



Success. It's In Our Nature.

FINGER LAKES COMMUNITY COLLEGE BOARD OF TRUSTEES  
EDUCATION AND PLANNING COMMITTEE  
August 7, 2024, at 4:30 P.M.  
Muller Field Station – Main Lodge 2<sup>nd</sup> Floor  
6455 Co. Road 36, Honeoye, NY 14471

**Trustee George Cushman, Chair**

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**AGENDA**

<u>Item</u>	<u>Responsibility</u>
Call to Order	Trustee Cushman
 <b><u>Business</u></b>	
<ul style="list-style-type: none"> <li>▪ Review June 5, 2024, Committee Minutes*</li> <li>▪ Enrollment Report Update</li> <li>▪ FLCC Specialized Student Programs Review and Preview</li> </ul>	<p>Trustee Cushman Dr. Carol Urbaitis Sarah Whiffen, Lisa Thomas Dustin Stalnaker, Nissa Youngren</p>
 <b><u>Resolutions on the Consent Agenda:</u></b>	
<ul style="list-style-type: none"> <li>▪ FLCC Title IX Grievance Policy: Procedures for Sex Based Harassment Complaints for Students and Employees</li> <li>▪ Non-Discrimination Policy</li> <li>▪ Student Code of Conduct Policy</li> <li>▪ Freedom of Expression Policy</li> <li>▪ Grant Professional Association Administrative Appointment: Matthew Hance, Manager of Technical Support Services</li> <li>▪ Grant Professional Association Administrative Appointment: Margaret Lorenzetti, Assistant Director of Development</li> <li>▪ Grant Professional Association Administrative Appointment: Alexandria Esposito, Assistant Director Muller Field Station</li> <li>▪ Grant Professional Association Administrative Appointment: Jeffery Dugan, Assistant Director of Online Learning</li> <li>▪ Grant Professional Association Administrative Appointment: Leslie Pierre-Philippe, Senior Professional Academic Advisor</li> <li>▪ Grant Professional Association Administrative Appointment: Lisa Thomas, Director of Academic Success and Access Programs</li> <li>▪ Grant Professional Association Administrative Appointment: Mary-Elizabeth D’Arduini, Academic Technology Specialist</li> <li>▪ Adjust the Finger Lakes Community College Professional Service Positions Roster</li> <li>▪ Approve Non-Unit Employees Reappointments: 2024-2025</li> <li>▪ 2024-2025 Management Confidential Salary Schedule</li> </ul>	<p>Kim Evans-Dame, Sarah Whiffen, Sara Iszard Kim Evans-Dame, Sarah Whiffen, Sara Iszard Kim Evans-Dame, Sarah Whiffen, Sara Iszard Kim Evans-Dame, Sarah Whiffen, Sara Iszard  Ed Kelty  Brie Chupalio  Laura E. Ortiz, Ed.D. Laura E. Ortiz, Ed.D.  Laura E. Ortiz, Ed.D.  Laura E. Ortiz, Ed.D.  Laura E. Ortiz, Ed.D. Kim Evans-Dame Kim Evans-Dame Kim Evans-Dame</p>
 <b><u>Strategic Thought Presentation</u></b>	
Muller Field House Program Review and Tour of Facility	Alexandria Esposito

**Adjourn**

Next Meeting: *Wednesday, September 4, 2024-Stage 14, Finger Lakes Community College, 3325 Marvin Sands Drive, Canandaigua, NY, (unless otherwise determined and notice posted before the meeting).*

**Trustee Committee Members**

Trustee George Cushman, Chair  
Trustee Joan Geise  
Trustee Donna Mihalik  
Student Trustee Misty Hall  
TBD  
Trustee Don Cass (ex-officio)

**FLCC Staff Liaison**

Laura E. Ortiz, Ed.D.



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BOARD OF TRUSTEES MEETING  
FINANCE AND FACILITIES COMMITTEE  
Meeting after the Education & Planning Committee  
August 7, 2024, at 4:30 P.M.  
Muller Field Station – Main Lodge 2<sup>nd</sup> Floor  
6455 Co. Road 36, Honeoye, NY 14471

**Trustee Steve Martin, Chair**

**AGENDA**

<u>Item</u>	<u>Responsibility</u>
Call to Order	Trustee Martin
<b><u>Business</u></b>	
▪ Review June 5, 2024, Committee Minutes*	Trustee Martin
▪ FLCC 2023-24 Operating Budget Update & Finance Report	Jason Tack
▪ Presentation of the 2024-2025 Operational Budget (update)	Jason Tack
<b><u>Resolutions</u></b>	
▪ Bid Renewal: Minor Maintenance Services of Walls Containing Asbestos	Jason Tack
▪ Bid Acceptance: Distance Learning and Telemedicine System for FLCC	Jason Tack
▪ Adopt the Finger Lakes Community College 2024-2025 Operating Budget	Jason Tack
▪ Authorize Vehicle Lease Between FLCC and Holman Fleet Leasing	Jason Tack
▪ Lease Renewal Between Finger Lakes Community College and New York Kitchen	Jason Tack
▪ Authorize Printer Lease Between FLCC and EBP Supply Solutions	Jason Tack
▪ Approve 2024-2025 Sponsor Services Included in the FLCC Operating Budget	Jason Tack
▪ Approve a Contract with Symplicity for Disability Services Software	Jason Tack
▪ Accept Request for Proposal: FLCC External Audit Firm	Jason Tack
▪ Rescind Resolution 27-2024, 2024 Finger Lakes Community College Facilities Master Plan	Jason Tack
▪ Approval and Adoption of the Finger Lakes Community College 2024 Facilities Master Plan	Jason Tack
<b><u>Informational Items</u></b>	
▪ Accept Default Prevention Program for Delinquent Borrowers	Jason Tack
▪ Lease Renewal: SUNY Office Space Newark Campus	Jason Tack
▪ Budget transfer report	Jason Tack

**Adjourn**

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**Trustee Committee Members**

*Trustee Steve Martin, Chair*

*Trustee Geoff Astles*

*Trustee Richard Russell*

*TBD*

*Trustee Don Cass (ex-officio)*

**FLCC Staff Liaison**

*Jason Tack*



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**BOARD OF TRUSTEES MEETING**

**(Immediately following break)**

**August 7, 2024, at 4:30 P.M.**

**Muller Field Station – Main Lodge 2<sup>nd</sup> Floor**

**6455 Co. Road 36, Honeoye, NY 14471**

**Trustee Don Cass, Chair**

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**AGENDA**

<u>Item</u>	<u>Responsibility</u>
<u>Call to Order</u>	Trustee Cass
<u>Community/Public Comment</u>	Trustee Cass
<u>Approve the Consent Agenda Minutes &amp; Resolutions</u>	
Review June 5, 2024, Minutes	Trustee Cass

**Resolutions on the Consent Agenda:**

- FLCC Title IX Grievance Policy: Procedures for Sex Based Harassment Complaints for Students and Employees
- Non-Discrimination Policy
- Student Code of Conduct Policy
- Freedom of Expression Policy
- Grant Professional Association Administrative Appointment: Matthew Hance, Manager of Technical Support Services
- Grant Professional Association Administrative Appointment: Margaret Lorenzetti, Assistant Director of Development
- Grant Professional Association Administrative Appointment: Alexandria Esposito, Assistant Director Muller Field Station
- Grant Professional Association Administrative Appointment: Jeffery Dugan, Assistant Director of Online Learning
- Grant Professional Association Administrative Appointment: Leslie Pierre-Philippe, Senior Professional Academic Advisor
- Grant Professional Association Administrative Appointment: Lisa Thomas, Director of Academic Success and Access Programs
- Grant Professional Association Administrative Appointment: Mary-Elizabeth D’Arduini, Academic Technology Specialist
- Adjust the Finger Lakes Community College Professional Service Positions Roster
- Approve Non-Unit Employees Reappointments: 2024-2025
- 2024-2025 Management Confidential Salary Schedule
- Bid Renewal: Minor Maintenance Services of Walls Containing Asbestos
- Bid Acceptance: Distance Learning and Telemedicine System for FLCC

- Adopt the Finger Lakes Community College 2024-2025 Operating Budget
- Authorize Vehicle Lease Between FLCC and Holman Fleet Leasing
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- Rescind Resolution 27-2024, 2024 Finger Lakes Community College Facilities Master Plan
- Approval and Adoption of the Finger Lakes Community College 2024 Facilities Master Plan

**Old Business**

Trustee Cass

**New Business**

Trustee Cass

**Chair’s Report**

Trustee Cass

**President’s Report**

President Nye

**Committee & Liaison Reports**

Student Trustee Report

Trustee Hall

FLCC Audit & ERM Committee

Trustee Astles

FLCC Board Development Committee

Trustee Mihalik

FLCC Association Liaison

Trustee Cass

FLCC Foundation Liaison

Trustee Geise

NYCCT Liaison

Trustee Mihalik

Student Corporation Liaison

Trustee Cushman

**Adjourn**

**Next Meeting:** *Wednesday, September 4, 2024-Stage 14, Finger Lakes Community College, 3325 Marvin Sands Drive, Canandaigua, NY, (unless otherwise determined and notice posted before the meeting).*