OVERLOAD PETITION

This form is used to petition to register for a course(s) over the semester limit (18cr for Fall/Spring, 12cr for Summer, and 6cr for Winter). Fill out the top section, then meet with your academic advisor (their contact information can be found at www.flcc.edu or on WebAdvisor). Once you have obtained their signature, and the signature of the AVP of Instruction and Assessment, return to the One Stop Center for processing.

Date: ______________  Semester: ☐ Fall ☐ Winter ☐ Spring ☐ Summer  20 __________

Name: ___________________________________________  FLCC ID No. ______________________

GPA: ________  Completed Credits: ________  Anticipated Graduation Date: ________________

I petition to add the below course(s) to my schedule (I understand that it is my responsibility to add the course(s) via an add slip or by registering through WebAdvisor. I am submitting this form with an add slip or will register online). I understand that I will be billed an additional charge, for each credit over the semester limit:

Course Number/Section  Title  Credit Hours
1. ________________________________________________________________
2. ________________________________________________________________

Reason(s) for overload (required):

Student Signature: __________________________________________  Date: ________________

Advisor Decision

☐ Approved  ☐ Denied
Comments: __________________________________________________________
Advisor Signature: __________________________________________  Date: ________________

Associate VP of Instruction and Assessment Decision (D-352)

☐ Approved  ☐ Denied
Comments: __________________________________________________________
Signature: __________________________________________  Date: ________________

One Stop Center (Room 1045)

☐ STPE  Initials_______  Date: ______

Return completed & approved form to One Stop Center, Room 1045.

Nondiscrimination Notice: Finger Lakes Community College does not discriminate based on an individual’s race, color, national origin, religion, creed, age, disability, sex, gender identity, gender expression, sexual orientation, familial status, pregnancy, predisposing genetic characteristics, military status, domestic violence victim status, or criminal conviction.