



Success. It's In Our Nature.

Policy Name: College Seal Usage

Policy Number: B-4

Functional Area(s) Responsible: College President

Owner(s) of Policy: College President

Most Recent BOT Approval Date: September 2011

Most Recent Review Date: Spring 2023

Most Recent Review/Revision Type: none minor/non-substantive substantive/extensive

Policy Statement:

The Finger Lakes Community College Seal shall be used only for formal and official documents, such as diplomas, legal and official records, transcripts, programs for academic ceremonies and any other legal agreements binding the College.

The College seal may be used as a watermark or background graphic in conjunction with the documents listed in the usage guidelines. All or portions of the seal may be used in this application.

Reason(s) for Policy:

This policy has been implemented to ensure the proper usage of the FLCC seal.

Applicability of Policy:

All FLCC faculty, staff and students should be familiar with this policy.

Definitions:

None

Related Documents:

None

Procedures:

No separate procedures statement

Forms/Online Processes:

None

Appendix:

None