

**ADJUST THE FINGER LAKES COMMUNITY COLLEGE PROFESSIONAL SERVICE POSITIONS ROSTER**

**WHEREAS**, Finger Lakes Community College has updated its position roster that lists position titles determined by the Finger Lakes Community College Board of Trustees in the professional service as defined by §6306 (2) of New York State Higher Education Law as approved by the Chancellor of the State University of New York, and;

**WHEREAS**, the following are *revised* job descriptions for previously approved job descriptions for Finger Lakes Community College:

<u>New Title</u>	<u>Previous Title</u>
Academic and Student Affairs Technology Specialist (11/06/2024)	Academic Technology Specialist (09/18/2019)
Field Station Manager (11/06/2024)	Conservation Education Outreach Coordinator (10/22/2019)
Student Success Coach – Online Support (11/06/2024)	Professional Academic Advisor: Online Learning (02/02/2022)

**WHEREAS**, the following is a *new* job description for Finger Lakes Community College:

Director of Counseling – Center for Student Well-Being (11/06/2024)

**NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees hereby requests that the roster of professional service positions be adjusted in the manner described herein.

Approved by the FLCC Board of Trustees at the meeting on November 6, 2024

November 6, 2024

Date

\_\_\_\_\_  
Donald Cass, Board Chair

\_\_\_\_\_  
George Cushman, Secretary of the Board

I do hereby certify that I have compared the foregoing copy with the resolution duly adopted by the Board of Trustees of Finger Lakes Community College sponsored by Ontario County at their regular meeting held on November 6, 2024, and entered in the minutes thereof. That said copy is a true and correct transcript of the whole of said resolution, in witness whereof, I have hereunto set my hand this 6<sup>th</sup> day of November, 2024.

\_\_\_\_\_  
Penny M. Hamilton, Assistant Secretary of the Board

**APPROVE MAY 17, 2025, AS THE DATE  
OF THE 57th COMMENCEMENT CEREMONY  
FOR FINGER LAKES COMMUNITY COLLEGE**

**WHEREAS**, in compliance with NYS Education Law, §355 (1) (e), Part 604, the Finger Lakes Community College Board of Trustees has the authority to designate the official day of the Finger Lakes Community College Commencement Ceremony; and

**WHEREAS**, it is the intention of the Finger Lakes Community College Board of Trustees to designate the third Saturday of the month of May, 2025, as the official day for the 57th Finger Lakes Community College Commencement Ceremony in conformance with the days of instruction required by the approved 2024-2025 academic calendar; and

**NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees hereby designates Saturday, May 17, 2025, as the official date for the 57th Finger Lakes Community College Commencement ceremonies.

Approved by the FLCC Board of Trustees at the meeting on November 6, 2024

November 6, 2024

Date

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Donald Cass, Board Chair

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George Cushman, Secretary of the Board

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Penny M. Hamilton, Assistant Secretary of the Board

**APPROVE DISCONTINUANCE OF THE WILDLAND  
FIRE SUPPRESSION CERTIFICATE PROGRAM**

**WHEREAS**, the Wildland Fire Suppression Certificate Program has experienced low enrollment and difficulties with staffing; and

**WHEREAS**, the certificate is a stand-alone offering that does not feed directly into an associate degree; and

**WHEREAS**, the FLCC Academic Senate voted to approve discontinuance of the Wildland Fire Suppression Certification Program on October 10, 2024; and

**NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees hereby does hereby approve the discontinuance of the Wildland Fire Suppression Certification Program.

Approved by the FLCC Board of Trustees at the meeting on November 6, 2024

November 6, 2024

Date

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Donald Cass, Board Chair

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George Cushman, Secretary of the Board

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Penny M. Hamilton, Assistant Secretary of the Board

**PROGRAM APPROVAL POLICY**

**WHEREAS**, the Division of Academic and Student Affairs and the FLCC Academic Senate have reviewed and revised the existing Program Approval Policy; and

**WHEREAS**, these revisions clarify internal processes and align the policy with current SUNY procedures; and

**WHEREAS**, the revised policy was properly presented to the College President for consideration and approval; and

**WHEREAS**, the College President recommends the FLCC Board of Trustees approves the Program Approval Policy, as revised;

**NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees does hereby approve said policy.

Approved by the FLCC Board of Trustees at the meeting on November 6, 2024

November 6, 2024

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Donald Cass, Board Chair

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Penny M. Hamilton, Assistant Secretary of the Board

**Approve Write-Off of Accounts Receivable**

**WHEREAS**, the FLCC Vice President of Administration and Finance and the FLCC Controller have examined student accounts receivable and determined that there are accounts deemed as uncollectible by internal and external efforts; and

**WHEREAS**, the FLCC Vice President of Administration & Finance and the FLCC Controller recommend that these accounts be written off to Allowance for Student Tuition and to Due to Other Funds as specified:

<u>Semesters</u>	<u>Total</u>
Fall/2021 through Summer/2022	\$974,227; and

**WHEREAS**, the FLCC Board of Trustees Finance & Facilities Committee has reviewed and approved this resolution; and

**WHEREAS**, the College President recommends Board of Trustees approval of this resolution.

**NOW, THEREFORE BE IT RESOLVED**, that the FLCC Board of Trustees approves writing off the above specified uncollected receivables; and

**BE IT FURTHER RESOLVED**, that the FLCC Vice President of Administration & Finance is hereby directed to make all required journal entries associated with this resolution.

Approved by the FLCC Board of Trustees at the meeting on November 6, 2024

November 6, 2024

Date

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Donald Cass, Board Chair

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George Cushman, Secretary of the Board

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Penny M. Hamilton, Assistant Secretary of the Board

**APPROVAL AND ADOPTION OF SEQR: NEGATIVE DECLARATION OF IMPACT OF EV STATIONS IN G LOT**

**WHEREAS**, FLCC staff working with the Ontario County Director of Planning and JACOMB, a vendor determined by the New York State Energy Research and Development Authority (NYSERDA) as eligible for government entities, including Finger Lakes Community College, to contract with for the purchase, installation, and maintenance of electric vehicle charging stations (EV Stations) without bidding and eligible to receive direct payment from NYSEDA under NYSEDA's Charge Ready NY program; and

**WHEREAS**, The acceptance of said NYSEDA grant by this Board of Trustees, upgrade and extension of electric service, extension of data network connectivity, purchase, installation, and operation of said EV stations, coordination with the Friends of CMAC to maintain public access to the EV charging stations (except during CMAC events), provision of signage for the public, maintaining 24 hour lighting and public access to the charging stations, and setting of rates to charge customers for use of said charging stations is collectively an "Action" requiring review under the New York State Environmental Quality Review Act and its implementing regulations found at 6NYCRR Part 617 (hereinafter collectively referred to as "SEQR"); and

**WHEREAS**, Resolution No. 93-2024 established this Board's intent to serve as Lead Agency for the environmental review electric vehicle charging stations in parking lot G and began a coordinated review process of said action all pursuant to SEQR; and

**WHEREAS**, On October 18, 2024 a public hearing was held before this Board to solicit comments on the establishment of this Board as Lead Agency and on the determination of significance for the adoption of said electric vehicle charging stations in parking lot G pursuant to SEQR; and

**WHEREAS**, The Clerk of this Board has circulated said EAF, project materials, and a notice to all interested and involved agencies and none have objected to the establishment of this Board as Lead Agency for the environmental review of said project pursuant to SEQR; and

**WHEREAS**, This Board has reviewed said EAF part 1, draft part 2, and all the information contained therein, comments received in writing and at said public hearing, and the draft findings on file with the Clerk of this Board, and such other documents as this Board felt it necessary or appropriate to examine to adequately review the proposed Action supporting and/or supplementing the EAF; and

**WHEREAS**, The FLCC Vice President of Finance and Administration recommends adoption of this resolution.

**NOW, THEREFORE BE IT RESOLVED**, That the FLCC Board of Trustees is hereby established as Lead Agency pursuant to SEQR for the environmental review of the 2024 electric vehicle charging stations in parking lot G; and

**BE IT FURTHER RESOLVED**, That the 2024 electric vehicle charging stations in parking lot G is hereby classified as a Type I action pursuant to SEQR; and

**BE IT FURTHER RESOLVED**, That the EAF part 1, draft part 2, and draft part 3 on file with the Secretary of this Board in regard to the electric vehicle charging stations in parking lot G are hereby approved and adopted as final; and

**BE IT FURTHER RESOLVED**, That based on its findings, the EAF, comments received, and other project materials this Board has reviewed, this Board hereby makes a negative declaration of significance for the electric vehicle

charging stations in parking lot G pursuant to SEQR, stating that electric vehicle charging stations in parking lot G will not result in any significant adverse environmental impacts and that the impacts identified shall be mitigated to the extent practical; and

**BE IT FURTHER RESOLVED,** That the County Planning Department shall submit for publication in the Environmental Notice Bulletin this Board's Negative Determination of Significance concerning the electric vehicle charging stations in parking lot G; and

**BE IT FURTHER RESOLVED,** That the Secretary of this Board shall send a copy of the signed EAF parts 1, 2, and 3 and this resolution to all involved and interested agencies and to the Vice President for Administration and Finance at Finger Lakes Community College; and

**BE IT FURTHER RESOLVED,** That this resolution take effect immediately.

Approved by the FLCC Board of Trustees at the meeting on November 6, 2024

November 6, 2024

Date

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Donald Cass, Board Chair

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George Cushman, Secretary of the Board

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Penny M. Hamilton, Assistant Secretary of the Board