



Success. It's In Our Nature.

Policy Name: Withholding Records/Prohibiting Registration

Policy Number: A - 21

Functional Area(s) Responsible: Enrollment Management and Administration & Finance

Owner(s) of Policy: One Stop/Student Records

Most Recent BOT Approval Date: Spring 2015

Most Recent Review Date: Spring 2023

Most Recent Review/Revision Type: none minor/non-substantive substantive/extensive

Policy Statement:

In compliance with NYS and SUNY regulations Finger Lakes Community College does not withhold transcripts or diplomas from students with outstanding obligations. This includes but is not limited to: tuition and fee liability, outstanding parking fines, library fines, or childcare center liability. Students will be restricted from registering for future credit courses when their outstanding obligations are equal to or greater than \$500.00 and/or their disciplinary sanctions have not been met.

Reason(s) for Policy:

This policy prevents students in debt to the College based on the above-noted balance threshold from registering for future courses until their financial and/or material obligations have been met.

Applicability of Policy:

All students and College employees, particularly enrollment management personnel, should be familiar with this policy.

Definitions:

None

Related Documents:

- FLCC College Catalog

Procedures:

None

Forms/Online Processes:

None

Appendix:

None