), and attend two special topic seminars. Prerequisites: BUS 100, 30 credit hours completed, 2.0 grade point average and permission of instructor. ....................... B
**BUS 260 Tourism Seminar (3-3)**
The Tourism Seminar is a capstone course designed to provide Tourism students with an opportunity to integrate theory and principles learned in other required courses. This knowledge will be applied to an authentic Tourism project or destination in New York State. The students will work as a team with an assigned mentor from the field to research, evaluate, synthesize information and create an appropriate document. This document will be submitted to the professional mentor for their input and evaluation. The document will include research findings and recommendations.

**Chemical Dependency Counseling**

**CDC 102 Concepts of Chemical Dependency I (3-0)**
This course will study the nature of chemicals of abuse and their impact on the individual and society. This will include the major classes of drugs, their impact on the brain and body, why people use and how they become addicted. Topics covered in this class, in addition to those mentioned, will include laws regarding chemical use, toxicology, drug screening and its implication, limitations and reporting. One of the four hours of tobacco education required by OASAS is included in the course material.

**CDC 103 Concepts of Chemical Dependency II (3-0)**
This course addresses concepts and issues that move beyond the chemicals themselves. This includes the impact of chemical use on families and workplaces, use by adolescents and the impact of gender, race and culture both on the use of chemicals and on treatment. Topics will include assessment tools, an introduction to the biopsychosocial evaluation and the diagnostic process including determination of level of care and the place of 12 step and other mutual aid support groups. Students will learn about brief assessment tools and how to use them. They will also learn about health and wellness regarding medical issues common to persons who abuse substances, such as HIV, AIDS, Hepatitis, STIs (Sexually Transmitted Infections) and TB (Tuberculosis). The course will include the remaining three hours of education on tobacco to complete this OASAS requirement. Prerequisite: CDC 102.

**CDC 115 Issues in Ethics for Chemical Dependency Counselors (3-0)**
This course addresses ethics for chemical dependency counselors by presenting an overview of ethical thought and the basics of ethical decision making. The major focus will be professional ethics as they relate to chemical dependency counseling, and on the CASAC canon of ethics. The course will include the examination of the student’s personal values and belief system as it relates to becoming an ethical and competent chemical dependency counselor. The course will also provide the OASAS requirement of two hours of Mandated Reporter training. Also addressed will be confidentiality and the HIPAA regulations. This course will include the examination of one’s personal values and belief system as it relates to becoming an ethical and competent chemical dependency counselor. This course fulfills the OASAS requirement for 45 hours of education in ethics. Prerequisite: CDC 102.

**CDC 200 Addiction Counseling (3-0)**
This course focuses on the knowledge and skills needed to begin a career in Chemical Dependency Counseling. Students will learn the practical skills of completing a full biopsychosocial evaluation, including making a diagnosis using the DSM, and writing an evaluation summary. Topics will also include interviewing skills, treatment planning, referrals, communication, listening and feedback skills, how groups work, the impact of culture on treatment and how to assess spiritual issues. Students will be introduced to counseling theories and their relationship to treating addictions. A minimum of ten hours of role play are used in this course for learning interviewing and group skills. Prerequisites: CDC 103, PSY 150.

**Chemistry**

**CHM 102 Introduction to Chemistry (3-2)**
An introductory course in chemistry for students who have not had high school chemistry. Designed for nonscience majors, pre-nursing students, and those who plan to take General Chemistry. Emphasizes the metric system, states of matter, elementary atomic and molecular structure, introduction to inorganic and organic chemistry, the Periodic Table, basic laboratory procedures, and descriptive chemistry as they relate to everyday experiences. Prerequisites: CHM 121. Fulfills laboratory science degree requirements for nonscience degrees. Prerequisite: DST 042 with a grade of ‘C+’ or better or placement into Math Level 1 or higher.

**CHM 110 Fundamentals of Chemistry (3-2)**
An intensive study of the fundamentals of chemical principles with an emphasis on developing the problem solving and study skills required to succeed in general chemistry (CHM 121). Topics include a review of basic math, dimensional analysis, formulas and nomenclature, chemical equations and reactions, stoichiometry, atomic and molecular structure, solution concentrations, and acids and bases. This course is designed to prepare students majoring in the sciences for the general chemistry sequence. Prior study of chemistry is not assumed. Prerequisite: Placement into Math Level 2 or higher. Corequisite: MAT 145.

**CHM 121 General Chemistry I (3-3)**
This is the first semester of a two-course sequence suitable for transfer students in science or engineering. Topics include a review of problem solving using dimensional analysis, significant figures and graphing. Atomic structure, elements, ionic and molecular compounds, chemical equations, chemical stoichiometry, and gas laws are studied in more detail. Organic molecules and thermodynamic principles are studied in more detail. Organic molecules and thermodynamic principles are introduced. CHM 102 or high school chemistry is strongly recommended. This course carries SUNY General Education credit.

**CHM 122 General Chemistry II (3-3)**
Second semester of a two-course sequence suitable for transfer students in science or engineering. Topics include periodic properties of the elements, VSEPR, intermolecular forces, solutions, chemical kinetics and equilibrium, and acid and bases. Polymers, esterification, and thermodynamics are briefly covered. Prerequisites: CHM 121 with a grade of ‘C’ or better and MAT 145 with a grade of ‘C’ or better or placement into Math Level 3 or higher. This course carries SUNY General Education credit.
**Cinema**

**CIN 110 Cinema of Spain (3-0)**  
3 hrs.  
CIN 110 is an integrated course including highlights of Iberian film, history, and culture across Spain. Also included are a variety of activities to stimulate critical conversations and writing skills. This course is taught in ENGLISH.  

*Previous experience with the Spanish language is recommended, but not required. This course carries SUNY General Education credit.*

**CIN 115 Latin American Cinema (3-0)**  
3 hrs.  
CIN 115 is an integrated course including highlights of Iberian film, history, and culture across Latin America. Also included are a variety of activities to stimulate critical conversations and writing skills. This course is taught in ENGLISH.  

*Previous experience with the Spanish language is recommended, but not required. This course carries SUNY General Education credit.*

**CIN 120 Cinema of France (3-0)**  
3 hrs.  
CIN 120 is an integrated course including highlights of film, history, and culture across France. Also included are a variety of activities to stimulate critical conversations and writing skills. This course is taught in ENGLISH.  

*Previous experience with the French language is recommended, but not required. This course carries SUNY General Education credit.*

**CIN 125 Francophone Cinema (3-0)**  
3 hrs.  
CIN 125 is an integrated course including highlights of film, history, and culture across French-speaking countries other than France. Also included are a variety of activities to stimulate critical conversations and writing skills. This course is taught in ENGLISH.  

*Previous experience with the French language is recommended, but not required. This course carries SUNY General Education credit.*

**CIN 260 Cinema as an Art Form I: Silent Era (3-0)**  
3 hrs.  
The motion picture as an integral art form will be studied from historic and aesthetic perspectives. Emphasis will be placed on the silent era and its technological development, genres, directors, stars, and themes. Writing Intensive. Prerequisite: ENG 101.  

*This course carries SUNY General Education credit.*

**CIN 261 Cinema as an Art Form II: Sound Era (3-0)**  
3 hrs.  
The motion picture as an integral art form will be studied from historic and aesthetic perspectives. Emphasis will be placed on the sound era and its technological development, genres, directors, stars, and themes. Writing Intensive. Prerequisite: ENG 101.  

*This course carries SUNY General Education credit.*

**CIN 263 Minority Groups in Film (3-0)**  
3 hrs.  
Minority Groups in Film fosters awareness of cultures deemed “other,” according to ethnicity, sexuality, or identity by the mainstream society of the United States. Utilization of films from, by, and/or about these groups, as well as documentaries, will provide an artistic and historical representation of these cultures. This course also analyzes films as they relate to social issues dealing with minorities. Prerequisite: ENG 101.  

*This course carries SUNY General Education credit.*

**CIN 264 Global Cinema (3-0)**  
3 hrs.  
Global Cinema focuses on fostering global awareness and knowledge of cultures, both Western and non-Western, by utilizing films, from their countries of origin, to provide an artistic representation through cinema into these cultures. Many of the movies will be subtitled in English. Films may be narrative, experimental, propaganda, and/or documentary and will be explored in an international, historical, and/or contemporary context. Prerequisite: ENG 101.  

*This course carries SUNY General Education credit.*

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**Communications**

**COM 100 Human Communication (3-0)**  
3 hrs.  
Communication is a fundamental skill that is a necessity in order to: build and maintain positive relationships in a personal and professional environment; convey clearly organized messages to public audiences; work effectively in groups; and effectively perform during job interviews. This course focuses on the development of basic communication skills necessary to achieve goals in a variety of communication episodes and contexts. While students will have the opportunity to develop many communication skills, this course primarily focuses on oral communication skills in a variety of contexts.  

*This course carries SUNY General Education credit.*

**COM 110 Public Speaking (3-0)**  
3 hrs.  
A study in communication with emphasis on the organization, presentation, and delivery of speeches for various occasions.  

*This course carries SUNY General Education credit.*

**COM 111 Voice and Diction (3-0)**  
3 hrs.  
A one semester course in the improvement of the speaking voice through vocal techniques and the interpretation of literature.  

*This course carries SUNY General Education credit.*

**COM 115 Interpersonal Communication (3-0)**  
3 hrs.  
The course focuses on the development of the interpersonal communication skills necessary for building and maintaining positive relationships in both a personal and professional environment. Topics of study will include an orientation to interpersonal communication, verbal and non-verbal communication in career and personal relationships, perception of self and others, listening, managing conflict, response skills, cultural and gender considerations, characteristics of leadership and effective work groups, and job interviewing. Students will study various theories and practice skill development.  

*This course carries SUNY General Education credit.*
COM 122 Video Advertising (3-0) 3 hrs.
This course is a workshop in planning, writing, producing, videotaping and editing video advertisements for television and the web. Students will receive experience in writing, production techniques (shooting and editing) and the evaluation of video ads. (Also listed as BUS 122)

COM 123 Video Production I (4-0) 4 hrs.
This course introduces students to the basic techniques of video production. Students will be given hands-on experience in camera operation, lighting, sound, computer graphics, switching, directing, and video tape editing. Experience with the local Public Access Television Channel (FLTV) is included. ............................................ B

COM 124 Video Production II (4-0) 4 hrs.
This course provides advanced work in video production techniques. Students work in groups to develop and produce newscasts that are televised on the local, public access cable television channel, FLTV. Emphasis is placed on script writing, news writing, videography and editing. Experience with FLTV is included. Prerequisites: COM 123 or equivalent experience. ............................................ S

COM 200 Audio for Film and Video (3-1) 3 hrs.
This course is an exploration of the principles of digital audio in today’s recording and multi-media industries. Topics discussed include: digital audio fundamentals, synchronization, recording, editing, and mixing audio for the film, video, and video gaming industries. Students will apply these principles via creating projects using Avid’s Pro Tools software. (Also listed as DIG 200)

COM 202 Introduction to Mass Communication (3-0) 3 hrs.
This course is designed to orient students to the field of Mass Communication and its impact and influence on their lives. Included is an overview of the field and discussion of the traditional mass media industries (newspapers, magazines, radio, television, movies and music) as well as new and emerging media. Regulations, responsibilities, convergence and the cultural impact of traditional and new media are discussed and evaluated. ............................................ B

COM 203 Public Relations (3-0) 3 hrs.
This survey course in Public Relations introduces students to the field of public relations. It will describe the responsibility and roles of the public relations professional in private and public companies. Prerequisite: ENG 101 Prerequisites: ENG 101. ............................................ B
(Also listed as BUS 203)

COM 210 Communications Practicum (2-0) 2 hrs.
Work experiences are arranged on-campus and with appropriate off-campus agencies to provide students with practical experience in advertising, public relations, radio, journalism, video production and new media. Prerequisites: Permission of the Instructor and a minimum overall grade-point average of 2.0 ............................................ SU

COM 215 Script Writing (3-0) 3 hrs.
This course is designed to introduce students to the fundamentals of developing and writing original scripts for film, television and multimedia. The course emphasizes proper script formats, theme, story, plot, dialogue, character arc, and the process of developing and writing a script. Prerequisite: ENG 102. ............................................ B

COM 220 Digital Video Editing (3-0) 3 hrs.
This course is designed to enhance students’ video editing skills through the hands-on use of nonlinear video editing software. Students will learn the fundamental and advanced capabilities of these sophisticated digital systems, which are widely used in professional video production. Prerequisite: COM 123 or equivalent experience. ......................... B

COM 223 Media Writing (3-0) 3 hrs.
This is an introductory course into the skills of the practicing journalist. Emphasis will be on the study of newsgathering and news writing. Students will employ these skills in the production of material suitable for publication in print and electronic media. Prerequisite: ENG 101. ........ B
(Also listed as ENG 223)

Computing Sciences

CSC 100 Computing in the Information Age (3-0) 3 hrs.
This course will prepare the student to use computers and technology in attaining solutions to issues they face in the information society of today. Students are guided through the latest developments in computer concepts, technology, and emerging issues. The course content includes presentation and hands-on practice activities that support the concepts presented. Internet applications (on the WWW) are also practiced and students use a software suite which includes word processing, spreadsheet, database, and presentation software to demonstrate skills. ......................................... B
(Will not carry CSC credit for A.A.S. Information Technology, A.S. Information Systems, or A.S. Computer Science degrees).

CSC 102 Tools for Internet Users (3-0) 3 hrs.
This is a results oriented course designed to teach students the use of the basic tools of the Internet for research, knowledge and enjoyment. An overview of the Internet and WWW, and Web 2.0 and 3.0 technologies will be covered. Included in this overview will be a discussion of what it is, reasons for its tremendous growth, and connection options. A security overview and ethics will also be discussed. Other course topics for discussion and hands-on activity will include e-mail options, Web browsers, groups, social networking, blogging, wikis, chat, search engines, finding people, finding a job, finding government and financial resources, and some elementary web page creation will be covered. ......................... B
(Will not carry CSC credit for any CS degree program.)

CSC 103 Computing Sciences Portal (2-0) 2 hrs.
This course is designed to establish a core knowledge base for all Computing Sciences students, no matter what their background and competency level is, by providing exposure to foundational Computing Sciences topics. An introduction to the FLCC computing facilities, individualized student support, college survival skills, and career planning will also be included in the course. .................................................... B
Registration for this course is restricted to computing sciences majors (CS, IT, IS, Game Programming). It is graded on a satisfactory/unsatisfactory grading scheme. Grade S/U

CSC 105 Core Word, Core Excel, PowerPoint (3-0) 3 hrs.
This course is designed to teach the student core skills in MS Word, MS Excel, and MS PowerPoint, which are MS Office Applications. The course will include topics appropriate to prepare the student to take the MOS (Microsoft Specialist) certification test upon completion. This course is offered on-line only. Familiarity with Windows including Win file management is highly recommended before taking this course. ................. B

CSC 115 Introduction to Programming and Computing (3-1) 3 hrs.
Introduction to programming and computing serves as a first course for all computer related majors. This course emphasizes the development of languages and software, problem solving, and programming in a structured, object oriented language. This course is for beginning programmers. The Java programming language is used throughout the course, to give the student a solid foundation in the fundamentals of programming and an introduction to programming in an object-oriented programming language. Prerequisite: DST 042. ......................... B
CSC 116 Introduction to Visual Basic (3-0) 3 hrs.
This course focuses on developing good problem-solving skills, and building a strong foundation that will give students a sustainable overview of computer programming. The course starts with a brief review of the preliminaries of Windows, and then focuses on problem-solving using the Visual Basic language. Visual Basic is an object-oriented computer programming language where programs are developed in an integrated development environment (IDE). All programs have a graphical user interface. A broad range of real-world examples, case studies, and programming projects give students significant hands-on experience. This course is intended for a general audience with little or no prior formal programming experience. This course does not carry CS credit for any computing sciences majors. ........................................ F

CSC 122 Introduction to Web Page Development (3-0) 3 hrs.
This course is an introduction to the design and development of basic Web pages for non-computing sciences majors. Students will learn how to design and create Web pages that are in compliance with currently accepted standards. Students will learn how to use markup and formatting languages to create and customize Web pages. Sound Web design techniques will be examined and implemented as Web pages are developed. Web authoring tools will be introduced for the creation of Web pages, the manipulation of images and the creation of basic multimedia elements. Simple text editors, Web page converters and Web page editors will be employed to demonstrate their advantages and disadvantages in developing Web pages. Multiple browsers will be examined to demonstrate the differences in Web pages as they are rendered. Students will also learn how to evaluate and select services for publishing Web sites. ................. B

CSC 134 Core Word (1-0) 1 hr.
This course is designed to teach the student Word, a Microsoft Office application software product. The course will include topics appropriate to prepare the student to take the MOS (Microsoft Office Specialist) certification test upon completion. Topics covered include file management, creating and formatting documents, styles and templates, tables, desktop publishing features, web publishing features, mail merge, and collaboration. This course is considered an introductory course; however, familiarity with Windows including Win file management is highly recommended before taking this course. ........................................ F

CSC 135 Core Excel (1-0) 1 hr.
This course is designed to teach the student Excel, a Microsoft Office application software product. The course will include topics appropriate to prepare the student to take the MOS (Microsoft Office Specialist) certification test upon completion. Topics covered include creation of worksheets, workbooks, graphing, formula creation and collaboration. This course is considered an introductory course; however, familiarity with Windows including Win file management is highly recommended before taking this course. ........................................ F

CSC 136 PowerPoint (1-0) 1 hr.
This course is designed to teach the student PowerPoint, a Microsoft Office application software product. The course will include topics appropriate to prepare the student to take the MOS (Microsoft Office Specialist) certification test upon completion. Topics covered include creation of worksheets, workbooks, graphing, formula creation and collaboration. This course is considered an introductory course; however, familiarity with Windows including Win file management is highly recommended before taking this course. ........................................ F

CSC 139 MS Access (1-0) 1 hr.
This course provides an overview of the fundamentals of the Microsoft Office application Access. A database management system (DBMS) such as Access provides the user with the software tools he/she needs to organize that data in a flexible manner. Access includes facilities to add, modify or delete data from the database, ask questions (or queries) about the data stored in the database and produce forms and reports summarizing selected contents. Microsoft Access provides users with one of the simplest and most flexible desktop DBMS solutions on the market today. ............. B

CSC 141 Introduction to the Game Industry (3-0) 3 hrs.
This course provides an introduction to the game industry. Topics covered include how games are made, the evolution of games, an overview of game genres and game platforms. The production cycle including the development of the production team, game development schedule and budget will be examined. The process for creating and developing a game including the elements of game play, committing ideas to paper, game design document, technical review, coding, visualizing, hearing, interface design, math and logic, artificial Intelligence, storytelling, prototyping and building playfields will be studied. Additionally, the course will examine marketing games, economics of the game industry, and breaking into the game industry. ........................................ B

CSC 142 Data Structures I (3-1) 3 hrs.
This course is designed to present to the student the basic data structures necessary to design and write structured programs. The topics covered include classes, arrays, inheritance, interfaces, OOP design, file input/output, exceptions, advanced GUI's and graphics. Prerequisite: CSC 115 with a grade of C or better. ........................................ B

CSC 143 Data Structures II (3-2) 4 hrs.
This course is a study of the more common data structures and advanced topics utilized in computing science applications. Data structures covered include linked lists, sets, maps, queues, stacks, tree structures, and heaps. Advanced topics covered include searching and sorting techniques, recursion, generics, threading, networking, and using XML for permanent data storage. Development of algorithms for practical applications will demonstrate the advantages of the above topics. Prerequisite: CSC 140. ........................................ B

CSC 144 Game Programming I (3-3) 3 hrs.
This course introduces students to the programming of games using a contemporary scripting language. Prerequisites: CSC 190 and CSC 212. Prerequisite: CSC 115 with a grade of C or better. ........................................ B

CSC 145 Game Programming II (3-3) 3 hrs.
This course continues the study of contemporary scripting languages to create games. Prerequisites: CSC 144. ........................................ B

CSC 146 Advanced Game Programming (3-3) 3 hrs.
This course covers advanced topics in contemporary scripting languages to create games. Prerequisites: CSC 145. ........................................ B

CSC 147 Game Design (3-3) 3 hrs.
This course introduces students to the design of games. Prerequisites: CSC 190 and CSC 212. Prerequisite: CSC 115 with a grade of C or better. ........................................ B

CSC 148 Game Design II (3-3) 3 hrs.
This course continues the study of contemporary scripting languages to create games. Prerequisites: CSC 147. ........................................ B

CSC 149 Game Design III (3-3) 3 hrs.
This course covers advanced topics in contemporary scripting languages to create games. Prerequisites: CSC 148. ........................................ B

CSC 150 Game Design IV (3-3) 3 hrs.
This course covers advanced topics in contemporary scripting languages to create games. Prerequisites: CSC 149. ........................................ B

CSC 161 Introduction to Programming (3-2) 4 hrs.
This course is designed to introduce the student to the fundamentals of programming. The course focuses on problem solving by way of the development and implementation of scripts in a web based environment. Writing code and using external scripting libraries in a structured object oriented scripting language will be covered. A contemporary scripting language is used throughout the course. Prerequisite: CSC 161. ........................................ B

CSC 162 Web Site Development for New Media (3-0) 3 hrs.
This course is an introduction to Web site development. Students will learn how to design and develop Web pages using current technologies and tools. Topics covered will include the World Wide Web, HTML, Cascading Style Sheets (CSS), current browsers, and Adobe's Web site creation and management application, Dreamweaver. Other topics include Web publishing, Web standards, and intellectual property law. ............. B

CSC 164 Introduction to Scripting for New Media (3-0) 3 hrs.
Introduction to scripting for New Media serves as a beginning level programming course for AS New Media students. This course emphasizes problem solving by way of the development and implementation of scripts in a web based environment. Writing code and using external scripting libraries in a structured object oriented scripting language will be covered. A contemporary scripting language is used throughout the course. Prerequisite: CSC 164. ........................................ B

CSC 200 Data Structures II (3-2) 4 hrs.
This course is a study of the more common data structures and advanced topics utilized in computing science applications. Data structures covered include linked lists, sets, maps, queues, stacks, tree structures, and heaps. Advanced topics covered include searching and sorting techniques, recursion, generics, threading, networking, and using XML for permanent data storage. Development of algorithms for practical applications will demonstrate the advantages of the above topics. Prerequisite: CSC 190. ........................................ B

CSC 212 MS Excel for Business Applications (3-0) 3 hrs.
This course offers students the opportunity to master the advanced functionality of Microsoft Excel, and to apply those skills to genuine business applications such as financial modeling, reporting, and the automation of accounting and financial tasks. Although the basic functions of Excel will be covered, areas of focus include graphs and charts, the use of advanced financial functions and analytical tools, reporting templates, linking of worksheets and workbooks, importing and manipulating data, macros (automation of tasks), auditing tools, and other features especially useful to the financial or accounting professional. Prerequisites: ACC 101 and MAT 110 (or higher) OFT 150. ................................. S
(Also listed as BUS 212)
CSC 215 Visual Basic (3-0) 3 hrs.
Visual Basic is a Windows programming language whose function is to help
the users build their own special-purpose Windows applications. The
current version of VB will be used to implement programming concepts
and development. Topics to be covered include basic programming
constructs, file access, creating classes and objects, GUI design, and
accessing data from a database. Prerequisite: CSC 115 with a grade of C or
better or programming experience. ................................. S

CSC 216 Introduction to C# (3-0) 3 hrs.
This course is designed to present to the student the basic data structures
necessary to design and write structured programs in C#. The topics
covered include DataTypes, Methods/Behaviors, Classes, Decisions, Looping
Structures, Arrays, Collections, Windows Programming Events, Databases
and Web-Based Applications. Prerequisite: CSC 115 with a grade of 'C' or
better or equivalent experience.  .................................... S

CSC 222 Web Development I (3-0) 3 hrs.
Web Development I is an introduction to, and the first of a 2-course
sequence in web page development. Students will learn how to design
and develop basic Web pages using current technologies and tools. Topics
covered include the World Wide Web, HTML, XHTML, CSS, and basic
digital imaging techniques. This course will serve as an introduction to
Internet technologies used to support browsing, file transfers, e-commerce,
and standardization. Other topics addressed include web site publishing,
accessibility, social communication, and intellectual property rights as
they relate to Web content. Prerequisite: Either CSC 115 or CSC 116 with a
grade of C or better, or equivalent experience. ....................... B

CSC 223 Web Development II (3-0) 3 hrs.
Web Development II builds on the basic web page development
concepts presented in Web Development I, and is the second of a 2-course
sequence in web page development. Assuming a basic knowledge of HTML coding
and CSS, the goal of this course is to create large-scale, interactive,
professional Web sites that are in accordance with current standards. The
focus of this course is on dynamic HTML, a collection of web technologies
such as HTML and scripting languages used together to create interactive
and animated Web pages. Students will learn to program client-side scripts
using JavaScript and the Document Object Model in order to transform
static Web pages created with HTML and CSS into dynamic Web pages. In
addition to the substantial programming element in this course, students
will learn to use an industry-leading Web Authoring and Management
tool to expedite the design and development of large-scale Web sites.
Other Web design topics include information architecture, scalability,
multimedia integration, browser compatibility, standardization, and
maintenance. Prerequisite: CSC 222 Web Development I, or equivalent
experience. ................................................................. F

CSC 224 User Interface Design (3-0) 3 hrs.
This course will provide a general introduction to the theory and practice
of computer user interface design. The student will learn how to create
high-quality user interfaces. The emphasis will be on the design of 2D
graphical user interfaces, in three environments: stand-alone, Web and
mobile devices. The study of several important paradigms and principles
of design and how these can be applied to the screen will be explored.
This will provide a framework within which we can analyze existing user
interfaces and design new ones. Prerequisite: CSC 115 with a grade of C or
better or equivalent experience. ................................. S

CSC 231 Systems Administration (3-0) 3 hrs.
The interconnections of computer systems, including hardware, software,
and networks, on both small and large scales, requires a systems
administrator’s management and troubleshooting skills. The installation
and maintenance of clients and servers, storage, backup, processing, and
in some cases, networking, fall square on the shoulders of the systems
administrator. When things go wrong and are in immediate need of a
fix, the systems administrator’s problem solving skills are tested, usually
with no time to spare and lots of stress. This extensive hands-on course
is designed to provide students the essential knowledge and skills to be
successful system administrators. Students will install and configure
a network operating system (NOS); use Active Directory to manage
accounts; configure, manage, and troubleshoot resource access; configure
network printing; configure and manage data storage; manage network
services; configure remote access services; secure operating systems;
monitor servers and networks; and manage system reliability and
availability. In addition, virtualization software, Hyper-V, will be installed,
configured, and used. Prerequisite: CSC 260 or equivalent experience. . . . S

CSC 232 Programming Mobile Applications (3-0) 3 hrs.
Application development on mobile and wireless devices differs from
programming of “traditional” computing systems in various ways and
requires trained professionals that are familiar with the unique
requirements of mobile systems and their development platforms to design
and develop these apps. This course provides a comprehensive project
experience in the development of mobile applications on a popular software
platform. Currently, the course will be taught using HTML5 so that
applications can be written for a variety of mobile platforms. Introductions
to hardware capabilities and limitations and the development environment
will be covered. Students will practice mobile application development
and execute the prototypes in a team-based and individual setting.
Development activity includes the generation of design documentation,
specifications, UI mockups, diagrams for execution and communications,
presentations, and reports at various stages. Pre-requisite: CSC 222 Web
Development I or equivalent experience. ............................ S

CSC 233 Server-Side Scripting (3-0) 3 hrs.
This course will familiarize the student with different approaches for
creating server-side scripts using common popular database driven website
technologies. Successful completion of this course will allow the student
to build, implement, and execute scripts that will create fully functional,
instantaneous, and dynamic Web applications. Included in the course will be
developing web sites that depend on databases. Prerequisite: CSC 222 . . . B

CSC 234 Fundamentals of Game Design (3-0) 3 hrs.
This course is a guide through the concepts, principles, and techniques
for designing an entire video game. Students will study a variety of design
technologies relevant to games including operating systems, file systems,
networks, simulation engines, and multi-media design systems. Students
will also study some of the underlying scientific concepts from computer
science and related fields including: simulation and modeling, graphics,
artificial intelligence, real-time processing, and game theory. Topics that
may also be included in the course are design principles for developing
usable and engaging games including: software engineering, human
computer interaction, thematic structure, graphic design, choreography,
music and sound effects, and game aesthetics. Prerequisite: CSC 141. . . . B

CSC 242 Introduction to 3D Computer Animation (3-0) 3 hrs.
This course will cover the concepts, principles, and techniques for
designing and creating 3D computer images and animation. Topics include
3D animation, modeling, texturing, rendering, lighting, cinematography,
and the study of motion. Prerequisite: CSC 141. .......................... B
CSC 243 Systems Analysis and Design I (3-0) 3 hrs.
This course is an introduction to systems analysis and design. It includes such topics as: defining the scope and objectives of a system project, investigative techniques, performing a feasibility analysis, design of input/output forms, database concepts and transaction file organization. Tools that the analyst uses are also introduced, i.e., data flow diagrams, system flowcharts, and use case diagrams. A variety of exercises and a case study will be performed by the students in teams, which will serve to emphasize the material covered in the text. Prerequisite: CSC 115 or equivalent experience. ........................................... B

CSC 247 Electronic Commerce (3-0) 3 hrs.
This course provides the learner with an overview of the basic principles of electronic commerce and the related concepts, which are reflected in current environment of the global economy. In the course, the student will develop a deeper understanding of the critical attributes of a successful participant in today's ever-changing markets. During this course the learner will utilize fundamental concepts learned in economic and marketing classes, integrated with computer skills to create an online business. Included in the content of this course will be current issues related to the electronic commerce issues. Security, digital money, and the evolving internet will be among some of these issues. Ethical, legal and environmental issues will also be explored. ......................... B

CSC 248 Command Line Network Administration (3-0) 3 hrs.
This course covers system administration and engineering through the DOS command line environment. Students will learn how to automate tasks, maintain enhanced control over systems, and master advanced administration capabilities. Commands learned will include DOS holdovers, commands that mirror GUI tasks, and advanced commands for administrators. Students will learn how to use the command line to establish a proper computing environment. Automation skills within the command environment will allow students to run commands in the form of batch files, without user intervention, saving both time and money. Automation, in terms of administration, will also be explored. Command line data and file manipulation, often chosen over GUI methods, will be examined. In addition, network administration, including the determination of connectivity status and network connection analysis, which requires the use of commands that have no GUI counterparts will be explored. Prerequisite: CSC 260 or equivalent experience. B

CSC 250 Computing Sciences Internship 3 hrs.
The Computing Science Internship will provide the student with an opportunity to gain “real-world” experience. The student will apply learned skills acquired through course work in any of the computing science degree programs to a work experience. The internship will also supply an awareness of career opportunities in the computing science and information technology fields. Lastly, it will give the student a much needed advantage on acquiring a job after graduation because an internship is a full-time work experience. Student must have a 2.0 GPA to take this course. Prerequisites: permission of instructor. ........................................... B

CSC 251 Applied Database Concepts (3-0) 3 hrs.
An introduction to database design and development. Database normalization, data integrity, concurrent updates, and data security will also be discussed and practiced. Emphasis will be on using at least two popular database management systems to build and maintain relational databases. The student will create databases, queries, custom forms and reports. Additionally, SQL programming will be used extensively. Prerequisite: CSC 115 with a "C" or better. ......................... S

CSC 252 Multimedia Development (3-0) 3 hrs.
This course is an introduction to Web-based interactive media development. Students will learn to create interactive media using industry-standard authoring tools. The focus of this course will be on the integration of text, images, animation, audio, and video into Web-based applications. Students will learn to create programming scripts for interactive user interfaces and complex components. Topics covered in this course include: uses of Web-based multimedia, differences between Web-based and standalone multimedia, vector-based image creation and animation, how to incorporate audio, video, and animated components into Web pages, how to deploy multimedia applications over multiple platforms, and object-based scripting. Prerequisite: Either CSC 115 or CSC 116 with a grade of C or better. ................................. B

CSC 255 Game Programming Team Capstone Project (3-0) 3 hrs.
This course provides an opportunity for students to demonstrate that they have achieved the goals for learning established by FLCC and the computing sciences department. This course is offered in a student-centered and student-directed manner which requires the command, analysis and synthesis of game programming knowledge and skills. It requires the application of learning to a team project game which serves as an instrument of evaluation. Prerequisites: CSC 241, CSC 242. Corequisite: CSC 200. ................................. S

CSC 260 Networking Technologies (3-0) 3 hrs.
The increasing computerization of today's workplace has created the need for knowledgeable technicians, managers, and administrators well-grounded in the techniques of connecting multiple computer platforms, enabling networking in diverse hardware and software environments, and providing reliable communication between all parts of the organization. This course provides an overview of the essential fundamentals of networking and system administration required in today's local area network (LAN) environment as well as a solid foundation for the student's pursuit of industry certification, such as CompTIA's Network+ and Cisco's CCNA. Specifically, the course will focus on the networking technology, including telecommunication basics, LAN fundamentals, and wide area network (WAN) principles that comprise today's complex networking environment. Prerequisite: CSC 115 with a grade of C or better or equivalent experience. ................................. B

CSC 261 Routing and Switching (3-0) 3 hrs.
This course is a study of Routing and Switching fundamentals, and how the Internet is integrated into the computing environment to enable organizations to share resources, collaborate, and meet organizational goals. The networking essentials and the creation of simple Local Area Networks (LANs) introduced in CSC 260, Networking Technologies, are expanded upon to incorporate the linking of these simple networks to each other and to the Internet, to create an internetwork. Routing and Switching devices such as switches and routers will be examined in great detail. Students will focus on techniques to analyze, plan, and manage an enterprise network. In support of these techniques, lab activities will include subnetting, packet-sniffing, and switch and router configuration. Prerequisite: CSC 260 or equivalent experience. ................................. B

CSC 270 Principles of Information Security (3-0) 3 hrs.
This course is an introduction to the various technical and administrative aspects of Information Security and Assurance. This course provides the foundation for understanding the key issues associated with protecting information assets, determining the levels of protection and response to security incidents, and designing a consistent, reasonable information security system, with appropriate intrusion detection and reporting features. Students will be exposed to the spectrum of Security activities, methods, methodologies, and procedures, technical and managerial responses and an overview of the information security planning and staffing functions. ................................. B
CSC 271 A+ Hardware and Operating Systems Technologies (3-1) 3 hrs.
A+ Hardware and Operating Systems Technologies is a course designed to prepare students to successfully complete the CompTIA A+ Exams. CompTIA A+ exams are generalized exams designed to evaluate the knowledge and skills of entry level computer professionals. While completion of the test is optional, many employers look to the certification as proof of the skills of perspective employees. (Currently following the 2009 exams as amended 1/11.) This course requires students to assemble, repair, configure and optimize modern computer systems. Students will be given a broad overview of computer systems, problems and solutions, which may be encountered during employment. Emphasis will be made to allow students to experience actual challenges with a computer, and design their solution. Working with the general public to assist in diagnosing and repairing computer systems are included in this course. Prerequisite: CSC 115, with a grade of 'C' or better, or permission of instructor. ........... B

CSC 272 Linux (3-0) 3 hrs.
This course is designed to provide the student with an understanding of the architecture and management of today's commonly used computer operating systems. The course surveys the operating systems and includes tools and utilities to acquire an understanding of how the operating systems work and how to use the tools and techniques to manage and automate computing system tasks. This course will use the Windows Command line and UNIX/Linux shell programming as teaching tools to provide the fundamental skills needed to prepare and use scripts to manage and automate daily computer/network management tasks and provide a deeper knowledge of operating system functions. Prerequisite: CSC 260 or equivalent experience. ................. B

CSC 273 Ethical Hacking (3-0) 3 hrs.
This course provides an in-depth look at network security concepts and techniques. It will adopt a practical, hands-on approach when examining networking security techniques. Along with examining different network strategies, the student will explore the advancement of network implementation as well as exploring problem solving strategies necessary in the field of info security. Prerequisites: CSC 260 or equivalent experience. ........................................ S

CSC 274 Computer Forensics and Investigations (3-0) 3 hrs.
Computer Forensics and Investigation presents principles and techniques of conducting computing investigations. Computer forensics involves obtaining and analyzing digital information for use as evidence in civil, criminal, or administrative cases. Topics include: ethics, current computer forensics tools, digital evidence controls, processing crime and incident scenes, data acquisition, e-mail investigations, and becoming an expert witness. Hands-on experience, using a forensic software package will be part of the course. Prerequisites: CSC 260 or equivalent experience. ................. S

CSC 275 Preparing for Security+ Certification (2-0) 2 hrs.
Upon completion of the course the participant will be able to successfully complete the requirements for the Computing Technology Industry Association (CompTIA) Security+ Certification. The Security+ certification is an internationally recognized validation of the technical knowledge required of foundation-level network technicians. Prerequisite: students must be in the last semester of the AAS Information Technology degree program, the Networking and Security advisement area or have equivalent experience. ........................................ SU

CSC 276 Computer Programming in C (3-0) 3 hrs.
This course introduces C programming concepts. It is intended for students majoring in mathematics, computer science or computer engineering. The course is designed as an introduction to programming concepts, methods, and constructs, and is not intended as a programming language course. Prerequisite: CSC 115 or equivalent experience. .................................................. S

CSC 277 Programming in C# (3-0) 3 hrs.
This course introduces C# programming concepts. It is intended for students majoring in mathematics, computer science or computer engineering. The course is designed as an introduction to programming concepts, methods, and constructs, and is not intended as a programming language course. Prerequisite: CSC 115 or equivalent experience. .................................................. S

CSC 279 Preparing for CompTIA A+ Certification (2-0) 2 hrs.
This course prepares the student to take the CompTIA A+ Certification examinations. It is intended for the experienced PC Repair Technician or the student who has completed the FLCC Information Technology degree program. This course focuses on the topics covered in the A+ certification examinations and is intended to be a refresher course as well as a supplement to the student’s prior studies and/or experience. Prerequisite: CSC 271 or equivalent experience. Prerequisite: CSC 271 or equivalent experience. ........................................ SU

CSC 291 Preparing for Network+ Certification (2-0) 2 hrs.
Upon completion of the course the participant will be able to successfully complete the requirements for the Computing Technology Industry Association (CompTIA) Network+ Certification. The Network+ certification is an internationally recognized validation of the technical knowledge required of foundation-level network technicians. Prerequisite: CSC260 and CSC261 or equivalent experience. ......... WS/SU

CSC 294 4 hrs.
This course is designed to provide the student with an understanding of the fundamentals of computer operating systems. The course will present a survey of operating systems in use today and include hands-on experience in the use of these systems. Prerequisite: CSC 115 or equivalent experience. .................................................. BS

CSC 295 Current Topics in Computing and Technology (3-0) 3 hrs.
This course covers new topics and developments in the field of computing sciences. These topics are beyond the scope of standard CSC courses, and are of interest to faculty and students. Some topics of current interest in the industry may include game programming, a new programming language, and programming hand-held technology devices. This course may be taken more than once, as long as the course content changes. Prerequisite: Permission of the instructor. Course offered as appropriate.

Conservation

CON 100 Introduction to Environmental Conservation (3-0) 3 hrs.
This course is designed to provide a broad overview of the field of environmental conservation. Students are expected to improve their writing and critical thinking skills throughout the semester. Topics include current issues, management techniques, a history of the conservation movement in the U.S. as well as underlying principles of environmental conservation. ................................................. F

CON 101 Principles of Soils, Waters, Forests (3-0) 3 hrs.
To provide students with an introduction to principles of soil science, meteorology, hydrology, forestry and forest ecology. The student should gain knowledge and field experience in the conservation and management of these interrelated natural resources, especially as they apply to outdoor recreation, wildlife, fisheries, and land use planning. ............... B

CON 102 Introduction to Fish and Wildlife (3-0) 3 hrs.
The purpose of this course shall be to provide the student with a more complete understanding of mammalian and freshwater fisheries biology with emphasis on the ecology, identification and management of those species important to fish and wildlife managers in Western New York. .... S

CON 103 Environmental Science (3-2) 4 hrs.
This course investigates the interactions and relationships between humans and the Earth. It provides the scientific foundation for analyzing today's pressing environment issues and solutions for a sustainable future. Students will gain an understanding and appreciation of the impact of humans on other living organisms, water resources, air quality, and energy and mineral resources. In analyzing potential solutions to these environmental issues, students will evaluate the impact of their own choices on the Earth's resources as well as the relative role of governments in setting sustainable policies. In the laboratory component of the course, students will learn scientific methodology, sampling procedures and methods used to test environmental quality. A portion of the lab will include outdoor experiences. ................. B

(Also listed as BIO 103)
CON 113 Wildlife Field Techniques (3-0)  3 hrs.
This course focuses on field techniques employed by wildlife professionals. Topics include proper animal handling, various capture techniques, measuring and tagging, telemetry, camera traps, sampling protocols and basic research design. Mammal and bird techniques will be emphasized with some reptile and amphibian techniques covered as appropriate. ........................ F

CON 116 Fisheries Techniques (3-0)  3 hrs.
This hands-on course provides students with field experiences utilizing various types of fisheries equipment. Emphasis is placed on sampling techniques for both fish and aquatic habitats. Topics include small boat operation, fish identification, fish capture and handling techniques, data collection, tagging and marking, aging, electrofishing, netting, radio telemetry, hydro acoustics, habitat assessment, and equipment maintenance. .................................................. F

CON 118 Introduction to Natural Resource Law (3-0)  3 hrs.
This course introduces students to laws for the protection and conservation of fish, wildlife and natural resources. The focus of the course is New York State and Federal law regulating the conservation of fish, wildlife and forest resources. Particular areas of study include the New York State Fish and Wildlife Law and Federal Fish and Wildlife Laws (eg: Lacey Act, Endangered Species Act, Migratory Bird Act). Students will study the evolution of the current body of New York State and Federal law relating to management of fish, wildlife and forest resources from a historical prospective. Students will also study legislative and administrative processes employed in the formation of Fish and Wildlife Laws and the functions and duties of the New York State and Federal agencies charged with enforcing these laws. Instruction methods include lecture, class discussion, and guest speakers. .................................................. F

CON 122 Introduction to Applied Field Techniques (2-2)  3 hrs.
Introduction to Applied Field Techniques is designed to train students in the use of standard sampling methods and equipment currently used to measure and or assess a variety of terrestrial and aquatic ecosystems. Students will collect and analyze field data using standard protocols and present their results in a variety of ways. .................................................. B

CON 130 Introduction to Geographic Information Systems (2-2)  3 hrs.
An introductory level geospatial technology course designed to introduce students to the concepts and theories of geographic information systems (GIS) and the practice of geospatial analysis. This course consists of a lecture component and a laboratory component. Students will learn to apply GIS concepts through hands-on exercises designed to explore and analyze spatial data. Students will use leading geospatial software used by numerous professions including natural resources conservation and sustainability, business management, criminal justice, and community planning. .................................................. F

CON 190 Conservation Field Camp (3-0)  3 hrs.
Field Camp is designed to provide one week of conservation field experiences. Emphasis will be on fish, wildlife, and forest management techniques; conservation field studies and investigations; field natural history; outdoor recreation skills; and rustic conservation construction. ................................ SU

CON 200 Field Experiences in Conservation I (2-0)  2 hrs.
This course is comprised of on-line sessions that total 15 hours and at least 45 hours of individual field experiences. On-line topics include: resume writing, interview strategies, job searching, Civil Service examination preparation and identification of field experiences appropriate to the student's career goals. Field experiences will be arranged with appropriate agencies, which may include the NYS Department of Environmental Conservation, County Conservation Services, BSA Camps, National Park Service, Nature Conservancy, water treatment plants and nature centers. Field experiences will provide students the opportunity to assume the responsibilities for the jobs (Fish and Wildlife Technician, Nature Interpreter, Camp Ranger, etc.), they will be performing after graduation. The type of experience varies with student career interest and previous experience. (Satisfactory or Unsatisfactory grade.) Prerequisite: Students must complete 9 credits of CON courses prior to enrolling in this course. .................................................. B

CON 201 Field Experiences in Conservation II (2-0)  2 hrs.
This course is comprised of limited classroom sessions and 75 hours of individual field experiences. Topics in the classroom are intended to build from the material learned in CON 200 and include: resume writing, job searching and identification of field experiences appropriate to the student's career goals. Field experiences will be arranged with appropriate agencies, which may include the NYS Department of Environmental Conservation, County Conservation Services, BSA Camps, National Park Service, Nature Conservancy, water treatment plants and nature centers. Field experiences will provide students the opportunity to assume the responsibilities for the jobs (Fish and Wildlife Technician, Nature Interpreter, Camp Ranger, etc.), they will be performing after graduation. The type of experience varies with student career interest and previous experience. (Satisfactory or Unsatisfactory grade.) Prerequisite: CON 200. ............................... F

CON 202 Principles of Terrestrial and Aquatic Ecology (3-0)  3 hrs.
A study of climatic, edaphic and biotic factors as they relate to species distribution and population dynamics in selected biomes of New York State and the world. Students develop deeper understanding of the ecological principles concerning the interaction between organisms and their environment. Writing Intensive. Prerequisites: ENG 101, BIO 121, BIO 122 or BIO 251. Corequisite: CON 202L. ................................................. F
(Also listed as BIO 221)

CON 202L Principles of Terrestrial and Aquatic Ecology Lab (0-2)  1 hr.
In this hands-on laboratory-based course, students will have the opportunity to conduct studies and perform experiments that enrich their knowledge and understanding of the scientific concepts learned in the lecture portion of CON 202/BIO 221 Principles of Terrestrial/Aquatic Ecology. Laboratory exercises will include a combination of field trips and observational and experimental studies as well as in-classes exercises aimed at preparing students for upper level coursework in the field of ecology (e.g. reading scientific papers, presenting data, interpreting graphs). Prerequisite: ENG 101, BIO 121 and BIO 122, or BIO 125. Corequisite: CON 202. .................................................. B
(Also listed as BIO 221L)

CON 203 Seminar in Environmental Conservation (3-0)  3 hrs.
This course presents topics in the field of environmental conservation. Current topics include: Herpetology, Birds, Wildflowers, Entomology, Winter Botany, Trees, Galls and Environmental Conservation Research. A comprehensive field identification test is required. .............................................. S

CON 205 Field Botany (3-0)  3 hrs.
Field identification, taxonomy, habitat preferences, and growth characteristics of trees, shrubs and herbaceous plants are the major topics covered in this course. Emphasis is placed on local flora and its utilization by man and wildlife. Important ornamental trees, New York State rare plants, introduced plants that are management problems, nonvascular plants, and the ecology of the eastern deciduous forest biome are highlighted. Considerable class time will be spent outdoors on campus and at nearby natural areas. .................................................. B
(Also listed as BIO 250)
CON 219 Introduction to Aquaculture (3-0) 3 hrs.  
This course is designed as an introduction to aquaculture practices and techniques. Students are exposed to both the historic and current status of aquaculture. Emphasis is placed on culture methods, fish handling, and data collection techniques. Walleye cultured at the FLCC-Muller Field Station, will be collected and stocked. Trips to other culture facilities will expose students to different culturing techniques. Factors of water quality, fish health and nutrition, system designs, and advances in Recirculation Aquaculture Systems (RAS) will be investigated.

CON 220 Glacial Geology of the Finger Lakes (3-0) 3 hrs.  
This course is an introduction to glaciation emphasizing historic events within the Finger Lakes region. The mechanics of glacial motion, erosion, and deposition will be studied and then used to interpret our modern landscape. Students will be introduced to the technique of air photo interpretation. Our modern biodiversity and distributional patterns of organisms will be related to postglacial events. Scenic values associated with glacial landscapes will be a focal point of the class field trips.

CON 221 Conservation/Horticulture Topics I (1-0) 1 hr.  
This course is designed to provide students with specialization in an area related to their occupational or educational interest and to provide students the opportunity to become more familiar with conservation and horticulture practices. Topics typically involve a field component and may be held as a residential course at the Muller Field Station or the East Hill campus.

CON 222 Conservation/Horticulture Topics II (2-0) 2 hrs.  
This course is designed to provide students with specialization in an area related to their occupational or educational interest and to provide students the opportunity to become more familiar with conservation and horticulture practices. Topics typically involve a field component and may be held as a residential course at the Muller Field Station or the East Hill campus.

CON 223 Conservation/Horticulture Topics III (3-0) 3 hrs.  
This course is designed to provide students with specialization in an area related to their occupational or educational interest and to provide students the opportunity to become more familiar with conservation and horticulture practices. Topics typically involve a field component and may be held as a residential course at the Muller Field Station or the East Hill campus.

CON 224 Dendrology and Field Botany (2-0-2) 3 hrs.  
Field study, identification and natural history of plant communities with an emphasis on important forest tree species.

CON 225 Introduction to Wildlife Diseases (3-0) 3 hrs.  
This course is intended to provide students with a basic understanding of wildlife diseases and environmental contaminants which adversely affect the health of wildlife populations. Infectious and noninfectious wildlife diseases as well as parasitology will be explored through discussion, assignments, guest speakers, and the completion of a technical research paper. Students will then be able to apply knowledge of these topics to other aspects of environmental conservation including environmental chemistry, ecology, wildlife rehabilitation, and environmental law.
CON 226 Fisheries Field Assessment (3-0) 3 hrs.
This course is an intensive one-week session that gives the student in-depth experiences in fish inventory methods and general vessel operation and maintenance. The majority of class time will be in the field, allowing the student to gain hands-on training in fisheries management techniques. The class is divided into five daily modules. The order in which the modules are taught are weather dependent; therefore, the starting and ending times will vary. Students should plan on being available from 6 a.m. to midnight each day. (Satisfactory or Unsatisfactory grade.) .................................SU

CON 227 Applications of Global Positioning Systems (GPS) (.5-1) 1 hr.
This class will provide students with an introduction to basic theoretical concepts and practical hands-on use of global positioning systems (GPS) with strong emphasis in relation to natural resources management and data collection. .................................B (Also listed as GIS 227)

CON 229 Stream Ecology and Monitoring (3-0) 3 hrs.
This course provides students with an introduction to hydrology, stream ecology and sampling design. Students will intensively study aquatic macro-invertebrate identification. The students will learn through field and laboratory experiences with data collected, analysis, and production of a final professional report. Prerequisite: MAT 121, CSC 134, CSC 135. .................................S

CON 233 Laws for the Use and Protection of Water and Land Resources (3-0) 3 hrs.
This course focuses on Local, New York State and Federal Laws for the protection of water resources and land use. Students will study New York State Environmental Conservation Law as it relates to the management of water resources, protection of freshwater and tidal wetlands, and regulation of mining and energy exploration. Students will study the New York State Environmental Quality Review Act (SEQRA) process and the Federal Clean Water Act, landowner rights and liabilities. Legal processes for the introduction of new laws and the enforcement of current laws will be discussed in depth. Students will be introduced to potential careers through the study of local, state and federal regulatory agencies charged with protection and wise use of water and land resources. Instruction methods include lecture, class discussion and guest speakers. .................................F

CON 234 Laws for the Management of Air Resources, Solid Waste and Hazardous Substances (3-0) 3 hrs.
This course focuses on New York State and Federal laws for the protection of air resources, the management of solid waste and regulation of substances harmful to the environment. Students will study the New York State Environmental Conservation Law as it relates to protection of air resources, the management, transportation and disposal of solid and hazardous waste and the use of substances potentially hazardous to the environment such as pesticides. Students will also study related federal statutes including the Clean Air Act, NEPA and CLERCA. Students will be introduced to potential careers through the study of local, state and federal regulatory agencies charged with protection of air resources, the management, transportation and disposal of solid and hazardous waste and the use of substances potentially harmful to the environment. Instruction methods include lecture, class discussion and guest speakers. .................................S

CON 235 Wetland Science and Practice (3-0) 3 hrs.
A survey and in-depth investigation of wetland terms and types, characteristic features and processes, and delineation, management and restoration practices. The course examines wetland hydrology and biogeochemical processes as well as biotic adaptations to wetland environments. An emphasis is placed on achieving competency in recognizing the hydrophytic vegetation and hydric soil indicators commonly encountered in the non-tidal, freshwater wetlands of northeastern United States. The culmination of the course is an experiential project that applies this field-based knowledge with GIS resources to delineate a wetland on a local site according to current government standards. .................................F

CON 236 Wetland Mammals (3-0) 3 hrs.
This residential course will be held at the Muller Field Station over two weekends plus two additional class meetings. The focus of the course will be the natural history, research and management of four wetland mammals: beaver, muskrat, mink and river otter. Students will design and conduct a field study. Students will be required to stay at the Muller Field Station for the two weekends as some field work is done in the late evenings and early mornings, rain or shine. Students will be required to canoe. Prerequisite: CON 102. .................................F

CON 237 Black Bear Management I (1-0) 1 hr.
Course covers the identification, natural history and management of black bears in North America with special emphasis on New York State. Students who enroll in this course are also expected to take CON 238 Black Bear Management II the following semester. Prerequisite: CON 102. .................................F

CON 238 Black Bear Management II (2-0) 2 hrs.
Course covers the research, natural history and management of black bears in North America with special emphasis on New York State. Students may have the opportunity to participate in hands on black bear management activities. Students who enroll in this course are expected to be able to devote several full weekdays to conduct field work over the course of the semester. An additional original project is undertaken by the class. Prerequisite: CON 237 or permission of instructor. .................................S

CON 239 Introduction to Ecological Management Practices (2-2) 3 hrs.
This hands-on, techniques course provides students the opportunity to gain first-hand experience conducting standard practices in managing habitats. This includes but is not limited to erosion control, vegetation management, invasive species control, and ecological restoration techniques. This course will emphasize current practices in the design, implementation, monitoring, and maintenance of a variety of natural and managed environments. .................................B

CON 240 Wildlife Crime Scene Investigation & Forensics (3-0) 3 hrs.
This course introduces the student to the study of criminal investigative techniques and the analysis of evidence with an emphasis on crimes against wildlife and the environment. The focus throughout the course will be the collection, protection and preservation of evidence as it relates to the investigative process. Analysis of actual closed criminal cases and simulations with mock crime scenes will allow students to put into practice classroom discussions and readings. .................................B

CON 242 Field Study of Birds (3-0) 3 hrs.
This course provides students the opportunity to identify and study birds in the field. Emphasis is placed on birds of New York State. Topics include identifying birds by sight and sound, capture and handling techniques, banding, field study methods such as breeding bird atlas, waterfowl counts, nestbox surveys and hawk counts. .................................S
CON 243 Introduction to Sustainable Forest Management (3-0) 3 hrs.
Introduction to Sustainable Forest Management is a course that provides an introduction to past forestry practices as well as current trends in silviculture and sustainable forestry. The course explores the multitude of ecological and societal values that forests provide and are managed for. This course also emphasizes the importance of the myriad of natural factors affecting forest ecosystem health including soils, climate, topography, ecological succession, as well as both abiotic and biotic disturbances. The effect of past management on current local forest condition will also be examined. ................................................. B
(Also listed as FOR 243)

CON 244 Introduction to Forest Measurements (2-2) 3 hrs.
Introduction to Forest Measurements is a course designed to train students in the use of forest measuring equipment and the implementation of standard forest measuring procedures. Some of the topics covered include: basic tree identification, forest resource sampling designs, individual and stand level density and volume estimation techniques, as well as growth and yield models. The course is strongly based on field activities. ............ B
(Also listed as FOR 244)

CON 246 Limnology (3-2) 3 hrs.
An introduction to the scientific study of inland waters, limnology concerns itself with all the factors that affect living populations within those waters. Through lecture and field experiences, the student will become familiar with physical and chemical processes in water, especially those that have a direct effect on biological organisms. Standard methods and highly technical instrumentation will be used on board the college’s educational vessel. A survey of life forms and identification skills will be emphasized as well as aquatic community structure and interactions. . . . . S
(Also listed as BIO 246)

CON 255 Wildland Fire Suppression (S-130/S-190) (2-0) 2 hrs.
This course provides the training necessary for the Federal Interagency “RED” Card for wildland firefighter. Topics covered include: ignition, behavior, and spread of wildfires; the role of topography and fuels in wildfires; prescribed fires as a management tool; use of fire suppression equipment; methods of fire prevention and suppression; State and Federal wildland fire control agencies. Graded on a satisfactory/unsatisfactory basis. .......................................................... B
(Also listed as WFS 130)

CON 256 Fire Ecology (3-0) 3 hrs.
This course is designed to give students an appreciation and understanding of the ecological role of fire in a variety of North American ecosystems. Advantageous adaptations of species inhabiting fire prone ecosystems will be discussed. The effects of fire on plants and animals will be discussed within the context of ecological time scales. The effect of past state and federal policies concerning wild fire will be examined using various case studies. Students will also be introduced to the use of prescribed burning as a habitat restoration technique. ................................. S
(Also listed as WFS 256)

CON 260 Principles & Techniques of Nature Interpretation (3-0) 3 hrs.
This course presents an in-depth investigation and practice of the fundamental principles and concepts of nature interpretation. Historical development, current trends, methods and field techniques in nature study, outdoor education, interpretive programming and facilities will be examined. .......................................................... S

CON 265 Field Techniques for Naturalists and Photographers (3-0) 3 hrs.
An introductory course emphasizing basic field techniques that are used in outdoor photography. Special emphasis will be placed on field techniques for photographing wildlife, plants, landscapes, outdoor recreation and environmental activities. The course will also place special emphasis on the use of natural light to produce quality photographs. A lesser emphasis will be placed on photographic equipment, film types and methods of utilizing photographs ................................................. B
Restricted to Conservation and Horticulture Majors.

Criminal Justice

CJC 100 Introduction to Criminal Justice (3-0) 3 hrs.
This course examines the functions and interrelationships of the component parts of the criminal justice system - the police, courts, and corrections. Relevant constitutional law and Supreme Court decisions are reviewed, and contemporary problems and issues in criminal justice are highlighted. ................................................. B

CJC 105 Criminal Law I (3-0) 3 hrs.
A study of the New York State Penal Law. Sections of the Penal Law will be discussed and analyzed. Specific attention will be given to offenses that are considered to be both serious and frequently committed. Legal definitions, interpretations and classifications of crimes will be examined. General legal principles, recent court decisions and case law will also be considered. .................................................. B

CJC 110 Criminal Law II (3-0) 3 hrs.
A study of the New York State Criminal Procedure Law. Specific topics include court procedures, laws of arrest and search warrants. Special emphasis will be placed on Constitutional limitations, criminal proceedings, and legal terminology. ......................................... B

CJC 117 Issues in Constitutional Law (3-0) 3 hrs.
A study of Constitutional Law, including constitutional aspects of criminal law and procedure. Special emphasis will be placed on civil liberties, and individual rights guaranteed and protected by the Constitution. Jurisprudence, legal principles, government restraint, and Constitutional limitations will also be examined. Specific attention will be given to Supreme Court cases in order to emphasize the constitutional aspects of criminal justice. ................................. B

CJC 120 Introductions to Corrections (3-0) 3 hrs.
Development of corrections; the correctional client in local, state and federal correctional facilities and court decisions implementing due process and civil rights for correctional clients. Also, addressed are the alternatives to incarceration: probation and community corrections. . . . B

CJC 125 Juvenile Justice (3-0) 3 hrs.
The course examines theories of causation relating to juvenile delinquency. Topics include the role of police, courts, corrections and community programs in delinquency prevention, control and treatment. Specific attention will be given to juvenile violent behavior and constitutional rights of the juvenile. ................................................. B

CJC 130 Introduction to Probation (3-0) 3 hrs.
Development and historical significance of probation, organization and administration; probation services, preparation of reports, sources of information and family court services. ......................................... B
CJC 200 Cooperative Education (6-0) 6 hrs.
The Cooperative Education course may be taken after the student has completed the first and second semester requirements of the Criminal Justice program. The student will be assigned to work in a criminal justice agency or department in the Finger Lakes area. The course is designed supplement the academic experience with first-hand, 'real-world' experience in a workplace setting. Prerequisite: Grade point average of 2.5 or higher. ................................................ B

CJC 205 Philosophy of Criminal Investigation (3-0) 3 hrs.
This is an examination of the methods, skills and basic procedures involved in the investigation of a criminal matter. Topics include interrogation and interviewing, crime scene processing, search and seizure, report writing and crime scene sketches. Special emphasis will be placed on serious crimes, criminal profiling and victimology. ................................................ B

CJC 210 Family Court (3-0) 3 hrs.
A course of study in the jurisdiction, responsibility, and procedures of the Family Court. Emphasis will be placed on: jurisdiction, Persons In Need of Supervision (PINS), juvenile delinquency, family offenses, neglect, abuse, and paternity. ................................................ B

CJC 212 Introduction to Criminalistics (3-0) 3 hrs.
Criminalistics examines the application of the physical and biological sciences to the investigation of possible crime and criminal activity. Modern technology will be examined as it applies to crime scene management, the fingerprint science, photography and trace evidence. Emphasis is placed on the relationship between science and law enforcement, with consideration to the legal implication involved in crime scene investigation. Ethical issues surrounding criminalistics will also be addressed and explored in this course. ................................................ B

CJC 215 Current Practices in Corrections (3-0) 3 hrs.
Review of conflicting correctional ideologies, alternatives to incarceration, climate and change in corrections, and community corrections. Special emphasis will be placed on the role of research. ................................................ B

CJC 220 Contemporary Trends in Probation (3-0) 3 hrs.
Recent trends in probation, community oriented services, group methods, and State and Federal research projects, including an in-depth look at treatment modalities for juvenile and adult offenders in the probation rehabilitation process. ................................................ B

CJC 225 Police Community Relations (3-0) 3 hrs.
This course explores the role of the police in, and their relations with, the communities they serve. Emphasis will be placed on community policing, professionalism, and accountability of the individual officer and police departments and institutions promoting a meaningful police image. ................................................ B

CJC 227 Introduction to Terrorism (3-0) 3 hrs.
This course will examine the concept of terrorism with a focus on the contemporary definitions of terrorism. It will explore the historical perspective to provide context for the issues being addressed today. There will be a dichotomy between domestic terror and international terror groups. The infiltration of foreign groups into the United States will be addressed. This course will also consider the legal implications associated with terrorist activities against the United States. ................................................ F

CUL 100 Culinary Fundamentals (3-0) 3 hrs.
This lecture course is the foundation course for the culinary arts curriculum. The course focuses on developing students' understanding of the history of the culinary industry as well as examining proper identification, preparation, and evaluation of basic culinary ingredients. Students will learn the principles of cooking as well as proper cooking methods for different products. Basic math skills necessary for recipe conversions will be introduced as well as writing standard recipes. Corequisite: CUL 105................................................ F

CUL 105 Culinary Fundamentals Lab (0-4) 1 hr.
This lab class is offered concurrently with the CUL 100 lecture class. In this course, students will put into practice concepts and knowledge discussed in the lecture class. Students will learn basic cooking methods and techniques as well as basic kitchen safety, knife safety, and sanitation principles. Students will also learn plating and presentation techniques. Corequisite: CUL 100................................................ F

CUL 110 Intermediate Culinary Applications (3-0) 3 hrs.
This is the second lecture course in the culinary arts program. This first segment of this course will explore the basic procurement, preparation, and cooking of "center of the plate" protein items and successfully pairing these items with sauces, vegetables, and starches to create complete plated products. Family style and buffet plating techniques will also be covered. The second segment of the course will be focused on introductory techniques in the bakeshop. Prerequisite: CUL 100.
Corequisite: CUL 115................................................ F

CUL 115 Intermediate Culinary Application Lab (0-4) 1 hr.
This lab class is offered concurrently with the CUL 100 lecture class. In this course, students will put into practice concepts and knowledge discussed in the lecture class. In the first segment, students will learn proper handling and fabrication of center of the plate protein items. Students will also learn proper cooking techniques for various proteins including moist heat, dry heat, and combination cooking methods. Appropriately plating and presentation methods will also be addressed. In the second segment, students will learn basic techniques to successfully produce high quality baked goods including ingredient identification, proper measurement, and adherence to recipes. Prerequisites: CUL 100, CUL 105; Corequisite: CUL 110................................................ F

CUL 120 Foodservice Sanitation (1-0) 1 hr.
This course will examine the critical role of proper safety and sanitation in today's professional foodservice environment. Students will learn industry standards in use today via the National Restaurant Association's Servsafe Food Handler course. Students will learn about protecting customers from biological, chemical, and physical hazards as food moves through the operation. Successful completion of this course will result in the student passing the exam for Servsafe sanitation certification, a required certification for food service operators in New York State. ................................................ S

CUL 140 Beverage Fundamentals (3-0) 3 hrs.
Students will examine the world of beers, wines, and spirits in the context of the foodservice industry. Students will learn relevant terminology as well as the fundamentals of production for each beverage group. Students will examine how differences in food and culture have led to similar offerings throughout the world. Responsible beverage service as well as pairing products with food will be covered as well as the significant availability of local products. Registration for this class will be limited to Culinary Arts Majors.
CUL 190 Food and Beverage Cost Controls (3-0) 3 hrs.
Students will examine the various factors that are responsible for cost fluctuations in a foodservice operation with regard to the areas of food, beverage, and labor. The class will focus on the following concepts: accurate cost assessment, interpretation of financial statements, tools and methods used for cost analysis as well as cost adjustments/control through operations, policy, purchasing, and human resources. Various types of fraud and ethics in operation will also be discussed. S

CUL 200 Advanced Culinary Application (3-0) 3 hrs.
This is the third and final course in the culinary technical program. This course will explore the garde manger and charcuterie disciplines as well as other traditional preservation methods. The course will also address the pastry discipline and discuss the role of the modern pastry chef in today’s foodservice industry. This course will examine the revival of local foods and artisanal products and students will develop tastings menus to feature these ingredients. Prerequisite: CUL 110. Corequisite: CUL 205. S

CUL 205 Advanced Culinary Applications Lab (0-4) 1 hr.
This course is the practical application of Advanced Culinary Applications. This course teaches garde manger techniques as well as exploring the discipline of charcuterie. Students will learn more advanced food preparations as well as the basics of preserving foods for later use. Students will also learn to make complex plated dessert offerings. Significant emphasis will be placed on local food sourcing and executing tasting menu that feature and highlight local offerings. Prerequisite: CUL 115. Corequisite CUL 200. F

CUL 220 Culinary Professional Work Experience 2 hrs.
This is an experiential learning course of study in kitchen operations. Students will be required to complete a minimum of 180 work hours at a culinary institution based on their career goals. Students may choose to participate in a kitchen in the health care industry, restaurants, hotel banquet facilities, etc. Students will be required to enter into an internship contract. Prerequisite: Completion of the 100 level culinary core courses. SU

Graded on a satisfactory/unsatisfactory basis.

CUL 255 Culinary Restaurant Practicum (5-0) 5 hrs.
This course will deliver real time experience in hospitality operations. Students will have the opportunity to work rotations through the various outlets available at the New York Wine and Culinary Center. The students will get “real life” practical experience while continuing to develop skills essential to a career in culinary arts. Students will learn about customer service and front of the house operations as well as culinary applications in the front of the house. B

CUL 270 Culinary Senior Seminar (3-0) 3 hrs.
This course will serve as the capstone course for culinary arts students at FLCC. Students will learn food service supervisory management as well as human resources in the culinary field. This course will emphasize entrepreneurship in the food service industry as the final project will create a business plan for a new culinary enterprise. Students will also hear from guest speakers that have opened various types of businesses and learn about both the challenges and rewards of starting a business. Students will also develop portfolios including solid resumes to assist them in job placement at the conclusion of their studies. Prerequisite: CUL 200. S

Developmental Studies

DST 031 Basic Mathematical Concepts for Nursing Students (1-0)
This course is designed to help incoming nursing students to understand and carry out the mathematics for the problems they will encounter in their nursing curriculum; specifically dosage problems. Topics include unit conversion, rounding rules, formatting decimals, conversion factors and dimensional analysis. This course carries imputed (financial aid) credit. It does not fulfill FLCC's Mathematics or general elective requirements. Course is graded on a satisfactory/unsatisfactory basis. B

DST 042 Fundamental Mathematics & Algebra Skills (3-0)
A beginning course in mathematics designed to prepare the student for further pursuits in algebra or statistics. This is an introductory course in algebra for the student that has no algebra or minimal algebra skills. Topics include integers, algebraic expressions, exponents, one variable first-degree equations, applied problems, algebraic fractions with whole number denominators, exponent rules, graphing lines and slope of a line. This course carries imputed (financial aid) credit. It does not fulfill FLCC's Mathematics or general elective requirements. Prerequisite: Placement in Math Level 0. B

DST 043 Intermediate Algebra (3-0)
A transitional course in mathematics designed to provide the student with a solid algebraic background for further studies in mathematics or the sciences. This is a mid-level course in algebra for the student that has some algebra skills. Topics include a review of solving and graphing linear equations, expressions with integer and rational exponents, scientific notation, operations on polynomials, factoring techniques, algebraic fractions and solving quadratic equations. This course carries imputed (financial aid) credit. It does not fulfill FLCC's Mathematics or general elective requirements. Prerequisite: DST 042 or Placement into Math Level 1. B

DST 090 Basic Reading (3-0)
This course is an imputed credit course designed to strengthen reading skills. Emphasis is placed on the acquisition of vocabulary, comprehension, and study strategies. Students are encouraged to become active readers, listeners, and thinkers through a variety of reading and study experiences. This course prepares students for the next appropriate reading level. This course carries imputed (financial aid) credit. It does not fulfill FLCC's general elective requirements. B

DST 092 Foundational Reading (3-0)
This course is designed to improve students’ reading and to increase their interest in reading. Emphasis is placed on the development of vocabulary skills along with literal and critical comprehension skills. This course carries imputed (financial aid) credit. It does not fulfill FLCC's general elective requirements. B

DST 093 Basic Writing (3-0)
This course emphasizes the construction of sentences and paragraphs. Among the supporting skills to be developed are grammar, mechanics, and word choice. This course prepares students for the next appropriate writing course. This course carries imputed (financial aid) credit. It does not fulfill FLCC's English or general elective requirements. B

DST 095 Foundational Writing (3-0)
This course is an introductory writing course in which students are taught to use the writing process to construct effective sentences, paragraphs, and essays. This course carries imputed (financial aid) credit. It does not fulfill FLCC's English or general elective requirements. B
**Digital Media**

**DIG 100 Introduction to Digital Media (3-1)** 3 hrs.
This course introduces the tools, techniques, and concepts behind the production of digital media through the practice of good design. Application of digital media technologies including operating systems, hardware, software, and multimedia design are explored. Topics covered include: definition of digital media, overview of digital media technologies, digital media production, Design Principles and opportunities for careers using digital media. .............................................. F

**DIG 110 Digital Photography (4-0)** 3 hrs.
This course is designed to provide an introduction to digital photography and will cover the creative process and appreciation of methods of artistic expression through projects and exercises. The course will cover the parts of the camera and how they are used, technical and practical aspects of the digital camera, the composition of photographs using principles of art, critical analysis of photographs through peer critique and the study of notable artists, the use of image editing software and editing and manipulating photographs, and output options. The class will also cover basic techniques for improving picture quality. ......................... B
(Also listed as ART 110) This course carries SUNY General Education credit.

**DIG 120 Digital Media Design (3-1)** 3 hrs.
This course covers motion design fundamentals. Topics covered include: Animation Principles, Traditional Animation concepts and methods, Post Production Process, storyboarding and more. You will also gain a basic understanding of After Effects, DragonFrame, Dreamweaver and Premiere to help achieve the above goals. Prerequisite: DIG 100. ................. S

**DIG 200 Audio for Film & Video (3-1)** 3 hrs.
This course is an exploration of the principles and applications of digital audio in today’s recording and multi media industries. Topics discussed include: digital audio fundamentals, recording and reproduction systems theory, computer and hardware based recording, editing, and audio for music and multimedia applications. ................................. F
(Also listed as COM 200)

**DIG 210 Introduction to Game and Mobile Application Development (4-0)** 3 hrs.
Introduction to game and mobile development explores techniques and concepts involved in developing applications for multiple devices on different platforms. This course will build upon the knowledge already gathered in the prerequisite courses and focus the development to current mobile operating systems and web deployment. Students will experience the possibilities and challenges of developing applications, GUI design and games for multiple platforms while gaining an understanding of the challenges and opportunities that a fragmented market provides. Prerequisite: CSC 164, DIG 120. ................................. F

**DIG 230 New Media Production (4-0)** 3 hrs.
This course serves as a capstone experience for students in the A.S. New Media program. Students will utilize digital video, audio, interactivity, web and design skills to complete new media projects. Prerequisites: COM 215, CSC 262, DIG 120, DIG 200. ................................. S

**Economics**

**ECO 100 Survey of Economics (3-0)** 3 hrs.
This is an introductory course dealing with the principles of economics and how they are applied to consumer choices, business decisions, and within the domestic economy. Students will examine the role of public/private sectors, markets, market structures, economic indicators, and fiscal and monetary policies as they relate to the U.S. economy. ......................... B

**ECO 210 Principles of Macroeconomics (3-0)** 3 hrs.
This is an introductory course dealing with the principles of economics and how they are applied at the domestic economy and global level. Students will examine the public and private sectors, national income accounts, unemployment, inflation, income distribution, and fiscal and monetary policies as they relate to the U.S. and global economy. ......................... B
This course carries SUNY General Education credit.

**ECO 211 Principles of Microeconomics (3-0)** 3 hrs.
This is an introductory course dealing with the methods and principles of microeconomics and how to better understand economic behavior and economic decision-making. Specifically students will understand the fundamental concepts of microeconomics dealing with the characteristics of market structures, how business firm prices, costs, and profits are determined. In addition, students will learn how resource prices are established and what specific roles of government within the market system are. ......................................................... B
This course carries SUNY General Education credit.

**Education**

**EDU 200 Foundations of American Education (3-0)** 3 hrs.
A study of the historical, philosophical, social and cultural influences on education in America, including European and non-European influences on American educational thought. Prerequisites: 30 credit hours completed with a 2.0 GPA or higher and ENG 101. ................................. F
Recommended: SOC 100.

**EDU 210 Schools in America: Organization and Issues (3-2)** 4 hrs.
The course focuses on the dynamics of the school setting and on the interaction between and among students, teachers, administrators, families and others in the community. Issues covered in this course include schools as social systems, school governance, group processes, curriculum design, social class and educational equity, and attention to diverse learners. This course includes thirty hours of guided observation field experience in the K-12 school setting. Prerequisites: EDU 200 and COM 110. ................. S

**Emergency Medical Services**

**EMCR 125 EMS Management (3-0)** 3 hrs.
This course is intended to provide information that will enable persons just entering the profession or expanding their roles to have the ability to work with emergency management issues. The course provides an overview of the characteristics, functions and resources of an integrated system and how various emergency management services work together in an integration of resources and capabilities. Emphasis will be placed on how this system is applied to all hazards for all government levels, across the four phases and all functions of emergency management. Also included is instruction on federal requirements for meeting the NIMS objectives. Prerequisite: Open to all EMS/Fire providers, or with permission of instructor. ......................................................... B

**EMCR 130 Certified First Responder** 2 hrs.
This course offers basic training to the professional rescuer who arrives first on the scene of a medical emergency. The purpose of this course is to improve the quality of emergency medical care to patients in the prehospital setting by personnel involved in on-scene rescue. ................. B
EMCR 135 Certified First Responder Refresher 1 hr.
This course is designed for individuals who have been certified by NYS Department of Health as a Certified First Responder for the purpose of maintaining their competency and certification in providing emergency medical care. This course reviews the basic training to the professional rescuer who arrives first on the scene of a medical emergency. The content reviews the concepts and materials covered in the CFR Original course. After successful completion of this course, students are eligible to take the NYS DOH BEMS Certification Examination. Recertification is required every three (3) years. Prerequisite: Proof of certification as a CFR.

EMCR 146 Introduction to Paramedicine 5 hrs.
This initial course established the parameters that a paramedic operates within the pre-hospital setting. Topics include roles and responsibilities of a paramedic, medical and legal considerations, EMS communications and documentation. This course provides students with a general overview and principles of anatomy and pathology along with life span development. The paramedic student will be provided with the fundamentals of pharmacology including routes of drug absorption, administration, distribution, bioformation and elimination, dosage calculations, and packaging. This course also begins to establish the parameters that a paramedic operates within the pre-hospital setting. During this course students will begin clinical requirements in communications and packaging. Prerequisites: Student must be accepted into the Paramedic Certification Program. Must hold a minimum certification of NYS Basic EMT and maintain that certification throughout the entire program.

EMCR 156 Paramedic Airway & Patient Management 7 hrs.
This course is the second in a series of courses leading to eligibility for certification as a New York State Paramedic. The course covers the anatomy and physiology of the respiratory system and airway. Emphasis on oxygen therapy and advanced and difficult airway management techniques will be covered during this portion of the program. Endotracheal intubation, paralytics and surgical airways are some of the procedures taught. Topics will also include anatomy of the vascular system with emphasis on the pathophysics of shock. The student will be provided with a solid understanding of patient assessment which is the foundation for providing quality patient care. Clinical requirements required in this portion of the program will be the operating room labs, burn trauma, emergency departments and phlebotomy labs. Along with these clinical requirements, the student will begin a field internship with approved advanced life support agencies and designated preceptors. Prerequisites: Must be accepted into the Paramedic Certification Program. Must hold minimum certification of Basic EMT and must maintain that certification throughout the entire program. EMCR 146. Prerequisites: Must be accepted into the Paramedic Certification Program. Must hold minimum certification of Basic EMT and must maintain that certification throughout the entire program. EMCR 146.

EMCR 166 Paramedic - Cardiology 6 hrs.
This course established the parameters that a paramedic operates within the pre-hospital setting. Topics will include cardiac emergencies. Basic anatomy, physiology, pathophysiology of the heart, and identification of arrhythmias are presented along with the appropriate pre-hospital management modalities. Twelve lead ECG interpretations, pharmacotherapy, defibrillation, cardioversion, and pathophysiology of more common cardiovascular diseases which will be covered. Also, the student will be prepared for certification by the American Heart Association in Advanced Cardiac Life Support along with Pediatric Advanced Life Support, which includes care for the pediatric and neonate patients. During this course of the semester, the student will continue clinical requirements in coronary care units and emergency departments shadowing physicians and nurses. Students will continue the necessary requirements for field clinical experience as they continue to ride with approved advanced life support agencies and their preceptors. Prerequisite: Must be accepted into the Emergency Medical Technician Paramedic Certification Program. Must hold a minimum certification of Basic EMT and must maintain that certification throughout the entire program. EMCR 146, 156, 166.

EMCR 176 Paramedic - Medical Emergencies 7 hrs.
This course is the fourth in a series that covers the parameters that a paramedic operates within the pre-hospital setting. Topics include medical emergencies frequently covered in the pre-hospital setting, with an emphasis on pathophysiology and management. Topics include abdominal, genitourinary, neurological, behavioral, and respiratory emergencies. Topics also will include basic anatomy, physiology and pathophysiology of the endocrine system, including allergies, anaphylaxis, toxicology, hematology, pulmonology and infectious diseases. Also covered will be behavioral and environmental emergencies. During this course, students will be required to complete clinical requirements in pediatric emergency departments, pediatric intensive care units, obstetrics, medical/surgical intensive care units, adult care and emergency departments shadowing with physicians and nurses. Students will also be required to continue the necessary requirements for field clinical experience they receive while riding with approved advanced life support units and preceptors. Prerequisites: Student must be accepted into the Paramedic Certification Program. Must hold a minimum certification of the Basic EMT and must maintain that certification throughout the entire program. Must have a minimum of one year EMS field experience. EMCR 146, 156, 166.

EMCR 186 Paramedic - Trauma 13 hrs.
This course is the last in a series that covers the parameters that a paramedic operates within the pre-hospital setting. The student will study trauma to the various body systems, including burns, along with the kinematics and mechanism of injury. Students will also be prepared for certification in International Trauma Life Support. This course will also include scene management in various situations. Areas covered include providing care to geriatric patients with emotional and psychological emergencies and addressing emergency care to patients involved in abuse, assault and domestic violence. Students also will study ambulance and rescue operations, along with the Medical Incident Command System. During the course, students will be required to complete all remaining clinical requirements, along with the necessary requirements for field clinical experience by riding with approved advanced life support units and preceptors. At the end of this semester, the student will meet with the Paramedic Review Committee to determine eligibility to take the New York State Department of Health Practical and Written Exam. Prerequisite: Students must be accepted into the Emergency Medical Technician Paramedic Certification Program. Must hold a minimum of the Basic EMT and must maintain that certification throughout the entire program. EMCR 146, 156, 166, 176.
EMCR 195 Paramedic I 16 hrs.
The Paramedic I course establishes the parameters that a paramedic operates within while in the pre-hospital setting. The Paramedic's scope of practice includes basic and advanced skills focused on the acute management and transportation of the broad range of patients who access the emergency medical system. This may occur at an emergency scene until transportation resources arrive, from an emergency scene to a health care facility, between health care facilities, or in other health care settings. In some communities, Paramedics provide a large portion of the out-of-hospital care and represent the highest level of out-of-hospital care. In communities that use emergency medical dispatch systems, Paramedics may be part of a tiered response system. In all cases, Paramedics work alongside other EMS and health care professionals as an integral part of the emergency care team. The Paramedic's scope of practice includes invasive and pharmacological interventions to reduce the morbidity and mortality associated with acute out-of-hospital medical and traumatic emergencies. Emergency care is based on an advanced assessment and the formulation of a field impression. The Paramedic provides care designed to minimize secondary injury and provide comfort to the patient and family while transporting the patient to an appropriate health facility. Topics include roles and responsibilities of a paramedic, medical and legal considerations, EMS communications and documentation. This course provides students with a general overview and principles of anatomy and pathology along with life span development. Students are also provided with the fundamentals of pharmacology including routes of drug absorption, administration, distribution, bioformation and elimination, dosage calculations and packaging. Also covered will be anatomy and physiology of the respiratory system and airway. Emphasis on oxygen therapy and advanced and difficult airway management techniques will be covered during this program. Endotracheal intubation, paralytics and surgical airway are some of the procedures taught. Topics will also include anatomy of the vascular system with emphasis on the pathophysiology of shock. The student will be provided with a solid understanding of patient assessment which is the foundation for providing quality patient care. Additional topics will include cardiac emergencies, basic anatomy, physiology, pathophysiology of the heart. Identification of arrhythmias is presented along with the appropriate pre-hospital management modalities. Twelve lead ECG interpretations, pharmacotherapy, defibrillation, cardioversion and pathophysiology of more common cardiovascular diseases will be covered. With this the student will be prepared for certification by the American Heart Association in Advanced Cardiac Life Support along with Pediatric Advanced Life support, which includes care for the pediatric and neonate patients. During this course students will be required to perform clinical requirements in communications, morgue labs, operating room labs, phlebotomy labs, coronary care units, as well as shadowing nurses and physicians in emergency departments. Along with the above clinical requirements, the student will begin a field internship with approved advanced life support agencies and designated preceptors. Prerequisites: Must hold a minimum certification of a NYS EMT and maintain that certification throughout the entire program. Student must be accepted into the Paramedic Certification Program. .............................................. B

EMCR 196 Paramedic II 16 hrs.
The Paramedic II course continues from Paramedic I covering the parameters that a paramedic operates within while providing appropriate care in the pre-hospital setting. Topics include medical emergencies frequently covered in the pre-hospital setting, with an emphasis on pathophysiology and management. Topics on abdominal, genitourinary, neurological, behavioral and respiratory emergencies will be instructed. Included will be basic anatomy, physiology and pathophysiology of the endocrine system, including allergies, anaphylaxis, toxicology, hematology, pulmonology and infectious diseases. Also covered will be behavioral and environmental emergencies. Also included in this course the student will study trauma to the various body systems, including burns, along with the kinematics and mechanism of injury. Students will also be prepared for certification in International trauma Life Support. Also covered will include scene management in various situations. Topics included will be providing care to geriatric patients emotional and psychological emergencies, patients with disabilities and addressing emergency care to patients involved in abuse, assault, and domestic violence. Students will study ambulance and rescue operations, along with the Medical Incident Command System. During this course students will be required to complete clinical requirements including pediatric emergency departments, pediatric intensive care units, obstetrics, medical/surgical intensive care units, adult care and emergency departments shadowing with physicians and nurses. Also, students will be required to complete all remaining clinical requirements, along with the necessary requirements for field clinical experience by riding with approved advanced life support units and preceptors. At the end of this semester, the student will meet with the Paramedic Review Committee to determine eligibility to take the New York State Department of Health Practical and Written Exam. Prerequisites: Must hold a minimum certification of a NYS EMT and maintain that certification throughout the entire program. Student must be accepted into the Paramedic Certification Program. Student must have successfully completed Paramedic I. ................................. B

EMCR 200 Emergency Medical Technician - Original (1-3-2) 6 hrs.
The Emergency Medical Technician course prepares the EMT student to provide pre-hospital assessment and care for patients of all ages with a variety of medical conditions and traumatic injuries. Areas of study include an introduction to emergency medical services systems, roles and responsibilities of EMTs, anatomy and physiology, medical emergencies, trauma, special consideration for working in the pre-hospital setting, and providing patient transportation. .............................................. B

EMCR 205 Emergency Medical Technician - Refresher (1-3) 2 hrs.
The content reviews the concepts and materials covered in the EMT Original course such as preparing the EMT student to provide pre-hospital assessment and care for patients of all ages with a variety of medical conditions and traumatic injuries. Areas of study include an introduction to emergency medical services systems, roles and responsibilities of EMTs, anatomy and physiology, medical emergencies, trauma, special considerations for working in the pre-hospital setting, and providing patient transportation. This course is designed for individuals who have been certified by NYS Department of Health as EMTs for the purpose of maintaining their competency in providing emergency medical care. Recertification is required every three (3) years. After successful completion of this course students are eligible to take the NYS certification exam. Prerequisite: Proof of certification as an EMT. .................. B

EMCR 251 EMT Paramedic Refresher (6-0) 5 hrs.
This course is designed for individuals who have been certified by NYS Department of Health as an Emergency Medical Technician-Paramedic for the purpose of maintaining their competency in providing advanced adult and pediatric life support. The content reviews the concepts and materials covered in the Paramedic course. After successful completion of this course students are eligible to take the NYS certification practical and written exams. Recertification is required every three (3) years. Persons will only be able to receive college credit for this course once. Prerequisite: Proof of certification as a paramedic or RN/PA with special criteria is required. Call the EMS office at (315)789-0108 for further details regarding specific criteria.
EMCR 260 Critical Care Emergency  
Medical Transport - Paramedic (5.5-2.5)  
6 hrs.  
The Critical Care Emergency Medical Transport course is designed to prepare paramedics and nurses to function as members of a critical care transport team. Critical patients that must be transported between facilities require a different level of care from hospital or emergency field patients. Participants will gain an understanding of the special needs of critical care patients during transport, become familiar with the purpose and mechanisms of hospital procedures and equipment, and develop the skills to maintain the stability of hospital equipment and procedures during transport. CEEMTP is open to any paramedic or nurse who has a current professional license/certification and a recommended minimum of one year experience in that role.

EMCR 261 Critical Care Emergency  
Medical Transport - Paramedic Refresher  
1 hr.  
The CCEMTP certificate and renewal are valid for three years. Part of this renewal process is to provide documentation of thirty-six (36) credits of continuing education (CE) as the ALS level with an emphasis in critical care. One of the ways to obtain continuing education is to attend the CCEMTP original program offered. Lectures and labs are broken into the following modules: Critical Care Environment, Breathing Management, Surgical Airway Management, Hemodynamic Management, Cardiac Management, Pharmacological Management, GI, GU and Renal Management, Neurological Management, Complications of Transport and Special Considerations. A student could arrange through the EMS Programs Coordinator to attend the various modules to gain the required continuing education credits. The student would receive written documentation as to the modules attended with the appropriate credits. The student only need attend the hours needed for the refresher. Prerequisite: Current CCEMTP certification.

EMCR 300 Advanced Emergency  
Medical Technician - Original  
4 hrs.  
This course is a more complex course designed for professional rescuers who are interested in expanding and building on their knowledge and skills in the pre-hospital setting. The primary focus of the Advanced Emergency Medical Technician is to provide basic and limited advanced emergency medical care and transportation for critical and emergent patients who access the emergency medical system. This individual possesses the basic knowledge and skills necessary to provide patient care and transportation. Advanced Emergency Medical Technicians function as part of a comprehensive EMS response, under medical oversight. Advanced Emergency Medical Technicians perform interventions with the basic and advanced equipment typically found on an ambulance. The Advanced Emergency Medical Technician is a link from the scene to the emergency health care system. The Advanced Emergency Medical Technician's scope of practice includes basic, limited advanced and pharmacological interventions to reduce the morbidity and mortality associated with acute out-of-hospital medical and traumatic emergencies. Emergency care is based on assessment findings. Additionally, Advanced Emergency Medical Technicians provide care to minimize secondary injury and provide comfort to the patient and family while transporting the patient to an emergency care facility. Competencies include early recognition, assessment, treatment of the patient and use of advanced airway management and intravenous infusions, defibrillation and designated pharmacological interventions. Prerequisite: Must hold current NYS Emergency Medical Technician certification and maintain that certification throughout this entire course.

EMCR 305 Advanced Emergency  
Medical Technician - Refresher  
2 hrs.  
This course is designed for individuals who have been certified by the NYS Department of Health as an Advanced Emergency Medical Technician for the purpose of maintaining their competency in providing emergency medical care. The content reviews the concepts and materials covered in the Advanced Emergency Medical Technician – Original course. After successful completion of this course, students are eligible to take the NYS DOH Bureau of Emergency Medical Services certification exam. Recertification is required every three (3) years. Persons will only be able to receive college credit for this course once. Prerequisite: Proof of certification as a NYS Advanced Emergency Medical Technician.

EMCR 310 Advanced EMT-Intermediate (1-3)  
4 hrs.  
This course is designed for individuals who have been certified by the NYS Department of Health as an Advanced EMT-Intermediate for the purpose of maintaining their competency in providing emergency medical care. The content reviews the concepts and material covered in the AMET-Intermediate Original Course. After successful completion of this course, students are eligible to take the NYS DOH BEMS certification exam. Recertification is required every three (3) years. Prerequisite: Proof of certification as an EMT-I.

EMCR 315 Advanced EMT-Intermediate Refresher (1-3)  
2 hrs.  
This course is designed for individuals who have been certified by the NYS Department of Health as an Advanced EMT-Intermediate for the purpose of maintaining their competency in providing emergency medical care. The content reviews the concepts and material covered in the AMET-Intermediate Original Course. After successful completion of this course, students are eligible to take the NYS DOH BEMS certification exam. Recertification is required every three (3) years. Prerequisite: Proof of certification as an EMT-I.

EMCR 320 Advanced EMT Critical Care (2-3-2)  
6 hrs.  
This course is designed to prepare the student to administer many Advanced Life Support (ALS) procedures on patients in the pre-hospital setting. This course builds upon the EMT-D and EMT-Intermediate courses. The student that successfully completes the didactic, clinical and field internship will be eligible to sit for the NYS certifying exam. The EMT-Critical Care will work under the direction of medical control physicians to provide one of the highest levels of pre-hospital care available in New York State. Prerequisites: Current NYS Certificate as an Advanced EMT-Intermediate through the Advanced EMT-Intermediate course or Advanced EMT-Intermediate Refresher course. Must maintain certification throughout entire course. Pretesting will be required for all students that enroll in the course.

EMCR 325 Advanced EMT Critical Care Refresher (3-1)  
3 hrs.  
This course is designed for individuals who have been certified by the NYS Department of Health as a Critical Care Technician. The content reviews the concepts and materials covered in the Critical Care course. After successful completion of this course, students are eligible to take the NYS certification exam. Recertification is required every three (3) years. Persons will only be able to receive college credit for this course once. Prerequisite: Proof of certification as a Critical Care Technician.

EMCR 315 Advanced EMT-Intermediate Refresher (1-3)  
2 hrs.  
This course is designed for individuals who have been certified by the NYS Department of Health as an Advanced EMT-Intermediate for the purpose of maintaining their competency in providing emergency medical care. The content reviews the concepts and materials covered in the AMET-Intermediate Original Course. After successful completion of this course, students are eligible to take the NYS DOH BEMS certification exam. Recertification is required every three (3) years. Prerequisite: Proof of certification as an EMT-I.

EMCR 310 Advanced EMT-Intermediate (1-3)  
4 hrs.  
This course is designed for individuals who have been certified by the NYS Department of Health as an Advanced EMT-Intermediate for the purpose of maintaining their competency in providing emergency medical care. The content reviews the concepts and material covered in the AMET-Intermediate Original Course. After successful completion of this course, students are eligible to take the NYS DOH BEMS certification exam. Recertification is required every three (3) years. Prerequisite: Proof of certification as an EMT-I.
English

ENG 101 Composition I (3-0) 3 hrs.
The goals of Composition I are to develop students’ abilities to write at a college level and to think critically. Students will learn to make decisions based on rhetorical concerns of a writer’s purpose, the readers’ needs, and the context in which documents are read. As using sources effectively is one of the goals in the course, research will be interwoven into documents as a way to support ideas and connect with the audience. The course emphasizes process-based writing, student reflection of their learning progress, and it culminates in a learning portfolio. Placement testing indicating direct entry into ENG 101. A grade of C or better required if students take DST 095 (Fundational Writing) and/or DST 092 (Fundational Reading). Corequisite: Students placed in DST (Fundational Reading) only. ............................................................. B
This course carries SUNY General Education credit.

ENG 102 American Literature: 1620 - 1865 (3-0) 3 hrs.
A study of selected readings from the important literature of the United States. Emphasis is placed on the most significant writings of representative authors from 1620 to 1865. Prerequisite: ENG 101. ............................................................. B

ENG 102 Introduction to Literature (3-0) 3 hrs.
ENG 102 introduces students to a range of literary genres that may include poetry, drama, fiction, and creative non-fiction and develops skills in reading, interpreting, and evaluating literature. Students will learn and practice the skills of close reading through discussion and writing. Prerequisite: Placement into ENG 101 or successful completion of DST 092 and DST 095 as required. ............................................................. B
This course carries SUNY General Education credit.

ENG 103 Composition II (3-0) 3 hrs.
Continuing the educational goals of Composition I (critical reading and thinking, focused research, reflective writing, and process-based writing), Composition II shifts the focus to the rhetorical concerns of persuasion and argument. The course provides students with increased practice in research, analysis, and genres of writing done throughout college as well as in the professional realm. The course emphasizes academic research-based writing and culminates in a best-works portfolio. Prerequisite: ENG 101. ............................................................. B
This course carries SUNY General Education credit.

ENG 103 World Literature I (3-0) 3 hrs.
ENG 103 is a survey of important literary works from cultures around the world dating from ancient times through the seventeenth century. Prerequisite: ENG 101 and/or ENG 103. ............................................................. B

ENG 104 World Literature II (3-0) 3 hrs.
This course is a survey of important literary works from cultures around the world form the seventeenth century through the present day. Prerequisite: ENG 101 and/or ENG 103. ............................................................. B

ENG 106 The Short Story (3-0) 3 hrs.
This course introduces students to close readings of short fiction: from classical stories of historical importance to modern and contemporary stories, which reflect a changing genre. Prerequisite: ENG 101 and/or ENG 103. ............................................................. B

ENG 201 American Literature: 1865 - Present (3-0) 3 hrs.
A study of selected readings from the important literature of the United States. Emphasis is placed on the most significant writings of representative authors from 1865 to the present. Prerequisite: ENG 101. ............................................................. B

ENG 202 American Literature: 1865 - Present (3-0) 3 hrs.
A study of selected readings from the important literature of the United States. Emphasis is placed on the most significant writings of representative authors from 1865 to the present. Prerequisite: ENG 101. ............................................................. B

ENG 203 World Literature I (3-0) 3 hrs.
ENG 203 is a survey of important literary works from cultures around the world dating from ancient times through the seventeenth century. Prerequisite: ENG 101 and/or ENG 103. ............................................................. B

ENG 204 World Literature II (3-0) 3 hrs.
This course is a survey of important literary works from cultures around the world form the seventeenth century through the present day. Prerequisite: ENG 101 and/or ENG 103. ............................................................. B

ENG 206 The Short Story (3-0) 3 hrs.
This course introduces students to close readings of short fiction: from classical stories of historical importance to modern and contemporary stories, which reflect a changing genre. Prerequisite: ENG 101 and/or ENG 103. ............................................................. B

ENG 207 Topics in Literature (3-0) 3 hrs.
This course is designed to explore literature as it illustrates specific themes relating to a broad variety of human concerns. As such, the content will vary from semester to semester. Topics might include The Graphic Novel, Environmental Literature, Contemporary American Poetry, Women in Literature, Food in Literature, Crime Fiction, Utopias & Alternative Lifestyles, Literature into Film, and Science Fiction. Prerequisite: ENG 101. ............................................................. B

ENG 209 Introduction to Children's Literature (3-0) 3 hrs.
Students will learn about the ways that children’s literature cultivates a love for reading in both children and adults. Focusing on literature written for young readers (kindergarten-middle school), students will carefully read, research, interpret and write about literary and artistic elements of children’s literature, completing a variety of written and oral assignments. Through careful reading and analysis, students will learn how to select quality, age-appropriate texts to be used in children’s classroom activities. The course is organized by genres with an emphasis on diversity. Works will be studied within social and historical contexts considering such factors as the literacy development and the cultural construction of the child. Students will gain an understanding of the importance of diverse children’s literatures to our culture. A necessary focus of the course is also the role of literature in a society: the books a culture writes for its children often reflect deeply-held beliefs about children, childhood and the role of literature in their construction. Conversely, a culture’s values and beliefs also are reflected in the books it chooses to keep from its children. Therefore, the history of censorship of children’s books will also be discussed. Prerequisite: ENG 101. ............................................................. B

ENG 213 Introduction to Dramatic Literature WI (3-0) 3 hrs.
This course is an introduction to the history and genre of drama. By exploring some of the best-known plays throughout theatre history and how they were performed students will develop an understanding of, and appreciation for the theatre. Lectures, films, and attendance will provide students with a partial overview of the vast range of theatre history and literature. Prerequisite: ENG 101 and either ENG 102 or ENG 103. ............................................................. S
(Also listed as THE 210) This course carries SUNY General Education credit.

ENG 219 Introduction to Children's Literature (3-0) 3 hrs.
This course carries SUNY General Education credit.

ENG 221 Introduction to Creative Writing Workshop (3-0) 3 hrs.
This course focuses on the writing of short stories, poetry and/or creative non-fiction. Techniques and skills of these forms are examined in class and practiced in student writing. Previous experience in fiction writing, poetry, or non-fiction is not required, but the student is expected to be proficient in the mechanics of writing. Prerequisite: ENG 101. ............................................................. B

ENG 222 Creative Writing II (3-0) 3 hrs.
A writing seminar for serious practitioners of literary forms, Creative Writing II carries forth a deeper, more complex exploration of the imaginative writing process. Participants will engage in organizing a personal writing project and will present writing in the seminar for appraisal. Previous experience in various forms of writing will be assumed, demanding a greater sense of discipline and encouraging autonomy among more seasoned writers. Prerequisite: ENG 101. ............................................................. B

ENG 224 Media Writing (3-0) 3 hrs.
This is an introductory course into the skills of the practicing journalist. Emphasis will be on the study of news gathering and news writing. Students will employ these skills in the production of material suitable for publication in print and electronic media. Prerequisite: ENG 101. ............................................................. B
(Also listed as COM 223)
ENG 225 Literary Magazine Publishing (3-0) 3 hrs.
In this course students will be involved in the creation of "The Finger" our FLCC national literary magazine. Students will have the opportunity to solicit literary content, generate their own copy, and select pieces for publication. In addition we will craft press releases, maintain a website, and edit selections for the magazine. This is a hands-on course and anyone who is interested in literary publishing will find the skills and experience integral to building and maintaining a literary community. Prerequisite: English 101. This course carries SUNY General Education credit.

ENG 230 Perspectives on Tolkien (3-0) 3 hrs.
The lasting influence and power of Tolkien's Lord of the Rings saga is undeniable - and seeing more mainstream success only with the release of a critically acclaimed series of films and an award-winning massively multiplayer online game. The purpose of this course is to look critically at such things as the books, the films, the game, and other 'versions' to explore how different media handle the same material. We will, as a class, discuss such issues as character and plot development, themes and literary elements, story-telling styles, cultural and historical contexts, benefits and limitations of various media, identity and role-playing games, and the role of audience in storytelling. Placing three different media into socio-cultural contexts will allow us to explore such issues as the role of story-teller, the importance of the visual, and the role of 'game' in today's society. Students in this class can expect to engage in activities such as reading the novels, watching the films, playing the game, writing, discussing and participating in individual and/or group projects that delve into the Tolkien's work and the power of translation. Prerequisite: ENG 102. B

ENG 231 Workshop in Fiction Writing (3-0) 3 hrs.
This course focuses on the Writing of Fiction. Techniques and skills of the various forms of fiction, including character and plot development as well as traditional forms are examined in class and practiced in student writing. Students will learn and practice strategies for brainstorming, drafting, critiquing, and revising their work, as well as the critical expertise and technical language to help them better discuss works-in-progress. Prerequisite: English 101. Previous experience in fiction is not required, but the student is expected to be proficient in the mechanics of writing. This course carries SUNY General Education credit.

ENG 232 Workshop in Creative Nonfiction (3-0) 3 hrs.
This course focuses on the writing of Creative Nonfiction. Techniques and skills of the various forms of creative nonfiction, including The Personal Essay, Memoir, Literary Journalism, Flash Nonfiction, and The Travel Essay are examined in class and practiced in student writing. Students will learn and practice strategies for brainstorming, drafting, critiquing, and revising their work, as well as the critical expertise and technical language to help them better discuss works-in-progress. Prerequisite: English 101. Previous experience in creative non-fiction is not required, but the student is expected to be proficient in the mechanics of writing. This course carries SUNY General Education credit.

ENG 233 Workshop in Poetry Writing (3-0) 3 hrs.
This course focuses on the Writing of Poetry. Techniques and skills of the various forms of poetry, including free verse as well as traditional forms are examined in class and practiced in student writing. Students will learn and practice strategies for brainstorming, drafting, critiquing, and revising their work, as well as the critical expertise and technical language to help them better discuss works-in-progress. Prerequisite: English 101. Previous experience in poetry is not required, but the student is expected to be proficient in the mechanics of writing. This course carries SUNY General Education credit.

Engineering Science

ESC 100 Introduction to Engineering (1-0) 1 hr.
An introductory descriptive course about engineering. Topics include, the various branches of engineering and their history, famous engineers, engineering education today, and the career paths in engineering.

ESC 105 Engineering Graphics (1-5) 3 hrs.
This course includes technical sketching, visualization, design, and the use of computer aided design (CAD). Topics include geometric construction and modeling, lettering, freehand sketching, orthographic projection, isometric projection, oblique projection, sectional views, dimensioning, working drawings, and the use of CAD software. Emphasis is on developing both manual sketching and CAD skills to convey engineering designs in accordance with industry standards.

ESC 173 Computing for Engineers I (1-2) 2 hrs.
This is the first computation course for engineering and technical students. It is a standalone course and can be taken independently from Computing for Engineers II. Topics covered include: problem solving, numerical analysis, and computer programming concepts. The course uses MATLAB software package as the main computational tool.

ESC 174 Computing for Engineers II (1-2) 2 hrs.
This is the second computation course for engineering and technical students. It is a standalone course and can be taken independently from Computing for Engineers I. Topics covered include: problem solving, data acquisition, instrumentation and control, computer programming concepts, and spreadsheet concepts. The course uses LabVIEW software package as the main computational tool.

ESC 210 Engineering Design I (1-3) 2 hrs.
This course is the first part of a two-course sequence in engineering design. The students will work in teams. Topics include: Engineering design principles, fundamentals of microcontrollers, sensors, electric motors, engineering materials, mechanical systems, circuit board design, and manufacturing concepts.

ESC 211 Mechanics I (Statics) (3-0) 3 hrs.
This introductory course presents the theory and application of the principles of statics for use in subsequent courses and in engineering practice. The subject of statics deals with bodies at rest or in equilibrium, including a study of force systems, vectors, analytical methods of solution, friction, center of gravity and centroids, moments of inertia of areas. Prerequisites: MAT 272, PHY 151.

ESC 212 Mechanics II (Dynamics) (3-0) 3 hrs.
This course is the second semester of a two-semester sequence in Engineering Mechanics. It presents the fundamental laws of Newtonian dynamics for particles and rigid bodies, provides a rigorous methodology for solution of problems, and presents a wide variety of examples of application. The course relies heavily on the use of vectors and vector algebra. Subject areas discussed are kinematics of particles including rectilinear, relative and curvilinear motion; kinetics of particles including Newton’s Laws, dynamic equilibrium, angular momentum, work, energy principle, conservation of energy, and impulse-momentum; kinematics of rigid bodies including Newton’s Laws, angular momentum, plane motion, work and energy; introduction to vibrations (time permitting).
Forestry

FOR 243 Introduction to Sustainable Forest Management (3-0) 3 hrs.
Introduction to Sustainable Forest Management is a course that provides an introduction to past forestry practices as well as current trends in silviculture and sustainable forestry. The course explores the multitude of ecological and societal values that forests provide and are managed for. This course also emphasizes the importance of the myriad of natural factors affecting forest ecosystem health including soils, climate, topography, ecological succession, as well as both abiotic and biotic disturbances. The effect of past management on current local forest condition will also be examined. .................................................. B
(Also listed as CON 243)

FOR 244 Introduction to Forest Measurements (2-2) 3 hrs.
Introduction to Forest Measurements is a course designed to train students in the use of forest measuring equipment and the implementation of standard forest measuring procedures. Some of the topics covered include: basic tree identification, forest resource sampling designs, individual and stand level density and volume estimation techniques, as well as growth and yield models. The course is strongly based on field activities. ................. B
(Also listed as CON 244)

French

FRN 101 French I (3-0) 3 hrs.
FRN 101 is a beginning language course designed for students with no previous experience in French, or whose experience does not make placement in a higher level French course advisable. The course is designed to provide students with the fundamentals of French pronunciation and grammar, as well as an introduction to Francophone culture. The course will stress the development of communication skills, especially listening and speaking, but will also promote reading and writing skills. ........ F
This course carries SUNY General Education credit.

FRN 102 French II (3-0) 3 hrs.
FRN 102 is a continuation of the introductory level language course (FRN 101), with increased emphasis on vocabulary enrichment and the development of speaking ability as well as strengthening listening and reading comprehension skills. Students at this level will continue to develop insights into Francophone culture and to draw comparisons with their own culture. Prerequisites: Successful completion of FRN 101 or an equivalent skill level in the language as recommended by the Modern Languages @ FLCC Language Placement Guide. ................. S
This course carries SUNY General Education credit.

FRN 175 French Study Abroad (3-0) 3 hrs.
The purpose of this course is to provide students with a linguistic and cultural travel experience. This study abroad experience is conducted in different locations throughout the French-speaking world. The course will emphasize improving French language proficiency as well as developing an understanding and appreciation of the host country culture. Students will study French at a recognized language institute in the destination site, and will also have the opportunity to participate in escorted touring to sites of interest. Students will be housed in family homestay accommodations for the duration of the trip (to the extent possible). Students must complete an application form, provide two (2) letters of recommendation, and receive permission of instructor. .................................................. S
Previous study of French is recommended but not required.

FRN 201 French III (3-0) 3 hrs.
FRN 201 expands on the vocabulary and grammatical structures introduced in the first two semesters of study. Emphasis is on the continued development of French language skills through the study and discussion of authentic readings in Francophone literature and culture. Students will learn strategies to improve reading comprehension and fundamental composition writing skills. Students at this level will also continue to develop deeper insights into Francophone culture and to draw comparisons with their own culture. Prerequisites: Successful completion of FRN 102 or an equivalent skill level in the language as recommended by the Modern Languages @ FLCC Language Placement Guide. ................. B
This course carries SUNY General Education credit.

FRN 202 French IV (3-0) 3 hrs.
FRN 202 is a continuation of the intermediate level course (FRN 201). Emphasis is on enhancing communication skills in French, both spoken and written. Students will refine critical reading and writing skills through further exploration of Francophone literature and culture. Prerequisite: Successful completion of FRN 201 or an equivalent skill level in the language as recommended by the Modern Languages @ FLCC Language Placement Guide. ................. B
This course carries SUNY General Education credit.

FRN 203 Advanced French: Coups d'Oeil Francais (3-0) 3 hrs.
FRN 203 is an advanced language course covering such topics as the origins of French culture, religion, the family, and customs and beliefs. These topics will be reinforced by a variety of activities designed to enhance and stimulate conversation and writing skills in French. Prerequisites: Successful completion of FRN 202 or an equivalent skill level in the language as recommended by the Modern Languages @ FLCC Language Placement Guide. ................. B
FRN 203 and FRN 204 are non-sequential courses and may be taken in any order after the completion of FRN 202 at FLCC or after demonstrating language competency to the instructor. This course carries SUNY General Education credit.
Freshman Seminar

FS 100 Liberal Arts First Year Seminar (2-0) 2 hrs.
First year seminar teaches students about the nature and purpose of a college education. Course topics provide students the opportunity to acquire and apply the skills and strategies necessary to meet their educational goals. Topics range from personal growth issues such as goal setting and time management to the academic survival skills of textbook reading, test-taking, and writing. Additionally, students will learn the resources and services the college offers to help maximize their educational experience. ...................................................... B

General Studies

GST 101 First Year Student Seminar (3-0) 2 hrs.
First Year Student Seminar is designed to acquaint students with the nature and purpose of a college education. Course topics provide students with the opportunity to acquire and apply the skills and strategies necessary to achieve academic goals and to gain an awareness of available college resources. ...................................................... B

GST 106 Grammar and Sentence Basics (1-0) 1 hr.
The focus of this five week course is to provide students with instruction in basic grammar and sentence construction. This course is graded S (Satisfactory) or U (Unsatisfactory). ...................................................... B

GST 107 Paragraph Basics (1-0) 1 hr.
The focus of this five week course is paragraph development and the use of organizational patterns. This course is graded S (Satisfactory) or U (Unsatisfactory) ...................................................... B

GST 108 Essay Basics (1-0) 1 hr.
The focus of this five week course is the development of multiple paragraph essays and includes prewriting, drafting, revising and editing. This course is graded S (Satisfactory) or U (Unsatisfactory) ...................................................... B

GST 116 College Study Strategies (3-0) 3 hrs.
An examination of learning theories and strategies necessary for college success. Topics include note taking, memory development, textbook reading, test taking, current research techniques, goal setting, and time and stress management. Students will also complete a community project. The course objective is for students to become independent learners who will succeed in college. ...................................................... B

GST 117 College Success Strategies (1-0) 1 hr.
This five week course will address goal setting, motivation, time and stress management, note-taking and test taking strategies. ...................................................... B

GST 118 College Reading Strategies (1-0) 1 hr.
This course will focus on college reading strategies, reading comprehension, and read/study systems. ...................................................... B

GST 119 College Writing Strategies (1-0) 1 hr.
In this course, students will be guided through the steps of the writing process. ...................................................... B

GST 130 Peer Tutor Training (1) 1 hr.
This course is designed to train students to become effective and efficient peer tutors. Topics will include learning theory, learning styles, diversity, tutoring strategies, interpersonal communication, and study skills. ...................................................... B

GST 201 Teacher Assistant I (3-0) 3 hrs.
This course is designed to help prepare para-professionals to assist certified teachers in the education of children. Students will develop the instructional techniques necessary to function as a teacher assistant, gain an understanding of the functioning of a school system, and explore current trends in education. ...................................................... F

GST 202 Teacher Assistant II (3-0) 3 hrs.
This course is designed to continue to prepare para-professionals to assist certified teachers in the education of children. Students will develop the instructional techniques necessary to function as a teacher assistant, gain an understanding of the functioning of a school system, and explore current trends in education. ...................................................... S

Geographic Information Systems

GIS 130 Introduction to Geographic Information Systems (2-2) 3 hrs.
An introductory level geospatial technology course designed to introduce students to the concepts and theories of geographic information systems (GIS) and the practice of geospatial analysis. This course consists of a lecture component and a laboratory component. Students will learn to apply GIS concepts through hands-on exercises designed to explore and analyze spatial data. Students will use leading geospatial software used by numerous professions including natural resources conservation and sustainability, business management, criminal justice, and community planning. ...................................................... F
(Also listed as CON 130).

GIS 227 Applications of Global Positioning Systems (GPS) (.5-1) 1 hr.
This class will provide students with an introduction to basic theoretical concepts and practical hands-on use of global positioning systems (GPS) with strong emphasis in relation to natural resources management and data collection. ...................................................... B
(Also listed as CON 227)

History

HIS 100 Shaping of Western Society I (3-0) 3 hrs.
This course, the first half of the history of western civilization sequence, explores the social, political, intellectual and cultural origins of the western tradition in Europe. Using a variety of sources (primary and secondary) and spanning the two millennia from Classical Greece (5th c B.C.) and the era of Alexander the Great and the Roman Empire, through the Christian Middle Ages to the Italian Renaissance and the Age of Overseas Exploration (16th - 17th c), this course traces the development of peculiarly western attitudes, values and institutions in Europe, and the notions of reason, individual rights, humanism, rule of law, and political liberty, that underpin them. This course also examines the manifold points of contact between the west and the wider world. ...................................................... B
(Also listed as HUM 100) This course carries SUNY General Education credit.

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HIS 105 Regional History of the Finger Lakes (3-0) 3 hrs.
This course explores the economic, political, social and cultural history of the Finger Lakes region, from its early Native American origins to the present, focusing on the unique development of this part of New York State within the larger context of United States history. Using an interdisciplinary and multimedia approach, the course will cover such topics as the sources and methods of local/regional history, native-European contacts in the 17th and 18th centuries, the regional impact of the American Revolution, the War of 1812, the Civil War and the Industrial Revolution, and more recent developments in the areas of transportation, business, viticulture, education and tourism. This course carries SUNY General Education credit.

HIS 110 United States History I (3-0) 3 hrs.
This course begins the exploration of the social, political, intellectual and cultural development of America from 1500 to 1877, covering such topics as the first European settlements, the American Revolution, Age of Jefferson, Westward Expansion, Slavery and the Old South, the Civil War and Reconstruction. This course carries SUNY General Education credit.

HIS 111 United States History II (3-0) 3 hrs.
This course, the second half of the history of the United States sequence, continues the exploration of the social, political, intellectual and cultural development of America from 1865 to the present, covering such topics as industrialization, the Progressive era, the Great Depression and the New Deal, World War II and America's rise as a world power, the Cold War, Vietnam, the Civil Rights movement, Watergate, the Reagan presidency and the post-9/11 War on Terror. This course carries SUNY General Education credit.

HIS 122 Modern World History (3-0) 3 hrs.
A survey of modern history since 1500, from a truly global perspective. This course charts the rise of the West to a position of political, technological and industrial dominance in the modern era, but the principal focus will be upon major historical developments elsewhere: Africa, the Middle East, India, Latin America and East Asia. Considerable emphasis will be placed upon frequent intersections between the western and non-western worlds during the Age of Imperialism, World Wars I and II, the Cold War and post-1945 decolonization. This course carries SUNY General Education credit.

HIS 206 North American Indian History and Cultures (3-0) 3 hrs.
This course introduces student to the historical and cultural experiences of the various indigenous populations of North America. Additionally, special emphasis will be given to a number of specific indigenous groups within the 10 cultural regions of North America as we examine this topic from a compassionate yet unromanticized historiographical and cultural perspective. In short, we will work from the premise that Native Americans were active participants in producing that past, both before and after the European contact as opposed to being solely victims of oppression; we do this in order to gain a greater appreciation for their rich and diverse history and cultural status today. Through the lens of anthropology and history, this course will discuss and examine the various native cultures of North America to include: their origins and cultural development through time; the underlying similarities and the wide range of variability within these native societies; the impact of European cultural systems on these groups, and finally, we examine Native American societies as they are today. Prerequisite: HIS 110 or HIS 111 or HIS 112 or POL 130. (Also listed as ANT 206)

HIS 261 War and Society in the Age of Total War: WWI and WWII (3-0) 3 hrs.
This course focuses on the age of total war, 1900-1945, from the outbreak of history's first modern, industrial struggle (WWI), through the even costlier Second World War and the birth of the atomic age. Of particular interest will be the crucial interaction between war and society: how societies give form and substance to modern conflict and how wars, in turn, spark dramatic social, political and economic change. Prerequisite: HIS 101 or HIS 111 or HIS 122 or POL 130. This course carries SUNY General Education credit.

HIS 262 The Cold War: To the Brink of Armageddon (3-0) 3 hrs.
An examination and analysis of the causes, conduct, and impact of the U.S.-Soviet struggle for global supremacy between 1945 and 1991, popularly termed the "Cold War." Particular emphasis will be focused on the "Forgotten War" in Korea (1950-53); the Cuban Missile Crisis (when the world tottered on the brink of nuclear holocaust), and the Vietnam War, the longest and most divisive conflict in American history. Prerequisites (any one of the following): HIS 101, HIS 111, HIS 122, HIS 261, HIS 269 or HIS 266. This course carries SUNY General Education credit.

HIS 265 The Black Death and Beyond: How Disease Has Changed History (3-0) 3 hrs.
This course investigates the manifold ways in which disease has shaped western history from antiquity to the 21st century, and how human civilization, in turn, has influenced the development of disease. From the 5th century B.C. "Plague of Athens," through the medieval Black Death and the 'Spanish Flu' pandemic of 1918, disease has transformed societies and economies, contributed to the rise and fall of worlds empires and altered the course of military campaigns. At the same time, human activities (growing population, urbanization, imperialism, medical intervention, and environmental change) have exerted a profound effect on the development and transmission of new diseases. While historical scourges like plague, leprosy, cholera and scurvy have been largely conquered in the modern period, new maladies like SARS, Ebola, Avian Flu and HIV/AIDS, and the prospect of bio-terrorism pose serious threats to the 21st century world. Prerequisites (any one of the following): HIS 100, HIS 101, HIS 110, HIS 111, HIS 122, BIO 110, BIO 115, BIO 118, BIO 121, BIO 171, BIO 230...

HIS 269 The United States History since 1945 (3-0) 3 hrs.
This course focuses on "America's Century," from its victorious participation in the Second World War, through its rise to global political, military, economic and cultural preeminence during the Cold War, to the present. Using a variety of media and striking a judicious balance between foreign policy and domestic developments, this course covers the events, personalities and issues that have shaped Modern America. Major topics include, WWII, birth of the atomic age, McCarthyism, the mass consumer society of the 1950s, Cold War crises in Berlin, Cuba, Korea and Vietnam, LBJ's "Great Society," civil rights movement, Nixon and Watergate, the space race, Ford-Carter Years, Reagan Revolution, Clinton's Middle Way, America after 9/11 and the Obama presidency. Prerequisites: HIS 101 or HIS 111 or HIS 112.
Honors

HON 200 Interdisciplinary Honors Seminar (3-0) 3 hrs.
A course developed around major themes that will be approached from the perspective of various academic disciplines. This course is designed to facilitate in depth study of the topics selected each semester. The Honors Seminar will alternate between problem topics such as “Challenges of the Technological Society” and such philosophical considerations as “Justice: Absolute and Transitional Aspects.” Open to all students interested in a particular seminar topic as well as Honors students. See Honors Director for details. Prerequisite: ENG 101. .............................................. B

Horticulture

HRT 100 Introduction to Wines and Vines (3-0) 3 hrs.
This course is designed to introduce students to the world of growing grapes, winemaking and wine appreciation. Orientation into the Viticulture and Wine Technology AAS program will occur in this class. Classroom topics include cultural history and geography, plant taxonomy and anatomy, wine producing regions, viticultural cycles, generalwinemaking operations and important factors influencing wine styles. There is a wine tasting portion of the class where students will learn to distinguish wines and how to read a wine label. This class will focus on the New York state wine industry... B (Also listed as VIT 105)

HRT 105 Basic Viticulture Techniques (3-0) 3 hrs.
This course is designed to introduce students to current techniques used while managing a commercial vineyard. Students completing this class will understand how to maintain appropriate vigor and productivity of a vineyard once it is established. Topics covered include: site analysis; varietal selection; trellising methods; nutrient needs of vines; diseases and insect pests of grapevines; crop regulation; breeding; grafting; vineyard floor management; and harvest determinations. A significant portion of the class will be dedicated to pruning. Viticulture safety issues will be addressed. ....................................................... S
(Also listed as VIT 100)

HRT 110 Introduction to Horticulture (3-0) 3 hrs.
This course emphasizes the numerous specialties in the horticulture field. It includes a study of plants as living organisms, theory of pruning, fertilizing for healthy plants, hormones in plants and, propagation methods. A large variety of career opportunities through horticulture will also be covered. This is a required beginning course in Horticulture and Viticulture. ..... F

HRT 111 Tree Culture & Maintenance (3-0) 3 hrs.
This course introduces individuals to the care of trees and shrubs in the landscape based on industry standards. Topics include: woody plant anatomy, tree and shrub pruning, planting and aftercare, diagnosis of weak/strong tree structure, monetary evaluation of ornamental trees, introduction to climbing, rigging and cabling, root structure, construction vulnerabilities of trees, diagnosis of damaged trees and standard and specifications. Hands-on tree analysis and fault remediation of community trees will be emphasized. ................................. S

HRT 130 Introduction to Floriculture (3-0) 3 hrs.
This course deals with flower production, use, and merchandising. Special emphasis on production and forcing of flowers for holidays as well as floral arrangements. Practical greenhouse experience included. ................................. S

HRT 151 Plants Materials (2-2) 3 hrs.
This course exposes students to the identification, selection, adaptation, and utilization of common ornamental and native plants in New York State. Landscape value and wildlife usage of plants will be discussed where appropriate. The student will gain identification proficiency in association with knowledge of plant patterns and environmental planning through lecture, demonstration and filed work. Field trips to Canandaigua area plant viewing locations are included. .............................................. F (Also listed as BIO 151.)

HRT 160 Unique Horticulture Facilities (1-1) 1 hr.
This three- to four-day course provides students with field and travel experiences relative to their coursework in horticulture. This travel course is conducted in different locations in the Northeastern United States that are noted for their botanical gardens and horticulture facilities. Students will be provided with the opportunities to observe a wide variety of plant species and learn about their identification and care. Employment opportunities at the visited facilities will be explored. ............................... S

HRT 200 Integrated Pest Management (3-0) 3 hrs.
Designed to provide the students with a working knowledge in developing environmentally sound programs in limiting harmful plant diseases and pests. The course will emphasize the principles and practices of integrating chemical, cultural, and biological controls and the issues related to pesticides and the environment. Training the students in the types and usage of pesticides and pesticide equipment will be included. Field trips. ....................................................... S

HRT 201 Landscape Design I (3-0) 3 hrs.
An introduction to landscape design for those interested in reading, installing or drawing designs. Theory and principles of landscape design for private homes and/or commercial enterprises, techniques for understanding how to accurately place real world items into the drawing and drawn items into the landscape, presentation techniques, development of drawing skills, and visual communication of landscape designs on paper will be covered. Also included will be discussion of the integration of landscape design principles with elements of the environment that lead to sound ecological practices and the calculation of the quantity of materials needed to complete the installation of the project. Prerequisite: HRT 151. ............................................. F

HRT 202 Landscape Construction and Maintenance (3-0) 3 hrs.
This course will familiarize students with construction of walks, drives, walls, patios, fireplaces, garden structures, lawns flowerbeds; and the planting and staking of trees and shrubs. Maintenance practices for the landscape, including actual pruning of small trees and shrubs, irrigation and spring and fall preparation of the landscape will be studied. Topics on business establishment and operation as well as bidding the job will be discussed. ....................................................... S

HRT 203 Turf Management (3-0) 3 hrs.
This course deals with grasses and grass varieties, cultural requirements of turfgrass, establishment, mowing, dethatching, aerating, fertilizing, irrigation, and weed control. ....................................................... S

HRT 204 Plant Propagation and Nursery Management (3-0) 3 hrs.
This course will familiarize the student with methods of increasing plant numbers and producing a saleable product. Topics include: growth structures, media, plant culture, sexual and asexual reproduction, grafting, and nursery management. Practical greenhouse and field experience included. ....................................................... S

HRT 210 Landscape Design II (3-0) 3 hrs.
An intense, hands-on extension of Landscape Design I that focuses on the development of professional design skills for the residential and commercial landscape. The student will develop designs, time, materials and labor cost estimates and presentation skills for a variety of real-world design projects. First hand experience using professional level techniques will be gained during this class. Required field trips to landscape sites will be held during class hours. Prerequisite: HRT 201. ................................. S
Hotel and Resort Management

HTM 100 Principles of Hotel/Resort Operations (3-0) 3 hrs.
An overview of the history, organizational structure, and economics of the hotel business and the career opportunities in the hospitality industry. The emphasis of the course will be an examination of the technical operations integral to hotel and resort management. Areas of study will include: hotel and resort operations; front office operations; food, beverage and restaurant operations; housekeeping and engineering; sales; staff management; and guest service. B

HTM 130 Introduction to Food and Beverage (3-0) 3 hrs.
This course examines the complexities of food and beverage management. Both hotel food service operations and freestanding restaurants will be discussed. Students will explore menu planning, pricing, sanitation and safety, kitchen layout, storage facilities and principles, food preparation techniques, purchasing and inventory, beverage control, responsible beverage distribution and food service presentation methods. B

HTM 135 Rooms Division Management (3-0) 3 hrs.
This course will provide detailed analysis of the policies and procedures utilized in managing the rooms division of a hotel. Predominant areas of study will include the front office and housekeeping. The student will explore guest check-in and check-out, front office operations and structure, reservations and the switchboard, the accounting process, and the night audit. The day-to-day functions of an effective housekeeping department, cleanliness standards, housekeeping procedures, inspecting, and cleaning supplies and equipment will also be discussed. Each student will focus on methods for cultivating a service-oriented attitude in rooms division employees. S

HTM 205 Principles of Food Production (1.5-2.5) 4 hrs.
This course is an introduction to the basic principles of food preparation. Topics of study include kitchen organization and efficiency, equipment usage, recipe utilization and manipulation, food composition, preparation methods, ingredient uses and availability, product evaluation, sanitation techniques, and kitchen safety. Prerequisites: HTM 100 and HTM 130. S

HTM 210 Hospitality Computer Applications (3-0) 3 hrs.
This course will examine the relationship between computers and an industry that was founded on high touch rather than high tech. Students will work with actual hospitality software including a front office module of a Property Management System. The class will also learn to manipulate MS Publisher a design software package, and MS PowerPoint, a presentations software package. In all instances, the student will see how computers can be tools for effective management. Prerequisite: HTM 100. S

HTM 220 Hospitality Marketing and Sales (3-0) 3 hrs.
This course allows the student to analyze basic sales management policies and procedures. The functions of a working hotel sales department will be discussed with an emphasis on the utilization of property management system data in sales planning, brief preparation, sales presentations, and client contact. The student will also consider trade show and exhibit sales techniques, sales blitz planning and execution, and marketing research and promotional programs. Prerequisite: HTM 100. F

HTM 225 Meeting Planning and Conference Management (3-0) 3 hrs.
This course discusses the specialized field of meeting and conference management and its impact on the hotel industry. Each student will consider the component parts of a successful meeting and analyze these parts from both a meeting planner standpoint and a hotel management team standpoint. Areas of study will include: site selection and negotiations, program development, banquet food service, function room set-up, conference support services and meeting evaluation. Prerequisite: HTM 100. F

HTM 230 Hotel Law (3-0) 3 hrs.
Hotel law is designed to introduce the student to the legal issues surrounding the practices of the hospitality industry. Topics to be covered include, but are not limited to, contract law, negligence, bailment, rights of innkeepers, rights of guests, liability with respect to the sale of food and alcohol, regulation and licensing; employment issues and casino law. F

HTM 250 Hotel and Resort Management Internship (3-0) 3 hrs.
The Hotel and Resort Management Internship Program enables Finger Lakes Community College students to supplement their academic studies and increase career awareness through field work related to the hospitality industry. The students’ activities during the internship will include both participation and observation so that they can develop applicable skills and an understanding of the overall organization and operation of a hotel facility. B
Human Services

HUS 102 Human Services in Contemporary America (3-0) 3 hrs.
An introduction to the contemporary Human Service field. It includes a philosophical and theoretical orientation to Human Services; exploration of agency structure, personnel and services and an agency visitation. Professional and personal human services competencies, ethics and the law are also examined. .......................................... B

HUS 103 Case Management (3-0) 3 hrs.
This course focuses on the case management process. Students develop a basic understanding of the primary concepts and process of case management. Attention is paid to documentation, the interview, assessment, developing a service plan, managing information, networking, monitoring services, referral and successful termination and discharge. Prerequisite: HUS 102, Corequisite: PSY 150. ................................. S

HUS 204 Field Experience I (4-0) 4 hrs.
Field Experience with individual and group supervision. The student will spend six –eight hours per week in direct agency service under supervision, for a total of ninety hours during the semester and class time in small group supervision. Emphasis will be on developing and strengthening human service competencies such as: assessment procedures, case management, interviewing, utilizing resources and networking. Prerequisites: HUS 102, PSY 150 and permission of instructor. ................................. B

HUS 205 Field Experience II (4-0) 4 hrs.
Field Experience with individual and group supervision. The student will spend six –eight hours per week in direct agency service under supervision, for a total of ninety hours during the semester and class time in small group supervision. Field Experience II affords students a second placement with possibilities of exposure to a different area of human services or a similar, more intense experience. It also includes a major research project. Prerequisites: HUS 102, HUS 204, PSY 150 and permission of instructor. ................................. B

Humanities

HUM 100 Shaping of Western Society I (3-0) 3 hrs.
This course, the first half of the history of western civilization sequence, explores the social, political, intellectual and cultural origins of the western tradition in Europe. Using a variety of sources (primary and secondary) and spanning the two millennia from Classical Greece (5th c B.C.) and the eras of Alexander the Great and the Roman Empire, through the Christian Middle Ages to the Italian Renaissance and the Age of Overseas Exploration (16th - 17th c.), this course traces the development of peculiarly western attitudes, values and institutions in Europe, and the notions of reason, individual rights, humanism, rule of law, and political liberty, that underpin them. This course also examines the manifold points of contact between the west and the wider world. ................................. B
(Also listed as HIS 100) This course carries SUNY General Education credit.

HUM 101 Shaping of Western Society II (3-0) 3 hrs.
This course, the second half of the history of western civilization sequence, continues the exploration of the social, political, intellectual and cultural development of the western tradition, from 1700 to the present. Using a variety of sources (primary and secondary) and encompassing a range of topics from the Scientific Revolution through the post Cold War era, this course examines the flowering of the rational, scientific and democratic western outlook in the modern era, and the various challenges posed by revolution, industrialization, totalitarianism, world war and the nuclear age. Topics include, the Enlightenment, French Revolution, Napoleon, Industrial Revolution, Age of Imperialism, World War I, Russian Revolution, Hitler and Nazism, World War II, the Holocaust, and the Cold War. .......................................... B
(Also listed as HIS 101) This course carries SUNY General Education credit.

Massage

MAS 110 Swedish Massage (3-4) 4 hrs.
In this course the student will learn the history, theory and techniques of Swedish massage. The five strokes of the Swedish system and the application of these strokes in full body massage will be taught. Other topics will include techniques for draping and body positioning of clients. An overview of the indications and contraindications for Swedish massage, basic hygiene, equipment, lubricants and supplies will be presented. Instructions in body mechanics and self-care techniques will be covered. Corequisite: BIO 171 with a grade of ‘C’ or better. ......................... F

MAS 205 Medical Massage (5-2) 5 hrs.
This course will cover an introduction to medical massage including various healthcare settings: hospital for both in-patients and out-patients, clinics, and private practice. Topics include: specific medical terminology, pathologic conditions, specific techniques for pathologies and injuries, subjective and objective assessment and planning documentation for medical insurance cases, and the benefits of massage in the treatment of illness and the prevention of complications. This course will include both theory and supervised practice. Prerequisites: BIO 165, BIO 171, BIO 172, BIO 265, MAS 110, MAS 210, MAS 211, MAS 215, MAS 245 each with a grade of ‘C’ or better. Corequisites: MAS 220, MAS 250. ......................... F

MAS 210 Shiatsu I (4-3) 4 hrs.
This course will present the fundamentals of classical Shiatsu theory, the emerging styles of classical and modern Shiatsu modalities, the history of Chinese medicine, traditional Chinese medical concepts as they relate to Shiatsu, Oriental anatomy, the anatomy of energy, and Oriental physiology. The methods of assessment and the techniques for formulating a treatment will also be covered. This course will prepare students for MAS 211 Shiatsu II. The students will be introduced to the practice of Shiatsu with hands-on demonstrations and practice, during the two-hour laboratory component of the course. Prerequisite: BIO 171, MAS 110 with a grade of ‘C’ or better. Corequisites: BIO 165, BIO 172. ................................. S

MAS 211 Shiatsu II (1-3-3) 4 hrs.
This course will emphasize hands-on demonstrations and practice of the Shiatsu Technique. The philosophy of Oriental thought and Oriental medical theory taught in MAS 210, Shiatsu I will be expanded upon and will be the basis for the evolution of the Shiatsu technique practiced in this course. Central theoretical concepts will be reviewed through a combination of lecture and hands-on palpation of energy centers, meridians, and acupressure potent points (tsubos). Students will practice energy assessments and will learn to give a full Shiatsu treatment. The practice of Shiatsu involves body mechanics which train the practitioner to originate thought, energy, and movement from the Hara. Therefore, the study of Shiatsu involves not only the study of a physical technique, but requires the integration of Oriental philosophical principles to reach a state of centeredness and calm necessary to energy assessment. Students will learn the concepts of “Bodymind” as one entity. Prerequisite: BIO 165, BIO 171, BIO 172, MAS 110, MAS 210 each with a grade of ‘C’ or better. Corequisites: BIO 265, MAS 215. ......................... F
MAS 215 Connective Tissue and Neuromuscular Massage Therapies (3-4) 4 hrs.
This course will cover two bodywork modalities utilized in the relief of myofascial (soft tissue) pain/dysfunction syndromes: 1) neuromuscular therapy (NMT), which emphasizes the role of the nervous system in muscle pain, and 2) connective tissue therapy (CTT), which focuses on the freeing muscle structures from hardened and adhered connective tissue. Prerequisite: MAS 110, MAS 210, BIO 171, BIO 172 each with a grade of C or better. Co-requisite: MAS 211. ............... S

MAS 220 Law and Ethics (2-0) 2 hrs.
This course informs the student about the legal and ethical aspects for the profession of a licensed massage therapist (LMT). Topics included in the course are NYS and national legal standards, professional conduct/misconduct, liability coverage, professional boundaries, confidentiality and informed consent. The business aspects of becoming an LMT will be covered as well, including career opportunities in the massage therapy field and current national statistics, employee vs. self-employed, financial planning, client record-keeping, resumes and cover letters, and working with insurance companies. Students will experience the professional environment of an LMT as well. License requirements for massage therapists in NYS including reviewing the licensing application form and fee schedules will be covered. Prerequisite: BIO 165, BIO 171, BIO 172, BIO 265, MAS 110, MAS 210, MAS 211, MAS 215, MAS 245 each with a grade of 'C' or better. Corequisite: MAS 205, MAS 250. ....................... S

MAS 225 Alternative Therapies (3-0) 3 hrs.
This course explores the variety of options available today for use in the pursuit of holistic health. Alternative therapies will be viewed as complimentary to the existing medical system. This course will look at the theories, clinical research, politics and controversies surrounding the use of various alternative healing modalities. It will provide the student with information to evaluate the use of complementary therapies for healing and health maintenance. The format of this course includes lecture, class discussion, guest speakers, audio-visual aids and student presentations. This course is open to anyone interested in alternative therapies. ............... B

(Also listed as NUR 220)

MAS 240 Massage Field Experience 2 hrs.
Seventy hours of field experience will be spent in a massage/complementary treatment center. The student will enter the facility under terms laid down by said facility. The facility will provide direct supervision and the field coordinator indirect supervision for the student. Five hours of classroom experience will also be included. Prerequisite: MAS 110, MAS 210 with a grade of 'C' or better. ....................... SU

MAS 245 Massage Therapy Research (2-0) 2 hrs.
This course introduces students to research and critical appraisal in the Complementary and Alternative Health Care field with a special emphasis on Massage Therapy Research. It will focus on the need to ask questions about the profession and how to construct good clinical questions. Topics will include: becoming a reflective massage therapist, finding evidence to support the work of the massage therapist, understanding the scientific evidence, evaluating the evidence and then applying the evidence to practice. Prerequisite: MAS 110, Corequisite: MAS 210. ....................... S

MAS 250 Massage Therapy Practicum (0-4) 2 hrs.
This course affords massage therapy students the opportunity to administer their massage skills to fellow students, college employees, and members of the community. Supervised by massage therapy faculty, these clinic sessions closely simulate a professional massage therapist’s practice. Students will utilize communication skills, intake procedures, massage techniques, as well as post-massage feedback from clients and instructors. Students keep detailed records of their work, and reflect upon their experiences and progress in workbook study. A percentage

of each student’s practice sessions are community service massages. The practicum provides students with a wide range of experience and provides the community with the benefits of therapeutic massage. Prerequisites: BIO 171, BIO 172, BIO 165, BIO 265; MAS 110, MAS 210, MAS 211, MAS 215, MAS 245 with a grade of C or better. Corequisites: MAS 220, MAS 205. .......................................................... S

Students enrolled in the Therapeutic Massage/Integrated Health Care Program must obtain a "C" or better grade in this course and any other coursework with a MAS prefix, as well as the above listed BIO prefix courses.

MAS 255 Massage Travel/Study Experience (3-0) 3 hrs.
This course provides students with an observational and hands-on study of various massage techniques and healing modalities that derive from other cultures. This course may be conducted in different locations throughout the world where specific styles of massage therapy techniques originated. Students will also partake in lecture about the cultural history and underlying theory that these practices are based on, as well as travel within the country to visit historical sites that are relevant to the history of massage therapy and wellness in the specific culture. Due to the extensive travel requirements, a limited number of students will be enrolled in each section. Unless otherwise specified by the course instructor, the course will be limited to students who are matriculated in the Therapeutic Massage/Integrated Health Care Program with a minimum of two semesters completed, or have a New York State Massage Therapy License. ............... SU

Mathematics

MAT 100 Mathematics Seminar (1-0) 1 cr.
This course exposes students to the wide variety of mathematics that exists beyond what is traditionally taught in mathematics classes. Specific topics discussed each semester will be based on interest and abilities of the students in the class and will vary each semester. This course is oriented towards students interested in studying mathematics, but the topics will be accessible for all students interested in learning more about mathematics. This class may be taken for credit more than once since the topics will change each semester. ............................................. B

MAT 101 College Mathematics I (3-0) 3 hrs.
This course is intended for the liberal arts student. The purpose of this course is to share the excitement and enjoyment of contemporary mathematical thinking. The course answers the question, “What do mathematicians do, practice, or believe in?” The use of mathematics in areas of business and industry, politics, networking and telecommunication will be studied with the intent to develop reasoning ability, logical thinking, critical reading, and written and oral communication. The topics are selected so that they are self-contained. ................................................... B

This course carries SUNY General Education credit.

MAT 110 Business Mathematics (3-0) 3 hrs.
This course is directed toward the student who wishes to study mathematics with business and financial applications. The philosophy of the department is that this course is a mathematics course using business-related topics to enhance the student’s abilities in and appreciation for mathematics. The course topics are chosen so as to be of interest to a broad range of students. Among the topics chosen are simple interest, simple discount, compound interest, present and future value of annuities, spreadsheets and other specific financial applications. ............................................. B

This course carries SUNY General Education credit.
MAT 121 Statistics I (3-0)  3 hrs.
A first course in statistics designed to introduce descriptive statistics of one and two variables, and probability; and to assimilate those concepts into an understanding of probability distributions. Topics include central tendency, variability, graphing, linear correlation, and regression, dependent and independent probability, discrete and continuous probability distributions. Prerequisite: DST 042 or Placement into Math Level 1 or higher .......................................................... B
Scientific calculator required. This course carries SUNY General Education credit.

MAT 122 Statistics II (3-0)  3 hrs.
A continuation of Statistics I (MAT 121) with an introduction to statistical research. Topics included are statistical inferences of hypothesis testing and estimation for means, proportions and variances, determination of sample size, uses of the Chi-square distribution, analysis variance, linear correlation and linear regression: non-parametric statistics and statistical research. Also included is an application of computer usage - specifically Minitab. Prerequisite: MAT 121.................................................. B
This course carries SUNY General Education credit.

MAT 145 College Algebra (3-1)  3 hrs.
This course is directed towards the student learning algebraic concepts necessary to enter into Pre-Calculus (MAT 152). Topics included in this course are the concept of a function, linear, quadratic, polynomial and trigonometric functions, average rate of change, solving quadratic equations, properties of exponents, systems of equations, right triangle trigonometry and trigonometry on general triangles. Solutions to equations and inequalities will be found numerically, algebraically, and graphically. Throughout the course, applications are emphasized as a reason for learning algebra. Prerequisite: DST 043 or Placement into Math Level 2................................................. B
This course carries SUNY General Education credit.

MAT 152 Pre-Calculus (3-1)  3 hrs.
A continuation of the concept of functions learned in College Algebra expanding to exponential, logarithmic, polynomial, and rational functions. In addition, topics for consideration include transformations, composition, inverse functions, and trigonometric functions. This course provides in depth study of a variety of functions, solving equations and applications of functions. Moreover the course provides a bridge to the beginning groundwork of Calculus with the study of rates of change, extrema, and concavity. Graphing calculator required. Prerequisite: MAT 145 or Placement into Math Level 3 ................................................. B
This course carries SUNY General Education credit.

MAT 180 Mathematics for Elementary School Teachers I (3-0)  3 hrs.
This course is the first of a two-semester sequence designed for prospective elementary education teachers. The course presentation and material will conform to the NCTM Standards and therefore will present mathematics in the context of problem solving, communication (both oral and written), reasoning, including direct and indirect proofs, and mathematical connections. Students will explore mathematical concepts and theories underlying the topics including: set theory, numeration and different number systems, operations on integers, rational and irrational numbers, prime and composite numbers, divisibility and modular arithmetic. B

MAT 200 Intermediate Statistics (3-0)  3 hrs.
This statistics course is designed for an experienced mathematics student. It is a one semester course covering descriptive and inferential statistics. Topics included are measures of center; measures of dispersion; hypothesis testing; estimations for population means, proportions, and variance; determination of sample size; uses of the Chi-square distribution; analysis of variance; linear correlation and linear regression; and statistical research. The course will emphasize computer or calculator use (graphing calculator, Minitab, Excel, or the like). MAT 145 College Algebra or placement into Math Level 3 ............................................. B
This course carries SUNY General Education credit.

MAT 220 Discrete Math (3-0)  3 hrs.
This course covers the basic foundation principles for the study of mathematical structures that are finite or countable in number (Discrete). Topics to be studied include set theory, logic, relations, induction, recursion, informal proof, counting and probability. Prerequisite: MAT 152.................................................. B
This course carries SUNY General Education credit.

MAT 271 Calculus I (4-0)  4 hrs.
A first course in Calculus focusing on the mathematics of changing rates. The derivative of polynomial and transcendental functions is investigated from a numerical, graphical, and algebraic approach. Applications for the use of derivatives are also explored. Introduction to the definite integral and the Fundamental Theorem of Calculus is included in this course. Graphing calculator required. Prerequisites: MAT 152 or Placement into Math Level 4................................................. B
Graphing calculator required; see department chair for specific model. This course carries SUNY General Education credit.

MAT 272 Calculus II (4-0)  4 hrs.
A continuation of the topics studied in Calculus I, in particular anti-differentiation and integration of functions and their applications. Also included are various techniques of integration, improper integrals, indeterminate limit forms, infinite series, Taylor polynomials, power series, and an introduction to differential equations. Prerequisite: MAT 271 ............................................. B
Graphing calculator required; see department chair for specific model.

MAT 273 Calculus III (4-0)  4 hrs.
The calculus of multivariable functions and vectors. Topics include partial differentiation, multiple integrals, optimization, multiple integration, line integrals and vector fields. Prerequisite: MAT 272............................................. F
Graphing calculator required; see department chair for specific model.

MAT 274 Differential Equations (3-0)  3 hrs.
A survey course of the study of elementary differential equations. Differential equation solution techniques are studied in conjunction with simplified modeling applications. Topics include variable separation, undetermined coefficients, parameter variation, series solution, Laplace transforms, and Euler’s methods. Prerequisite: MAT 272............................ S

MAT 276 Linear Algebra (3-0)  3 hrs.
A survey course of the study of elementary linear algebra through the study of finite dimensional vector spaces, linear transformations and matrices. Topics covered include vector and matrix operations, determinants, systems of linear equations, linear independence, eigenvalues and eigenvectors. Prerequisite: MAT 271............................................. S

MAT 280 Mathematics for Elementary School Teachers II (3-0)  3 hrs.
This course is the second of a two-semester sequence designed for prospective elementary education teachers. The course presentation and material will conform to the NCTM Standards and therefore will present mathematics in the context of problem solving, communication (both oral and written), reasoning, including direct and indirect proofs, and mathematical connections. Students will explore mathematical concepts and theories underlying the topics including: proportional reasoning, statistics, probability, and geometry in terms of shape, transformations, and measurement. Prerequisite: MAT 180............................................. B
This course carries SUNY General Education credit.
Music

MUS 100 Music Appreciation (3-0)  3 hrs.
A course for the general interest student, the intent of which is to heighten the student's awareness of the place of music in our culture and enhance his or her enjoyment of the art form itself. .............................................. B
This course carries SUNY General Education credit.

MUS 105 Basic Musicianship (3-0)  3 hrs.
Study of scales, intervals, key signatures, meters, rhythm reading, and chords. This course is for students with little or no background in music performance or theory. ................................................................. B
This course carries SUNY General Education credit.

MUS 106 Music Theory I (3-0)  3 hrs.
An introductory course designed for the general student and for individuals majoring in Music or Music Recording. Students learn the fundamentals of harmony, music reading, part-writing in root position, simple chorale analysis, keyboard skills, and sight singing. Attendance at two hours of aural dictation and one hour of keyboard lab weekly is required in addition to the lectures. Prerequisite: A score of 13 or higher on theory placement exam or MUS 105. Co-requisite: MUS 106L. Prerequisite: A score of 13 or higher on the Theory Placement Exam or MUS 105. Corequisite: MUS 106L.............................................. B
This course carries SUNY General Education credit.

MUS 106L Music Theory I Lab (0-3)  1 hr.
An introductory course designed for individuals majoring in Music or Music Recording to amplify the material covered in the lecture portion. Co-requisite: MUS 106. ...................................................... B
This course carries SUNY General Education credit.

MUS 107 Music Theory II (3-0)  3 hrs.
Continuation of Music Theory I. Continuation of part-writing triads, study of secondary dominants, continuation of study of chord and non-chord tone function in tonal system (including modulation), analysis of chorales, introduction to analysis of easy keyboard literature of the 18th and 19th centuries. Attendance at two hours of aural dictation and one hour of keyboard lab weekly is required in addition to the lectures. Prerequisite: MUS 106, Corequisite: MUS 107L. ............................................. B

MUS 107L Music Theory II Lab (0-3)  1 hr.
Continuation of Music Theory Aural Lab I. Designed for individuals majoring in Music and Music Recording to amplify the material covered in the lecture portion. Prerequisite: MUS 106L. Co-requisite: MUS 107. .............................................. B

MUS 108 Class Piano (3-0)  3 hrs.
This course provides an introduction to keyboard performance in a group setting for students with little or no prior background. It is especially appropriate for non-piano majors who must gain basic keyboard proficiency. The course emphasizes sight-reading, transposition, harmonization and improvisation, as well as exposing the student to solo and ensemble repertory from a number of styles. ................................. B

MUS 109 Vocal Jazz Ensemble (3-0)  1 hr.
A select group of students chosen annually through audition and with the approval of instructor, who perform jazz and pop standards in concerts each semester. Prerequisite: Audition and approval of instructor. .......... B
This course carries SUNY General Education credit.

MUS 111 Master Composers I (3-0)  3 hrs.
A study of canonic pieces of Western Music Literature as well as critical issues involved in the assertion of canonnicity or "greatness". ................. F
This course carries SUNY General Education credit.

MUS 111 Master Composers II (3-0)  3 hrs.
The continued study (from MUS 111) of canonic pieces of Western Music Literature as well as critical issues involved in the assertion of canonnicity or "greatness". Prerequisite: MUS 111. ............................................. S

MUS 117 Music Recording (3-3)  3 hrs.
Instruction in sound recording and music production. Special emphasis is made on the recording of various music styles from the contemporary scene. Prerequisite: MUS 106. ......................................................... B

MUS 119 Percussion Ensemble (0-3)  1 hr.
This course carries SUNY General Education credit.

MUS 120 Finger Lakes Chorale (0-3)  1 hr. SCP 013 n
A mixed choir of about seventy singers from both the College and community; performs large choral works from all principal style periods in concerts each semester. .............................................. B
This course carries SUNY General Education credit.

MUS 125 Finger Lakes Camerata (0-3)  1 hr.
A select group of about twenty-four community members and students chosen annually through audition, who perform a cappella works and music for chamber chorus in concerts each semester. ........................................... B
This course carries SUNY General Education credit.

MUS 126 College Singers (0-3)  1 hr.
College Singers is a course offered to students who have at least one semester of chorale ensemble experience. It is designed to develop students' overall musical skills as well as their ability to successfully rehearse and perform wide variety of choral literature in concerts at the end of each semester. .............................................. B
This course carries SUNY General Education credit.

MUS 127 Jazz Ensemble (0-3)  1 hr.
Members rehearse and perform contemporary jazz/rock arrangements and originals. Instrumental ability and some band experience are required. . . . B
This course carries SUNY General Education credit.

MUS 129 Performance Class I (0-3)  1 hr.
Members rehearse and perform instrumental arrangements. .......... B
This course carries SUNY General Education credit.

Instruction in a variety of band, orchestral, voice, keyboard instruments, jazz guitar and jazz bass. All students who take applied music as an elective pay for the lessons in addition to the tuition charge. A minimum of twelve forty-five minute lessons is required per semester for a single academic credit. Students are required to play a performance examination at the end of each term. ...................................................... B

MUS 145 Chamber Wind Ensemble (0-3)  1 hr.
Rehearsal and performance of chamber music written for a combination of brass and woodwind instruments. ........................................... B
This course carries SUNY General Education credit.

MUS 155 Rehearsal and Performance (3-3)  3 hrs.
An intensive course in musical theatre production. Students will prepare a musical or straight play for public performance. Students are required to participate in the load-in and strike processes of the show. This course is open to all students including high school juniors and seniors as well as members of the community. No pre-requisite. May be taken more than once for credit. ................................................. SU
(Also listed as THE 105)
MUS 156 Jazz History (3-0) 3 hrs. A study of the history of jazz, from the late 19th century to present day. Major trends will be explored, including dixieland, swing, bebop, cool, hard bop, fusion, free and contemporary. Topics will also include contributions by important musicians, changes in technology, and societal trends and their effect on jazz. This course carries SUNY General Education credit.

MUS 157 Music Composition Using Sibelius (3-0) 3 hrs. This course is an introduction to Apple Mac Computers with a concentration on Sibelius music notation software. Topics covered will include computer literacy, the Mac operating system, file management and formatting, and problem solving. Students will apply these techniques to Sibelius software via hands-on projects in music composition, notation, scoring, MIDI, rhythm, and note entry using the computer. Prerequisite: A score of 13 or higher on the Music Theory Placement Exam or a grade of ‘C’ or better in MUS 105.

MUS 170 Techniques of Audio Recording I (3-0) 3 hrs. A study of mixer formats, patch bays, decibels, acoustics, and microphones. Emphasis is on gaining practical knowledge through working with recording equipment. Consideration is also given to production concepts and aesthetics. Students will work on both studio and field recording projects.

MUS 176 Music Business (3-0) 3 hrs. Consideration of the business aspects of each step in the marketing of music, music services, and music products. The student learns about recording studio operation, record companies, record distribution, merchandising, promotion, administration, the media, and careers in music.

MUS 177 Introduction to Music Business (3-0) 1 hr. This course serves as an introduction to the dynamics of the music industry including intellectual property concerns, distribution and marketing, and how technical innovation affects the current business model. Students are exposed to a variety of career opportunities within the field and are encouraged to explore and develop new entrepreneurial avenues.

MUS 206 Music Theory III (3-0) 3 hrs. MUS 206 continues the study (from MUS 107) of Tonal Harmony and Voice Leading. MUS 206 also includes a survey of common chromatic chords, modulation and modal inflection as well as basic formal types and fundamental procedures in fugue. Pre-Requisite: MUS 107; Co-Requisite: MUS 206L.

MUS 206L. Music Theory III Lab (0-3) 1 hr. This course is a continuation of laboratory experience in sight-singing and ear training. Co-requisite: MUS 206.

MUS 207 Music Theory IV (3-0) 3 hrs. Music 207 is the continued study (from Music 206) of harmony and voice leading (particularly chromatic harmony) and the continued consideration of basic form (particularly larger scale sonata forms and rondo forms). Music 207 also surveys mainstream 20th Century compositional techniques. Pre-Requisite: MUS 206; Co-Requisite: MUS 207L.

MUS 207L Music Theory IV Lab (0-3) 1 hr. This course is a continuation of laboratory experience in sight-singing and ear training. Co-requisite: MUS 207.

MUS 215 Music History I: Medieval to Baroque (3-0) 3 hrs. A study of the evolution of music from Gregorian chant and music of the troubadours through the writings of J.S. Bach. Writing Intensive. Prerequisite: ENG 101, MUS 107.

MUS 216 Music History II: Classic to Modern (3-0) 3 hrs. The history of music from the rise of sonata form in the works of Haydn and Mozart to the twelve-tone, aleatoric, and electronic music of the present. Writing Intensive. Prerequisite: ENG 101, MUS 107.

MUS 229 Class Performance II (3-0) 1 hr. Members rehearse and perform instrumental arrangements culminating in a performance at the end of the semester.

MUS 250 Audio Recording Practicum/Internship 3 hrs. Students are provided with practical experiences on commercial projects in commercial recording studios, live recording and sound reinforcement companies, and/or live recording and sound reinforcement venues. Prerequisites: MUS 170, MUS 176, MUS 270, MUS 271 and permission of instructor.

MUS 270 Techniques of Audio Recording II (3-0) 3 hrs. This is a continuation of audio one. Emphasis will be on gaining experience in the studio thru a variety of student projects. Students will study multi track theory, aural analysis, microphones, effects and sequencing. Prerequisite: MUS 170, Corequisite: MUS 107.

MUS 271 Techniques of Audio Recording III (3-0) 3 hrs. This course covers all the material acquired in the two prerequisite courses in greater detail, and discusses how to use those concepts within stylistic norms. Throughout the course we will emphasize “ear training” and the art of listening, in conjunction with mixing techniques and practice. Prerequisite: MUS 270, Corequisite: MUS 206.

MUS 272 Techniques of Audio Recording IV (3-0) 3 hrs. This course serves as a capstone experience for students in the Music Recording Program. Students will be expected to function as a professional recording engineer with clients, booking sessions, meeting deadlines and seeking possible album distribution. Prerequisite: MUS 271, Corequisite: MUS 207.

MUS 290 Audio V: Sound Reinforcement and Live Recording (3-1) 3 hrs. This course provides an introduction to sound reinforcement systems and practical live recording applications. Emphasis is placed on sound system components, design, and function with a hands-on approach to set up, maintenance, troubleshooting, operation, analysis, and safety. Other course topics will include a study of a variety of recording formats as well as digital multi-track equipment and operation leading to individual on-location recording projects. Some basic tools required. Prerequisites: MUS 272.

NUR 100 Fundamentals of Nursing (4-6) 6 hrs. This is an introductory course in fundamental principles of nursing addressing man’s basic needs as identified by Maslow and related to the stages of development. Health is presented as a wellness-illness continuum. The concept of nursing is presented by introducing the nursing components – professional behaviors, communication, assessment, clinical decision making, caring actions, teaching, collaboration and managing care. Prerequisite/Corequisite: ENG 101 or its equivalent, BIO 171 with a grade of ‘C’ or better.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prerequisites</th>
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<tbody>
<tr>
<td>NUR 101</td>
<td>Nursing Care of the Adult and Child I (5-9)</td>
<td>8 hrs.</td>
<td>This is the first of a two-semester sequence concerned with commonly occurring health problems and their impact on man in relation to developmental stages and Maslow’s needs. Health is presented as alterations in wellness/illness as a human experience. Nursing is presented utilizing the nursing process applied to client problems. Included are the Associate Degree Core Components and Competencies. Major units of study include transitions in health care, commonalities in the illness experience, coping with problems of oxygenation, nutrition, metabolism, elimination, and motor activity. Laboratory experiences in hospitals and other health agencies are planned concurrent with theory. Prerequisites/Corequisites: Successful challenge of NUR 100 or completion of NUR 100 with a grade of ‘C’ or better, and BIO 171 and BIO 172 with a grade of ‘C’ or better. Note: This course is graded S (satisfactory) or U (unsatisfactory).</td>
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<tr>
<td>NUR 105</td>
<td>Nursing Process (1 week - 15 hours) (1-0)</td>
<td>1 hr.</td>
<td>This course is an overview of the Nursing Process aimed at guiding the learner in the use of the process in planning care. Each step – assessment, diagnosis, planning, intervention, and evaluation – will be analyzed in relation to the Nursing Care Plan. Special focus will be applied to the process of diagnosis, i.e., the identification and description of client problems amenable to nursing care. Goal setting and the process of writing care plans will also be considered as major topics. (Satisfactory or Unsatisfactory grade.) Prerequisite: NUR 100 or an L.P.N./R.N. note: This course is graded S (satisfactory) or U (unsatisfactory).</td>
</tr>
<tr>
<td>NUR 200</td>
<td>Nursing Care of the Adult and Child II (5-12)</td>
<td>9 hrs.</td>
<td>This is the second of a two-semester sequence concerned with increasingly complex health problems and their impact on man’s ability to progress through his developmental stages and meet his needs as defined by Maslow. Emphasis is placed on the more common alterations in health along the wellness-illness continuum. Nursing is presented utilizing the nursing process applied to client problems. The nursing core components of professional behaviors, communication, assessment, clinical decision making, caring interventions, teaching and learning, collaboration and managing care, are further developed. Major units of study include coping with problems of: motor activity and sensory function, self esteem, oxygenation, nutrition, metabolism and elimination, and environmental crises. Hospital laboratory and community experiences are correlated with theory. Prerequisite/Corequisite: BIO 230. Prerequisite: NUR 101, BIO 171, BIO 172 with a grade of ‘C’ or better.</td>
</tr>
<tr>
<td>NUR 203</td>
<td>Maternal-Child Health Nursing (8 weeks)(5-12)</td>
<td>4 hrs.</td>
<td>This course is composed of 8 weeks of maternal-child nursing and is the study of the expanded family unit and the role of the nurse and others in providing for child bearing health needs of families. The aim is to enable the student to acquire a background of knowledge, understandings, attitudes, and skills which will prepare the student to participate effectively in the care of mother and infant through the maternity cycle and of children from birth to adolescent. Prerequisites: Successful completion of NUR 101, NUR 202 or permission of instructor; PSY 100, PSY 200. Note: This course is intended for new mothers only. A Summer session may be offered for accelerated students. Traditional students who have a B- in NUR 101, are satisfactory clinically, and have the recommendation of their clinical instructor may take the Summer session on a space available basis.</td>
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<tr>
<td>NUR 204</td>
<td>Psychiatric/Mental Health Nursing (7 weeks) (5-12)</td>
<td>4 hrs.</td>
<td>The course is intended to provide the nursing student with a basic knowledge of the dynamics of behavior and nursing needs of patients with commonly occurring functional and organic mental disorders. Major emphasis is placed on the importance of the nurse-patient relationship and the therapeutic use of self in the clinical setting. Additional emphasis is placed on the nurse’s role in interdisciplinary treatment planning and in community mental health. The clinical laboratory includes affiliations with both inpatient and outpatient psychiatric services. The student will develop and acquire the skills, attitudes, abilities and appreciations necessary to provide nursing care to patients with psychiatric disorders and to apply the nursing process in the care of the psychiatric patient. Nursing 204 is designated as a writing intensive course, which promotes the learning of course content and the refinement of written communication skills through a variety of writing assignments. Prerequisites: Successful completion of NUR 101, NUR 202, or permission of instructor, PSY 100, PSY 200. Spring Semester, Summer Session. Traditional students who have a B- in NUR 101, are satisfactory clinically, and have the recommendation of their clinical instructor may take the Summer session on a space available basis.</td>
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<tr>
<td>NUR 206</td>
<td>Nursing Clinical Practicum (1 week - 40 hours)</td>
<td>1 hr.</td>
<td>This intensive, one week elective is offered during January Intercession or Summer Session to provide reality-oriented nursing practice based upon knowledge and skills accrued by nursing students during their Freshmen or Sophomore year at Finger Lakes Community College. The course is intended to permit the nursing student the curricular freedom to identify personal learning needs and initiate these learnings under the guidance of an expert clinical nursing instructor in an acute care hospital setting. This course offers the student the unique exposure to a full day or evening shift of clinical experience for a week’s time, thereby allowing for continuity and intensity of clinical learning not provided in other nursing clinical laboratory courses. Prerequisite: Successful completion of NUR 100 or NUR 101 and current enrollment in the nursing program.</td>
</tr>
<tr>
<td>NUR 210</td>
<td>Pharmacodynamics of Nursing Practice (3-0)</td>
<td>3 hrs.</td>
<td>A basic course designed to familiarize the learner with those groups of drugs frequently employed in the treatment of commonly occurring health problems. The course will include the study of drugs that affect the following body systems: nervous, cardiovascular, endocrine, gastrointestinal, hematopoietic, immune, and respiratory. Drugs utilized in the treatment of infections and cancer will also be studied. Course restricted to R. N.’s and senior level students enrolled in an R.N. program. L.P.N.s and any other students must secure permission of instructor or department chair to take this course.</td>
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<tr>
<td>NUR 211</td>
<td>Clinical Make-up Practicum (0-1)</td>
<td>1 hr.</td>
<td>This intensive, forty hour clinical make up course is required for the student in good clinical standing who has been absent for more than 10% of the required clinical hours in an FLCC required nursing courses with a clinical component. This course offers the student exposure to clinical experience with time possibly being divided between day, evening or weekend shifts thereby allowing for continuity and intensity of clinical learning. This course is graded S (satisfactory) or U (unsatisfactory). Prerequisite: Successful completion of theory component of FLCC nursing course in which the student received an incomplete due to clinical absenteeism and recommendation of course level faculty.</td>
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### Nutritional Sciences

- **NS 115 Introduction to Nutrition (3-0)** 3 hrs.  
  An introduction to the field of human nutrition and food focused on the mutual relationships between humans and their biological and physical environment. This course includes the study of human nutritional needs; problems encountered in providing food to meet nutritional needs; the relationships among human physiological needs, sociocultural systems, and food; and the significance of these relationships to the attainment of health.  

### Office Technologies

- **OFT 100 Computer Keyboarding (2-0)** 1 hr.  
  A seven-week course to develop “touch” keyboarding skills. It is designed for students entering a variety of occupational fields that utilize the keyboard to input information. Concentration is placed on correct techniques, accuracy, and speed building of alphabetic and numeric characters. Assignments and timed speed drills form the basis for grading. Not open to Administrative Professional students. (Satisfactory or Unsatisfactory grade.).  
  **OFT 100 is being replaced by BUS 111.**

- **OFT 131 Keyboarding Improvement (2-0)** 1 hr.  
  The course, which is designed to improve students’ typing speed and accuracy, integrates the microcomputer and the leading-edge technology, Windows®. The seven-week course is based on a diagnostic approach for improving keyboarding skills. Each unit consists of pretests, timings, individualized assignments based on each student’s weaknesses, and post-test timings for evaluation and measurement of improvement. The course is graded on a Satisfactory or Unsatisfactory basis. Prerequisite: BUS 111 or equivalent, BUS 113 or equivalent.
OFT 140 College Keyboarding I (4-0) 3 hrs.
This course integrates the microcomputer; the leading-edge technology, Windows®; and primary application software to reﬁne keyboarding skills. Students learn the alphabetic, numeric and symbol characters, and the keypad by the “touch” method. Also included is formatting and editing of simple business/personal correspondence, reports, term papers, and tables. The desired speed at the end of the course for the Administrative Professional major is 30 words per minute and 20 words per minute for all other majors. OFT 140 is being replaced by BUS 113.

OFT 141 College Keyboarding II (4-0) 3 hrs.
This course integrates the microcomputer, the leading-edge technology Windows®; and primary application software to reﬁne keyboarding skills. Emphasis is also placed on formatting and the development of speed and accuracy in preparing advanced business correspondences, reports, tabulations, and other business documents. The desired speed at the end of the semester is 45 words per minute. Note: Students are required to have basic keyboarding knowledge and the ability to format basic documents, if not students must take BUS 113 College Keyboarding I. OFT 141 is being replaced by BUS 114.

OFT 150 Basic Accounting (4-0) 3 hrs.
A study of the principles of business accounting with emphasis on the accounting cycle for the student in the Administrative Professional and Paralegal programs. OFT 150 is being replaced by BUS 151.

OFT 156 Office Communications (4-0) 3 hrs.
This course stresses the development of skills in business letter writing and English grammar and usage. There is also concentration on spelling improvement, speaking skills, listening skills, and interviewing techniques. Note: Students are required to have basic keyboarding knowledge and the ability to format basic documents, if not students should take BUS 113 College Keyboarding I or BUS 114 College Keyboarding II. OFT 156 is being replaced by BUS 156.

OFT 200 Office Management (3-0) 3 hrs.
This course is a comprehensive overview of the administration of the modern office in the public and private sector. The application of management principles to office operations will be covered. The course provides practical information about human relations, ofﬁce technology, and management process. OFT 200 is being replaced by BUS 200.

OFT 210 Word Processing I (4-0) 3 hrs.
This course provides comprehensive, hands-on instruction in Microsoft Word. Students learn the theories and practical applications of document creation for business or home use. Students will learn to create, edit, print, format, and store ofﬁce documents. This course also introduces additional word processing functions including mail merge, sorting, document management, charts, and macros. Note: Students are required to have basic keyboarding knowledge and the ability to format basic documents, if not students should take OFT 140 or OFT 141. OFT 210 is being replaced by BUS 216.

OFT 211 Word Processing II (4-0) 3 hrs.
This course provides hands-on training in word processing and presentation application software to learn desktop publishing techniques. Students build on their knowledge developed in BUS 216 Microsoft Word to create professional-looking documents including ﬂyers, brochures, and newsletters. Prerequisite: BUS 216 Microsoft Word. OFT 211 is being replaced by BUS 218.

OFT 213 Office Automation (4-0) 3 hrs.
This course provides comprehensive, hands-on training of Excel and Access. Students will also learn the integration of Microsoft Word, Excel, and Access. OFT 213 is being replaced by BUS 219.

OFT 247 Office Procedures I (4-0) 3 hrs.
This is a course which provides preparation for the administrative business office. This course includes techniques and topics such as the work environment, communication skills, computer hardware and software, records management, ethics, business documents, mail handling, and ofﬁce machines.

OFT 248 Office Procedures II (3-1) 3 hrs.
A continuation of OFT 247. Course content includes telework, telecommunications, time management, business presentations, travel arrangements, meetings and conferences, telephone efﬁciency, leadership skills, and planning your career path. OFT 248 may be taken before OFT 247.

Paralegal

PLG 100 Introduction to Legal Practice (3-0) 3 hrs.
This course will introduce students to the organization and operation of the legal system and fundamental legal concepts. The course gives an overview of legal ethics, the court system, constitutional law, civil litigation, contracts, criminal law, tort law, and business organizations. Corequisite: ENG 101 and successful completion of all required remedial courses.

PLG 110 Computer Law and Policy (3-0) 3 hrs.
This course provides fundamental information needed to have a basic understanding of issues in cyberlaw such as intellectual property, ethics, security, privacy, content control, computer crime, and e-commerce, among other topics.

PLG 115 Computers in the Law Ofﬁce (3-1) 3 hrs.
This course introduces the fundamental of how to use computer technology to accomplish tasks performed by legal assistants or paralegals in a law ofﬁce. Computer applications will include word processing, spreadsheets, presentations, timekeeping and billing, and case management. Prerequisite: PLG 100 and basic computer knowledge.

PLG 120 Business Structures (3-0) 3 hrs.
This course will introduce the student to the various types of business structures used by businesses today including sole proprietorships, general partnerships, limited partnerships, corporations, and limited liability companies. The course will deﬁne and describe each type of business structure and give the student an understanding of the practicalities involved in establishing each type of structure. Prerequisites: PLG 100, PLG 125. Offered on a regular rotating basis.

PLG 125 Legal Research and Writing I (3-0) 3 hrs.
This course is designed to introduce the student to the fundamental concepts of legal research and analysis through the use of FLCC’s law library. The student will be introduced to primary and secondary sources of law. Emphasis will be placed on finding and analyzing both statutory and case law along with proper citation format. The student will be introduced to the preparation of simple legal documents and will prepare at least one legal research memorandum. Corequisite: PLG 100, ENG 101.
PLG 210 Real Property Law and Practice (3-0)  3 hrs.
This course is designed to introduce the student to the principles of real property law. Topics to be covered include elements of real property law, contracts, deeds, encumbrances, legal descriptions, title protection, mortgages, closings, and leases. Emphasis will be placed on the completion of real estate documents and the practicalities of filings and recordings. Prerequisites: PLG 100, PLG 125. Offered on a regular rotating basis.

PLG 225 Legal Research and Writing II (3-0)  3 hrs.
This course is a continuation of Legal Research & Writing I with an emphasis on clear and effective legal writing. In this course, the student is exposed to more complicated legal research requiring careful research and detailed legal analysis. Students will also be instructed in computer assisted legal research. Assignments include legal research memoranda and various pleadings. Prerequisite: PLG 100, PLG 125. ............... S

PLG 230 Family Law (3-0)  3 hrs.
This course is designed to introduce students to the basic concepts of family law including prenuptial agreements, valid and void marriages, annulments, separation agreements, custody and child support, divorce, spousal maintenance, patriarchy, adoption, family offenses, and child protection. Emphasis will be placed on the preparation of necessary documents, filing procedures, and interview techniques. Prerequisites: PLG 100, PLG 125. Offered on a regular rotating basis.

PLG 235 Administration of Wills, Trusts, and Estates (3-0)  3 hrs.
This course will introduce the student to laws relating to estate planning, the administration of estates (both testate and intestate), and the establishment and administration of trusts. Emphasis will be placed on the practicalities of estate law including interview techniques, preparation of wills, trusts and administrative documents, and filing requirements and procedures. Prerequisites: PLG 100, PLG 125. Offered on a regular rotating basis.

PLG 240 Courts and Litigation (3-0)  3 hrs.
This course is designed to introduce the student to the federal and state court system and offer instruction in civil litigation procedures commencing from the initial client interview and file organization to the trial and any subsequent appeals. It will include instruction on procedures authorized under the New York Civil Practice Law & Rules and special emphasis will be placed on the content and preparation of documents used in civil law suits. Prerequisite: PLG 100, PLG 125. Offered on a regular rotating basis.

PLG 245 Tort Law (3-0)  3 hrs.
This course is designed to give the student an introduction to the principles of personal injury law. Topics to be covered include: negligence, assault, battery, and false imprisonment, intentional infliction of emotional distress, trespass to land, trespass to chattel, conversion, defamation, strict product liability, and professional malpractice. Emphasis will be placed on the role of a paralegal in personal injury litigation with preparation and discussion of pertinent documents and filing issues. Prerequisites: PLG 100, PLG 125. Offered on a regular rotating basis.

PLG 250 Paralegal Internship  3 hrs.
This course provides the student with the opportunity to gain practical work experience under the supervision of an attorney or experienced paralegal in day-to-day, on-site office work. The student must complete a minimum of 128 hours of internship work at the internship site during the semester, which may be a public or private law office, corporate or government legal department, abstract company, or other appropriate law-related site. It will be the student’s responsibility to secure an internship site with the help of the program director. During the semester, the student must attend three internship seminar sessions in which issues regarding the student’s experiences and the paralegal profession will be discussed. Students will also do an oral presentation and write a paper describing their internship experiences. Prerequisites: Attendance at an orientation session held the semester before the internship, completion of 30 credit hours at least nine of which must be paralegal classes including PLG 100 and PLG 125 with a grade of ‘C’ or better and an overall grade point average of 2.50. Internships are subject to the approval of program director as well as availability. Offered on a regular rotating basis.

PLG 255 Bankruptcy Law (3-0)  3 hrs.
This course is designed to give the student an understanding of bankruptcy law and its practical applications from both the debtor and creditor perspectives. Topics to be covered include: review of the Federal Bankruptcy Code and New York State Bankruptcy Laws, individual liquidation and reorganization, business liquidation and reorganization, the bankrupt estate, property exemptions, automatic stay and discharge. The student will have the opportunity to analyze a hypothetical financial situation and prepare a bankruptcy petition. Prerequisites: PLG 100, PLG 125. Offered on a regular rotating basis.

PLG 265 Law Office Practice (1-2)  3 hrs.
This hybrid course provides students who are unable to complete a traditional internship with the opportunity to experience life in a law firm through simulation. The students will meet with the instructor weekly to discuss issues pertaining to the paralegal profession. The first meeting will be on campus; all future weekly meeting will be via webinars. Further, the students will be assigned work which will simulate the types of assignments a paralegal will receive in the workplace. In this course, the instructor will assume the role of an internship supervisor. During the week, the students will be required to check in with the instructor / supervisor on a regular basis regarding assignments which will be provided online. During the semester, the student will be required to complete a total of 96 hours of internship work which may include, but is not limited to the preparation of the following: resumes, letters, court documents, billing sheets, real estate documentation, and living wills. Further, all students will be required to interview 8 paralegals and prepare a report on their experience. All work will provided and completed under the guidance of the instructor / supervisor. Prerequisites: The student must have completed at least 30 college credits which include a minimum of 15 credits in legal specialty courses. ......................................................... S

Philosophy

PHI 101 Introduction to Philosophy (3-0)  3 hrs.
This course offers an introduction to Western Philosophy by moving sequentially through the four historical eras of Philosophy. Those eras follow: The Classical Era, the Medieval Era, the Modern Era and the Postmodern Era. Each of these four eras uniquely embody these philosophical concerns: What is the nature of reality (cosmology or metaphysics)? What is the nature of being (ontology)? How do I come to know something, and how do I know that I know it (epistemology)? Is there a God or gods (Philosophy of Religion)? What is the best life to live, and how do I live it (ethics)? What are beauty and the utterly personal experience of pleasure and satisfaction (aesthetics)? .............................. B
PE 105 Ice Skating (1/2 - 1 1/2) 1 hr.
This course is designed for beginner-advanced ice skaters. Instructional emphasis will be placed on safely learning the life-long activity of ice skating. Students will be introduced to aspects of basic use and care of equipment and safety implications. Students may use their own skates or can rent skates at the rink .................................................. B

Physical Education

PE 102 Basic Rhythms (1/2 - 1 1/2) 2 hrs.
This course provides the opportunity to experience and learn dance steps and movement patterns for such types of dances as Ballroom Dancing, Line Dancing, Folk Dancing and Square Dancing and practice dances such as: Foxtrot, Waltz, Cha Cha, Tango, Rumba, and the Polka. Folk dances such as: Hora, Troika, Greensleeves, and many popular line dances. You will learn to identify musical beats and rhythms appropriate for each dance .................................................. B

PE 103 Introduction to Martial Arts-Judo I (1/2 - 1 1/2) 1 hr.
This is an introductory course which is ideal for first-time martial arts students interested in learning about various training styles. There is a special emphasis on falling techniques as a gateway skill for Kodokan Judo training .................................................. B

PE 104 Biking (1/2 - 1 1/2) 1 hr.
This co-educational activity includes instruction on the fundamentals of biking, including rules, etiquette, and safety implications. Students may use their own bikes or can rent bikes at the rink .................................................. B

PE 105 Ice Skating (1/2 - 1 1/2) 1 hr.
This course is designed for beginner-advanced ice skaters. Instructional emphasis will be placed on safely learning the life-long activity of ice skating. Students will be introduced to aspects of basic use and care of equipment and safety implications. Students may use their own skates or can rent skates at the rink .................................................. B

Additional fee is required. The rink is located at an off-campus site.
PE 119 Skiing/Snowboarding II (1/2 - 1 1/2) 1 hr.
This is an intermediate skiing/snowboarding course, a continuation of Skiing/Snowboarding I. This course covers advanced techniques, skills and practice drills designed to improve your skiing/snowboarding ability. Discussion and instruction will encompass the latest equipment, safety and etiquette on the slopes. Time will be provided for practice and review of skills learned in class. An additional fee is required.

PE 120 Cross-Country Skiing (1/2 - 1 1/2) 1 hr.
This course is designed to introduce the recreational activity of cross country skiing. It will not be a challenge for someone already an accomplished skier. It will include an introduction to the basic movement, skills, concepts, and familiarize the student with available area trails. All cross country ski equipment will be provided by FLCC. At the option of the class, travel by personal transportation to locations non-adjacent to the college may be undertaken.

PE 121 Walk and Jog (1/2 - 1 1/2) 1 hr.
This course is designed for students of any fitness level who are interested in improving their general physical condition. This course will help the student to increase his/her cardiovascular endurance and promote weight loss through walking or jogging.

PE 122 Concepts of Wellness (1-1) 2 hrs.
The purpose of this course is to introduce students to the concepts of wellness and how these concepts can be incorporated into their lives. This course will guide the student to the understanding that wellness is not a static condition but rather a continual balance of the physical, social, emotional, and intellectual aspects of human need. The course will also provide students with the skill to improve their quality of life and lead them to a higher state of well-being and optimal health. Exercise is a regular part of the class.

PE 123 Spinning (1/2- 1 1/2) 1 hr.
Spinning is a cardiovascular workout that uses a specialized stationary bicycle which stimulates real cycling conditions. This comprehensive program is totally non-competitive, allowing newcomers and athletes to reach their prospective fitness goals. Additional fee is required.

PE 124 Criminal Justice Physical Conditioning (1/2 - 1 1/2) 1 hr.
The course is intended to provide criminal justice students the opportunity to prepare for fitness tests used in the selection of entry level police officers. Fitness testing and training for standardized fitness levels that include Sit-ups, Push-ups and a 1.5 mile run will be the focus of the class.

PE 125 Lifetime Fitness & Nutrition (1-0) 1 hr.
This course is focused on the relationship of nutrition and physical activity to promote and achieve overall lifetime fitness. The student will explore and learn to apply concepts of nutrition, body composition, weight management, cardiorespiratory endurance and flexibility to develop a personal comprehensive fitness plan for life.

PE 126 Cardio Kickbox for Women (1/2-1 1/2) 1 hr.
Cardio Kickbox for Women is a martial arts class for women that combines self-defense techniques and aerobic exercise. Instruction will include self-defense techniques to defend against chokes, grabs and ground defense. Conditioning exercises to enhance strength and flexibility will include various kicks and boxing drills that are choreographed to music.

PE 136 Introduction to Adventure Learning (0.5-1.5) 1 hr.
This course is an Adventure Education based program designed to provide participants an opportunity to acquire and to practice essential life skills while building self-esteem through teambuilding, cooperative games, and a low ropes challenge course. Students will learn to solve problems, make decisions, set goals, and develop communication skills in an atmosphere that is both physically and mentally challenging. Two classes will consist of individual and group teambuilding activities, cooperative games, and safety and spotting techniques and will meet on FLCC’s main campus. The third meeting will be the class’s culminating event which will consist of a 2-day/1-overnight camping experience at the Low Ropes Challenge Course located on FLCC’s East Hill Campus in Naples, New York.

PE 140 Beginning Swimming (1/2 - 1 1/2) 1 hr.
This course is designed for the student who is a non-swimmer or does not demonstrate proficiency in the water. It will include instruction in basic areas of water safety, rescue techniques, and basic swimming strokes. The general Red Cross swimming program will be followed.

PE 141 Scuba (1/2 - 1 1/2) 2 hrs.
This is the entry-level recreational scuba diving course for students with advanced swimming skills that addresses the Academic and Confined Water requirements for Open Water Certification. The Academic lectures and examinations will provide illustration of basic theory and knowledge necessary for Scuba diving. The Confined Water (Pool) portion applies the practical experience of skill building and demonstration. Open Water Certification is encouraged but not included. Internationally recognized PADI (Professional Association of Diving Instructors) Certification testing with the instructor may be arranged during the period of the course. Additional fee required.

PE 150 Beginning Camping (1/2 - 1 1/2) 1 hr.
This course is designed to provide basic fundamentals of camping. Strong emphasis will be placed on the appropriate relationship between man and his natural environment. A half-day trip, an organizational meeting and a three-day trip are required.

PE 151 Canoe & Kayak Paddling Experiences (1/2-1 1/2) 1 hr.
This course allows both the novice and the experienced paddler a chance to learn and perfect canoe and/or kayak paddling techniques. Included in this course are steering methods, boating safety, selecting and caring for equipment, choosing appropriate bodies of water and enjoying paddling as a recreational activity. The college will furnish equipment. This course is designed to introduce students to canoe and kayak information and techniques through lecture and experience gained through several half to full day outings. Safety, trip planning, and mastering correct paddling techniques will be discussed. An appreciation for the natural environment and a lifetime of physical activity are stressed throughout the course.

PE 162 T’ai Chi Chuan I (1/2 - 1 1/2) 1 hr.
This course is an ancient health exercise system and martial art. It combines circular movements with coordinated breathing to promote blood circulation, muscle and joint action, and stimulation of the nervous system. Tai Chi is called meditation in motion.

PE 163 T’ai Chi Chuan II (1/2-1 1/2) 1 hr.
This course is an ancient health exercise system and martial art. It combines circular movements with coordinated breathing to promote blood circulation, muscle and joint action and stimulation of the nervous system. Tai Chi is called meditation in motion. This advanced course refines form and incorporates the martial application of each posture. Prerequisite: PE 162.
PE 164 Stress Reduction Through Exercise (1/2 - 1 1/2) 2 hrs.
This course will explore the many ways that stress affects us both physically and emotionally. Stress management techniques taught include meditation, progressive relaxation, autogenics and others. Exercise is a regular part of each class. .............................................. B

PE 165 Oriental Healing Arts (1/2 - 1 1/2) 1 hr.
This course is designed to introduce an alternative health practice through Qi Gong (energy circulation) training. These techniques promote general health by teaching the student to cultivate energy and create a state of balance in the body. .............................................. B

PE 166 Biofield Therapy (1/2-1 1/2) 1 hr.
This course teaches external healing techniques based upon the theory of the human energy field. Students will learn to re-pattern and balance this energy to facilitate healing in each other's bodies, as well as their own. A stronger emphasis is on Therapeutic Touch, which is the most research-based of the Biofield therapies. .............................................. B

PE 167 Aerobics (1/2-1 1/2) 1 hr.
Aerobics is a form of cardiovascular exercise that may use an elevated platform (step), exercise routines and movement patterns that are performed to music. This class is designed for beginners and no prior exercise experience is necessary.............................................. B

PE 168 Zumba (1/2-1 1/2) 1 hr.
Zumba is a dance-fitness class that combines fast and slow rhythms from Latin and international music. The class adheres to a specific interval pacing formula, maximizing caloric output and body toning using easy steps and high energy music.............................................. B

PE 171 Recreational Shooting (2-0) 2 hrs.
This is a basic course in the recreational use of guns and firearms. The requisites for this course are not limited and usually follow a natural interest in the use of firearms/guns for recreational purposes which may include plinking, competitive shooting, collecting, American history, self-preservation and hunting. This course offers a broad background in the safe handling, understanding the mechanical functioning, laws and ethics related to ownership, supreme court decisions and case law, political ramifications, criminal impact activity, and hands-on validation. An additional fee is required.............................................. B

PE 172 Hunting Fundamentals (2-1) 2 hrs.
This is a ten-week student participation course designed to develop an understanding of hunting safety, techniques, and ethics. Topics include: identification and safe handling of hunting implements, hunter responsibility, personal preparedness, and wildlife harvest techniques. Emphasis is placed on important game species of New York. A Saturday field class will be scheduled. The successful completion of the course will qualify the student to take the New York State Hunter Education exam. ............ F
Enrollment into this course will be by permission of instructor only.

PE 181 Mime (3-0) 3 hrs.
This is a basic course focusing on the study and application of various techniques of the art of Mime. .............................................. F

PE 185 Fencing (1/2-1 1/2) 1 hr.
A beginning course in Fencing with emphasis on the history of the sport, as well as introducing the student to basic foil techniques such as footwork, offensive and defensive maneuvers, and limited bouting. .............................................. B

PE 190 Care and Prevention of Athletic Injuries (3-0) 3 hrs.
Focuses on the fundamental knowledge associated with preventing / caring for injuries that occur during physical activity and athletic participation. Topics include injury evaluation, first aid / emergency care, and injury rehabilitation, as well as preventative measures including the use of protective equipment, physical conditioning, and proper nutrition. .............................................. B

PE 202 Creative Dance (1/2 - 1 1/2) 2 hrs.
This form of dance allows for the expression of ideas and feelings through the medium of human movement. The course provides an opportunity for self-expression and creativity through discussion and performance of basic elements of dance. .............................................. B

PE 203 Advanced Martial Arts (1/2 - 1 1/2) 1 hr.
An advanced martial arts class that features rigorous standards of class participation, etiquette and discipline. In addition to advanced martial arts training, class participants will be part of a martial arts demonstration team. Additional fee is required.............................................. B
Current enrollment or completion of any martial arts class required.

PE 204 Instructional Methods for Soccer (1/2 - 1 1/2) 1 hr.
This course is designed for Physical Education majors, coaches, or students interested in pursuing teaching as a profession. The course includes instruction in the fundamental skills and rules of the sport of Soccer. Emphasis will be placed on the instructional techniques and methodology to prepare the student to teach or coach Soccer. Prerequisite: PE 275 ........ B
Students in an Education or related majors may also benefit from this class but are not required to complete PE 275.

PE 205 Instructional Methods for Tennis (1/2 - 1 1/2) 1 hr.
This course is designed for Physical Education majors, coaches, or students interested in pursuing a teaching profession. The course includes instruction in the fundamental skills and rules of the sport of Tennis. Emphasis will be placed on the instructional techniques and methodology in order to help prepare the student to instruct or coach Tennis. Prerequisite: PE 275 .............................................. B
Students in an Education or related majors may also benefit from this class but are not required to complete PE 275.

PE 206 Instructional Methods of Physical Fitness (1/2 - 1 1/2) 1 hr.
This course is designed for Physical Education majors, coaches or students interested in pursuing a teaching profession. The course includes instruction for maintaining a healthy lifestyle and understanding the components of fitness. Emphasis will be placed on instructional techniques and methodology in order to help prepare the student to instruct concepts of physical fitness. Prerequisite: PE 275 .............................................. B
Students in an Education or related majors may also benefit from this class but are not required to complete PE 275.

PE 210 Defensive Tactics (1/2 - 1 1/2) 2 hrs.
This course is designed to provide training in the many aspects of self-defense. Course includes both aggressive and non-aggressive techniques. Course is geared to both Criminal Justice and general student population. .............................................. B

PE 212 Health (3-0) 3 hrs.
Focuses on lifestyle factors and their relationships to well-being, behaviors, and disease. Health content areas, defined by NYS Education Department, are explored. Topics include: drug use and abuse, nutrition, personal and community health, safety education (identifying dangerous environments, prevention child abduction, fire and arson), communication skills for productive relationships (i.e. conflict resolution), identifying and reporting suspected child abuse/maltreatment, and Safe Schools Against Violence in Education Legislation Certification. .............................................. B
Skills. An additional fee is required for Red Cross Certification.

A student must be at least 15 years of age and demonstrate basic swimming skills. The purpose of this course is to provide entry-level lifeguard candidates with basic first aid, CPR/AED, and first aid for injuries and sudden illness until professional medical help arrives. Upon completion of this course, students will be eligible for the National Safety Council Certification in Advanced First Aid CPR and AED.

This course will teach the student how to recognize an emergency and how to respond. The student is prepared to make appropriate decisions regarding first aid care and how to provide care for injuries or sudden illness until professional medical help arrives. Upon completion of this course, student will be eligible for National Safety Council Certification in Advanced First Aid CPR and AED.

This course teaches the basic First Aid skills in compliance with Emergency Cardiovascular Care (ECC) standards covering immediately care procedures for injuries and common illness. After successful completion of this course, students are eligible to take a practical exam resulting in a certificate valid for two years in the National Safety Council Standard First Aid. This course does not meet the PE214 requirement and a student cannot receive credit for taking both PE214 and PE215.

Designed for the student who wishes to pursue a career in coaching in New York State elementary and secondary schools. Course covers philosophy and principles of athletics as integral parts of physical education and general education. Requirement for New York State coaching certification.

This course will allow students to study the biomechanical and physiological basis of movement in exercise and sport. There is increased emphasis on the mechanical basis of movement to identify simple and complex movement, exercise/physical fitness, and sport participation. There is increased hands-on performance related skills particularly as it relates to specific sport skills and how they are developed through progressive steps (mini/maxi goal setting). An additional fee is required.

This advanced swimming course includes instruction in the fundamental aquatic skills, including the 6 levels of American Red Cross swimming and diving skills, Basic Water Rescue, and Learn to Swim Parent and Child Aquatics. Emphasis is placed on the instructional techniques and methodology to prepare students to teach aquatic skills and supervise aquatic facilities and programs. Prerequisites: Must be 17 years of age and demonstrate basic swimming skills. An additional fee is required for Red Cross Certification. Prerequisites: Must be 17 years of age. An additional fee is required for Red Cross Certification.

Designed to provide an enrichment of learning through the use of outdoor experiences. This advanced course will give the student an opportunity to better understand the ecological balance and to take part in a wilderness camping environment. A half-day trip, an organizational meeting, and a three-day trip are required. A minimal fee is required.

This course is an advanced shooting course and is designed to complement Recreational Shooting I. There is emphasis on anatomy (upper body dynamics), psychology, physiology, advanced shooting skills performance, coaching principles, and scientific instrumentation. There is increased hands-on performance related skills particularly as it relates to specific sport skills and how they are developed through progressive steps (mini/maxi goal setting). An additional fee is required.

This is an introductory course in physical education teaching methodology. Students will observe, learn, and practice basic teaching skills in a college, K-12, and Adapted Physical Education setting. This course will include teaching experiences and observations, lesson plans, opportunities in Physical Education and basic certification requirements.

The purpose of this course is to provide entry-level lifeguard candidates with the skills and knowledge to prevent, recognize, and respond to emergencies, and to provide care for injuries and sudden illnesses until advanced medical personnel arrive and take over. Prerequisites: The student must at least 15 years of age and demonstrate basic swimming skills. An additional fee is required for Red Cross Certification.

Laboratory participation for students will be accomplished under actual athletic training room conditions. Students will learn, practice, and apply athletic training techniques concentrating on the lower extremities. Prerequisites: BIO110 with a grade of ‘C’ or better, Corequisite: BIO171.

Laboratory participation for students will be accomplished under actual athletic training room conditions. Students will learn, practice, and apply athletic training techniques concentrating on the upper extremities. Prerequisites: BIO110 with a grade of ‘C’ or better, Corequisite: BIO171.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Note</th>
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<tbody>
<tr>
<td>PE 900</td>
<td>Baseball I</td>
<td>1 hr</td>
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<td></td>
<td>Designed for the student who has athletic skills beyond the recreational level and desires to participate on an intercollegiate athletic team. Skills are refined and integrated into concepts of team play. Competitive opportunities within the conference and region are a part of this course. Permission of Instructor.</td>
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<tr>
<td>PE 901</td>
<td>Baseball II</td>
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<td>PE 910</td>
<td>Men's Basketball I</td>
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<td>PE 911</td>
<td>Men's Basketball II</td>
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<tr>
<td>PE 914</td>
<td>Women's Basketball I</td>
<td>1 hr</td>
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<tr>
<td>PE 915</td>
<td>Women's Basketball II</td>
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<tr>
<td>PE 930</td>
<td>Men's Soccer I</td>
<td>1 hr</td>
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<tr>
<td>PE 931</td>
<td>Men's Soccer II</td>
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<tr>
<td>PE 934</td>
<td>Women's Soccer I</td>
<td>1 hr</td>
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<tr>
<td>PE 935</td>
<td>Women's Soccer II</td>
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<td>PE 935</td>
<td>Woodsmen I</td>
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<tr>
<td>PE 954</td>
<td>Woodsmen II</td>
<td>1 hr</td>
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<tr>
<td>PE 955</td>
<td>Men's and Women's Cross Country I</td>
<td>1 hr</td>
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Physics

PHY 101 Introduction to Physics (3-2) 4 hrs.
An introductory course in physics for students who have not had high school physics, designed for non-science majors as well as those who plan to take College Physics or General Physics. Emphasizes measurement, mechanics and heat and includes selected topics from sound, light, electricity, and magnetism as they relate to our daily lives. Prerequisite: DST 042 with a grade of 'C' or better or placement into Math Level 1 or higher. .................................................. B

PHY 105 Physics of Sound (3-2) 4 hrs.
An introductory course in physics for students who have not had high school physics, designed for non-science majors. This is a required course for music majors as well as Music Recording Technology majors. Emphasizes: Scientific method, measurement, laboratory proficiency: and includes some selected topics form motion, waves, sound production and detection, musical instruments, standing waves as they relate to our daily lives. This fulfills the laboratory science requirements for non-science degrees. Prerequisite: DST 042 with a grade of 'C' or better or placement into Math Level 1 or higher. .................................................. B

PHY 108 Applied Physics I (3-2-1) 4 hrs.
Applied Physics I is the first of two course sequence in physics required for students pursuing AAS degree in Instrumentation and Control Technologies geared towards careers in high-tech industries. Students are introduced to the elements of Kinematics, Dynamics, Energetics, Momentum, Rigid Bodies, Fluids and Thermodynamics, in context of technological systems using contemporary computational modeling, data acquisition and analysis. The incoming student must have a good grounding in high school algebra, with some exposure to trigonometry desired but not required. Preparation at the level of high school Physics or PHY 101 is strongly recommended. May not be substituted for PHY 118, PHY 119, PHY 151, or PHY 152. Corequisite: MAT 145. ...................... F

PHY 109 Applied Physics II (3-2-1) 4 hrs.
Applied Physics II is the second of a two course sequence in physics required for students pursuing AAS degree in Instrumentation and Control Technologies. Students are introduced to Oscillations, Waves, Electrostatics, DC Circuits, Magnetic Force and Sources, Faraday’s Law, Resonance in AC Circuits, Electromagnetic Waves and Optics in context of technological systems using contemporary computational modeling, data acquisition and analysis. May not be substituted for PHY 118, PHY 119, PHY 151 or PHY 152. MAT 145, PHY 108. Corequisite: MAT 152. …….. S

PHY 118 College Physics I (3-2-1) 4 hrs.
First semester of a two-course sequence suitable for transfer students seeking a laboratory science elective, life science students and those in the engineering technologies. This course is at the mathematical level of intermediate algebra and trigonometry. Topics include motion in one and two dimensions, force laws, energy, momentum, conservation principles, gravity, and rotational motion. PHY 101 or high school Physics is strongly recommended. Prerequisite: MAT 145 with a grade of 'C' or better or placement into Math Level 3 or higher. .................................................. B

PHY 119 College Physics II (3-2-1) 4 hrs.
Second semester of a two-course sequence suitable for transfer students seeking a laboratory science elective, life science students and those in the engineering technologies. This course is at the mathematical level of intermediate algebra and trigonometry. Topics include waves, electromagnetism and optics. Prerequisites: PHY 118 with a grade of 'C' or better and MAT 145 with a grade of 'C' or better or placement into Math Level 3 or higher. .................................................. B

PHY 151 General Physics I (3-3) 4 hrs.
First semester of a two-course sequence suitable for transfer students pursuing degrees in engineering, computer science, professional programs which require calculus based physics. Topics include motion in one and two dimensions, force laws, energy, momentum, conservation principles, gravity, and rotational motion. PHY 101 or high school Physics with a grade of 'C' or better is strongly recommended. Prerequisites: MAT 271 with a grade of 'C' or better. .................................................. B

PHY 152 General Physics II (3-3) 4 hrs.
Second semester of a two-course sequence suitable for transfer students pursuing degrees in engineering, computer science, professional programs which require calculus based physics. Topics include electricity and magnetism, waves, AC and DC circuits, optics, and limited topics in thermodynamics. Prerequisites: MAT 272 with a grade of 'C' or better and PHY 151 with a grade of 'C' or better. .................................................. B
PHY 245 Physics of Animation (3-2) 4 hrs.
A truly immersive experience must have underpinning of how things behave under real world conditions -- hence the need for physics of animation. In this course the techniques from geometry, trigonometry, algebra, and pre-calculus will be integrated with the motion of objects (kinematics), and the role of forces (dynamics). Realistic collisions, deformation, oscillations and waves will be addressed using the concepts of momentum conservation and energy transfer. Physics of sources (light, sound) will be integrated with the physics of perception to elucidate the immersive experience of videogames. Physics of complex aggregates and feedback loops (fractals, fragmentation, turbulence, chaos, and cellular automata) will be used to enhance simulation of the nature. The laboratory exercises will consist of observation of real systems integrated with simulations. Prerequisites: MAT 152, PHY 118, SCI 115, SCI 190. 
Recommended Corequisites: CSC 200, MAT 220.

PHY 253 Physics III: Waves and Modern Physics (3-3) 4 hrs.
The continuation of the General Physics sequence. Topics include wave equation, electromagnetic radiation, interference, diffraction, relativity, and introduction to quantum mechanics. Prerequisites: PHY 152 and MAT 273. Corequisite: MAT 274 or permission of instructor.

Political Science

POL 100 American Government (3-0) 3 hrs.
This course explores the nature and dynamics of the American political system, including the basic structure, functions, and processes of the executive, legislative, and judicial branches of government, the roles of political parties and special interest groups, the mechanics of political campaigns and elections, the U.S. Constitution and the Bill of Rights, and prominent issues in U.S. domestic and foreign policy. 
This course carries SUNY General Education credit.

POL 110 State and Local Government (3-0) 3 hrs.
An exploration of the organization, functions and processes of State and Local Government, highlighting the activities of governors, mayors, legislatures, bureaucrats and courts, the role of political parties and the open government, the mechanics of campaigns and elections, public administration and finance, and important areas of public policy such as taxes, health, education, welfare, immigration, energy, housing, infrastructure, environmental conservation, crime and policing.
This course carries SUNY General Education credit.

POL 130 International Relations (3-0) 3 hrs.
This course introduces students to the field of contemporary international relations, focusing upon the political, diplomatic, social, military, economic, and cultural interaction of state and non-state actors at the global level. By exploring a diverse array of global topics, from international diplomacy and security, to nuclear proliferation, terrorism, nationalism, pandemic disease, immigration, population growth, world trade and finance, regional economic integration, natural resource access and management, modernization, democratization, Third World poverty, human rights, and the role of the U.N. and other international organizations, this course will equip students with the knowledge necessary to understand, evaluate, and respond to a complex array of problems in the contemporary world.

Psychology

PSY 100 Introduction to Psychology (3-0) 3 hrs.
This course is a comprehensive overview of the scientific study of behavior and mental processes. It will familiarize students with the scientific methods used in the field of psychology. It will also introduce various topics within the field, such as consciousness, motivation, learning, memory, cognition, development, personality, psychological disorders and their treatments, social psychology, and the biological bases of behavior.
This course carries SUNY General Education credit.

PSY 124 Organizational Behavior (3-0) 3 hrs.
Organizational Behavior is an introductory business course that will provide information to the student about individuals, groups, organizational structure, and function. Topics to be studied include: Interpersonal Communications, Decision Making, Human Perception, Dynamics of Groups, Human Needs and Motivation, Concept of Organization, Leadership, Moral and the Quality of Work Life with attention to ethical consideration.
(Also listed as BUS 124.)

PSY 150 Interviewing & Counseling (3-0) 3 hrs.
A survey of basic counseling techniques, including an overview of the various schools of counseling-the dynamics of communication, interviewing, resolving resistances by dealing with case materials, and role playing.

PSY 200 Developmental Psychology (3-0) 3 hrs.
Students will be introduced to the study of the development of human behavior throughout the life span from conception through late adulthood and including death and dying. Emphasis will be on the principles of physical, social, cognitive, and personality development. Prerequisite: PSY 100.

PSY 205 Adolescent Psychology (3-0) 3 hrs.
This course provides an overview of human development during adolescence which occurs from age 12 through 19 years of age. This course will build upon the student’s knowledge of the methods of science that began in Introduction to Psychology to include observation, hypothesis testing, experimentation, case study and correlational data formation and interpretation. Biological, cognitive, and socio-emotional development during adolescence are studied. Families, schools, and cultures are emphasized as contexts for development. This course will primarily focus on normal development of the adolescent however some attention will be directed to some of the more common or particularly problematic disorders of adolescence. Prerequisite: PSY 100.

PSY 210 Social Psychology (3-0) 3 hrs.
This course provides students with an overview of the study of social influence including the influence of others on the individual as well as the influence of the individual on the group. The course builds on the knowledge of research in social science including observation, hypothesis development, data collection and measurement, experimentation, evaluation of evidence, and employment of mathematical and interpretative analysis. This examination of social influence focuses on interpersonal attraction, prejudice, conflict, aggression and helping behavior. Prerequisite: PSY 100.

PSY 215 Biological Psychology (3-0) 3 hrs.
This course is an introduction to the interaction between our biology and everything we do, think and feel. More specifically, it is a survey of the theories and research pertaining to the scientific study of anatomy, physiology, and pharmacology of behavior and mental processes. It will focus primarily on the structures and functions of the nervous system and explore how the nervous system affects such phenomena as development, sensation, perception, movement, sleeping, eating, sexual behavior, learning, memory, language, thoughts, emotions, and psychological disorders. It will also consider the relationship between the body and mind, and how and why brain activity gives rise to your unique conscious experience. High school biology or BIO 115 recommended. Prerequisites: PSY 100.
(Also listed as SCI 215)
PSY 220 Abnormal Psychology (3-0) 3 hrs.
This course is an introduction to abnormal psychology. The student will be introduced to the concept of psychological abnormality, the DSM classification system for diagnosing disorders, and paradigms for interpreting data regarding psychological disorders. Students can expect to increase their awareness of the therapeutic approaches to psychological disorders and the different assumptions behind specific therapies. This course is not intended as a course in clinical psychology. Prerequisite: PSY 100. ................................................................. B

PSY 225 Child Psychology (3-0) 3 hrs.
Students will be introduced to the study of child development from conception through age 12. In addition to a biopsychosocial approach, child development will be considered from an ecological perspective that includes the influences of families and institutions on the developing child. Special attention will be given to domains of development such as language and play that are important for understanding how children function in childcare settings. This course will focus primarily on the normal development of the child; however, attention will be directed to some of the more common or particularly problematic disorders of childhood. This course will be especially useful to students who plan to work with children or in settings designed for children. Prerequisite: PSY 100. . . . . . . . . . . . . . B

Respiratory Care

RCP 101 Respiratory Care 1 4 credits
Introduces major concepts of respiratory care, including cardiopulmonary assessment, oxygen therapy, pulmonary function testing, and the therapeutic rationale for these procedures. Laboratory includes hands-on practice of respiratory care procedures and critical thinking skills. Three class hours and two laboratory hours. Prerequisite or concurrent registration in BIO 152/105: Corequisite: RCP LB1.

RCP 103 Cardiopulmonary Anatomy/Physiology 3 credits
Examines the control and function of the cardiopulmonary system and how it relates to other body organ systems. Explores cardiac and pulmonary physiology and pathophysiology in the neonatal, pediatric, adult, and geriatric patient. Prerequisite or concurrent registration in BIO 105 or BIO 152.

RCP 108 Medical Terminology for Health Studies 1 credit
Provides an overview of medical terminology. This includes prefixes, suffixes, word roots, terms, and abbreviations.

RCP 114 Respiratory Care 2 3 credits
Provides rationale and delivery of airway management, bronchial hygiene therapy, hyperinflation therapy, humidity and aerosol medication procedures. Two class hours and two laboratory hours. Prerequisite or Concurrent: BIO 153/BIO106, BIO 201, Prerequisites RCP 101 and RCP 103; Corequisite: RCP LB4.

RCP 115 Mechanical Ventilation 1 4 credits
Introduces the principles, effects, and classification of mechanical ventilation. Discusses current theory relative to modes, initiation, monitoring, and graphical interpretation. Four credit hours. Three lecture hours, two and a half lab hours. Prerequisites RCP 101, RCP 103. Prerequisite/Corequisite BIO 153/BIO 106, BIO 201.

RCP 116 Mechanical Ventilation 2 2 credits
A continuation of RCP 115. Discusses current theory in the management of a patient on mechanical ventilation, weaning from life support, and home care ventilation issues. Case studies involving all aspects of RCP 115 and RCP 116 in the management of multiple disease states and trauma care. Two credit hours. One lecture hour, two and a half lab hours. Prerequisite RCP 114 and RCP 115 with a grade of ‘C’ or better.

RCP 117 Respiratory Pharmacology 1 credit
Introduces general and specific respiratory pharmacological principles, including drug calculations, the autonomic nervous system, and delivery methods. Explores drugs used in the treatment of asthma, chronic bronchitis, chronic obstructive pulmonary disease (COPD) and other pulmonary disorders. Prerequisite: RCP 114 and RCP 115 with a grade of ‘C’ or better.

RCP 118 Clinical Practice 1 1 credit
Opportunity to practice cardiopulmonary assessments, respiratory care procedures, critical thinking, and professionalism in a supervised clinical rotation at an area hospital. 128 clinical hours. Prerequisite RCP114 and RCP 115.

RCP 202 Cardiopulmonary Pharmacology 2 credits
Introduces general pharmacological principles and management relative to the cardiopulmonary system. Includes management and treatment of specific cardiopulmonary disorders and drugs used in advanced cardiac life support (ACLS). Prerequisite: RCP117.

RCP 203 Neonatal and Pediatric Respiratory Care 3 credits
Explores neonatal and pediatric respiratory care beginning with the developmental changes in utero, the transition at birth, and the continuing development thereafter. Examines the risks and problems associated with these developments and the procedures and rationales for delivering the appropriate respiratory care. Reviews specific neonatal and pediatric disease states, and their treatment relative to respiratory care. Prerequisite: RCP116, RCP 117, and RCP 118.

RCP 204 Cardiopulmonary Disease 2 credits
Examines categories of pulmonary diseases including etiology, detection, management, treatment, and prognosis. Prerequisite: RCP114 and RCP 116.

RCP 209 Cardiopulmonary Diagnostics 3 credits
Introduces equipment used to monitor patients and diagnose cardiopulmonary diseases. Interprets clinical information obtained from pulmonary function testing, electrocardiography, and hemodynamics. Prerequisite: RCP114 and RCP 116.

RCP 210 Clinical Practice 2 3 credits
Provides respiratory care clinical experiences at specialty sites such as hospital operating rooms, sleep medicine clinics, and pulmonary function testing areas. Applies cardiopulmonary assessment, critical thinking and respiratory care knowledge to adult patients. Requires demonstration of knowledge by completing a mock certification exam. Supervised respiratory care at adult critical care rotation sites (384 hours required). Prerequisite: RCP118.

RCP 216 Clinical Practice 3 3 credits
Science

SCI 137 Chaos: The Self-Organizing Universe (3-2) 4 hrs.
An innovative introduction to Chaos which brings the new scientific paradigm to the undergraduate curriculum. Starting from geometric fractals describing trees, leaves, and snowflakes the quantitative understanding of fractals is achieved through laboratory exercises including modeling on computers. Relevance of the Chaos theory is explored across scientific disciplines, and extended to non-science areas such as communications, economics, and arts. This course fulfills a science elective course requirement for students whose primary area of study is other than the sciences; however, interested science/mathematics students can take this course as an elective. Prerequisite: High School algebra (Course I) or DST 043. ..................................................SU

SCI 151 Introduction to Astronomy (3-1) 3 hrs.
A survey of the mechanics of the solar system as they are interpreted by current astronomers. This course includes study of the motions of the earth, time and concepts and determination, planetary motions and characteristics, and general structure of the solar system as it appears to be at the present time. ..............................................B

SCI 171 Meteorology (3-0) 3 hrs.
Meteorology is the study of the air around us, the processes that cause weather and the interaction of the atmosphere with the Earth’s surface, ocean and life. This course explores the variables that are the driving force behind weather and climate. .................................B

SCI 200 Global Ecosystems (0-3) 3 hrs.
The purpose of this course will be to provide students with field experience relative to course work in the area of Science & Technology as presented at Finger Lakes Community College. This excursion will emphasize the ecosystems, climate change, habitat preservation and distributions within a specific ecosystem, as well as identification of flora and fauna in each studied community. All aspects of the region will be studied, including geology, geography, flora, fauna, culture and ecological initiatives. The course will provide outstanding opportunity for students to observe and photograph rare and endangered species of flora and fauna, volcanic geology (inactive), as well as the more common life forms of the environments visited. Students will encounter individuals employed in the fields of ecology, management and habitat preservation, university research, and will have the opportunity to explore this type of employment through interactions with professionals. .................................SU

Science

SCI 215 Biological Psychology (3-0) 3 hrs.
This course is an introduction to the interaction between our biology and everything we do, think and feel. More specifically, it is a survey of the theories and research pertaining to the scientific study of anatomy, physiology, and pharmacology of behavior and mental processes. It will focus primarily on the structures and functions of the nervous system and explore how the nervous system affects such phenomena as development, sensation, perception, movement, sleeping, eating, sexual behavior, learning, memory, language, thoughts, emotions, and psychological disorders. It will also consider the relationship between the body and mind, and how and why brain activity gives rise to your unique conscious experience. High school biology or BIO 115 recommended. Prerequisites: PSY 100. ..........................................................B
(Also listed as PSY 215)

SCI 220 Glacial Geology of the Finger Lakes (3-0) 3 hrs.
This course is an introduction to glaciation emphasizing historic events within the Finger Lakes region. The mechanics of glacial motion, erosion, and deposition will be studied and then used to interpret our modern landscape. Students will be introduced to the technique of air photo interpretation. Our modern biodiversity and distributional patterns of organisms will be related to postglacial events. Scenic views associated with glacial landscapes will be a focal point of the class field trips. ........ S
(Also listed as CON 220)

Social Science

SSC 125 Foundations of Child Care (3-0) 3 hrs.
An examination of contemporary aspects of child care programs and an introduction to child care in in-home, center based and institutional settings. Child care theory, practice and social policy issues will be addressed. Prerequisites: HUS 102, PSY 100. Corequisite: PSY 225. .... S

SSC 150 Human Sexuality (3-0) 3 hrs.
An examination of human sexuality from biological, psychological, sociological, historical and anthropological perspectives. Research, theoretical perspectives and contemporary issues will be examined. Prerequisite: PSY 100 or SOC 100. .................................B

SSC 200 Introduction to Gerontology (3-0) 3 hrs.
An interdisciplinary examination of biological, sociological, psychological, anthropological, economic, political, demographic and medical perspectives as they bear upon the aging process and aged populations. ...B

SSC 205 Service Learning (3-0) 3 hrs.
An opportunity for students to learn experientially by engaging in a community service activity. Students will learn directly about the dynamics and functions of community organizations. Students will be involved in 45 hours of supervised community service. .................B

SSC 215 Topics in Social Science (3-0) 3 hrs.
This course is designed to offer students an opportunity to focus in-depth on a particular thematic area in the social sciences. The topic and content will vary from year to year. Specimen topics might include Justice in America, History of the Supreme Court, The Vietnam Era 1954-75, Tourism Anthropology, Women and Society or Sports in Society. ....... B
This course is open to all students and community members interested in a particular seminar topic.
**Sociology**

**SOC 100 Introduction to Sociology (3-0)** 3 hrs.
This course includes topics descriptive of the scope and methods of sociology; interaction and the social nature of humans, human groupings, collective behavior and institutions and social change. .................. B
*This course carries SUNY General Education credit.*

**SOC 115 Crisis Intervention and Prevention (3-0)** 3 hrs.
This course provides theoretical and applied instruction in crisis intervention skills for those working with youth and adults involved in patterns of self-defeating behavior. Students will demonstrate skill in 19 specific competencies for using crisis as a teaching and therapeutic opportunity with others showing six specific patterns of self-defeating behavior. ................................. B

**SOC 200 Social Problems (3-0)** 3 hrs.
A sociological examination of the causes, consequences and extent of persisting social problems. Special attention will be given to an examination of our economic and political structure along with an examination of various forms of social inequality. Social and political policy considerations will also be studied as they bear upon possible solutions to social problems under study. Prerequisite: SOC 100. ........ B

**SOC 209 Our Cultural Approach to Death (3-0)** 3 hrs.
An interdisciplinary examination of our culture’s attitudes, beliefs and rituals as they relate to death and dying. Coping techniques, the process of bereavement for individuals and communities, ethical, spiritual and moral issues related to death will be examined. Cross cultural variation will also be considered. ................................................. B

**SOC 210 Racial and Ethnic Minorities (3-0)** 3 hrs.
A sociological examination of racial and ethnic relations in the United States and larger global context. Processes such as conflict, competition, stratification, discrimination, social mobility, assimilation and domination and subordination will be studied as they bear upon racial and ethnic relations. Prerequisite: SOC 100. ......................... B

**SOC 220 Sociology of Marriage and the Family (3-0)** 3 hrs.
A sociological examination of marriage and the family as a social institution, considering its structure and social functions. Emphasis will be placed on the impact of social class and gender on family life. Cross cultural variation, social policy issues and theory and research will also be examined. Prerequisite: SOC 100.

**Spanish**

**SPN 101 Spanish I (3-0)** 3 hrs.
SPN 101 is a beginning language course designed for students with no previous experience in Spanish, or whose experience does not make placement in a higher level Spanish course advisable. The course is designed to provide students with the fundamentals of Spanish pronunciation and grammar, as well as an introduction to Hispanic culture. The course will stress the development of communication skills, especially listening and speaking, but will also promote reading and writing skills. .......................... B
*This course carries SUNY General Education credit.*

**SPN 102 Spanish II (3-0)** 3 hrs.
SPN 102 is a continuation of the introductory level language course (SPN101), with increased emphasis on vocabulary enrichment and the development of speaking ability as well as strengthening listening and reading comprehension skills. Students at this level will also continue to develop insights into Hispanic culture and to draw comparisons with their own culture. Successful completion of SPN 101 or SPN 140 or an equivalent skill level in the language as recommended by the Modern Languages @ FLCC Language Placement Guide. ......................... B
*This course carries SUNY General Education credit.*

**SPN 175 Spanish Study Abroad (3-0)** 3 hrs.
The purpose of this course is to provide students with a linguistic and cultural travel experience. This study abroad experience is conducted in different locations throughout the Spanish-speaking world. The course will emphasize improving Spanish language proficiency as well as developing an understanding and appreciation of the host country culture. Students will study Spanish at a recognized language institute in the destination site, and will also have the opportunity to participate in escorted touring to sites of interest. Students will be housed in family homestay accommodations for the duration of the trip (to the extent possible). Students must complete an application form, provide two (2) letters of recommendation, and receive permission of instructor. ......................... JP
*Previous study of Spanish is recommended but not required.*

**SPN 201 Spanish III (3-0)** 3 hrs.
SPN 201 expands on the vocabulary and grammatical structures introduced in the first two semesters of study. Emphasis is on the continued development of Spanish language skills through the study and discussion of authentic readings in Hispanic literature and culture. Students will learn strategies to improve reading comprehension and fundamental composition writing skills. Students at this level will also continue to develop deeper insights into Hispanic culture and to draw comparisons with their own culture. Prerequisite: Successful completion of SPN 102 or an equivalent skill level in the language as recommended by the Modern Languages @ FLCC Language Placement Guide. ......................... B
*This course carries SUNY General Education credit.*

**SPN 202 Spanish IV (3-0)** 3 hrs.
SPN 202 is a continuation of the intermediate level course (SPN 201). Emphasis is on enhancing communication skills in Spanish, both spoken and written. Students will refine critical reading and writing skills through further exploration of Hispanic literature and culture. Prerequisite: Successful completion of SPN 201 or an equivalent skill level in the language as recommended by the Modern Languages @ FLCC Language Placement Guide. ......................... B
*This course carries SUNY General Education credit.*
SPN 203 Advanced Spanish: Vistazos Hispanos (3-0) 3 hrs.
SPN 203 is an advanced language course covering such topics as the origins of Hispanic culture, religion, the family, and customs and beliefs. These topics will be reinforced by a variety of activities designed to enhance and stimulate conversation and writing skills in Spanish. Prerequisite: Successful completion of SPN 202 or an equivalent skill level in the language as recommended by the Modern Languages @ FLCC Language Placement Guide. .................................................. B
SPN 203 and SPN 204 are non-sequential courses and may be taken in any order after the completion of SPN 202 at FLCC or after demonstrating language competency to the instructor. This course carries SUNY General Education credit.

SPN 204 Advanced Spanish: Perspectivas Hispanoamericanas (3-0) 3 hrs.
SPN 204 is an advanced language course covering such topics as economic trends, revolutionary movements, education, urban life, and the Hispanic experience in the United States. These topics will be reinforced by a variety of activities designed to enhance and stimulate conversation and writing skills in Spanish. Prerequisite: SPN 202 or an equivalent skill level in the language as recommended by the Modern Languages @ FLCC Language Placement Guide. .................................................. B
SPN 203 and SPN 204 are non-sequential courses and may be taken in any order after the completion of SPN 202 at FLCC or after demonstrating language competency to the instructor. This course carries SUNY General Education credit.

Taxidermy

TAX 100 Principles of Taxidermy (3-0) 3 hrs.
This course will introduce students to the regulations, materials, wildlife identification, and basic techniques appropriate for preparing natural specimens. This gives the students a basic introduction to what a person must know to start in taxidermy. ........................................ F

TAX 101 Small Mammal Taxidermy (3-0) 3 hrs.
This course will provide basic but intensive experience in the use of tools, materials, and techniques in the preparation of actual mounts. Students will prepare several mounts, partake in demonstrations, and specialize in one type of specimen preparation. ........................................ S

TAX 102 Fish Mount Preparation (3-0) 3 hrs.
Fish Mount Preparation will expose students to a variety of materials, tools, and methods appropriate for the preparation of fish mounts. Each student will produce several mounts. ........................................ S

TAX 201 Bird Mount Preparation (3-0) 3 hrs.
This course will provide intensive experience in the use of tools, materials, and techniques in the preparation of bird mounts. Students will prepare several bird mounts during the course. ........................................ S

TAX 202 Topics in Advanced Taxidermy (3-0) 3 hrs.
Designed to provide extensive training for taxidermists in the areas of birds, small mammals, and fish preparation. Skills developed will include fleshing, tanning, painting, and presentation of mounts. Course content will vary from semester to semester. Students may repeat this course for credit in each of the different topic areas. Prerequisite: TAX 100. .......... F

Technology

TECH 101 Materials and Processes I (2-2) 3 hrs.
A first course in materials and processes. A general introduction to engineering materials and modern processes. Topics include mechanical, physical, and chemical properties of ferrous and non-ferrous metals and processes such as machining, casting, forming, powder metallurgy, and welding. .................................................. F

TECH 104 Materials and Processes II (2-2) 3 hrs.
A continuation of TECH 101. Topics include mechanical, physical, and chemical properties of plastics, ceramics, and composites and processes such as extrusion, injection molding, and thermoforming. Additional topics covered are, CNC machining, inspection, and quality control. ... S

TECH 105 Engineering Drawing I (1-5) 3 hrs.
This course introduces the fundamental concepts related to technical drawing and hand drafting. Topics that will be explored include drawing equipment, sketching, line weights, lettering, geometric constructions, orthographic projection & multi-views, axonometric & isometric views, shading, dimensioning, sections, and working drawings. Architectural floor plans, elevations, sections, & details will also be examined. ....... F

TECH 106 Engineering Drawing II (2D AutoCAD) (1-5) 3 hrs.
Techniques for creating, viewing, and plotting 2D AutoCAD drawings will be presented. Lectures, demonstrations, and labs in a variety of applications will enhance the student’s CAD ability and professional development. Topics include drawing, editing, and dimensioning commands; drawing setup; blocks; attributes; and plotting. Prerequisite: TECH 105 or permission of instructor. ........................................ F

TECH 115 Technology Freshman Seminar (1-2) 2 hrs.
Today’s engineering and technology fields and the multifaceted role of the technologist will be explored. Orientation to student services, academic policies, stress management, science study skills, time management, and other college survival skills will be presented. Additional topics of study include applied mathematics, use of scientific calculators, teamwork and problem solving skills in the classroom and laboratory, and an introduction to the physical units and dimensions encountered in the technologies. .. B

TECH 116 Introduction to Emerging Technologies (3-0) 3 hrs.
The purpose of this “First Year Seminar” course is to introduce students to the emerging technologies careers as observed at site visits of area high technology businesses, and made tangible in classroom through hands-on experiences with tools (LabVIEW) and techniques used in the curriculum. Students will practice industry recommended soft-skills such as communication and team work. Students will learn how other courses including mathematics and physics are crucial for the AAS Instrumentation and Control Technologies degree program. Students will learn to articulate the relevance of the curriculum for local and regional economic development based on high technologies. Prerequisites: DST 043 or placement into Level 2 Math or higher. .......................... F

TECH 122 Electronic Theory (2-3) 3 hrs.
An algebra based electric circuit analysis course. Topics include: voltage, current, resistance, Ohm’s law, resistor combination, Kirchhoff’s laws, power, source conversion, capacitance, relays, microcontrollers, and residential wiring. Computer analysis of circuits introduced. Lab applies classroom theory, teaches use of multimeters and power supplies, and introduces the oscilloscope, breadboarding, schematic reading and troubleshooting. Prerequisite: MAT 145 or placement into Math Level 3 or higher. ............... F
TECH 123 Digital Electronics (2-3) 3 hrs.
This course focuses on the theory and application of digital devices and circuits. Topics investigated include digital signals, binary number systems, Boolean algebra and Karnaugh mapping circuit reduction techniques. Digital devices/circuits tested include basic logic gates, flip-flops, counters, adders, registers, encoders, decoders, multiplexers, demultiplexers, and analog-digital converters. The course will also provide an introduction to microcontrollers and applications. Prerequisite: MAT 145 or placement into Math Level 3 or higher. PREREQUISITE: TECH 116...S

TECH 130 Construction Materials (3-0) 3 hrs.
This course provides an introduction to the properties and use of materials employed in construction. Topics will be covered include foundations & soils, wood (light frame & heavy timber), concrete, masonry, steel, roofing, windows & doors, and finishes. Lecture topics may be supplemented with material samples, photographs of built projects, video, guest speakers, and field trips. PREREQUISITE: TECH 106...F

TECH 205 Engineering Drawing III (1-5) 3 hrs.
This course includes advanced drafting skills required in a typical engineering design environment. Topics include drawing views, assembly drawings, threads and fasteners, dimensioning, tolerancing, bearings and shafts, gears, cams, springs, keys, sheet metal and weldments, and the design process. Students will use parametric solid modeling software. Prerequisite: TECH 106...S

TECH 206 Engineering Drawing IV (1-5) 3 hrs.
A continuation of Engineering Drawing III. Advanced topics include geometric positioning and tolerancing as it relates to symbols, terms, datums, modifiers, geometric characteristics, true position and Position/Metric units; and computer numerically controlled (CNC) manufacturing of student's CAD - documented parts executed via post processor software. The course will include an advanced design project. Prerequisite: TECH 205...S

TECH 210 Statics and Strength of Materials (2-3) 3 hrs.
Study of force systems, equilibrium; two and three force members, vectors, analytical methods of solution, friction, moments of inertia of areas. Study of strength of materials concepts: stress, strain, torsional stress and strain, shear and moment in beams, load, shear, and moment diagrams. Prerequisites: PHY 118 and MAT 145 or placement into Math Level 3 or higher required. PREREQUISITE: TECH 216...F

TECH 217 Dynamics and Strength of Materials (2-3) 3 hrs.
Continuation of Strength of Materials topics. Deflection of beams (statically determinate and indeterminate), combined load, welded, bolted and riveted connections, and columns. Dynamics topics include kinematics of rigid bodies, work, energy and power, impulse and momentum. Prerequisite: TECH 216...S

TECH 219 3D AutoCAD (2-4) 4 hrs.
Techniques for creating, viewing, plotting, and displaying 3D AutoCAD models will be presented. Lectures, demonstrations, and labs in a variety of in-depth application projects will enhance the student's CAD ability and professional development. Topics include 3-D display, User Coordinate Systems, point filters, extrusion, surfaces, solid modeling, plotting, rendering, and software customization. Prerequisite: TECH 106...F

TECH 220 Machine Design I (2-3) 3 hrs.
Introduction to the analytic design of machine elements. Study of kinematics of mechanical linkages, cams, gears, gear trains. Ball and roller bearings. Belt and chain drives. Topics include belt and chain drives, ball and roller bearings, power transmission shafting, gears and gear trains. Prerequisites: PHY 118 and MAT 145 or placement into Math Level 3 or higher. Corequisite: TECH 216...F

TECH 221 Machine Design II (2-3) 3 hrs.
Continuation of the analytic design of machine elements. Topics include power transmission shafting, mechanical clutches and brakes, springs, welded and riveted connections, power screws, and working stresses. Prerequisite: TECH 220. Corequisite: TECH 217...S

TECH 231 Automation of Data Acquisition (2-2) 3 hrs.
The automation of data acquisition is essential for measurements in R&D as well as industrial environments where massive amounts of data are collected, especially when the data are to be collected much more rapidly than what is possible manually. The main topics covered are sources of signals, selection of appropriate transducers, and signal conditioning needed before signal is converted to digital format for computer controlled data acquisition and analysis. Students will complete a team-based case study project in which they will define and develop an innovative data acquisition solution using appropriate hardware and software tools. Prerequisite: ESC 174, MAT 152 or placement into Math Level 4, TECH 122, TECH 123...S

TECH 232 Automation Control I (3-2) 4 hrs.
Control tools and techniques used in automation are introduced using Microcontrollers, Programmable Logic Controllers, and Programmable Automation Controllers. Students will apply concepts and techniques learned to complete a team based case study project to solve problems encountered in high technology businesses. Prerequisites: ESC 174, MAT 152 or placement into Math Level 4, PHY 109 or TECH 122, TECH 123. Corequisite: TECH 231...F

TECH 233 Introduction to Process Improvement (3-0) 3 hrs.
Six Sigma techniques, introduced to industry in the late 1980's, utilize data driven decisions to reduce defects, drive down costs and increase efficiency. Six Sigma is a methodology that focuses on minimizing process variation, thereby enabling the process to operate more smoothly and efficiently. The technique uses data based decisions for process and product improvements. Lean is a process that focuses on eliminating waste and streamlining operations. Lean Six Sigma, a more recent technique combines the two processes. Data driven decisions are still present, but the emphasis on speed for the process improvement is key. Combining these two methods into Lean Six Sigma provides a powerful tool to make improvements in any business. Prerequisites: ENG 101 and MAT 152 or placement into Math Level 4...S

TECH 234 Automation Control II (3-2) 4 hrs.
Control tools and techniques used in automation are developed using Mechatronics (automated motion control) and Industrial Machine Vision (acquisition, processing and use of images in automation control). Students will apply concepts and techniques learned to complete a team based case study project to solve problems encountered in high technology businesses. Prerequisite: TECH 231, TECH 232...S

TECH 242 Construction Management (3-0) 3 hrs.
An overview of principles and practices in the administration of architectural construction projects is presented. Topics include construction methods and materials, planning and scheduling, job cost control, contracts, specifications, safety, and labor relations. Prerequisite: TECH 130...F

TECH 244 Residential Design & Drafting (1-5) 3 hrs.
Students will be introduced to the fundamental concepts required for the design and drafting of residential buildings by working through the steps required for a residential project. Students will begin with conceptual design and by the end of the semester a set of construction drawings will be prepared. Topics that will be explored include the building code, the energy code, presentation drawings, construction drawings, site plans, floor plans, elevations, sections, foundations, framing, and schedules. Prerequisites: TECH 106, TECH 130...F
TECH 246 Commercial Design & Drafting (1-5)  3 hrs.
Students will be introduced to the fundamental concepts required for the design and drafting of commercial buildings by working through the steps required for a commercial project. By the end of the semester a set of construction drawings will be prepared. Topics that will be explored include the building code, ADA requirements, the energy code, construction drawings, site plans, floor plans, ceiling plans, elevations, sections, foundations, framing plans, and schedules. Prerequisite: TECH 244. ................................................. S

TECH 248 Structural Design (3-2)  4 hrs.
Students will be introduced to fundamental concepts related to the design of building structures. Topics that will be covered include 1) forces, 2) trusses, 3) shear & bending moment diagrams, 4) properties of sections, 5) estimating live & dead loads, 6) designing wood beams, columns, & connections, and 7) designing steel beams, columns, and connections. Prerequisites: TECH 216, MAT 145 or placement into Math Level 3 or higher, required. ................................................. S

TECH 249 Building Mechanical Systems (3-0)  3 hrs.
This course will present an overview of the principles and practices used in the design of mechanical systems for buildings. The fundamentals of HVAC, plumbing, and electrical systems will be examined. Topics that will be explored include: equipment selection, design of delivery systems, energy conservation strategies, application of building codes, and the integration with impact on architectural design. Prerequisites: MAT 145 or placement into Math Level 3 or higher, TECH 130. ......................... S

THE 101 Stage Design (3-0)  3 hrs.
This course requires students to translate a visual concept into a design for the stage using the principles of composition and the basic elements of design and communicate that design both orally and visually. Emphasis is placed on the following areas of design: scenic, lighting, and costume. Secondary emphasis will be on make-up stage properties, projections, sound design, and the use of computers in the theatre. Work on technical crews for the department’s production is required. ................................................. S

THE 102 Acting I (3-3)  3 hrs.
A performance course in the study and application of fundamental acting techniques for the stage. Open to all students.

THE 103 Acting II (3-3)  3 hrs.
This is a performance course, which places emphasis on character and scene study. Students will rehearse and present several classroom scenes during the semester.

THE 104 Introduction to the Theatre (3-0)  3 hrs.
This course is a general survey of the theatre including the exploration of the production arts (acting, directing, design, play writing, and criticism) and theatre history from 500BC to the present. The primary objectives of the course are to develop an appreciation and understanding of theatre, not merely as a way of telling a story, or a vehicle of production, but as a special kind of artistic creation that combines its own particular methods with the universal values of all art. As a result, students are required to attend departmental and/or area theatre activities as well as to write their own 10-minute play. Prerequisite: DST 092; DST 095 or placement into ENG 101. ......................................................... B

This course carries SUNY General Education credit.

THE 105 Rehearsal and Performance (3-3)  3 hrs.
An intensive course in musical theatre production. Students will prepare a musical or straight play for public performance. Students are required to participate in the load-in and strike processes of the show. This course is open to all students including high school juniors and seniors as well as members of the community. No pre-requisite. May be taken more than once for credit. ......................................................... SU
(Also listed as MUS 155)

THE 106 Children’s Theatre Tour (3-3)  3 hrs.
A workshop/rehearsal/performance course in children’s theatre. Students will prepare a one-act play for presentation at area primary and elementary schools. This piece will be built, rehearsed and toured by the members of the class during the semester. Course may be repeated more than once. ................................................. S

THE 115 Backstage Practicum (0-3)  1 hr.
The Backstage Practicum provides students the opportunity to participate in the semester’s mainstage production as a backstage technician. Students can serve as the stage manager, light board operator, sound technician, costume dresser, prop runner, or on the shift crew. Technical positions will vary with the needs of each production. This course may be repeated more than once. ................................................. B
Course graded as satisfactory/unsatisfactory.

THE 181 Mime (3-0)  3 hrs.
This is a basic course focusing on the study and application of various techniques of the art of Mime. ......................................................... F
(Also listed as PE 181)
THE 200 Directing Workshop (0-6) 3 hrs.
A workshop in directing techniques with emphasis on play interpretation, casting, stage movement, character development, rehearsals and performance. Each student works with students in Acting II on various directing techniques including one scene presentation. Prerequisites: THE 102 and THE 103................................. S

THE 210 Introduction to Dramatic Literature (3-0) 3 hrs.
This course is an introduction to the history and genre of drama. By exploring some of the best-known plays throughout theatre history and how they were performed students will develop an understanding of, and appreciation for the theatre. Lectures, films, and attendance will provide students with a partial overview of the vast range of theatre history and literature. Prerequisite: ENG 101 and either ENG 102 or ENG 103............. S
(Also listed as ENG 213) This course carries SUNY General Education credit.

THE 215 Scene Shop Practicum (0-2) 1 hr.
Students will receive credit for working in the scene shop on current theatre productions. Can be taken more than once .................. B Course graded as satisfactory/unsatisfactory.

Viticulture

VIT 100 Introduction to Wines and Vines (3-0) 3 hrs.
This course is designed to introduce students to the world of growing grapes, winemaking and wine appreciation. Orientation into the Viticulture and Wine Technology AAS program will occur in this class. Classroom topics include cultural history and geography, plant taxonomy and anatomy, wine producing regions, viticultural cycles, general winemaking operations and important factors influencing wine styles. There is a wine tasting portion of the class where students will learn to distinguish wines and how to read a wine label. This class will focus on the New York state wine industry... B
(Also listed as HRT 100)

VIT 105 Basic Viticulture Techniques (3-0) 3 hrs.
This course is designed to introduce students to current techniques used while managing a commercial vineyard. Students completing this class will understand how to maintain appropriate vigor and productivity of a vineyard once it is established. Topics covered include: site analysis; varietal selection; trellising methods; nutrient needs of vines; diseases and insect pests of grapevines; crop regulation; breeding; grafting; vineyard floor management; and harvest determinations. A significant portion of the class will be dedicated to pruning. Viticulture safety issues will be addressed................ S
(Also listed as HRT 105)

VIT 110 Summer Vineyard Technology Practicum (5-0) 5 hrs.
This field course is designed to provide experience for students so that they develop relevant skills in current practices for summer maintenance of a commercial vineyard. Requirements will include 105 hours of work at an approved vineyard, attending 25 hours of workshops dealing with seasonal winery and vineyard operations, and participating in 15 hours of classroom discussion and lecture about their own and other students' activities in their work experiences. Students will maintain journals on their work experiences, and keep track of their hours of different activities. Prerequisite: VIT 105................................. SU

VIT 115 Introduction to Enology Lab Techniques (0-3) 2 hrs.
Students will become familiar with juice and wine analyses that are used when making a commercial wine from grape ripening through initial wine stabilization. Analytical methods for testing juices for sugar, acid and pH are some of the skills that will be studied. Students will also study strategies for cleaning and sanitizing wine equipment and the laboratory. Identification and proper use of laboratory equipment will be integral to the course. Work orders, common in a winery environment, will be introduced, used and created by the students throughout the course so the student is prepared to track information throughout harvest and winemaking. Corequisites: VIT 100 and MAT 145 College Algebra (or placement out of MAT 145 by scoring a 3 on the math placement test)... S

VIT 200 Vineyard Management (3-0) 3 hrs.
This course is designed to introduce students to the science of wine making. Topics covered include: microbiology of wine yeast and bacteria; analytical methods for testing juices for sugar, acid and pH; and the importance of sanitation in the winery. Students will study and develop the processes of wine cellar operations from vineyard through fermentation, and the early stages of initial stabilization of young wines. Students will become familiar with various wine making equipment including a crusher/stemmer, press, must pumps, juice and wine pumps, tri-clover fittings, and other fermentation tools. Techniques and reasons for using various winemaking additives from harvest through stabilization will be explored. Prerequisite: CHM 121, VIT 100................................. S

VIT 210 Introduction to Enology (2-2) 3 hrs.
This course is designed to introduce students to the world of growing grapes, winemaking and wine appreciation. Orientation into the Viticulture and Wine Technology AAS program will occur in this class. Classroom topics include cultural history and geography, plant taxonomy and anatomy, wine producing regions, viticultural cycles, general winemaking operations and important factors influencing wine styles. There is a wine tasting portion of the class where students will learn to distinguish wines and how to read a wine label. This class will focus on the New York state wine industry... B

VIT 215 Enology (2-2) 3 hrs.
This course is designed as a continuation of the study of the science of wine making with more focus on wine stabilization, storage, waste water management and energy considerations when making wine. Topics covered include: microbiology of wine yeast and bacteria; analytical methods for testing juices for sugar, acid and pH; and the importance of sanitation in the winery. Students will study and develop the processes of wine cellar operations from vineyard through fermentation, and the early stages of initial stabilization of young wines. Students will become familiar with various wine making equipment including a crusher/stemmer, press, must pumps, juice and wine pumps, tri-clover fittings, and other fermentation tools. Techniques and reasons for using various winemaking additives from harvest through stabilization will be explored. Prerequisite: CHM 121, VIT 100................................. S
Wildland Fire Suppression

WFS 100 Land Navigation (1-0) 1 hr.
This course will provide students with hands-on experience in the fundamentals of map and compass utilization. Emphasis will be placed on topographic map interpretation and field navigation techniques. In addition to the standard orienteering compass, students will learn how to navigate by Global Positioning System (GPS). ............................................. F

WFS 101 Fire Science Agencies and Careers (1-0) 1 hr.
This course covers the main federal, state and non-governmental agencies that hire Wildland Fire Fighters. Topics will include the missions of each agency, hiring procedures, the meaning of seasonal employment, job descriptions and job requirements. Students will be given a thorough explanation of positions within and outside of New York State. In addition, the role of volunteer fire fighters will be explored. .............................. F

WFS 110 Wildland Fire Lookouts, Communications, Escape Routes and Safety Zones (LCES) (1-0) 1 hr.
In the wildland fire environment, Lookouts, Communications, Escape Routes, Safety Zones (LCES) are key to safe procedures for firefighters. The elements of LCES form a safety system used by firefighters to protect themselves and work as a team with others. In this course students become engaged in the process of designing their own safety program. Students will discuss and develop the L, C, E, and S creating a list of performance standards. The entire class will then work together to produce and edit a contract, based on consensus, which guides performance. (This course description is adapted from the National Wildfire Coordinating Group Fireline Handbook PMS-410, and Field Manager’s Course Guide PMS 901-I.) .......................... F

WFS 130 Wildland Fire Suppression (S-130/S-190) (2-0) 2 hrs.
This course provides the training necessary for the Federal Interagency “RED” Card for wildland firefighter. Topics covered include: ignition, behavior, and spread of wildfires; the role of topography and fuels in wildfires; prescribed fires as a management tool; use of fire suppression equipment; methods of fire prevention and suppression; State and Federal wildland fire control agencies. Graded on a satisfactory/unsatisfactory basis. .............................. B
(Also listed as CON 255)

WFS 131 Firefighter Type I (S-131 Wildland) (1-0) 1 hr.
This interactive course contains activities to allow students to demonstrate the information learned in class. Topics include: fireline reference materials, communications, and tactical decision making. Course meets NWCG (National Wildfire Coordinating Group) standards for S-131 certification (FFT1). Graded S (satisfactory) or U (unsatisfactory) basis. Prerequisite: Firefighter type 2 (FFT2). This can be accomplished through completion of CON 255/WFS 130 or any NWCG recognized S-130 course. ............................. F

WFS 135 Wildland Fire Suppression Topics I (1-0) 1 hr.
This course is designed to provide students with the opportunity to complete specialized training in wildland fire suppression topics not typically or regularly offered as part of the wildland fire suppression certificate program. Certain topics offerings may lead to NWCG certification and would therefore require prerequisite coursework. Other topics may be suitable for novices and have no prerequisites. Topics typically involve a field component and may be held as a residential course at the Muller Field Station or the East Hill campus. Prerequisite: CON 255/WFS 130 or any NWCG recognized S-130 course. ............................. B

WFS 136 Wildland Fire Suppression Topics II (2-0) 2 hrs.
This course is designed to provide students with the opportunity to complete specialized training in wildland fire suppression topics not typically or regularly offered as part of the wildland fire suppression certificate program. All specialty courses will meet NWCG (National Wildfire Coordinating Group) standards. Topics typically involve a field component and may be held as a residential course at the Muller Field Station or the East Hill campus. Pre-requisite: CON 255/WFS 130 or any NWCG recognized S-130 course. .............................. B

WFS 211 Portable Pumps and Water Use (S-211) (2-0) 2 hr.
This course is designed for individuals to gain competency in the use of portable pumps and water for application on a wildland fire line. Skill areas include supply, delivery and application of water. Students will be required to demonstrate their knowledge of correct water use, basic hydraulics and equipment care. A field exercise requires students to set up, operate and maintain pump equipment. Course meets NWCG (National Wildfire Coordinating Group) standards for S-211 certification. ..................... S

WFS 212 Wildland Fire Chain Saws (S-212) (2-0) 2 hrs.
This course provides an introduction to the function, maintenance and use of powered chain saws and their tactical wildland fire application. This course is appropriate for students with little to no previous experience in operating a chain saw. Field exercises emphasize safety, proper cutting techniques, field maintenance and use of a saw in surroundings similar to fireline situations. Course may lead to NWCG (National Wildfire Coordinating Group) standards for S-212 certification and may include a fee. Students pursuing NWCG certification MUST complete Firefighter type 2 (FFT2) prior to enrolling in this course. Prerequisite: Firefighter type 2 (FFT2). This can be accomplished through completion of CON 255/WFS 130 or any NWCG recognized S-130 course. ........................ S

WFS 215 Fire Operations in the Wildland/Urban Interface (S-215) (2-0) 2 hrs.
This course designed to assist structure and wildland firefighters who will be making tactical decisions when confronting wildland fires that threaten life, property and/or improvements in the wildland/urban interface. Course meets NWCG (National Wildfire Coordinating Group) standards for S-215 certification. Prerequisite: WFS 130/CON 255 or permission of the Department. Prerequisite: CON 255/WFS 130. ........................ S

WFS 218 Fire Ecology (3-0) 3 hrs.
This course is designed to give students an appreciation and understanding of the ecological role of fire in a variety of North American ecosystems. Advantageous adaptations of species inhabiting fire prone ecosystems will be discussed. The effects of fire on plants and animals will be discussed within the context of ecological time scales. The effect of past state and federal policies concerning wild fire will be examined using various case studies. Students will also be introduced to the use of prescribed burning as a habitat restoration technique. ............................. S
(Also listed as CON 256)
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Controller ............................. Joseph L. Delforte
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Director of Athletics .................. Robert F. Lowden
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Director of Business Services .................. Andrea S. Barber
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Department of Science and Technology ............. Melissa A. Miller ’04
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Department of Visual and Performing Arts .................. Richard D. Cook

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B.A., University of Arkansas
M.A., University of Arkansas
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B.A., Concordia College
M.A., University of Arizona
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B.S., St. John Fisher College
M.S., State University of New York College of Environmental Science and Forestry at Syracuse
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John D. Graham '95, Technical Specialist-Academic Commons
B.A., University of Maryland
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B.A., State University College at Cortland
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State University Chancellor’s Award for Excellence in Faculty Service, 2009

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B.S., Bucknell University
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State University Chancellor’s Award for Excellence in Teaching, 2005

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State University Chancellor’s Award for Excellence in Teaching, 1995

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M.A., Indiana University
M.A., Michigan State University
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B.S., State University College at Fredonia  
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A.S., Rochester Institute of Technology  
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B.A., Belmont University  
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Ph.D., University of Georgia

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B.A., Indiana State University  
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B.A., Lambuth University  
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A.E., The Pennsylvania State University  
B.S., The Pennsylvania State University  
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B.S., Mansfield University  
B.Div., Colgate Rochester/Bexley Hall/Crozer Divinity School  
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Ed.D., University of Rochester

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B.S., The College of Charleston  
J.D., Syracuse University College of Law

Jeffrey R. Kidd '05, Video Engineer and Technician  
A.S., Finger Lakes Community College  
B.S., State University College at Brockport

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B.S., University of South Carolina  
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B.S., Georgetown University  
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B.S., St. Lawrence University  
M.S., Rensselaer Polytechnic Institute  
M.S., Rochester Institute of Technology

*Richard V. Larkin, Associate Professor of Hotel/Resort Management  
B.S., Rochester Institute of Technology  
M.S., State University College at Brockport  
*State University Chancellor's Award for Excellence in Faculty Service, 2010

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B.A., William Smith College  
M.S.W., Syracuse University  
*State University Chancellor's Award for Excellence in Professional Service, 2001

Michael G. Lloyd, IT Services Technician  
B.A., University of Colorado

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A.A.S., Finger Lakes Community College  
B.S., State University of New York Empire State College  
M.B.A., St. John Fisher College

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B.S., Miami University of Ohio  
M.S., State University College at Brockport

Rosemary C. Lowden, Evening Coordinator, Victor Campus Center  
B.S., Utica College of Syracuse University  
M.Ed., State University College at Brockport

Marcia A. Lynch, Custom Training Specialist  
B.S., State University College at Geneseo  
M.S., Capella University

Maureen Maas-Feary, Professor of Developmental Studies  
B.A., State University College at Oswego  
M.S.Ed., State University College at Brockport

Sondra J. MacKenzie '07, Conservation Technician  
A.A.S., Finger Lakes Community College  
B.S., Warren Wilson College
Jason R. Maitland, Director of Campus Safety  
B.A., State University College at Fredonia  
M.S., Nazareth College

Sharon A. Malecki, Reference/Bibliographic Librarian; Assistant Professor  
B.A., State University of New York at Albany  
M.L.S., State University of New York at Albany  
State University Chancellor’s Award for Excellence in Librarianship, 2002

Sean P. Maley, Instructor of Mathematics  
B.A., State University College at Potsdam  
M.A., State University College at Potsdam

Heidi C. Marcin, Director of Marketing  
B.A., Nazareth College

Joseph F. Mariconda, Assistant Professor of Criminal Justice  
B.S., Rochester Institute of Technology  
M.S., Nazareth College

Sean Marren, Admissions Recruiter  
B.A., University of Mary Washington

Eric J. Marsh ’98, Assistant Professor/Coach  
A.S., Finger Lakes Community College  
B.S., Canisius College  
M.S., Mississippi State University

Todd A. Marsh, Associate Professor of Architectural Design and Drafting  
B.P.S., State University of New York at Buffalo  
M.Arch., State University of New York at Buffalo  
State University Chancellor’s Award for Excellence in Teaching, 2014

Lisa A. McAnn ’93, Instructor of Nursing  
B.S., Keuka College  
M.S., Liberty University

Ryan L. McCabe, Assistant Director of Online Learning  
B.A., State University College at Potsdam  
M.S., State University College at Buffalo

Susan M. McCarthy, Professor of Nursing  
B.S., Molloy College  
M.S., St. John Fisher College  
D.N.P., St. John Fisher College  
State University Chancellor’s Award for Excellence in Teaching, 2011

Shannon McCarthy-Leone, Instructor of Nursing  
A.A.S. St. Joseph’s Hospital  
B.S. Keuka College  
M.S. Keuka College

Mary Jane McComb ’88, Admissions Counselor/DSS Coordinator  
A.A.S., Finger Lakes Community College  
B.A., Nazareth College  
M.A., State University College at Brockport

David R. McGuire, Professor of Music  
B.S., Nazareth College  
M.M., Arizona State University  
Ph.D., State University of New York at Buffalo  
State University Chancellor’s Award for Excellence in Teaching, 2007

Lacey McKinney, Instructor of Graphic Design  
B.F.A., State University College at Oswego  
M.A., State University College at Oswego  
M.F.A., State University College at New Paltz

William C. McLaughlin, Instructor of Computing Sciences  
B.A., State University College at Geneseo  
M.S., Rochester Institute of Technology

Mary McLean-Scanlon, Director of Institutional Effectiveness  
B.A., St. John Fisher College  
M.A., Northern Illinois University

Christopher P. McNamara, Associate Professor of Business  
B.S., Western New England College  
M.B.A., Western New England College

Trista M. Merrill, Professor of English  
B.A., State University College at Potsdam  
M.A., Binghamton University  
Ph.D., Binghamton University  
State University Chancellor’s Award for Excellence in Teaching, 2013

Michael E. Merriman, Associate Director of Admissions  
B.A., Eureka College

Ronald J. Metzger, Assistant Professor of Mathematics  
B.S., The Pennsylvania State University  
M.Ed., The Pennsylvania State University

Melissa A. Miller ’04, Professor of Biology; Chairperson, Department of Science and Technology  
A.A.S., Finger Lakes Community College  
B.A., Northern Kentucky University  
D.C., New York Chiropractic College  
State University Chancellor’s Award for Excellence in Teaching, 2010

Sarah J. Moon ’98, Director of Library Learning Resources  
A.A.S., Finger Lakes Community College  
B.A., State University College at Brockport  
M.L.S., State University of New York at Buffalo  
State University Chancellor’s Award for Excellence in Librarianship, 2012

*Dennis T. Moore, Professor of Physical Education; Chairperson, Department of Physical Education and Integrated Health Care  
B.S., Ithaca College  
M.S., Syracuse University  
C.A.S., State University College at Brockport  
State University Chancellor’s Award for Excellence in Professional Service, 1998

Sarah E. Morgan, Assistant Professor of Art  
B.A., Houghton College  
M.F.A., New York Academy of Art

Shannon M. Mosier, Help Desk Specialist  
B.S., Elmira College  
M.S., Elmira College

Barbara J. Murphy, Professor of Developmental Studies  
A.A., Monroe Community College  
B.A., State University College at New Paltz  
M.A., State University of New York at Buffalo  
State University Chancellor’s Award for Excellence in Teaching, 2006
Mary C. Murphy '92, Assistant Professor of Chemical Dependency Counseling/Psychology
A.A., Finger Lakes Community College
B.S., State University of New York Empire State College
M.A., State University of New York Empire State College

Johnathan J. Murray '05, One-Stop Center Assistant Director
A.A.S., Finger Lakes Community College
B.S., Rochester Institute of Technology

Barron R. Naege1, Assistant Professor of Art
B.A., Connecticut College
M.F.A., University of Michigan

Joseph T. Nairn, Executive Director of Advancement
B.A., Thiel College
M.Ed., University of Vermont
D.M., University of Maryland University College

Curtis D. Nehring Bliss, Professor of English; Director of Honors
B.A., Siena College
M.A., State University of New York at Albany

Diane Nehring Bliss, Director of the Write Place, Interim
B.A., Valparaiso University

Amy L. Nichols, Coordinator of Services to Students with a Learning Disability; Instructor
A.A., Monroe Community College
B.S., Nazareth College
M.S., Nazareth College

Norah Nolan-Cramer, Coordinator for Students with a Disability
B.S., State University College at Brockport
M.P.H., University of Oklahoma

*Karen D. O’Donnell, Professor of Developmental Studies
B.A., St. Bonaventure University
M.S., Purdue University

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B.A., St. Bonaventure University
M.S., Purdue University

*Deborah L. Olsen '92, Technical Specialist for Institutional Research; Assistant Instructor
A.O.S., Bryant and Stratton Business Institute
A.A.S., Finger Lakes Community College
B.S., Roberts Wesleyan College

Leonard E. Ortenzi, Assistant Professor of Physics
A.S., Niagara County Community College
B.S., State University College at Buffalo
M.S., State University College at Brockport

Debora Ortloff, Coordinator of Academic Assessment
B.A., Ithaca College
M.S., Indiana University
Ph.D., Indiana University

Maureen A. Owens, Online Student Support Technical Specialist
B.A., Binghamton University
M.F.A., Antioch University Los Angeles

Christine M. Palace-Neininger, Assistant to the Controller
A.A.S., State University of New York College of Technology at Delhi
B.S., Binghamton University

Jon A. Palzer, Associate Professor of English; Chairperson, Department of Humanities
B.S., State University College at Brockport
M.A., State University College at Brockport
State University Chancellor’s Award for Excellence in Scholarship and Creative Activities, 2013

Andrea J. Parker, Academic Coach
B.S., Syracuse University
M.S., State University College at Buffalo
M.S., Nazareth College

Christine P. Parker, Assistant Professor of Biology
B.S., William Smith College
M.A., State University of New York at Stony Brook

Christopher J. Parker, Associate Professor of English
B.A., State University of New York at Buffalo
M.A., Ohio University

Amy I. Pauley, Director of Development
B.A., Smith College
M.B.A., Robert Morris University
State University Chancellor’s Award for Professional Service, 2014

William J. Pealer, Media Production Specialist
B.F.A., Rochester Institute of Technology

James A. Perri, Technical Director - Production Manager
B.A., Nazareth College

Maria A. Petricola, Instructor of Massage Therapy
B.A., Grinnell College
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* Ann M. Pontius, Admissions Counselor; Instructor
B.Mus., State University College at Fredonia
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Kelli A. Prior, Professor of Biology; Teaching Center Coordinator
B.S., Nazareth College
M.S., University of Rochester
Ph.D., University of Rochester

Michael P. Prockton, Professor of Business Administration; CPA
B.S., State University of New York at Buffalo
M.S., Rochester Institute of Technology
State University Chancellor's Award for Excellence in Teaching, 2002

Ronald J. Rapoza, Director of Academic Success
B.S., State University College at Fredonia
M.S., State University College at Oswego
Heather Reece-Tillack ’83, Professor of Nursing
A.A.S., Finger Lakes Community College
B.S., University of Rochester
M.S., University of Rochester
State University Chancellor’s Award for Excellence in Teaching, 2010

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Kari D. Ripley ’08, Technical Specialist- Music Recording
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B.S., Ithaca College

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B.S., Miami University of Ohio
M.A., Bowling Green State University

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A.A.S., Ferris State University
B.S., Nazareth College (Kalamazoo, Michigan)
M.S., University of Wyoming

Susan M. Romano, Director of Financial Aid
B.S., Rochester Institute of Technology
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State University Chancellor’s Award for Excellence in Professional Service, 2013

Linda S. Ross, Associate Professor of Psychology
B.S., State University College at New Paltz
M.A., State University College at New Paltz
PsyD., Indiana University of Pennsylvania

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B.S., St. John’s University
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Rosemarie E. Russell, Academic Support Center Specialist
B.S., Nazareth College
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Prashanta G. Samanta, Professor of Physics
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State University Chancellor’s Award for Excellence in Teaching, 1998

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State University Chancellor’s Award for Excellence in Professional Service, 2002

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State University Chancellor’s Award for Excellence in Faculty Service, 2014

Lisa L. Scott, Resource Development and Events Specialist
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Barbara J. Selvek, Associate Professor of Nursing
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M.S., Sage Colleges

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A.S., Genesee Community College
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State University Chancellor's Award for Excellence in Professional Service, 1995

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M.S., Utah State University

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M.A., City University College at Brooklyn

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M.Ed., Mansfield University
State University Chancellor's Award for Excellence in Professional Service, 2012

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J.D., University of Akron
LL.M., State University of New York at Buffalo

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B.S., State University College at Cortland College
M.S., Utah State University

Marsha A. VerPlank '91, Help Desk Technician
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M.S., Rochester Institute of Technology

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B.A., Canisius College
M.S.Ed., Canisius College
M.S., Canisius College

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B.S., State University College at Fredonia
M.A., State University of New York Empire State

Jeffrey T. Weaver, Technical Specialist-Physical Education
B.S., State University College at Brockport

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B.S., City University College of Staten Island
M.A., City University College at Brooklyn

Sarah E. Whiffen, Associate Vice President of Student Affairs
B.A., Wells College
M.Ed., Mansfield University
State University Chancellor's Award for Excellence in Professional Service, 2012
Vera Whisman, Assistant Professor of Sociology
A.B., Washington University in St. Louis
M.A., Columbia University
Ph.D., New York University

Amanda B. Whitbeck, Assistant Director of Marketing
B.A., The State University College at Buffalo
B.S., The State University College at Buffalo
M.S., Keuka College

Warren L. White, Assistant Professor of Communications
B.A., St. John Fisher College
M.A., State University College at Brockport

William L. White, Manager of Instructional Technology Systems
A.A.S., Onondaga Community College
State University Chancellor’s Award for Professional Service, 2014

*Mary M. Wilsey ’70, Professor of Office Technologies; Chairperson, Department of Business
A.A.S., Finger Lakes Community College
B.S., Nazareth College
M.S., Nazareth College
State University Chancellor’s Award for Excellence in Teaching, 1998

Robert A. Wink ’08, Professor of Conservation and Horticulture
A.S., Finger Lakes Community College
B.S., State University of New York College of Environmental Science and Forestry
Ph.D., State University of New York College of Environmental Science and Forestry
State University Chancellor’s Award for Excellence in Teaching, 2008

G. Charles Woods, Web Services Coordinator
B.S., State University College at Plattsburgh
State University Chancellor’s Award for Excellence in Professional Service, 2011

Tammie M. Woody, Career Services Coordinator
B.A., Keuka College
M.S., Canisius College

Amber K. Wyman, Associate Professor of Biology
B.S., University of Washington
M.S., University of Rochester
Ph.D., University of Rochester

Jessica Youngman, Public Relations Events Specialist
B.A., State University College at New Paltz

Patricia C. Zimmer, Human Resources Development Specialist
B.A., State University College at Geneseo
M.S., Rochester Institute of Technology

Support Staff

*25 or More Years of Service
Kerri Allen ’08
One Stop Center

*Cheryl Alting ’84
One Stop Center

Irene Bariga
Office of Admissions

Margaret Beaulieu
Office of the Controller

Annette Bell
Facilities and Grounds

Joan Blacken
Office of Resource Development

*David Bloom
Facilities and Grounds

Kathryn Bollen
Office of Human Resources
State University Chancellor’s Award for Excellence in Classified Services, 2011

Kathryn Carson
One Stop Center

Lorrie Childs ’03
Office of Advancement

Karen Clement ’79
Library

Robert Coles
Facilities and Grounds

Ricky Curtis
Facilities and Grounds

Sara Day
Office of the Controller/Payroll

Deborah DePauw ’83
Office of the Controller
State University Chancellor’s Award for Excellence in Classified Services, 2012

Michelle D’Arduini
Office of Student Life

*Donna Dobbler
Office of Safety and Security

Doreen Durant
Facilities and Grounds/Geneva Campus

Maryjo Erway
FLCC Wayne Campus Center
John Onorato  
Facilities and Grounds

Bonnie Ott  
Library

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